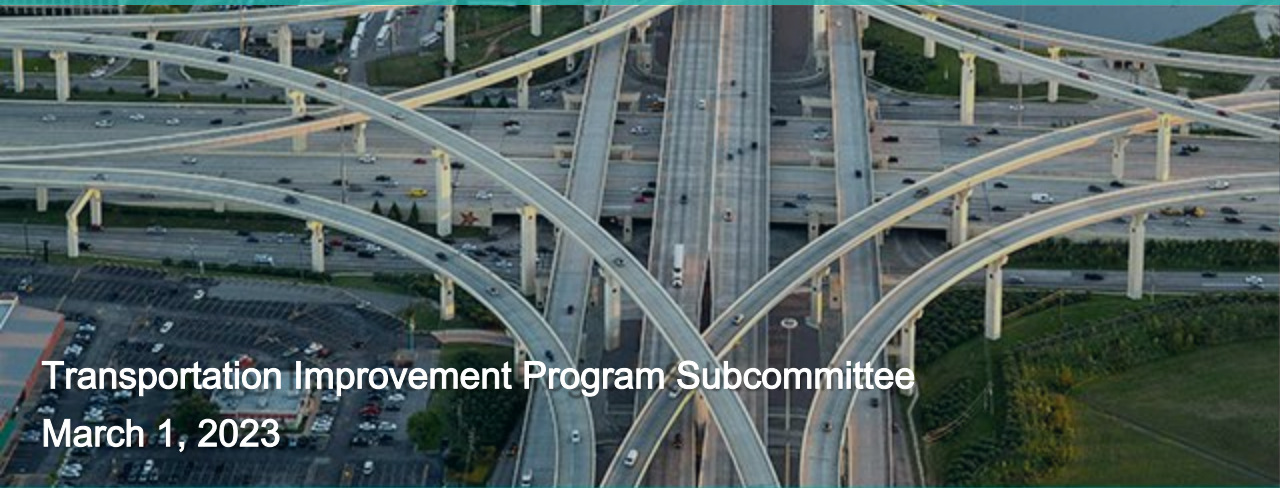




Item 2: Project Readiness Assessment Worksheet/Tool



Transportation Improvement Program Subcommittee
March 1, 2023

Readiness Assessment Worksheet/Tool – Why?



- 8 Months Ago, Majority of Projects in TIP were Not in Correct FY Due to issues such as:
 - RO W Acquisition Timelines
 - RO W Acquisition Start Dates Pending NEPA Clearance
 - Utilities Coordination Timelines
 - RR Agreement Timelines
 - Environmental Permits and Threatened/Endangered Species
 - Reevaluations Due to 3 years since previous clearance or design changes
- Readiness Worksheet can Expedite the Process to Determine if a Project will be Ready to Let When the Sponsor Indicates
- Over 550 Projects Submitted after June 2022 Email Requesting List of Projects of Interest

Project Selection Steps and Timeline

March	Sort Projects based on Statements of Interest	1 st Screening
March/ April	Sponsor Consultation: Provide Scoring Information	Sponsor Input
May	Evaluation Based on Projects Criteria	2 nd Screening
May	Sponsor Consultation: Review Scoring	Sponsor Input
May/ June	Complete Benefits-Cost Calculation Templates	Sponsor Input
June	Benefit-Cost Evaluation and Review	3 rd Screening
June/ July	Sponsor Consultation: Review Overall Scoring	Sponsor Input
May – July	Project Readiness Assessments and Sorting	
July/ Aug	Develop Final Ranked Lists	4 th Screening
Aug/ Sep	TPC Projects Preview (Aug) & Action (Sep)	

Readiness Assessment Worksheet/Tool



- Numeric Value (0-5) Given for Each Response to Each Question
 - Any Value of 0 will automatically throw the project out of consideration
- Letting “Windows” of 6 months
 - 0-6 months
 - 6 months – 1 year
 - 1 year – 1 ½ year
 - 1 ½ year – 2 years)
- Total Numeric Value to Indicate Likelihood of Letting in Timeframe indicated

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