

**TRANSPORTATION SYSTEM MAINTENANCE & OPERATIONS (TSMO) SUBCOMMITTEE**

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**MEETING SUMMARY**  
 November 5, 2020, 2:00 PM  
 Houston-Galveston Area Council  
 Virtual Meeting via Teams

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<b>Organization</b>	<b>Primary Member Present</b>	<b>Alternate Member Present</b>
<i>City of Sugar Land</i>	James Turner	
<i>City of Missouri</i>		
<i>City of League City</i>		
<i>Harris County</i>	Brannan Hicks	
<i>City of Baytown</i>	Matthew Johnson	
<i>HCTRA – Toll Road</i>	Christopher Carroll	
<i>City of Houston</i>		
<i>Harris County</i>	Paul Weisser	
<i>The Woodlands Township</i>	Sarah Coulter	
<i>Port Houston</i>	Bruce Mann	
<i>Port Freeport</i>	Mike Wilson	
<i>TxDOT -HOU</i>	Ugonna Ughanze	
<i>TxDOT - BMT</i>		
<i>METRO</i>		
<i>Fort Bend County Transit</i>	Chris Debaillon	
<i>Houston TranStar</i>	Dinah Massie	

**H-GAC Staff**

David Fink	Veronica Waller	Stephan Gage	Chris Van Slykes
Andrew DeCandis	Kathryn Vo	Susan Jaworski	Cameron Stawicki

**Guests**

Amelia Hayes (FHWA)

1. Meeting was called to order at 2:05 PM by Bruce Mann
2. Quorum was established with 8 Primary Members (Only 16 of 17 positions on the subcommittee are currently filled). Two additional Primary Members joined later.

3. Approval of the Minutes were reviewed. Mathew Johnson moved to approve the minutes as written. Ugonna Ughanze seconded the motion. The minutes were approved.

4. There were no public comments.

5. TxDOT TSMO Efforts

a. Future Areas of Regional Signal, Intelligent Transportation System (ITS), and Fiber Inventory

David Fink encouraged members to update their list of traffic signals on the TranStar website. Members provided updates on the number and configuration of their traffic signals.

ITS devices and Data Fiber Network also need to be updated. Both were last updated in 2017.

b. System Engineering requirements for ITS Projects

Ugonna Ughanze and Amelia "Millie" Hayes provided an update on FHWA requirements on system engineering requirements for ITS projects.

c. Update of ITS Regional Architecture

Members were encouraged to review the regional ITS architecture diagrams on the H-GAC TSMO website.

d. ITS Project Selection

Millie Hayes discussed North Central Texas Council of Governments (NCTCOG) procedure for ITS project selection. David Fink encouraged members to provide any information they acquire to the subcommittee to review and consideration.

6. Other Items

It is National Traffic Incident Response Awareness Week

TxDOT is conducting Traffic Incident Management (TIM) train-the-trainer courses.

H-GAC TIM program has been suspended due to Covid-19. The program should restart in Spring 2021.

7. Meeting adjourned at 2:33 PM