

**Regional Transit Coordination (RTC) Subcommittee
Houston-Galveston Area Council
Online Meeting/Conference Call
Thursday October 13, 2022
9:30-11:00 AM**

Agenda

1. Introductions and Certification of Quorum (9) – Ruthanne Haut, The Woodlands Township, Chair
2. Public Comments
3. Action Items:
 - 3.1 Approval of RTC Subcommittee Meeting Minutes of July 14, 2022
4. Information Items: (10 minutes or less each)
 - 4.1 Coordinated Planning
 - 4.1a RCTP Priority Recommendations Progress Report – Sandy Klanfer, H-GAC
 - 4.1b Non-Emergency Medical Transportation (NEMT) Workgroup Update – Sandy Klanfer, H-GAC
 - 4.1c Regional Transit Connectivity Update – Sandy Klanfer, H-GAC
 - 4.2 Other Efforts
 - 4.2a Public Transportation Agency Safety Plans – Alan Rodenstein, H-GAC
 - 4.2b Liberty County Mobility Study – Thomas Gray, H-GAC
5. Agency Reports (5 minutes or less each)

Next RTC Subcommittee Meeting (Special Call): November 17, 2022

REGIONAL TRANSIT COORDINATION SUBCOMMITTEE

MEETING MINUTES

Thursday, July 14, 2022 – 9:30-11:00am
Houston-Galveston Area Council
Virtual Meeting

MEMBERS PRESENT

Perri D'Armond – Fort Bend County Transit (Chair)
Monique Johnson – City of Sugar Land
Sharon Moses-Burnside – City of Houston
Jildardo Arias – City of Friendswood
Ken Fickes – Harris County Transit
De'Andre Guin – City of Conroe
Shain Eversly – METRO
Ruthanne Haut – The Woodlands Township
Taslina Khandaker – Brazos Transit District
James Oliver – Island Transit

ALTERNATES PRESENT

Jim Thompson – The Center for Pursuit
Huey German-Wilson – Trinity-Houston Gardens
Super Neighborhood
Sasha Marshall – Houston Housing Authority
Vernon Chambers – Harris County Transit
Shawn Johnson – City of Conroe
Sarah Coulter – Fort Bend County
Rachel Die – METRO
Jo Marlow – Brazos Transit District

OTHERS PRESENT

Travis Madison – TxDOT
Arnold Vowles – TxDOT
Brenda Bustillos – TxDOT
Paula Polk - TxDOT
Denise Wendler – METRO
Karen Hart – Gulf Coast Transit District
Kimberly Judge – City of Dayton
Plus other unidentified listeners

H-GAC STAFF PRESENT

Jamila Owens
Thomas Gray
Alan Rodenstein
Chris Whaley
Shirley Li
Mike Burns
James Garland
Pramod Sambidi
Lucinda Martinez

BRIEFING

Overview

Due to the ongoing Coronavirus (COVID-19) pandemic and the need to maintain social distance, RTCS Members and Alternates met virtually by teleconference. This meeting saw the election of a new Chair and Vice-Chair and featured updates to a variety of planning and coordination efforts both within H-GAC, including the RCTP Non-Emergency Medical Transportation Workgroup, the Regional Transit Connectivity project, and the Regional Transportation Plan Visioning Survey. Presentations regarding the Subcommittee's purpose and duties and Web Mapping Tools provided by H-GAC's Data Analytics and Research Department were also provided to the Subcommittee.

INTRODUCTIONS AND CERTIFICATION OF QUORUM

ITEM 1 – Ms. Perri D'Armond, Chair, Fort Bend County Transit, convened the meeting at 9:32 AM. Roll was called by H-GAC staff and quorum was certified.

PUBLIC COMMENT

ITEM 2 – There were no public comments presented to the Subcommittee.

ACTION ITEMS

ITEM 3.1 – Approval of RTC Subcommittee Meeting Minutes of April 14, 2022

Ms. D'Armond requested a motion to approve the minutes of the April 14, 2022 Subcommittee meeting.

Action Item Motion: moved by Jildardo Arias, seconded by De'Andre Guin. Action Item approved.

