

This document is submitted to the Texas State Auditor's Office annually, per Texas Local Government Code, Chapter 391.



HOUSTON-GALVESTON AREA COUNCIL

December 28, 2017

State Auditor's Office
Attention: Reports
Robert E. Johnson Building
4th Floor
1501 N. Congress Avenue
Austin, Texas 78711-2067

To Whom It May Concern,

I am writing to transmit the Houston-Galveston Area Council (H-GAC) reports required by state law and regulation. Since H-GAC's fiscal year is the calendar year we are submitting performance and financial reports for 2016, our most recently completed fiscal year. The reports included with this letter are summarized below.

- Annual financial report – H-GAC's annual independent audit for our fiscal year ending December 31, 2016.
- A list of assets disposed during our fiscal year ending December 31, 2016.
- Projection of performance – A copy of H-GAC's adopted Budget and Service Plan for our fiscal year beginning January 1, 2018 is enclosed. H-GAC's Budget and Service Plan includes goals, objectives, and end results/performance measures. It presents regional council performance for 2017 and productivity for the coming year (2018).
- Planned versus actual progress – A copy of H-GAC's adopted Budget and Service Plan for our fiscal year beginning January 1, 2017 is enclosed. H-GAC's 2017 Budget and Service Plan includes goals, objectives for 2017, and end results/performance measures for 2016.
- Financial statements – Financial statements for our fiscal year ending December 31, 2016 are enclosed.
- Program outcomes and outputs – We are enclosing reports on program outcomes and outputs required by the sponsoring entities. These reports are at the most detailed level available.

If you have any questions about these reports please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read 'CW', is written over a faint, larger signature that is partially obscured.

Chuck Wemple
Chief Operations Officer

CW/sas
Enclosures

2017 State Auditor's Report: Code requirements and H-GAC documents.

TEXAS CODE NUMBER	CODE REQUIREMENTS	=	H-GAC'S SUBMITTED DOCUMENTS
Section 391.0095 (a)(1)	: Amount and source of funds received.	=	2016 Comprehensive Annual Financial Report (CAFR)
Section 391.0095 (a)(2)	: Amount and source of funds expended.	=	2016 Comprehensive Annual Financial Report (CAFR)
Section 391.0095 (a)(3)	: Explanation of method used to compute expense.	=	2018 Budget and Service Plan
Section 391.0095 (a)(4)	: Annual productivity and performance report.	=	2017 Budget and Service Plan
Section 391.0095 (a)(5)	: Projection of next annual productivity and performance report.	=	2018 Budget and Service Plan
Section 391.0095 (a)(6)	: Audit results prepared by independent CPA.	=	2016 Comprehensive Annual Financial Report (CAFR)
Section 391.0095 (a)(7)	: Report of any assets disposed of.	=	2016 Fixed Asset Disposal & 2017 Fixed Asset Disposal
Section 391.0095 (c)	: Submit any other report to state auditor.	=	All other submitted reports
Section 391.0117 (e)	: Submit salary schedule.	=	2018 Salary Schedule Submission

COMPREHENSIVE ANNUAL FINANCIAL REPORT



FOR THE YEAR ENDED
DECEMBER 31, 2016

HOUSTON-GALVESTON AREA
COUNCIL

HOUSTON, TEXAS

**COMPREHENSIVE
ANNUAL FINANCIAL REPORT**
of the
HOUSTON-GALVESTON AREA COUNCIL
Houston, Texas

For the year ended
December 31, 2016

Nancy Haussler, CPA
Chief Financial Officer
Member of the Government Finance Officers Association
of the United States and Canada

Finance Staff:

Jean Mahood, CPA
Shaun Downie
Sophie Huang
Cynthia Marquez
Anna Holderberg
Vini In

Marivic Keenan
Vanessa Salazar
David Waller
Dawn Debolt
Rebecca Bowden

**HOUSTON-GALVESTON AREA COUNCIL
COMPREHENSIVE ANNUAL FINANCIAL REPORT
For the Fiscal Year Ended December 31, 2016**

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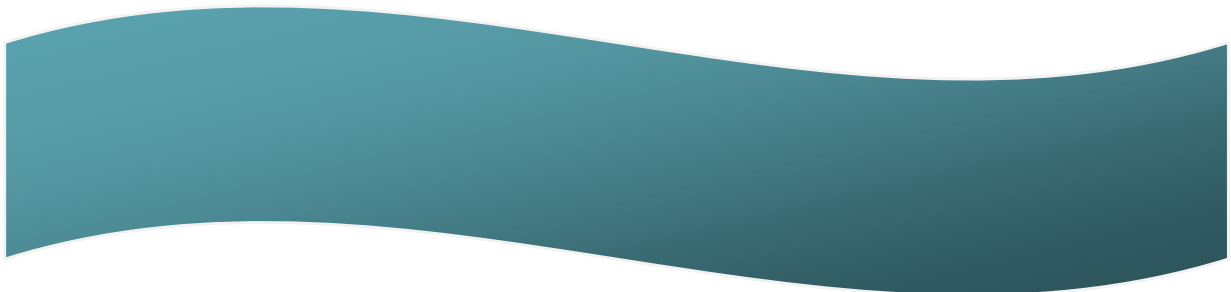
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Introductory Section





Houston-Galveston Area Council

June 5, 2017

The Honorable Gary Nelson and Members
of the Board of Directors
Houston-Galveston Area Council
Houston, TX

Dear Commissioner Nelson and Members of the Board of Directors:

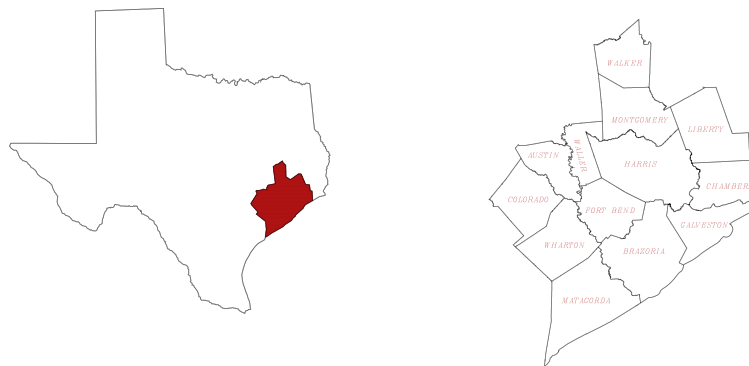
The Comprehensive Annual Financial Report (CAFR) of the Houston-Galveston Area Council, (the “Council” or “H-GAC”) for the fiscal year ended December 31, 2016 is hereby submitted. This report was prepared by the Department of Finance, which accepts responsibility for the accuracy, completeness, and fairness of the data presented. To provide a reasonable basis for making these representations, management of the Houston-Galveston Area Council has established a comprehensive framework of internal controls that is designed to protect H-GAC from loss and allow the compilation of reliable information to prepare the attached financial statements in conformity with GAAP. It should be noted that reasonable internal control measures weigh the cost of those procedures against their benefits and H-GAC’s internal control measures provide reasonable but not absolute assurance that the financial statements are free of material misstatement. We believe the data, as presented, is accurate in all material respects, that it properly reflects the financial position and the results of operation of the Council, and that all disclosures have been made to enable the reader to acquire the maximum understanding of financial affairs concerning the Council. These financial statements are presented annually in compliance with Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and the *State of Texas Uniform Grant Management Standards* as well as Section 2 of the Council’s Bylaws. WhitleyPenn Certified Public Accountants have issued an unmodified opinion, sometimes referred to as a “clean” opinion on the H-GAC financial statements included herein. This report is located on page 13 at the front of the financial section of the report.

The Council has prepared Management’s discussion and analysis (MD&A) which immediately follows the independent auditor’s report and provides a narrative introduction, overview, and analysis of the basic financial statements. This MD&A is intended to complement this letter of transmittal and should be read in conjunction with it.

Profile of the Houston-Galveston Area Council

On September 9, 1966, a regional planning commission known as the Houston-Galveston Area Council was created under authority of State Law now recodified as Local Government Code, Chapter 391. The Council is a voluntary membership organization of local governments in a thirteen county region of Southeast Texas. The organization is one of 24 regional councils in Texas. Local governments created H-GAC to develop a systematic method of evaluating and addressing common concerns that affect several governmental jurisdictions. Cooperative efforts to resolve regional issues such as employment, water and air pollution, crime, traffic and mobility, drainage and flooding, care of the elderly, and waste disposal have received collective action through H-GAC. The Council continues to be dedicated to improving the quality of life of the citizens of the region through cooperative efforts to enhance the physical, social, and economic environment.

H-GAC is governed by a General Assembly of 131 delegates from member local governments. A Board of Directors composed of 36 locally elected officials, members representing county governments, cities, school districts and soil and water conservation districts provide more specific guidance and policy-making through its regular monthly meetings. During 2016, H-GAC's membership was comprised of the 13 county governments, 107 cities, and 11 school districts, including all major general-purpose local governments in the region. According to 2010 estimates from the U.S. Bureau of Census, these member governments represented approximately 6.1 million citizens and covered an area of 12,500 square miles. Below is a graphic representation of the H-GAC region and its location in the state of Texas.



