



# Liberty County Hazard Mitigation Plan Committee Meeting

4/4/2024 (Virtual, via Teams)

## A G E N D A

**10:00 AM**

### **Welcome & Roll Call**

#### **Draft Plan Review**

The draft of the Liberty County Hazard Mitigation Plan Update will be emailed to you before the meeting. Please review the plan and bring your comments, questions, or any changes you'd like to see to the meeting.

#### **All Jurisdiction Action Items**

We will discuss keeping or removing action items that reference "All Participating Jurisdictions" in the plan.

#### **Items Needed**

We will discuss any outstanding items needed from the Hazard Mitigation Committee member.

#### **Public Input Survey**

H-GAC staff will discuss the public input survey for comments on the draft plan. All participating jurisdictions should share the survey flyer or link.

#### **TDEM Submittal**

H-GAC staff will discuss/share the TDEM Submittal project review checklist.

#### **Plan Approval**

HMC members and H-GAC staff will discuss the plan approval process, public notice periods, resolution wording, and plans for when city council/boards may place the plan on their agenda for approval.

**11:30 AM**

### **Adjourn**



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## ATTENDANCE

Name	Organization	Title
Paola Palacio	Bridge Haven Children's Advocacy Center	Operations Director
Darrel Broussard	City of Cleveland	Chief of Police
Shane Burleigh	City of Dayton	Emergency Management Coordinator
Brian Hurst	City of Liberty	Fire Chief
Tom Warner	City of Liberty	City Manager
Amanda Ashcroft	Houston-Galveston Area Council	Planner, Community & Environmental Planning
Cheryl Mergo	Houston-Galveston Area Council	Senior Manager, Community & Environmental Planning
Madison Gonzalez	Liberty County	Asst. Emergency Management Coordinator
Elanie Rosser	Liberty ISD	Safety & Security
Larry Macneil	Liberty/Dayton Regional Medical Center	PIO/ Senior Liaison
Merryl Holmes	TDEM	Regional Hazard Mitigation- Region 4
James Poitevent	Liberty County WCID #5	General Manager

## MEETING NOTES

### Draft Plan Review- Open Discussion:

H-GAC staff and hazard mitigation committee members gave an update on the draft plan. H-GAC staff emphasized the need for participation and getting action item questionnaires/tables that were sent out to each participating jurisdiction last week returned to get a final draft of the plan in for review and approval by TDEM and FEMA.

### All Jurisdiction Action Items

H-GAC staff and hazard mitigation committee members discussed the action items that referenced all participating jurisdictions. Discussions were held to determine if the action item was still applicable for this plan update, if the item needed to be edited in any way (cost estimate, partners, wording, etc.), or if the item should be removed with a justification for removal. These will be updated accordingly and reviewed at the next meeting.

### Items Needed

H-GAC staff and hazard mitigation committee members discussed items needed to complete the draft plan-action item review for the 2017 plan and the addition of new items (if applicable) for participating jurisdictions. H-GAC staff outlined jurisdictions that had not yet responded to the individual emails that went out after the last meeting regarding these items. H-GAC staff and Liberty County OEM will be following up individually. **These items are needed to finalize the HMP draft!** Staff will include a link to book a meeting should anyone need further assistance with action item review, drafting, or FEMA BCA scores.



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## **Public Input Survey**

H-GAC staff highlighted the remaining steps for plan approval, which included a public input survey so residents and interested parties can provide comments on the draft plan when it is completed. H-GAC staff showed the hazard mitigation committee members what the survey would look like via JotForm, and why certain information (such as name and affiliation) was left optional should anyone want to leave an anonymous comment.

## **TDEM Submittal & Plan Approval**

The next steps for the draft plan, AFTER all action items and requested information from participating jurisdictions are received, were outlined by H-GAC staff and the TDEM liaison. When the plan draft is completed, it will be sent to the TDEM liaison with the plan approval checklist. After the liaison reviews the plan, it will be sent to TDEM HQ for review, and from there it will go to FEMA for review/approval. While the plan is moving through this review and approval process all jurisdictions will be expected to push the public survey, post flyers that link to the plan and survey in city hall and other public spaces, and host public hearings or informational events for citizens. When FEMA approves the plan all jurisdictions will begin the process of adopting the plan via resolution. H-GAC staff highlighted they have templates for resolutions, public hearing notices, information flyers, etc. ready to go when the draft is completed and submitted for review.

The topic of removing participating jurisdictions that have not attended a meeting or responded to Liberty County OEM or H-GAC staff was also brought up. Staff will reach out to these non-participants one final time, if there is no response, they will be removed from this HMP update.

**Meeting adjourned at 10:55 AM.**