ITEM 3.2 – Election of Subcommittee Officers

Ms. D'Armond presented her slate of suggested Subcommittee Officers, which included nominations of Ruthanne Haut for Chair and Sharon Moses-Burnside for Vice-Chair. Ms. D'Armond asked for either a motion on her slate or nomination of alternative candidates.

Action Item Motion: moved by De'Andre Guin to accept Ms. D'Armond's slate and elect Perri D'Armond as Chair and Sharon Moses-Burnside as Vice-Chair. Seconded by Monique Johnson. Action Item approved.

Ms. D'Armond yielded direction of the Subcommittee meeting to Ms. Haut.

INFORMATION ITEMS

4.1 Resources and Support

ITEM 4.1a – Review of Subcommittee Purpose and Duties – Jamila Owens, H-GAC

Ms. Jamila Owens welcomed new members and briefly explained the purpose and duties of the Regional Transit Coordination Subcommittee, which included duties common to all TAC Subcommittees as well as duties specific to the RTCS.

Huey German-Wilson asked how she could join Subcommittee workgroups. Ms. Owens responded by saying people could express their interest now or send her an email following the meeting. Huey German-Wilson asked to join the Regional Transit Connectivity workgroup; De'Andre Guin expressed interest in joining the Mobility Management workgroup. Staff noted these requests and will follow up with these members.

ITEM 4.1b – Data Analytics and Research Department Introduction and Resources – Pramod Sambidi, H-GAC

Mr. Pramod Sambidi, of H-GAC's Data Analytics and Research Department, provided the Subcommittee with an introduction to his department's functions as well as the resources it provides. Mr. Sambidi discussed the Interactive Web Mapping Applications available to the public on H-GAC's website and gave a demonstration of one such tool, the Regional Equity Tool.

Thomas Gray explained that H-GAC staff chose to present the Regional Equity Tool because it was thought to be of interest to the Subcommittee, but that members should find all of the Interactive Web Mapping Tools to be of use. Perri D'Armond thanked Pramod for the presentation and remarked how far things have progressed in terms of data availability. Sharon Moses-Burnside asked how to receive shapefiles if she needed maps. Pramod said his staff could provide data to Subcommittee members if it is requested.

4.2 Coordinated Planning

ITEM 4.2a – RCTP Non-Emergency Medical Transportation (NEMT) Workgroup Update – Sandy Klanfer, H-GAC

Ms. Jamila Owens, presenting on Sandy Klanfer's behalf, provided an update on the Paratransit and Non-Emergency Medical Transportation (NEMT) Advisory Committee, which was a recommendation of the Regional Coordinated Transportation Plan (RCTP) and which met for the first time on July 7th. Ms. Owens discussed the advisory committee's purpose and membership, and mentioned that member recruitment is still ongoing.

There were no questions or comments.

ITEM 4.2b – Regional Transit Connectivity Update – Sandy Klanfer, H-GAC

Ms. Jamila Owens, presenting on Sandy Klanfer’s behalf, provided an update on the status of the Regional Transit Connectivity project, including the status of agency assessments being performed by METRO’s consultant and guidance received from the Federal Highway Administration regarding the inclusion of funding to allow the Brazos Transit District and Colorado Valley Transit District to participate in the project.

There were no questions or comments.

4.3 Other Efforts

ITEM 4.3a – Regional Transit Plan (RTP) Visioning Survey – Mike Burns, H-GAC

Mr. Mike Burns provided the Subcommittee with an overview of the Regional Transportation Plan Update, its schedule, and the strategy for soliciting public input. This includes an online visioning survey. Mr. Burns provided the web address for the online survey and encouraged Subcommittee members to take the survey as well as distribute it within their agencies.

There were no questions or comments.

AGENCY REPORTS

ITEM 5 – Ms. Haut invited Subcommittee members to briefly give updates on their agency efforts. She began by announcing that The Woodlands Township had been awarded a Route Planning Restoration Program grant from the FTA, which will be used to evaluate ways to improve post-pandemic ridership and service levels.