Economic Condition and Outlook

The Texas economy remained stagnant during 2016 for several reasons. Employment in goods-producing Texas industries fell by 3.1% primarily due to falling prices in oil and natural gas. Overall state unemployment, however, continued to be less than the national average boosted primarily from service-providing industries such as health care, hospitality, and education. These counter-balancing effects resulted in a modest decrease in tax revenue to the state of 2.3%.¹

¹ Texas Comptroller of Public Accounts, *Report to the Citizens of Texas, 2017*.

Overall, the Texas economy remains one of the strongest in the nation. As of June 2016, there were 54 Fortune 500 companies with their corporate headquarters in Texas. Twenty-five of those companies call Houston home. Additionally, Texas leads the nation in exporting and has accomplished this record for the past decade. Approximately 16% of total U.S. exports are generated from Texas ports. This level of activity adds thousands of jobs to the Texas economy.

On a regional basis, the Houston-Galveston Area Council had a productive year of service to the citizens of our communities. Some highlights follow:

Major Initiatives

9-1-1

H-GAC provides support services to eight of the thirteen counties in our region for 9-1-1 operations. In 2016 H-GAC established the Gulf Coast Regional 9-1-1 Emergency Communications District which would allow local control and prioritization of 9-1-1 service delivery. The District was able to renegotiate several contracts and establish an efficient organizational structure that resulted in positive gains to their fund balance after the first year of operations. The District is currently preparing a multi-year plan to act as a roadmap for expansion and sustainability of service delivery for the future.

Aging Services

As the baby boomer generation reaches their senior years, there is greater need for assistance to this vulnerable population. During 2016, H-GAC teamed up with a network of providers to deliver 984,290 meals; 18,363 hours of respite care; 864 nursing home visits; and 10,071 hours of personal care services to older citizens in twelve counties in the region.

Evacuation Planning and Homeland Security

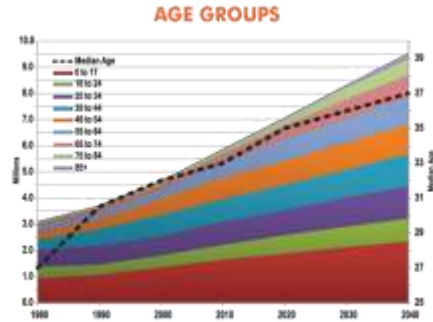
The gulf coast is threatened by severe weather annually. Hurricanes strike during the summer months leaving citizens at risk of devastating losses including loss of life. H-GAC along with partners at the State and local jurisdictions are taking steps to reduce the confusion and assist in the preparation for such events. For example, the website Together Against the Weather (www.togetheragainsttheweather.com) was developed to provide citizens with evacuation maps, healthcare providers, contact information, and assistance to the functionally impaired.



Additionally, hurricanes and other high-risk events are challenging to the infrastructure support network of our emergency responders. During 2016 H-GAC recommended funding for over \$1.78 million of grants to provide planning coordination, training, emergency management exercises, and the purchase of equipment and supplies for emergency management.

Transportation Improvement

Mobility issues in the large region served by H-GAC present challenges and opportunities. Current forecasts indicate more than 1 million people moving into the H-GAC region by 2040. To deal with such explosive growth, H-GAC updates a regional transportation plan (“RTP”) every 4 years. The RTP identifies highway, transit, and other transportation projects needed to sustain the region over a 30-year horizon.



Financial Planning and Policies

The Board of Directors approves a government-wide financial plan for revenues and expenditures each year at its December meeting. This plan includes both restricted and unrestricted revenue sources. The restricted revenue sources (contracts and grants) often span more than one fiscal year. Estimates are made by management on the timing of these revenues and are reflected in the appropriate fiscal year financial plan. H-GAC recognizes that the financial plan must be flexible enough to adjust for revenues that do not materialize and capitalize on unforeseen opportunities as they occur. Therefore, throughout the year, the Board of Directors approves amendments to the financial plan when funding changes become known. The financial plan adopted is on a basis consistent with generally accepted accounting principles. Control of the financial plan is maintained at the project level with management authorized to make transfers of budgeted amounts between object class levels within a project as allowed by grantor agencies.

Awards and Acknowledgements

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in “Financial Reporting to the Houston-Galveston Area Council for its comprehensive annual financial report (CAFR) for the fiscal year ended December 31, 2015. In order to be awarded a Certificate of Achievement, the government had to publish an easily readable and efficiently organized CAFR that satisfied both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current CAFR continues to meet the Certificate of Achievement Program’s requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

This report could not have been accomplished without the dedication and efficiency of the Council’s Financial, Administrative, and Program management staff. Special acknowledgement should also be given to the Council’s auditors, WhitleyPenn whose expertise lent greatly this report’s completion. Finally, we would like to thank the members of the Board of Directors for their interest and support in planning and conducting the financial operations of the Council in a responsible and progressive manner.

Respectfully submitted,



Jack Steele
Executive Director



Nancy Haussler
Chief Financial Officer



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Houston-Galveston Area Council
Texas**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

December 31, 2015

Executive Director/CEO

**HOUSTON-GALVESTON AREA COUNCIL
PRINCIPAL OFFICIALS**

**OFFICERS OF THE BOARD OF DIRECTORS
2016**

CHAIR
Councilmember Chuck Engelken, Jr
City of La Porte

VICE CHAIR
Council Member Floyd Emery
City of Missouri

CHAIR ELECT
County Commissioner Gary Nelson
Chambers County

ADMINISTRATIVE STAFF

Executive Director	Jack Steele
Chief Operating Officer	Chuck Wemple
Chief Financial Officer	Nancy Haussler
Manager of Internal Audit	Charles Hill
Manager of Intergovernmental Relations	Rick Guerrero

H-GAC MEMBER GOVERNMENTS

Counties

Austin	Galveston	Walker
Brazoria	Harris	Waller
Chambers	Liberty	Wharton
Colorado	Matagorda	
Fort Bend	Montgomery	

Cities over 25,000 Population

Baytown	Huntsville	Pearland
Conroe	La Porte	Rosenberg
Deer Park	Lake Jackson	Sugar Land
Friendswood	League City	Texas City
Galveston	Missouri City	
Houston	Pasadena	

Home Rule Cities

Alvin	Hitchcock	Santa Fe
Angleton	Humble	Seabrook
Bay City	Jacinto City	Sealy
Bellaire	Jersey Village	Stafford
Cleveland	Katy	Sweeny
Clute	La Marque	Tomball
Dayton	Liberty	Webster
Dickinson	Manvel	West University Place
El Campo	Nassau Bay	Wharton
Freeport	Palacios	Willis
Galena Park	Richmond	Fulshear
Hempstead	Richwood	Prairie View

General Law Cities

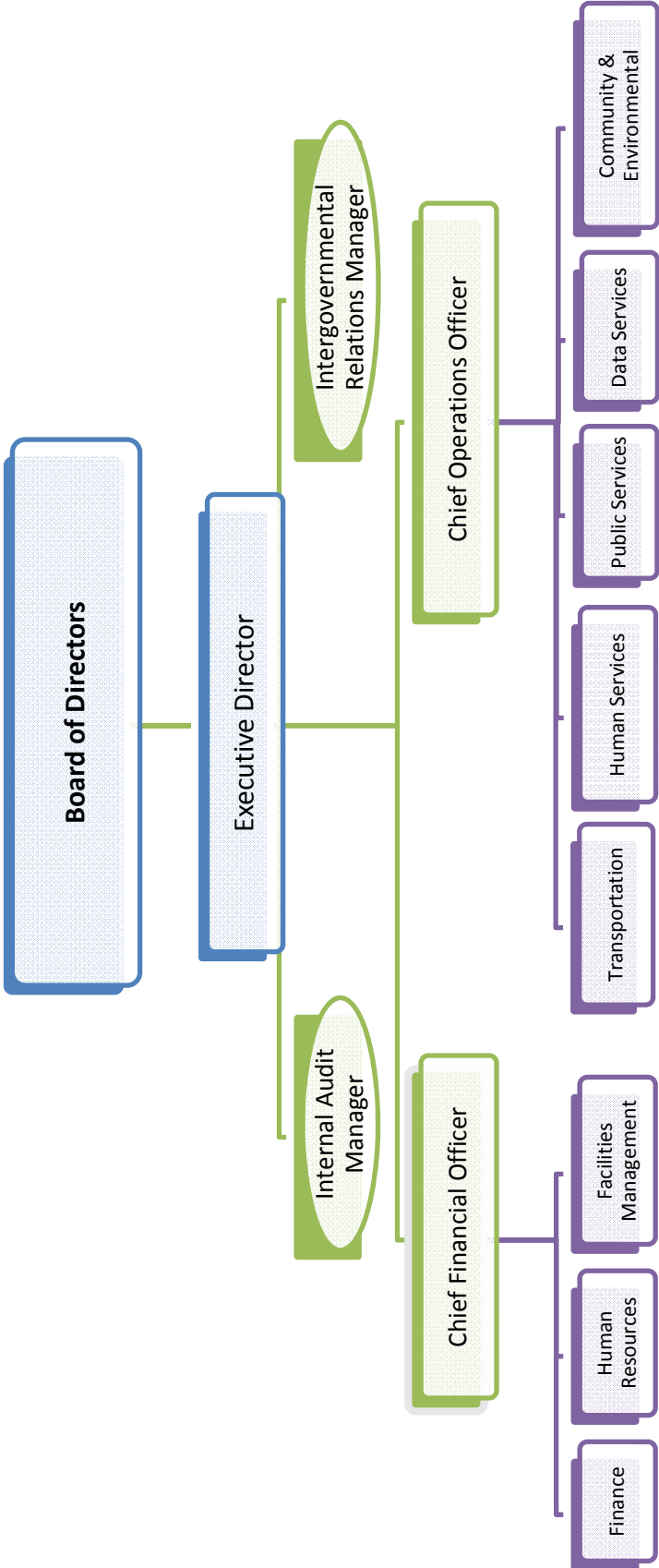
Ahanuac	Eagle Lake	Kendleton
Arcola	East Bernard	Magnolia
Bayou Vista	El Lago	Meadows Place
Beach City		Mont Belvieu
Bellville	Hedwig Village	Morgan's Point
Brazoria	Hillcrest Village	Needville
Brookshire		New Waverly

