

7. APPROVAL OF THE 2022-2023 UNIFIED PLANNING WORK PROGRAM (UPWP)

Background

The Unified Planning Work Program (UPWP) is the two-year planning document that includes description of tasks and budget from October 1st to September 30th of each fiscal year. This plan describes the regional transportation plans and programs including air quality activities to be carried out with the Metropolitan Planning Area. The UPWP includes description of major planning activities, responsible parties, expected products, and a summary of the funding to be used. The UPWP includes five priority areas as described below:

- TASK I - Program Management; which are activities that provide administrative support to the transportation planning process for the region.
- TASK II - Data Development and Maintenance; which has the purpose to collect, update, model, and maintain basic data and tools for executing planning activities.
- TASK III - Short Range Planning; are efforts that focus on continued coordination and development of transit and travel demand management projects, maintenance of intelligent transportation systems, improvement of traffic safety in the region, the development of the Transportation Improvement Plan, sub-regional or county-level mobility studies, transit feasibility studies, and operations planning.
- TASK IV - Metropolitan Transportation Planning; activities include the development and maintenance of the Regional Transportation Plan, activities related to air quality planning, regional bicycle and pedestrian planning, livable centers, and transportation performance management.
- TASK V - Special Planning Studies; are one-time planning activities such as major corridor studies and transportation resiliency activities.

Current Situation

The 2020-2021 UPWP will be completed by the end of fiscal year, September 30, 2020. The 2022-2023 UPWP is under development, which is scheduled to begin on October 1, 2021. In March of 2021, H-GAC requested for UPWP planning project proposals from eligible entities in the region, and this call for project proposals was closed on April 8, 2021. This request for projects resulted in 17 planning proposal submissions by various local governments and other agencies within the region. The planning proposals were evaluated by H-GAC staff and selected

projects were included in the draft of the 2022-2023 UPWP along with other planning activities underway or planned in the region. Staff provided the draft 2022-2023 UPWP document at the following [website](#).

Two virtual public meetings were conducted on July 22 to present information on the draft UPWP and receive public comments. A public comment period was open between July 12 and August 11. The public comments received through the process and responses are available at the following [website](#). The final draft of the 2022-2023 UPWP is available at the following [website](#). The TAC recommended the 2022-2023 UPWP and the attached Resolution No. UPWP 22/23-0 for TPC's approval at the meeting in August. Upon TPC's approval, the 2022-2023 UPWP will be submitted to TxDOT.

The following table shows the schedule for the development of 2022-2023 UPWP.

2022-2023 UPWP Development Process	Timeline in 2021
UPWP Call for Projects open	March 8
UPWP Call for Projects closed	April 8
Draft to TAC (Information)	June 16
Draft to TPC (Information)	June 25
Initial draft to TxDOT	June 28
Virtual Public Meetings	July 22, 2:30 p.m. and 6:00 p.m.
Public Comment Period	July 12 - August 11
Final Draft to TAC (Action)	August 18
Final Draft to TPC (Action)	August 27
Submit to TxDOT	September 1
UPWP start	October 1

Action Requested

TPC approval of Resolution No. UPWP 22/23-0.



Resolution

No. UPWP 22/23-0

ADOPTING THE 2022-2023 UNIFIED PLANNING WORK PROGRAM FOR TRANSPORTATION PLANNING BY THE TRANSPORTATION POLICY COUNCIL FOR THE HOUSTON-GALVESTON TRANSPORTATION MANAGEMENT AREA AND CERTIFYING COMPLIANCE WITH FEDERAL PLANNING REQUIREMENTS.

WHEREAS, the U.S. Department of Transportation, prior to the funding of any planning or capital grant project within an urban region, requires the preparation and adoption of a Unified Planning Work Program (UPWP) describing transportation planning activities to be accomplished during the two year period of 2022-2023; and

WHEREAS, the 2022-2023 Unified Planning Work Program address the needs for planning Administration/Management, Data Development and Maintenance, Short Range Planning, Long Range Planning, and Special Studies, identifying agency responsibilities by work task and anticipated funding requirements; and

WHEREAS, the Transportation Policy Council certifies its compliance with federal planning requirements as outlined in the introduction of the 2022-2023 Unified Planning Work Program and in accordance with 23 CFR Part 450.334 and 450.220; and

WHEREAS. The Transportation Policy Council certifies its compliance with federal and state statutes in regard to debarment, lobbying, procurement practices, and ethical practices; and

NOW, THEREFORE, BE IT RESOLVED BY THE TRANSPORTATION POLICY COUNCIL FOR THE HOUSTON-GALVESTON TRANSPORTATION MANAGEMENT AREA THAT:

- The 2022-2023 Unified Planning Work Program (UPWP) is hereby adopted; and
- Cost overruns of up to 25 percent at the activities task level are allowable, provided that the total as shown in the Funding Summary for the 2022-2023 UPWP are not exceeded.

PASSED AND APPROVED, this 27th day of August 2021, at a regularly called meeting of the Transportation Policy Council for the Houston-Galveston Transportation Management Area.

Agenda Item 07
TPC Meeting Packet – 8/27/21

APPROVED:

ATTEST:

Kenneth Clark, Chairman
Transportation Policy Council

Hon. Grady Prestage Secretary
Transportation Policy Council