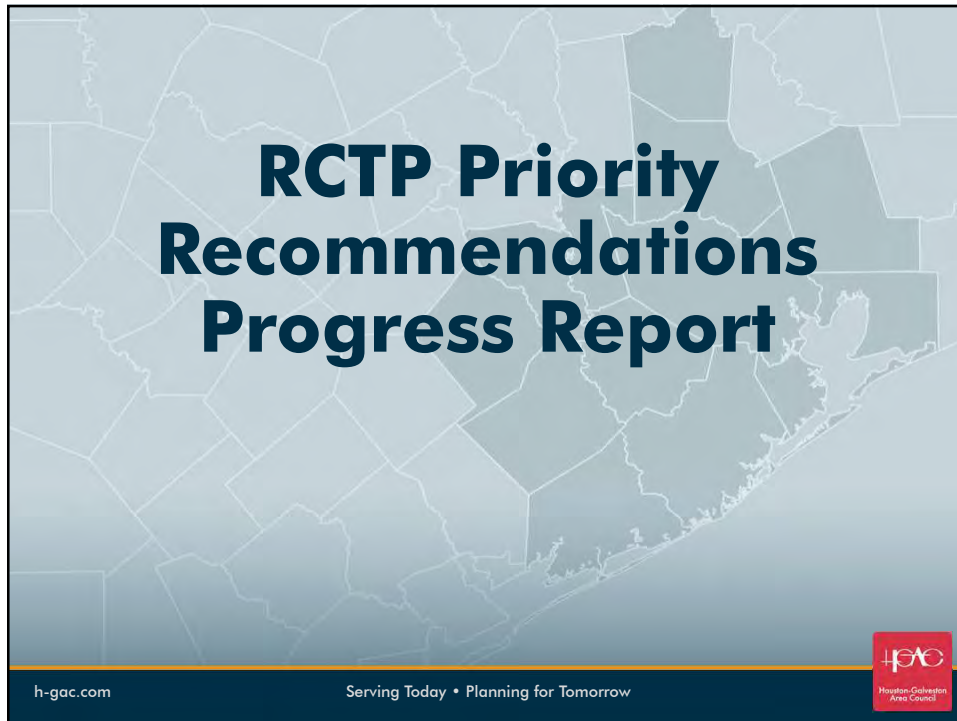
Perri D’Armond noted that Fort Bend County Transit expected to break ground on the Westpark Park and Ride in late 2022. D’Armond said that ridership on FBCT’s demand response services had recovered to pre-pandemic levels but that ridership on commuter routes was recovering more slowly. Delays in the delivery of new buses and difficulties in hiring experienced drivers continue to pose problems for FBCT.

Travis Madison reminded members that TxDOT was holding a transit provider meeting to discuss Commission actions. Brenda Bustillos provided a brief ConnectSmart update; the application’s “full launch” event is scheduled for September.

ADJOURNMENT

Ms. Haut adjourned the meeting at 10:46 AM.

Next RTCS Meeting – October 13, 2022, 9:30 AM



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RCTP Action Plan

- After completing the RCTP, we developed an Action Plan to organize and prioritize its recommendations
- Includes next steps and potential funding sources for each recommendation
- Action Plan is designed to make it easier to match potential projects as new funding sources become available

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This slide has a light blue background. The title 'RCTP Action Plan' is centered at the top in a bold, dark blue font. Below the title is a bulleted list with three items, each starting with a dark blue square bullet. The footer is a dark blue bar with the website 'h-gac.com', the slogan 'Serving Today • Planning for Tomorrow', and the Houston-Galveston Area Council logo.

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Prioritizing Recommendations

- In April 2022, we asked for RTCS input on how RCTP recommendations should be prioritized
- Used that feedback to build a prioritization framework and prioritize each project as high, medium, or low priority

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High Priority

- Help transportation providers build capacity to take advantage of emerging funding streams
- Help transit providers better communicate with the public about their transportation services



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High Priority

- Continue implementation of Regional Transit Connectivity (Regional Fares) project
- Expand access to subsidized taxi and TNC services for seniors and persons with disabilities

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Medium Priority

- Add new fixed-route services and/or extend existing fixed-route services
- Add new demand-response services and/or increase capacity of existing demand-response services



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Medium Priority

- Implement demand-response services in parts of the region with no transit service
- Implement pilot projects to test microtransit and other emerging transit technologies
- Expand frequency and hours of operation on existing transit services
- Improve pedestrian and bicycle infrastructure near transit corridors