Brookside Village	Holiday Lakes	Oak Ridge North
Bunker Hill Village	Hunters Creek Village	Old River Winfree
Clear Lake Shores	Iowa Colony	Oyster Creek
Columbus	Jamaica Beach	Panorama Village
Daisetta	Jones Creek	Pattison
Danbury	Kemah	Tiki Island
Piney Point Village	South Houston	Waller
	Southside place	Wallis
Riverside	Splendora	Weimar
San Felipe	Spring Valley	West Columbia
Shenandoah	Stagecoach	Weston Lakes
Shoreacres	Surfside Beach	
	Taylor Lake Village	
	Thompsons	

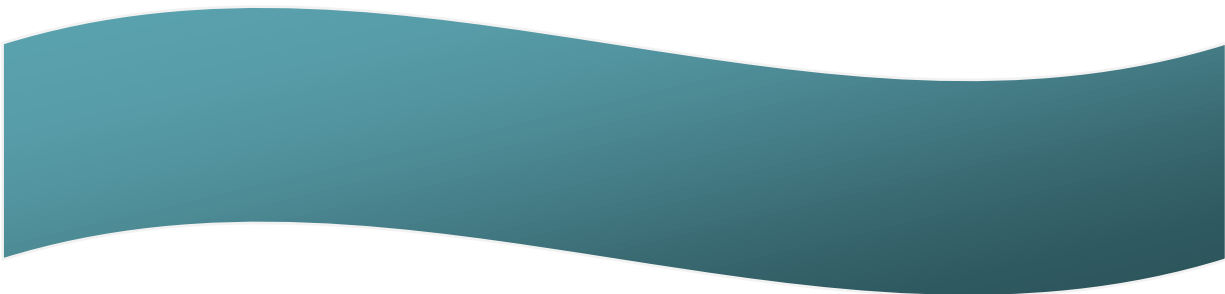
Independent School Districts

Alief ISD	Hempstead ISD	Needville ISD
Columbia-Brazoria ISD	Hitchcock ISD	Pearland ISD
Deer Park ISD	Huntsville ISD	Waller ISD
Fort Bend ISD	Magnolia ISD	

Houston-Galveston Area Council



Financial Section



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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Houston-Galveston Area Council

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Houston-Galveston Area Council (the "Council"), as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Council's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

To the Board of Directors
Houston-Galveston Area Council

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Council, as of December 31, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 17 to 25 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Council's basic financial statements. The introductory section, the Supplemental Information as listed in the table of contents, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of Federal and State awards is also presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and the *State of Texas Uniform Grant Management Standards* and is also not a required part of the basic financial statements.

The Supplemental Information and the Schedule of Expenditures of Federal and State Awards are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Supplemental Information and the Schedules of Expenditures of Federal and State Awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

To the Board of Directors
Houston-Galveston Area Council

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report date June 5, 2017 on our consideration of the Council's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Council's internal control over financial reporting and compliance.

Whitley Penn LLP

Houston, Texas
June 5, 2017

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HOUSTON-GALVESTON AREA COUNCIL

MANAGEMENT'S DISCUSSION AND ANALYSIS

The following is a narrative overview and analysis of the financial activities of the Houston-Galveston Area Council ("H-GAC" or "the Council") for the year ended December 31, 2016. This analysis is prepared by the Finance department of the H-GAC and is intended to expand the reader's understanding of the attached financial statements and the effect of certain events on those financial statements.

1. FINANCIAL HIGHLIGHTS

- The assets of H-GAC exceed its liabilities by \$21,615,127 all of which is available to meet the Council's ongoing obligations to local governments and creditors.
- H-GAC's net position increased by \$641,644 during the year ended December 31, 2016.
- At the end of the year, the unassigned fund balance for the general fund was \$9,165,337.

2. OVERVIEW OF THE FINANCIAL STATEMENTS

The H-GAC financial statements include three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also includes additional supplementary information that is not a required part of the financial statements themselves.

Government-wide financial statements. Included in this report are the Statement of Net Position and the Statement of Activities. These statements present the results of operation on a comprehensive basis utilizing the full accrual accounting methodology. This methodology requires that changes in net position be reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in these statements for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the H-GAC that are principally supported by grants (governmental activities) from other functions such as the Cooperative Purchasing, the Energy Purchasing Corporation, and the Local Development Corporation activities that are supported by user fees (business-type activities). The governmental activities include the activities of the general government, general government overhead, and all grant related activities. The business-type activities include the Cooperative Purchasing program. The Energy Purchasing Corporation, Gulf Coast Economic Development Corporation and the Local Development Corporation are presented as separate component units to the H-GAC because their governing bodies consist of members of H-GAC's Board of Directors or appointed by H-GAC's Board of Directors.

The statement of net position presents information on all of H-GAC's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the H-GAC is improving or deteriorating. The statement of activities presents information showing how the government's net position changed during the most recent fiscal year.

Fund financial statements. A fund is a grouping of related accounts that have been segregated to maintain control over resources and achieve specific objectives. H-GAC uses fund accounting to identify resources that have specific compliance requirements, such as grant programs, and demonstrate adherence to finance-related legal requirements. H-GAC maintains three fund types: 1) governmental funds, 2) proprietary funds, and 3) fiduciary funds.

Governmental Funds. Governmental funds account for the same functions reported as governmental activities in the government-wide financial statements, except that they are presented on the modified accrual basis of accounting which requires that revenues be recorded when measurable and available. Expenditures are recorded when the services or goods are received and the liabilities incurred. Thus, the focus of these statements is on the near-term inflows and outflows of spendable resources and the balances of spendable resources available at the end of the year.

Comparison between the governmental activities in the government-wide financial statements and the information presented in the governmental funds statements allows the reader to better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental

fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison.

H-GAC maintains four individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the general fund, the grant fund, the Regional Excellence Corporation, and the Gulf Coast Regional Emergency Communications District. Both the Regional Excellence Corporation and the Gulf Coast Regional Emergency Communications District are blended component units presented as governmental funds.

H-GAC adopts an annual budget for its general fund and component units in December of each year. Grant fund budgets are reviewed and approved by the Board of Directors within the context of the annual budget. Throughout the year the budget is amended as grant funds become available or lapse. Although the budgets are reviewed and approved by H-GAC's Board, they are not considered legally adopted budgets or appropriations.

Proprietary Funds. H-GAC had only one type of proprietary fund during fiscal year 2016. The Enterprise Fund is used to report the same functions presented as business-type activities in the government-wide financial statements. Unlike governmental funds, enterprise funds are maintained on the full accrual basis of accounting as are the government-wide financial statements, therefore, no reconciliation between the statements is necessary. H-GAC records the activities of its Cooperative Purchasing program in the enterprise fund.

Fiduciary Funds. The fiduciary funds administered by H-GAC consist of the 401K pension trust fund for H-GAC's employee retirement plan and an agency fund for the Air Emission Reduction Credit Organization ("AERCO"). AERCO was created to promote the coexistence of air quality improvement and economic development within the region. H-GAC serves as the custodian of funds received due to air emission credits and uses those funds to offset new emission requirements for major industrial modifications, economic development, or to reduce emissions to meet federal reduction requirements. This fund, like the proprietary funds, is presented on the full accrual basis of accounting. Fiduciary funds are not presented in the government-wide financial statements as these funds are restricted and are not available to support the programs of H-GAC. The pension plan is audited separately and a copy of this report is available by requesting the same from H-GAC, P.O. Box 22777, Houston, TX 77227-2777.

Notes to the financial statements. The notes to the financial statements are an integral part of understanding both the government-wide financial statements and the fund financial statements.

3. GOVERNMENT-WIDE FINANCIAL ANALYSIS

Statement of Net Position

H-GAC's assets exceed liabilities by \$31,010,085 at the close of the most recent year, 2016 which is an increase over 2015. Approximately 4.8% of the Council's net position is capital investments. These capital investments are within the office facilities of H-GAC to provide service and do not represent funds available for future spending. Most of the increases to net position came from increased revenues over expenses in the business-type activities from the prior year. There was restricted net position of \$7,907,727 at the end of the year. The balance of unrestricted net position in 2016 of \$21,615,127 may be used to meet H-GAC's ongoing obligations.

HOUSTON-GALVESTON AREA COUNCIL CONDENSED STATEMENT OF NET POSITION

	Governmental Activities		Business-Type Activities		Total	
	2016	2015	2016	2015	2016	2015
Assets						
Current and Other Assets	\$ 72,063,892	\$ 52,792,978	\$ 12,970,376	\$ 12,205,672	\$ 85,034,268	\$ 64,998,650
Capital Assets, Net	1,549,651	1,964,850	-	860	1,549,651	1,965,710
Total Assets	73,613,543	54,757,828	12,970,376	12,206,532	86,583,919	66,964,360
Liabilities						
Current and Other Liabilities	55,398,818	36,432,199	136,235	101,299	55,535,053	36,533,498
Long-Term Liabilities	38,781	62,420			38,781	62,420
Total Liabilities	55,437,599	36,494,619	136,235	101,299	55,573,834	36,595,918
Net Position						
Net Invest in Capital Assets	1,487,231	1,876,144	-	860	1,487,231	1,877,004
Restricted for:						
EPA RLF Program	7,486,709	7,833,463			7,486,709	7,833,463
Regional Excellence Corp	421,018	199,279			421,018	199,279
Unrestricted	8,780,986	8,354,323	12,834,141	12,104,373	21,615,127	20,458,696
Total Net Position	\$ 18,175,944	\$ 18,263,209	\$ 12,834,141	\$ 12,105,233	\$ 31,010,085	\$ 30,368,442

Statement of Activities

H-GAC's net position was increased by \$641,643 for the year. This reflects a decrease in net position for governmental activities of \$87,264 and an increase in net position in business-type activities of \$728,908. The change in net position in governmental activities represents a 0.48% decrease of net position for governmental activities and the change in net position in the business-type activities represents a 6% increase in net position for this activity. Overall, H-GAC increased net position by 2.1%. Key elements of the increase along with percentage analysis are as follows:

HOUSTON-GALVESTON AREA COUNCIL CHANGE IN NET POSITION

	Governmental Activities		Business-Type Activities		Total		Percent	
	2016	2015	2016	2015	2016	2015	2016	2015
Program Revenues								
Charges for Services	\$ 1,830,855	\$ 1,367,117	\$ 4,269,735	\$ 5,767,362	\$ 6,100,590	\$ 7,134,479	2.14%	2.53%
Operating Grants and Contr	275,703,821	274,844,685			275,703,821	274,844,685	96.91%	97.34%
General Revenues								
Interest Income	14,189	22,290			14,189	22,290	0.00%	0.01%
Other Income	165,314	364,809			165,314	364,809	0.94%	0.13%
Total Revenues	277,714,179	276,598,901	4,269,735	5,767,362	281,983,914	282,366,263	100.00%	100.00%
Expenses								
General Government	1,921,283	1,072,093			1,921,283	1,072,093	1.56%	0.38%
Workforce Programs	209,009,100	205,095,889			209,009,100	205,095,889	73.63%	73.41%
Transportation	40,668,632	31,200,061			40,668,632	31,200,061	14.33%	11.17%
Community and Environ	10,732,671	23,021,245			10,732,671	23,021,245	3.78%	8.24%
Criminal Justice	847,184	943,744			847,184	943,744	0.30%	0.34%
Emergency Communications	931,365	4,632,362			931,365	4,632,362	0.33%	1.66%
Aging Services	11,124,787	9,886,838			11,124,787	9,886,838	3.92%	3.54%
Reg Excellence Corp	62,842	49,271			62,842	49,271	0.02%	0.02%
Gulf Coast 911 Reg Dist	2,503,579				2,503,579		0.88%	0.00%
Cooperative Purchasing			3,540,827	3,492,923	3,540,827	3,492,923	1.25%	1.25%
Total Expenses	277,801,443	275,901,503	3,540,827	3,492,923	281,342,270	279,394,426	100.00%	100.00%
Change in Net Position	(87,264)	697,398	728,908	2,274,439	641,644	2,971,837		
Net Position-Beginning of Yr	18,263,209	17,565,811	12,105,233	9,830,794	30,368,442	27,396,605		
Net Position-End of Yr	\$ 18,175,944	\$ 18,263,209	\$ 12,834,141	\$ 12,105,233	\$ 31,010,085	\$ 30,368,442		

The H-GAC operates primarily from grant and contract revenues; therefore, increases in expenses closely parallel increases in grant and contract funding for services.

Business-type activities

The Cooperative Purchasing program was established in 1973 to assist local governments in their purchasing and procurement needs. Through aggregation of individual purchases into a single procurement, volume discounts can be achieved.

The program is influenced by market conditions. The Cooperative Purchasing program deals primarily in the acquisition of capital assets. In 2015 and 2016, revenue in this program was \$5,767,362 and \$4,269,735 respectively. During the year, operating expenses for the program increased 1.4% and revenues decreased 26.0%. The combined result was reflected in an increase to net position of \$728,908 or 6.0%. By comparison, the increase in 2015 was \$2,274,439 or 23.1%.

<u>Business-Type Expenses</u>	<u>2016 Amount</u>	<u>2015 Amount</u>	<u>Increase (Decrease) from 2015</u>	<u>(Decrease)</u>
Personnel and Benefits	\$ 2,722,809	\$ 2,648,029	\$ 74,780	2.82%
Consultant and Contract Svcs	160,811	121,870	38,941	32.0%
Equipment Rental and Leases	15,502	49,205	(33,703)	(68.5%)
Lease of Office Space	199,278	208,252	(8,974)	(4.3%)
Travel	55,479	55,478	1	0%
Depreciation	860	38,839	(37,979)	(97.8%)
Other	382,818	371,250	11,568	3.1%
Total Expenses	<u>\$ 3,540,827</u>	<u>\$ 3,492,923</u>	<u>\$ 47,904</u>	<u>1.4%</u>

4. FINANCIAL ANALYSIS OF THE GOVERNMENT’S FUNDS

As stated previously, H-GAC uses fund accounting to ensure and demonstrate compliance with legal requirements imposed by grantors. The following is a discussion of the funds used at H-GAC and key elements in each fund.

Governmental Funds

Governmental funds are presented on the modified accrual basis of accounting. This measurement focus emphasizes the inflows, outflows and available resources in the near term. This information is desirable in evaluating H-GAC's financing requirements. Specifically, the unassigned balance represents H-GAC's available resources at the end of the year.

H-GAC's general fund balance for year 2016 is \$9,372,058. Included in this fund balance is \$206,721 which has been identified for prepaid items and is nonspendable. The balance of \$9,165,337 is available for use at H-GAC's discretion.

The general fund balance of H-GAC increased by \$170,967. The general fund is the primary operating fund for H-GAC. The grant fund, used to account for all grant programs and other revenues whose use is restricted for a specific purpose had a fund balance of \$7,486,710 at the end of the year.

Also included in the governmental funds is the Regional Excellence Corporation, a blended component unit of the H-GAC established in 2004 to support programs and initiatives of the organization through private sector contributions. All board members of the Corporation serve in a dual capacity as both a board member of H-GAC and a board member of the corporation. In 2016 the corporation had cash and pledged contributions of \$284,581 and expenditures of \$62,842. The corporation's bylaws restrict the use of these funds.

Additionally, in February 2016, the H-GAC Board of Directors established the Gulf Coast Regional Emergency Communications District, a blended component unit of H-GAC, to provide administrative support and coordination of emergency communications in Brazoria, Chambers, Colorado, Liberty, Matagorda, Walker, Waller, and Wharton counties including all cities therein. All board members of the District serve in a dual capacity as both a board member of the H-GAC and a board member of the District. In 2016, the District had income of \$2,803,997 and expenditures of \$2,503,579. The District's bylaws restrict the use of these funds.

Proprietary Funds

The proprietary fund of H-GAC is composed of the Cooperative Purchasing enterprise fund. As mentioned previously, the measurement focus for the fund statements is identical to the government-wide statements. It is the policy of H-GAC to associate net

position to the activities generating the net position. The remaining net position is available to meet future needs as directed by the Board of Directors.

5. CAPITAL ASSET ADMINISTRATION

H-GAC’s investment in capital assets for both governmental and business-type activities amount to \$1,965,710 and \$1,549,651 (net of depreciation) for the fiscal years ended December 31, 2015 and 2016 respectively. This investment in capital assets includes equipment, furniture, and fixtures. Additional information on H-GAC’s capital assets and capital leases can be found in footnote 6 and 8, respectively, of this report. H-GAC does not own any real property.

During 2016, H-GAC acquired a variety of assets. The Council has a capitalization threshold of \$5,000, in accordance with federal requirements. The following table identifies the additions and retirements of depreciable assets for both the governmental and business-type activities. Beginning balances are net of depreciation. The accumulated depreciation column below reflects the net effect of depreciation expense for the year and the recovery of depreciation upon retirement of assets.

**HOUSTON-GALVESTON AREA COUNCIL
CAPITAL ASSET ANALYSIS**

	Beginning Balance	Additions	Retirements	Accumulated Depreciation	Ending Balance
Governmental Activities					
Equipment, furniture and fixtures	\$1,964,850	\$107,424	\$0	\$(522,623)	\$1,549,651
Business-type Activities					
Equipment, furniture and fixtures	\$860	\$0	\$0	\$(860)	\$0
Totals	<u>\$1,965,710</u>	<u>\$107,424</u>	<u>\$0</u>	<u>\$(523,483)</u>	<u>\$1,549,651</u>

6. DEBT ADMINISTRATION

Debt considered a liability of governmental activities consists of capital lease obligations and compensated absences. Debt balances related to capital leases in 2016 were \$62,420. Compensated absences decreased by \$44,720 in 2016, finishing the year with

an ending balance of \$891,488. Further information on the Council's debt can be found in Capital Lease Note 8 to the financial statements.

7. ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

- H-GAC membership dues are based on the federal 10-year census and are calculated on population. For FY2017 the per-capita membership revenue is estimated at \$395,538. This is the same as the budget for 2016.
- H-GAC increased estimated revenues and corresponding expenses by \$31,302,707 for 2017. The budget reflects increases mainly in Workforce, Community & Environmental programs and Transportation programs of \$8,168,566, \$15,603,890 and \$8,420,698 respectively. The increase in Workforce programs is attributable primarily to the additional funding in Workforce Resident Services (\$2,879,377), the AirCheck program (\$2,979,166), Aging program (\$1,035,676), and Adult Literacy (\$1,078,282). These programs help area businesses become more competitive by educating the workforce; assist residents to compete for higher incomes; provide low-income families with financial assistance to repair failing vehicles; and assist older persons with an array of services from meals to health care. The increase in the Community & Environmental program is attributable to the final phase of funds received for housing and disaster recovery due to Hurricane Ike. The increase in Transportation programs is attributable to the new funding cycle of planning funds to study and develop sustainable plans for mobility in the region.

These factors were considered in preparing the budget for the 2017 fiscal year.

8. REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the H-GAC's finances for those with an interest in the Council's finances. Questions or comments regarding this report should be directed to Nancy Haussler, Chief Financial Officer, Houston-Galveston Area Council, P.O. Box 22777, Houston, TX 77227-2777.

**HOUSTON-GALVESTON AREA COUNCIL
STATEMENT OF NET POSITION
DECEMBER 31, 2016**

	Primary Government		Component Units				
	Governmental Activities	Business-type Activities	Total	Energy Purchasing Corporation	Economic Development Corporation	Local Development Corporation	Total
ASSETS							
Cash and cash equivalents	\$ 50,790,121		\$ 50,790,121	\$	\$ 677,245	\$ 2,536,525	\$ 3,311,501
Investments	6,101,801		6,101,801		305,240	305,240	305,240
Receivables, net	23,767,402	\$ 1,994,348	25,761,750		103,688	37,198	140,886
Notes Receivable	2,059,531		2,059,531		869,933		869,933
Due from Component Units	114,344		114,344				
Internal balances	(10,976,028)	10,976,028					
Prepaid expenses	206,721		206,721				
Capital assets, net	1,549,651		1,549,651				
Total Assets	<u>73,613,543</u>	<u>12,970,376</u>	<u>86,583,919</u>	<u>97,731</u>	<u>1,650,866</u>	<u>2,878,963</u>	<u>4,627,560</u>
LIABILITIES							
Accounts payable and accrued expenses	4,273,497		4,324,943				
Unearned revenues	34,166,224	51,446	34,251,013				
Due to grantee agencies	16,043,970	84,789	16,043,970				
Due to primary government				24,202		73,144	114,344
Long Term Liabilities							
Due within one year	891,488		891,488				
Due more than one year							
Obligation of capital leases:							
Due within one year	23,639		23,639				
Due more than one year	38,781		38,781				
Total Liabilities	<u>55,437,599</u>	<u>136,235</u>	<u>55,573,834</u>	<u>24,202</u>	<u>16,998</u>	<u>73,144</u>	<u>114,344</u>
NET POSITION							
Net investment in capital assets	1,487,231		1,487,231				
Restricted for:							
EPA RLF Program	7,486,709		7,486,709				
Regional Excellence Corporation	421,018		421,018				
EDA RLF Program					1,633,868	2,805,819	1,633,868
Local Development Corporation							
Unrestricted	8,780,986	12,834,141	21,615,127	73,529			73,529
Total Net Position	<u>\$ 18,175,944</u>	<u>\$ 12,834,141</u>	<u>\$ 31,010,085</u>	<u>\$ 73,529</u>	<u>\$ 1,633,868</u>	<u>\$ 2,805,819</u>	<u>\$ 4,513,216</u>

See accompanying notes to the financial statements

**HOUSTON-GALVESTON AREA COUNCIL
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2016**

Functions/Programs	Program Revenues		Net (Expense) Revenue and Changes in Net Position		Component Unit					
	Expenses	Indirect Expense Allocation	Charges for Services	Operating Grants and Contributions	Governmental Activities	Primary Government Business-type Activities	Total	Energy Purchasing Corporation	Economic Development Corporation	Local Development Corporation
Primary government:										
Governmental activities:										
General government	\$ 3,981,866	\$ (2,060,583)	\$ 1,830,855	\$ 209,074,310	\$ (90,431)		\$ (90,431)			
Workforce programs	208,518,397	490,700		40,358,389	65,213		65,213			
Transportation	39,858,886	809,746		10,501,042	(310,243)		(310,243)			
Community and environmental	10,503,580	229,091		825,458	(231,629)		(231,629)			
Criminal justice	803,610	43,574		943,712	(21,726)		(21,726)			
Emergency communications	920,665	10,700		10,912,332	12,347		12,347			
Aging services	10,933,428	191,359		284,581	(212,455)		(212,455)			
Regional Excellence Corporation	62,842			2,803,997	221,739		221,739			
Gulf Coast 911 Regional District	2,503,579			1,830,855	300,418		300,418			
Total governmental activities	278,086,853	(285,413)	1,830,855	275,703,821	(266,767)		(266,767)			
Business-type activities:										
Cooperative purchasing	3,255,414	285,413	4,269,735			\$ 728,908	728,908			
Total business-type activities	3,255,414	285,413	4,269,735			728,908	728,908			
Total primary government	\$ 281,342,267	\$ -	\$ 6,100,590	\$ 275,703,821	(266,767)		462,141			
Component units:										
Energy Purchasing Corporation	142,024		169,043	180,387				\$ 27,019	\$ 38,138	
Gulf Coast Economic Development Corporation	142,249		585,943							\$ (75,109)
Local Development Corporation	661,052		754,986							2,880,928
Total component units	\$ 945,325		\$ 754,986	\$ 180,387				\$ 27,019	\$ 38,138	\$ (75,109)
General revenues:										
Interest income					14,189		14,189			
Miscellaneous income					165,314		165,314			
Total general revenues and transfers					179,503		179,503			
Change in net position					(87,264)	728,908	641,644	27,019	38,138	(75,109)
Net position - beginning					18,263,209	12,105,233	30,368,442	46,510	1,595,730	2,880,928
Net position - ending					\$ 18,175,944	\$ 12,834,141	\$ 31,010,085	\$ 73,529	\$ 1,633,868	\$ 2,805,819

See accompanying notes to the financial statements

**HOUSTON-GALVESTON AREA COUNCIL
BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2016**

	<u>General</u>	<u>Grant Fund</u>	<u>Regional Excellence Corporation</u>	<u>Gulf Coast 911 Regional District</u>	<u>Total Governmental Funds</u>
ASSETS					
Cash and cash equivalents	\$ 39,029,063	\$ 5,799,673	\$ 563,182	\$ 5,398,203	\$ 50,790,121
Investments	6,101,801				6,101,801
Receivables	728,363	23,039,039			23,767,402
Due from other funds	6,069,635	29,445,541			35,515,176
Due from component unit	114,344				114,344
Notes Receivable		2,059,531			2,059,531
Prepaid items	206,721				206,721
Total assets	<u>\$ 52,249,927</u>	<u>\$ 60,343,783</u>	<u>\$ 563,182</u>	<u>\$ 5,398,203</u>	<u>\$ 118,555,095</u>
LIABILITIES AND FUND BALANCE					
Liabilities:					
Accounts payable	2,060,764	2,070,569	142,164		4,273,497
Unearned revenue	395,538	33,770,686			34,166,224
Due to grantee agencies		16,043,970			16,043,970
Due to other funds	40,421,569	971,850		5,097,785	46,491,204
Total liabilities	<u>42,877,871</u>	<u>52,857,075</u>	<u>142,164</u>	<u>5,097,785</u>	<u>100,974,895</u>
Fund balance-					
Nonspendable	206,721				206,721
Unassigned	9,165,337				9,165,337
Restricted for:					
EPA RLF Program		7,486,709			7,486,709
Regional Excellence Corporation			421,018		421,018
Gulf Coast 911 Regional District				300,418	300,418
Total fund balance	<u>9,372,058</u>	<u>7,486,709</u>	<u>421,018</u>	<u>300,418</u>	<u>17,580,204</u>
Total liabilities and fund balance	<u>\$ 52,249,927</u>	<u>\$ 60,343,783</u>	<u>\$ 563,182</u>	<u>\$ 5,398,203</u>	<u>118,555,095</u>

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds	1,549,651
Compensated absences of governmental activities are not due and payable in the current period and, therefore, are not reported in the funds	(891,487)
Some liabilities are not due and payable in the current period and, therefore, are not reported in the funds-capital leases	(62,420)
Net position of governmental activities	<u>\$ 18,175,944</u>