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Medium Priority

- Better understand information needs of travelers
- Develop evidence-based regional best practices for transportation information
- Improve Mobility Links (one-call/one-click) service by developing a portal for transportation providers to add and update information



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Medium Priority

- Supplement Mobility Links with a regional Mobility Manager program
- Create a regional advisory workgroup comprised of paratransit and NEMT users and providers
- Increase collaboration with non-profit and for-profit transportation providers
- Work with regional partners to update Mobility Links provider database

Lower Priority

- Implement community van programs
- Capitalize on existing regional carpool, vanpool, and TDM programs
- Improve Mobility Links service by implementing a trip planning tool
- Implement a regional Transportation Ambassador program

Progress to Date

- Continued implementation of Regional Transit Connectivity Project
- Secured funding and developed draft scope for transit information study and regional best practices guide
- Added provider portal to Mobility Links
- Created Paratransit/NEMT advisory workgroup

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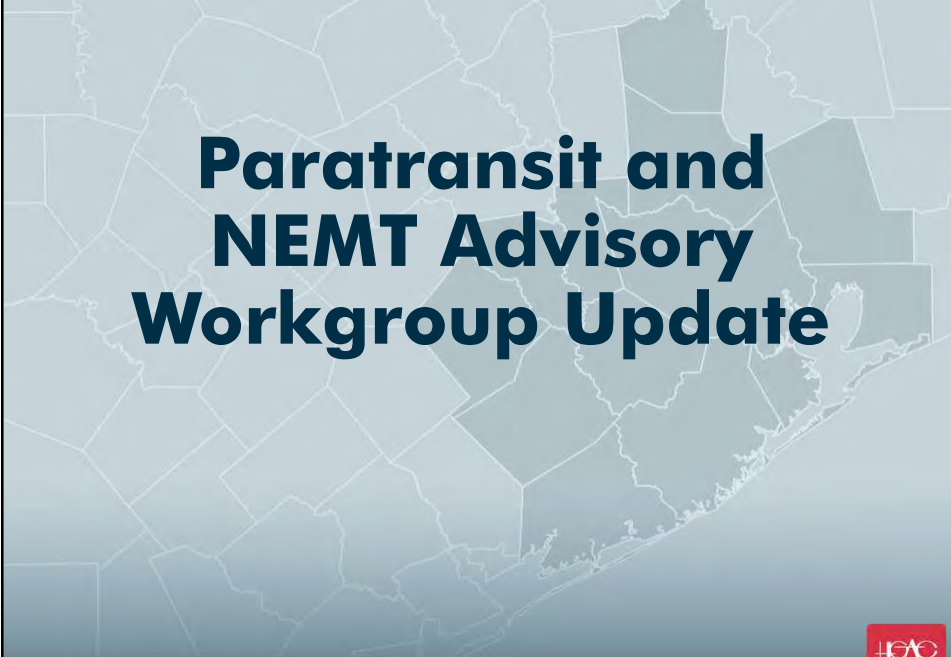
Next Steps

- Additional feedback on RCTP action plan
- Consultant procurement for transit information study
- Feasibility study for regional mobility management program
- How can your agency help implement RCTP recommendations?

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RCTP Performance Metrics

- H-GAC is required to track performance metrics identified in RCTP
- Survey sent to region's transit providers to gather needed information
- Please be sure your agency completes survey as soon as possible, if it hasn't already



Paratransit and NEMT Advisory Workgroup Update

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Background

- Regionally Coordinated Transportation Plan identified many barriers for users of paratransit and NEMT services
 - These make it difficult for users of these services to access health care, employment, education, and basic services
- The creation of a paratransit and non-emergency medical transportation advisory workgroup was recommended in the 2022 RCTP
 - TxDOT funded creation of workgroup

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Membership

- Current workgroup membership stands at 14 members
- Chair is Ashley Newell, a Transition Advocate at Mounting Horizons who is also a paratransit user
- New members still welcome



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Meetings

- Workgroup has met twice, most recently in September
- Members participated in a visioning exercise to illuminate opportunities for improving these services. Key themes:
 - Funding and coverage
 - User friendliness
 - Equity
 - Coordination and education

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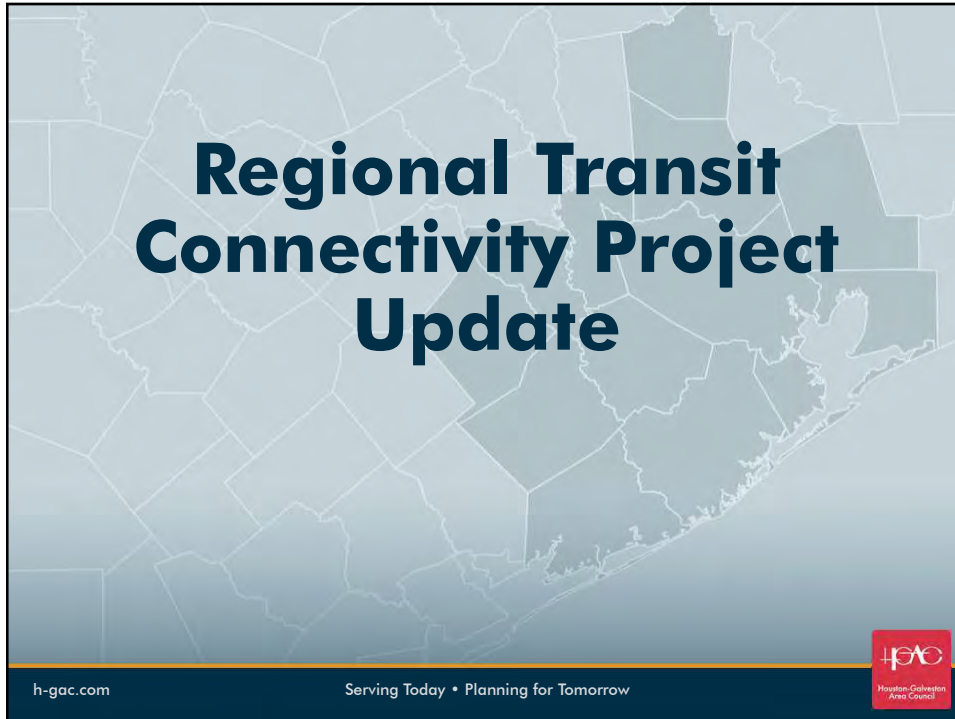
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Meetings

- Participants expressed strong interest in learning from peers both within and outside the region
- This will be a major focus for the next meeting, to be held in December
- We will provide another update at the next regular RTCS meeting



Regional Transit Connectivity Project Update

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Project Background

- Promote transit use by reducing barriers to transit use for regional trips
 - Single fare medium
 - Mobile ticketing and trip planning app
 - Data management system
- Transit agencies can pick which pieces of the project, if any, they want to participate in
- METRO leads the project, with H-GAC providing funding, oversight, and regional coordination

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Regional Partner Assessments

- Preliminary assessments are complete
- These assessments will be finalized and distributed to transit agencies around the end of October
 - Will include an engineer's estimate of costs related to the fare collection systems
- Will hold a meeting in November to review initial assessments in detail with transit agencies and answer any questions they have

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Inter-Local Agreement (ILA)

- Following the conclusion of the assessments, each agency will decide which aspects of the project, if any, they choose to participate in
- Each agency gets a separate ILA with Metro based on how they choose to participate in the project
- Some agencies are already entering into ILAs
- ILAs can be amended should agencies decide to participate in additional project elements

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FHWA Guidance

- The region has two transit agencies that serve areas that expand beyond the borders of the Houston-Galveston Transportation Management Area.
- For those agencies, FHWA will allow us fund this project in proportion to those agencies' presence in the region. FHWA asked for a proposal from H-GAC regarding how to determine those proportions.

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FHWA Guidance

- H-GAC proposed a population-based measure of proportionality.
- H-GAC also requested that certain project costs be considered as regional, since they are each singular purchases and are not charged by agency:
 - Regional data management system
 - Hosting and support for regional mobile ticketing app
 - Planning support and fare policy study
- Under consideration by FHWA

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Project Next Steps

- Complete initial assessments: each agency will receive a copy of the final report when it is available
- H-GAC will continue working with FHWA
- Upon completion of initial assessments, agencies will determine which aspects of the project they wish to participate in:
 - Will finalize and sign ILAs with METRO
 - Implementation will begin after ILAs are signed

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Questions?