See accompanying notes to the financial statements

HOUSTON-GALVESTON AREA COUNCIL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>General</u>	<u>Grant Fund</u>	<u>Regional Excellence Corporation</u>	<u>Gulf Coast 911 Regional District</u>	<u>Total Governmental Funds</u>
Revenues					
Interest income	\$ 14,189				\$ 14,189
Membership dues	394,258				394,258
Interlocal contracts	785,108				785,108
Data services and imaging	651,490				651,490
Miscellaneous income	165,314				165,314
From grantor agencies		\$ 272,615,243	\$ 284,581	\$ 2,803,997	275,703,821
Total revenues	<u>2,010,359</u>	<u>272,615,243</u>	<u>284,581</u>	<u>2,803,997</u>	<u>277,714,180</u>
Expenditures					
Current:					
General government	1,838,703				1,838,703
Workforce programs		208,854,508			208,854,508
Transportation		40,491,639			40,491,639
Community and environmental		10,680,269			10,680,269
Criminal justice/Homeland security		815,491			815,491
Emergency communications		928,918			928,918
Aging services		11,069,901			11,069,901
Regional Excellence Corporation			62,842		62,842
Gulf Coast 911 Emergency District				2,503,579	2,503,579
Capital outlay:					
General government	93,594				93,594
Debt service:					
Principal	26,286				26,286
Interest	2,079				2,079
Total expenditures	<u>1,960,662</u>	<u>272,840,726</u>	<u>62,842</u>	<u>2,503,579</u>	<u>277,367,809</u>
Excess (deficiency) of revenues over expenditures	<u>49,697</u>	<u>(225,483)</u>	<u>221,739</u>	<u>300,418</u>	<u>346,371</u>
Other Financing Sources (Uses)					
Transfers in (out)	121,270	(121,270)			-
Total other financing sources & (uses)	<u>121,270</u>	<u>(121,270)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in fund balance	170,967	(346,753)	221,739	300,418	346,371
Fund balance - beginning	9,201,091	7,833,463	199,279	-	17,233,833
Fund balance - ending	<u>\$ 9,372,058</u>	<u>\$ 7,486,709</u>	<u>\$ 421,018</u>	<u>\$ 300,418</u>	<u>\$ 17,580,204</u>

See accompanying notes to the financial statements

HOUSTON-GALVESTON AREA COUNCIL
Reconciliation of the Statement of Revenues
Expenditures, and Changes in Fund Balance of Governmental Funds
to the Statement of Activities
For the Year Ended December 31, 2016

Net change in fund balances-total governmental funds \$ 346,371

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported as expenditures in governmental funds. However, in the statement of activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are:

Capital outlay	107,424
Depreciation expense	<u>(522,622)</u>
Excess of depreciation over capital outlay expense	<u>(415,198)</u>

Some items reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

This activity consists of -

Increase in compensated absences	<u>(44,719)</u>
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Principal payment for capital lease in 2016	<u>26,286</u>
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Change in net position of governmental activities \$ (87,264)

See accompanying notes to the financial statements

**HOUSTON-GALVESTON AREA COUNCIL
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
DECEMBER 31, 2016**

	<u>Cooperative Purchasing</u>
ASSETS	
Current assets	
Accounts receivable	\$ 1,994,348
Due from general fund	10,976,028
Total current assets	<u>12,970,376</u>
Noncurrent assets	
Property & equipment	194,196
Less accumulated depreciation	<u>(194,196)</u>
Total noncurrent assets	<u>-</u>
Total assets	<u>12,970,376</u>
LIABILITIES	
Current liabilities	
Accounts payable and accrued expenses	51,446
Unearned revenues	<u>84,789</u>
Total current liabilities	<u>136,235</u>
Total liabilities	<u>136,235</u>
NET POSITION	
Unrestricted	12,834,141
Total net position	<u>\$ 12,834,141</u>

See accompanying notes to the financial statements

**HOUSTON-GALVESTON AREA COUNCIL
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
YEAR ENDED DECEMBER 31, 2016**

	<u>Cooperative Purchasing</u>
REVENUES	
Charges for services	\$ 4,269,735
Total revenues	<u>4,269,735</u>
OPERATING EXPENSES	
Personnel and benefits	2,722,809
Consultant and contract services	160,811
Equipment rental and leases	15,502
Lease of office space	199,278
Travel	58,749
Depreciation	860
Other	382,818
Total expenses	<u>3,540,827</u>
Operating Income	<u>728,908</u>
Change in net position	728,908
Net position - beginning	<u>12,105,233</u>
Net position - ending	<u>\$ 12,834,141</u>

See accompanying notes to the financial statements

**HOUSTON-GALVESTON AREA COUNCIL
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
YEAR ENDED DECEMBER 31, 2016**

	<u>Cooperative Purchasing</u>
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from customers	\$ 3,564,366
Cash payments to employees for services	(2,722,809)
Cash payments to suppliers for goods and services	(185,210)
Cash payments for operating expenses	(656,347)
Cash provided (used) by operating activities	<u>-</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	-
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	-
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ -</u>
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES	
Operating income (loss)	\$ 728,908
Adjustments to reconcile operating income to net cash provided (used) by operating activities:	
Depreciation expense	860
Change in assets and liabilities:	
Decrease (increase) in customer receivable	339,455
Decrease (increase) in interfund receivable	(1,104,159)
Increase (decrease) in accounts payable	(24,399)
Increase (decrease) in unearned revenue	59,335
Net cash provided (used) by operating activities	<u>\$ -</u>

See accompanying notes to the financial statements

**HOUSTON-GALVESTON AREA COUNCIL
STATEMENT OF NET POSITION
FIDUCIARY FUNDS**

DECEMBER 31, 2016

	<u>Pension Plan Trust</u>	<u>Agency Fund Area Emission Reduction Credit Organization 2016</u>
	<u>Retirement Plan 2016</u>	
ASSETS		
Cash		\$ 1,692,132
Investments- at fair value:		
Mutual funds	\$ 26,401,913	
Money market funds	3,965,910	
Total investments, at fair value	<u>30,367,823</u>	
Receivables:		
Notes receivables from participants	870,034	
Total receivables	<u>870,034</u>	
Total assets	<u>31,237,857</u>	<u>1,692,132</u>
LIABILITIES		
Due to Other		1,692,132
Employee forfeitures due to employer	56,297	
Total liabilities	<u>56,297</u>	<u>\$ 1,692,132</u>
NET POSITION HELD IN TRUST FOR PENSION BENEFITS	<u>\$ 31,181,560</u>	

See accompanying notes to financial statements

**RETIREMENT PLAN FOR THE EMPLOYEES OF
HOUSTON-GALVESTON AREA COUNCIL
STATEMENT OF CHANGES IN POSITION
FIDUCIARY FUNDS
YEARS ENDED DECEMBER 31, 2016**

	<u>2016</u>
ADDITIONS	
Contributions:	
Participants	\$ 1,082,057
Employer	1,037,663
Total contributions	<u>2,119,720</u>
Investment earnings:	
Net appreciation in the fair value of investments	936,137
Interest and dividends	1,004,604
Total net investment earnings	<u>1,940,741</u>
Total additions	<u>4,060,461</u>
DEDUCTIONS	
Benefit payments	2,888,766
Administrative expenses	7,101
Total deductions	<u>2,895,867</u>
Change in net position	1,164,594
Net position - beginning	<u>30,016,966</u>
Net position - ending	<u><u>\$ 31,181,560</u></u>

See accompanying notes to financial statements.

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HOUSTON-GALVESTON AREA COUNCIL

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2016

1. REPORTING ENTITY

The Houston-Galveston Area Council (“H-GAC”) is a voluntary association of local governments that administers planning and action programs from various federal, state, and local agencies for the benefit of citizens in a 13-county region in southeast Texas. H-GAC is governed by a 35-member Board of Directors (the “Board”) which has governance responsibilities over all activities of the organization. Members of the Board are selected to serve by elected officials from the various governmental entities belonging to H-GAC. The Board has the authority to make decisions and appoint administrators and managers. H-GAC is not included in any other governmental “reporting entity” as defined by the Government of Accounting Standards Board (“GASB”) Statement No. 14, “The Financial Reporting Entity.” H-GAC is a political subdivision of the State of Texas, created pursuant to state enabling legislation.

H-GAC’s financial statements include the accounts of all H-GAC functions and activities, including five component units, the H-GAC Energy Purchasing Corporation, the Houston-Galveston Local Development Corporation, the Gulf Coast Economic Development Corporation, the Corporation for Regional Excellence and the Gulf Coast Regional Emergency Communications District. Complete financial statements for each of the individual component units may be obtained at H-GAC’s administrative offices.

The accompanying financial statements present H-GAC and its component units.

Blended Component Unit: The Corporation for Regional Excellence was established by H-GAC in 2004. The purpose of the organization is to receive contributions that support the programs and services of H-GAC from entities that will only contribute to 501 (C) (3) organizations. All board members of the Corporation serve in a dual capacity as both a board member of H-GAC and a board member of the corporation. The Corporation is reported as a Special Revenue Fund.