Sandy Klanfer

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2023 PUBLIC TRANSPORTATION AGENCY SAFETY PLAN (PTASP)

Alan Rodenstein, AICP
RTCS - October 13, 2022

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1

Public Transit Agency Safety Process (PTASP)

- Transit agencies are required by Federal Transit Administration (FTA) to develop safety plans by December 31, 2022
- H-GAC staff needs plans by **October 31, 2022**, to tie into our regional timeline
- H-GAC is required to develop regional targets by **April 2023** that tie into the approval of the updated Regional Transportation Plan (2045 RTP)

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Public Transit Agency Safety Process (PTASP)

- Plans include past information for safety records and defined information
- Covers the following categories:
 - Fatalities
 - Accidents
 - Safety incidents
 - Mean distance between failures
- Two tiers of targets:
 - Tier I (Fixed Guideway Service): METRO, Island Transit
 - Tier II: All other regional agencies



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Key Elements of Developing Targets

- We take reports as submitted from Transit Agencies to FTA
- While we aren't required to submit prior years' benchmarks, we do include them in the charts within the Performance Measures report
- We are required to submit future years' targets (designated rates)



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Category Definitions



According to Federal Transit Administration:

Fatality – confirmed death within 30 days at scene of accident

Injuries – requiring medical attention for two or more individuals

Safety Events – collision, derailment, fire, hazardous material spill, or evacuation

MDBF – mean difference between failures (Revenue Vehicles)



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Tier 1 – METRO and Island Transit



- Over 1 million population in Houston Urbanized Area (UZA)
- Approximately 95% plus of vehicle revenue miles in the region
- Island Transit is a regional service with fixed route trolleys
- Serves extensively most congested roadways
- Interacts with a high number of pedestrians and cyclists
- Three modes to measure accidents and safety
 - Bus including commuter and park and ride
 - Rail (will include bus rapid transit starting in 2020)
 - Demand Response including ADA Complementary Paratransit



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Tier II – Other Agencies



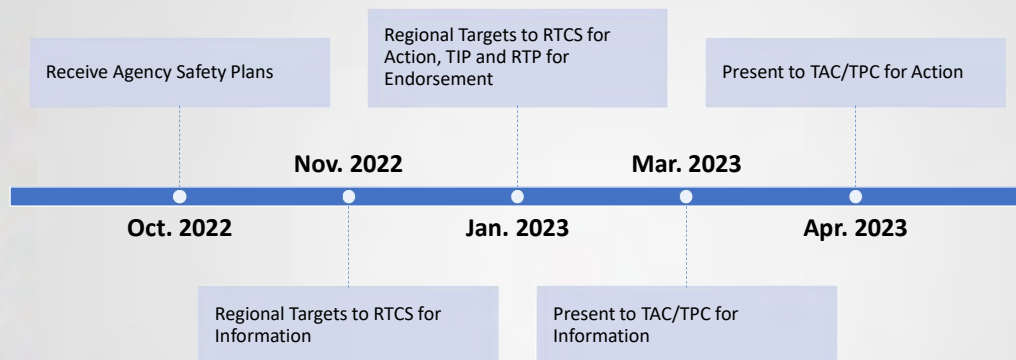
- Located in various parts of the region
- Comprise 4-5% of regional revenue miles
- Agencies are weighed based on relative revenue miles in the region
- Serves include various roadways
- Interacts with a pedestrians and cyclists
- Three modes to measure accidents and safety
 - Bus including commuter and park and ride
 - Demand Response including ADA Complementary Paratransit



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Next Steps



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Questions?

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Liberty County Mobility Study

Thomas B. Gray, AICP
RTCS – October 13, 2022

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Steering Committee and Study Area

| | | |
|---|---|---|
| LIBERTY COUNTY Hon. Jay Knight David Douglas | CITY OF LIBERTY Tom Warner Chris Jarmon | CITY OF CLEVELAND Robert Reynolds |
| DAYTON TEXAS CITY OF DAYTON Steve Floyd Kimberly Judge Ann Miller | TXDOT Lisa Collins Noel Salac Jeffrey English | |

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Project Schedule

| LIBERTY COUNTY MOBILITY STUDY SCHEDULE | | | | | | | | |
|--|------|--------|--------|--------|------|--------|--------|--------|
| TASK | 2020 | | 2021 | | | | 2022 | |
| | FALL | WINTER | SPRING | SUMMER | FALL | WINTER | SPRING | SUMMER |
| Identification of Issues and Needs | | | | | | | | |
| Data Assembly and Evaluation | | | | | | | | |
| Analysis | | | | | | | | |
| Implementation and Funding Plan | | | | | | | | |
| Final Report | | | | | | | | |
| Public Outreach | | | ● | ● | ● | | ● | ● |

■ DURATION OF TASK
 ● STEERING COMMITTEE MEETING
 ● PUBLIC MEETING
■ ONLINE ENGAGEMENT ACTIVITY
 ● STAKEHOLDER MEETING



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Recommendations

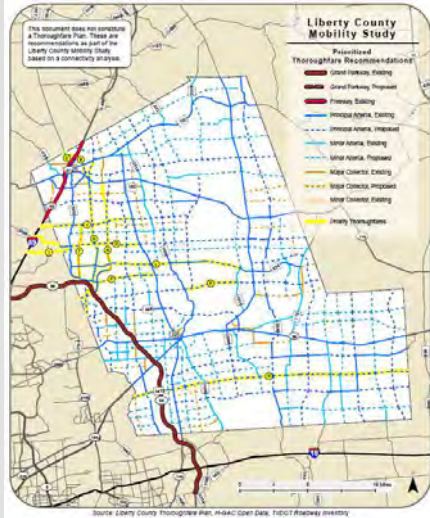
- **Countywide**
 - Identification of Priority Corridors
 - Liberty County should update its thoroughfare plan
 - Policy updates: plat submittal, subdivision regulations, etc.
- **Local Improvements (Cleveland, Liberty, Dayton)**
 - Intersection and corridor improvements (short- and long-term)
 - Bypass around Dayton
- **Active Transportation**
- **Transit**



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Countywide Recommendations



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Example Intersection Recommendation

Liberty County Mobility Study, Intersection Summary Sheets
US 59 Frontage Road & Old Cold Spring Road/Belcher Street
 Intersection ID: Cleveland - I

Existing Aerial View

Traffic Model Results

| Peak Hour | Study Year | Existing Conditions Delay (s/veh) | CS | With Recommendations Delay (s/veh) | LOS |
|-----------|------------|-----------------------------------|-------|------------------------------------|-------|
| AM Peak | 2021 | 16.79 (15.39) | C (C) | 8.4 (10.4) | A (B) |
| | 2045 | 84.93 (75.82) | F (F) | 10.1 (13) | B (B) |
| PM Peak | 2021 | 25.61 (14.53) | D (B) | 9.9 (8.1) | A (A) |
| | 2045 | 140.28 (56.42) | F (F) | 9.2 (11) | A (B) |

Crash Data (2016-2020)

| Fatal | Field | Serious Injury |
|-------|-------|----------------|
| 43 | 0 | 1 |

Recommended Improvements

| Timeline | Short-Term | Long-Term |
|----------------------|--|---|
| Overall Intersection | <ul style="list-style-type: none"> Signalize Install sidewalks across bridge and pedestrian infrastructure (curb ramps, crosswalks, countdown signals, etc) at intersections | <ul style="list-style-type: none"> Optimize cycle length and phase splits |
| Lane Configuration | | <ul style="list-style-type: none"> Widen bridge for 4 lanes Install left-turn lane - northbound |
| Turn Types | | |

2021 Movement Counts

Location Key Map

Existing Conditions

Recommendations



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Example Corridor Recommendation

Liberty County Mobility Study, Corridor Summary Sheets
SH 105/W Southline Street
 from SH 105 to Washington Avenue
 Corridor Segment ID: A-1

Cross-Sections

Existing Cross Section

Proposed Cross Section

Recommended Improvements

General
 Proposed Classification: Principal Arterial (4-6 lanes, Divided)

Short-Term
 - Install pedestrian elements (marked crosswalks, countdown signals where applicable, curb ramps, etc.) at all intersections.