On February 16, 2016 the Houston-Galveston Area Council Board of Directors established the Gulf Coast Regional Emergency Communications District

("GCRECD") as permitted under Chapter 772, Subchapter H, of the Texas Health and Safety Code. The District is governed by a Board of Managers consisting of at least one member from each county within the district, and each Board member serves concurrently as members of the H-GAC Board of Directors. The District is a political subdivision of the State of Texas and carries out essential governmental functions by providing 9-1-1 emergency communications services to the seven participating jurisdictions within the District. Those participating counties include Brazoria, Chambers, Colorado, Liberty, Matagorda, Walker, Waller, and Wharton counties and all cities therein, except for any city served by another emergency communications district. The District is supported by mandatory fees charged and remitted from communication companies in the jurisdictions such as telephone companies and voice over internet providers, and revenues are used exclusively to provide support for the regional 9-1-1 system in the participating counties. The District is reported as a Special Revenue Fund.

Discretely Presented Component Units: The H-GAC Energy Purchasing Corporation's purpose is to serve as a licensed aggregator of electricity for local governments in the state of Texas by negotiating and administering electricity service contracts. Local governments pay an administrative fee to participate in the contracts. The Board of Directors is comprised of elected officials selected by the H-GAC Board of Directors who annually approve its budgets and obligations.

The Houston-Galveston Area Local Development Corporation ("LDC") was established to further economic development and social welfare by promoting and assisting growth and development of business concerns in the region. The Corporation is a certified development company by the U.S. Government Small Business Administration and assists small businesses in securing loans for the purposes of construction, conversion, or expansion, including the acquisition of land, existing buildings and leasehold improvements. The corporation receives a residual fee for its services on all funded loans. The twenty-seven-member Board of Directors is comprised of representatives from local governments, lending institutions and private business organizations selected by the H-GAC Board of Directors. The Corporation's bylaws further state that all assets of the Corporation revert to the Houston-Galveston Area Council upon dissolution. Additionally, in acknowledgment of the Council's involvement with the Corporation, the Corporation remits a management fee to the Houston-Galveston Area Council.

The H-GAC Gulf Coast Economic Development Corporation (“EDC”), a 501(C)(3) Corporation, was established in 1988 to address the regional needs of distressed economic growth areas. The EDC originally received economic development grants from the Federal Economic Development Administration to promote coordination among local economic development efforts on a region wide basis. The twenty-eight-member board is comprised of county government and city government appointees as well as private sector appointees nominated by H-GAC. Developing plans that include the key strategies of promoting economic growth, increasing employment opportunities, and developing a regional Comprehensive Economic Development Strategy is the primary mission of the organization. In 2010, the EDC received a revolving loan grant from the EDA to further the economic development of the distressed areas of the region. H-GAC has primary responsibility for the Corporation’s assets including its cash assets and the use of those assets benefit the constituency that H-GAC serves. Additionally, the EDC has signed a management agreement with the H-GAC that conveys management of the EDC financial records to H-GAC. Finally, the agreement also stipulates that any financial match requirements imposed by the federal grantor will be provided by H-GAC.

Since H-GAC receives funding from local, state and federal government sources, it must comply with the requirements of these funding sources.

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation: Government-wide and Fund Financial Statements - The government-wide financial statements consist of the statement of net position and the statement of activities. These statements exclude inter-fund activity, and report information on all the non-fiduciary activities of the primary government. The statements segregate governmental activities from business-type activities. Governmental activities are normally supported by intergovernmental revenues and grants while business-type activities are supported by service fees or sales that are intended to recover all or a significant portion of their costs.

The statement of activities compares the direct expenses of a given function with the corresponding program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods services, or privileges

provided by a function or segment and 2) contracts, grants and contributions that are restricted to meeting the operational requirement of a particular function or segment. Items not classified as program revenues are reported as general revenues.

Additional financial statements are presented for governmental, proprietary and fiduciary funds, although fiduciary funds are not included in the government-wide financial statements. These statements are organized on the basis of funds that function as a separate entity with their own self-balancing accounts that comprise their assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Resources are accounted for in individual funds based upon the purposes for which they are to be spent and the restrictions, if any, on the spending activities.

The H-GAC reports the following major governmental funds:

The *General Fund* is H-GAC's primary operating fund. It accounts for all financial resources of the general government except those required to be accounted for in another fund.

The *Grant Fund* is a special revenue fund used to account for grant proceeds provided by various grantor agencies and is restricted in use by the awarding entity.

The *Regional Excellence Corporation* is a blended component unit established to support programs and initiatives of the H-GAC. The Corporation's bylaws restrict the use of these funds.

The *Gulf Coast Regional Emergency Communications District* is a blended component unit established to support 9-1-1 emergency communications services to the seven participating jurisdictions within the District. The District's bylaws restrict the use of these funds.

The H-GAC reports the following major enterprise fund:

The *Cooperative Purchasing* fund is used to account for the administrative fees derived from the assistance provided to other governments in acquiring capital assets and supplies.

Included in this report but not as part of the government-wide financial statements are the fiduciary fund statements for the Employee Retirement Plan Trust Fund and the Air

Emission Reduction Credit Organization (“AERCO”) agency fund. The retirement plan trust fund accounts for the 401K pension plan for H-GAC employees. The AERCO promotes the coexistence of air quality improvement and economic development within the H-GAC region.

Basis of Accounting - The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

Under the modified accrual basis of accounting, revenues are recognized as soon as they are both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, H-GAC considers revenues to be available if they are collected within 90 days of the end of the fiscal period. Revenues susceptible to accrual are interest income, membership dues, interlocal contracts, and revenues from grantor agencies. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, if measurable. However, expenditures related to compensated absences are recorded only when payment is due.

The cooperative purchasing enterprise fund and the retirement plan trust fund are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of the funds are included on the balance sheet. The accrual basis of accounting is utilized by these funds. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The agency fund has no measurement focus but utilizes the accrual basis of accounting for reporting its assets and liabilities.

Net Position Flow Assumptions - Sometimes H-GAC will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is H-GAC's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Fund Balance Flow Assumptions - When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, H-GAC considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, H-GAC considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds.

Fund Balance Classification - The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which H-GAC is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

- Non-spendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. Non-spendable items are not expected to be converted to cash or are not expected to be converted to cash within the next year.
- Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.
- Committed: This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board of Directors. These amounts cannot be used for any other purpose unless the Board of Directors removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed. This

classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

- Assigned: This classification includes amounts that are constrained by the H-GAC's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board of Directors.
- Unassigned: This classification includes the residual fund balance for the General Fund. The unassigned classification also includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of assigned fund balance amounts.

H-GAC's *major sources of revenues* are discussed below:

Federal and State Contracts - Revenues are recognized when program expenditures are incurred in accordance with program guidelines. Local matching may exceed budgeted amounts. Such excess would be used to further fund the applicable program, but does not represent a budget deviation.

Member Government Dues - Member governments are required to pay dues to H-GAC. Dues are determined annually and are recognized as revenues when assessed because they are measurable and are collectible within the current period. Dues are reported in the general fund and transferred to the special revenue funds as needed to meet matching requirements of grantor contracts.

Locally Contributed In-kind Services - Local contributions, which include contributed services provided by individuals, private organizations and local governments, are used to match federal funding on various programs. Contributed services are, therefore, reflected as both revenues and expenditures in accordance with legal requirements of the individual contracts. Such services are recorded in the accompanying financial statements at the amount expended by the contributor in providing the matching services, which approximates the fair value of the services at the date of contribution.

Pass-Through and Administrative Fees - The Cooperative Purchasing Program, the Energy Purchasing Corporation, and the Local Development Corporation record revenues in the form of pass-through and administrative fees. H-GAC

assists other governments primarily in Texas by providing expertise in acquiring capital assets and supplies and by aggregating the needs of several governments into larger purchases, providing negotiating advantages as well as assisting small businesses with financing and improving economic development.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and delivery of goods associated with the fund's principal operations. The principal operating revenues of the Cooperative Purchasing enterprise fund are charges to customers for sales and services. Operating expenses include the cost of sales and services, administrative expenses, and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Deferred Outflows/Inflows of Resources - In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

H-GAC does not have any items that qualify for reporting in either of the above categories in the current fiscal year.

Capital Assets - Capital assets, which include furniture, fixtures, and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by H-GAC as assets with an initial, individual cost of \$5,000. Such assets are recorded at historical cost, net of accumulated depreciation.

Depreciation is charged to operations over the estimated useful life (generally five years) using the straight-line method. H-GAC has no public domain assets.

Compensated Absences – It is H-GAC’s policy to permit employees to accumulate earned but unused vacation and sick pay benefits. There is no liability for unpaid accumulated sick leave because H-GAC does not pay any employees for accumulated sick leave balances upon separation from service with the government. In contrast, vacation pay up to a maximum of 240 hours is accrued when incurred in the government-wide and proprietary fund financial statements since remaining balances are paid to employees upon separation. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements. Due to the nature of the obligation for accrued vacation, annual requirements to amortize such obligations are not determinable and have not been presented. Accrued liability balances are less than anticipated annual expense and are therefore reflected as due within one year in their entirety.

Balance			Balance	Due Within
<u>12/31/2015</u>	<u>Increases</u>	<u>Decreases</u>	<u>12/31/2016</u>	<u>One Year</u>
\$ 846,768	\$ 997,967	\$ 953,247	\$ 891,488	\$ 891,488

Interfund Transfers - Interfund transfers arise from transactions between funds or the distribution of local (general fund) cash resources to grant projects requiring cash match in accordance with the terms and conditions of the grant contract. Matching funds are derived primarily from H-GAC dues paid by member governments and local in-kind contributions.