Long-Term
 - Install 8-foot sidewalk along both sides of W Southline Street between Main Avenue and S Washington Avenue.
 - Install bikeway (shared use path or bike lanes) along the entire corridor.
 - Widen to minimum 4-lane divided cross-section with center raised median and turn bays where appropriate.
 - Extend W Southline Street from its existing terminus at S Washington Avenue to Southline Street or Truman Street on the east side of the railroad; install railroad crossing.

Capacity Data

| Study Year | Average Daily Traffic | Volume-to-Capacity |
|------------|-----------------------|--------------------|
| 2021 | 11124 | 0.62 |
| 2045 | 17892 | 0.99 |

Crash Data (2016-2020)

| Total | Fatal | Serious Injury | Pedestrian | Bicycle |
|-------|-------|----------------|------------|---------|
| 43 | 0 | 0 | 0 | 0 |

Segment Characteristics

| | |
|---------------------|-----------|
| Segment Length (mi) | 1.27 |
| Posted Speed (mph) | 65 |
| ROW Width (ft) | 110 |
| Roadway Width (ft) | 45 |
| Number of Lanes | 2 |
| Center Type | Undivided |
| Center Width (ft) | 0 |
| Sidewalk Count | None |

Location Key Map

Existing Conditions

Recommendations

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Active Transportation Recommendations

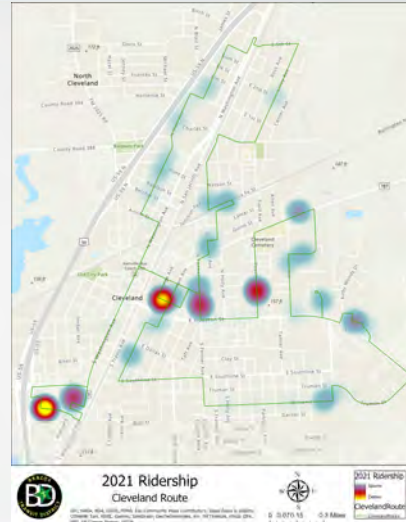
- Site-specific recommendations for intersections corridors (sidewalks, crosswalks, shared-use paths)
- Cities should apply for Livable Center Studies
- Coordinate with TxDOT on future widening or upgrading projects
- Implement Liberty County Community Plan and Dayton Tomorrow 2035 Comprehensive Plan



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Transit Recommendations

- Work with Brazos Transit District to consider new services:
 - Flex Zone operations
 - Park-and-Rides
 - Countywide Rural Demand Response
- Participate in future studies as County continues to grow
 - Dayton-specific transit study
 - Future regional connector bus study



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Questions?



<https://engage.h-gac.com/liberty-county-mobility-study>

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Help Make Getting Around the Gulf Coast Region Better for Years to Come



We asked, and you answered! The Houston-Galveston Area Council is one step closer to updating the long-range transportation vision for the region.

Attend a public meeting and drive the conversation to illuminate what the priorities are for your community that will make getting around safer, more reliable, and more resilient for future generations.

Chambers County

Thursday, October 13, 2022
6 – 7:30 p.m.
2525 S FM 565 Rd.,
Baytown, TX 77523

Brazoria & Galveston County

Thursday, November 3, 2022
6 – 7:30 p.m.
416 S. Friendswood Dr.,
Friendswood, TX 77546

Liberty County

Thursday, October 20, 2022
7 – 8:30 p.m.
801 S Cleveland St., Suite B
Dayton, TX 77535

Fort Bend County

Monday, November 14, 2022
6 – 7:30 p.m.
2700 Town Center Blvd. North,
Sugar Land, TX 77479

Montgomery County

Thursday, December 1, 2022
6 – 7:30 p.m.
11659 FM 1488
Magnolia, TX 77354

Waller County

Thursday, October 27, 2022
6 – 7:30 p.m.
3602 North St.,
Pattison, TX 77423

Harris County

Thursday, November 17, 2022
6 – 7:30 p.m.
3555 Timmons Lane, 2nd Floor,
Houston, TX 77027

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H-GAC will provide a Spanish interpreter and an American Sign Language interpreter for the hearing impaired. Additional language or accommodation requests can be made by calling 832-681-2583 or emailing Robyn.Egbert@h-gac.com within 48 hours of the event.