Allocation of Employee Benefits and Indirect Costs - H-GAC employee benefits and indirect costs are allocated based upon actual expenditures to all grants in accordance with the Office of Management and Budget (“OMB”) Circular A-87 and the Uniform Guidance (2 CFR 200). Employee benefits are allocated to grant projects as a percentage of H-GAC’s labor costs. Indirect costs necessary to sustain overall operations are allocated as a percentage of total direct labor costs and employee benefits charged to grant projects.

Cash and Cash Equivalents - For purposes of the statement of cash flows, cash equivalents include highly liquid investments with an original maturity of ninety days or less.

Investments - H-GAC categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is

based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. All investments of H-GAC are Level 1 and reflect quoted prices at year end. Additionally, H-GAC follows GASB Statement No. 40 *Deposit and Investment Risk Disclosures--an amendment of GASB Statement No. 3*. This Statement addresses common deposit and investment risks related to credit risk, concentration of credit risk, interest rate risk, and foreign currency risk. Such disclosures as required are reflected in Note 3 to the financial statements.

Prepaid Items - Prepaid items are accounted for under the consumption method.

3. DEPOSITS (CASH) AND INVESTMENTS

Authorization for Deposits and Investments

The Texas Public Funds Investment Act (PFIA), as prescribed in Chapter 2256 of the Texas Government Code, regulates deposits and investment transactions of the Council.

In accordance with applicable statutes, H-GAC has a depository contract with a local bank (depository) providing interest rates to be earned on deposited funds and fixed fees for banking services received. H-GAC may place funds with the depository in interest and non-interest bearing accounts. Statutes and the depository contract require full security for all funds in the depository institution through federal depository insurance or a combination of federal depository insurance and acceptable collateral securities and/or an acceptable surety bond. The depository must deliver the collateral securities to H-GAC or place them with an independent trustee institution. In accordance with Texas statutes, the safekeeping receipts are in the name of the depository with proper indication of pledge of the collateral securities by the depository to secure funds of H-GAC. H-GAC must approve all collateral securities pledged and also must approve in writing any changes to the pledged collateral securities.

H-GAC has adopted a written investment policy regarding the investment of its funds as defined by the PFIA. The PFIA also requires H-GAC to have independent auditors perform test procedures related to investment practices as provided by the Act. H-GAC complies with the requirements of the Act and with local policies.

H-GAC's investment policy permits investment of funds in only the following investment types, consistent with the strategies and maturities defined in the policy:

1. Obligations of the United States or its agencies and instrumentalities.
2. Direct obligations of the State of Texas or its agencies.
3. Other obligations, the principal of which are unconditionally guaranteed or insured by the State of Texas or the United States.
4. General obligations of states, agencies, counties, cities and other political subdivisions of any state having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than A or its equivalent.
5. Certificates of Deposit issued by State and National banks domiciled in the State of Texas the payment of which is insured in full by the Federal Deposit Insurance Corporation.
6. Fully collateralized direct Repurchase Agreements with a defined termination date purchased pursuant to a master contractual agreement which specified the rights and obligations of both parties and which requires that securities involved in the transaction be held in a safekeeping account subject to the control and custody of H-GAC.
7. No Load Money Market Mutual Funds and No Load Mutual Funds. To be an allowable investment, money market funds must adhere to a 90-day weighted average maturity. No-load mutual funds with a weighted average maturity of up to 2 years are allowable if they are registered with the Securities and Exchange Commission, invest exclusively in obligations authorized by the Public Funds Investment Act, adhere to the requirements set forth for investment pools and are continuously rated by at least one nationally recognized investment rating firm at not less than AAA or its equivalent. A government may invest no more than 15% of its operating funds (excluding bond proceeds, reserves and debt service funds) in this type of mutual fund.
8. Time deposits in H-GAC's depositories.

9. Investment pools created to function as money market funds must mark-to-market daily and maintain a market value ratio between .995 and 1.005. These pools must be continuously rated no lower than AAA, AAA-m or an equivalent rating by at least one nationally recognized rating agency.
10. Banker's Acceptances 1) 270 days or fewer, 2) Liquidated in full at maturity, 3) Eligible Federal Reserve Bank collateral, 4) U.S. Bank rated not less than A-1 or P-1.
11. Any combination of the foregoing.

Retirement plan funds are invested among a selection of mutual funds at the discretion of each Plan participant.

Deposit and Investment Amounts

The following schedule presents H-GAC's cash and investments subject to deposit and investment risk disclosures.

	<u>Cash</u>	<u>Discount Note Money Market</u>	<u>Certificate of Deposits</u>	<u>Totals</u>
Governmental Funds:				
General	\$39,029,063	\$ 4,098,437	\$ 2,003,364	\$ 45,130,864
Grant Fund	5,799,673	-	-	5,799,673
Regional Excellence Corporation	563,182	-	-	563,182
Gulf Coast 9-1-1 Regional District	5,398,203	-	-	5,398,203
Total Governmental Funds	<u>50,790,121</u>	<u>4,098,437</u>	<u>2,003,364</u>	<u>56,891,922</u>
Fiduciary Funds	<u>\$ 813,737</u>	<u>3,965,910</u>	<u>26,401,913</u>	<u>31,181,560</u>
Discretely Presented Component Units:				
Energy Purchasing Corporation	97,731	-	-	97,731
Gulf Coast Economic Dev Corp	677,245	-	-	677,245
Local Development Corporation	2,536,525	-	305,420	2,841,945
Total Component Units	<u>3,311,501</u>	<u>-</u>	<u>305,420</u>	<u>3,616,921</u>
Total Reporting Entity	<u>\$54,915,359</u>	<u>\$ 8,064,347</u>	<u>\$ 28,710,697</u>	<u>\$ 91,690,403</u>

Credit and Interest Rate Risk

At year-end, H-GAC had the following investments subject to credit and interest rate risk disclosure, under U.S. generally accepted accounting principles, by fund:

	<u>Amount</u>	<u>Weighted Average Maturity (Days)</u>	<u>Credit Rating</u>
General Fund	\$6,101,801	240	AAA
Fiduciary Fund	\$4,271,330	44	AAA

Custodial Credit Risk

In the case of deposits, this is the risk that in the event of a bank failure, H-GAC's deposits may not be returned to it. As of December 31, 2016, H-GAC's deposit balance

was fully collateralized with securities held by the pledging financial institution in H-GAC's name or by FDIC insurance.

4. INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

Many intra-fund transactions take place within the finance department of H-GAC, resulting in monies flowing back and forth between funds. For example, H-GAC matching shares for contracts or grants are paid from the General Fund to Special Revenue Funds, while Special Revenue Funds pay indirect charges to the General Fund.

The following is a summary of interfund receivables and payables at December 31, 2016:

	Interfund Receivables	Interfund Payables
General Fund	\$ 971,850	\$ 40,421,569
Grant Fund	29,445,541	971,850
Enterprise Fund	10,976,028	
Total	<u>\$ 41,393,419</u>	<u>\$ 41,393,419</u>

Interfund Transfers	<u>General</u>	Transfers In <u>Total</u>
Transfer out:		
Grant Fund	\$121,270	\$121,270
Total Transfers	<u>\$121,270</u>	<u>\$121,270</u>

The grant fund transfer reflects the net transfer between the general fund and the special revenue fund for H-GAC match requirements and adjustments due to depreciation of assets which is not reflected on the government wide financial statements.

5. RECEIVABLES

Receivables as of the year end for the government's individual major funds and component units, including the applicable allowances for uncollectible accounts, are as follows:

	General Fund	Grant Fund	Cooperative Purchasing Fund	Energy Purchasing Corporation	Economic Development Corporation	Local Development Corporation
Due from member government	\$ 331,147	\$ -	\$ -	\$ -	\$ -	\$ -
Advances to subrecipients	-	-	-	-	-	-
Data imagery	69,382	-	-	-	-	-
Federal grants receivable	-	491,997	-	-	-	-
State grants receivable	-	20,149,603	-	-	-	-
Local grants receivable	-	2,396,889	-	-	-	-
Due from customers	305,722	-	1,994,348	-	103,688	37,198
Miscellaneous services	5,119,897	550	-	-	-	-
Gross Accounts Receivable	5,826,148	23,039,039	1,994,348	-	103,688	37,198
Less: Allowance for uncollected accounts	-	-	-	-	-	-
Accounts Receivable, Net	\$ 5,826,148	\$ 23,039,039	\$ 1,994,348	\$ -	\$ 103,688	\$ 37,198

All receivables are expected to be collected within one year.

6. CAPITAL ASSETS

A summary of changes in capital assets, which consist solely of office furniture and equipment, follows:

	December 31, 2015	Additions	Retirements	December 31, 2016
Governmental activities:				
Furniture, fixtures and equipment	\$ 4,610,052	\$ 107,424	\$ -	\$ 4,717,476
Capital leases	489,341	-	-	489,341
Less accumulated depreciation	<u>(3,134,543)</u>	<u>(522,623)</u>	-	<u>(3,657,166)</u>
	<u>\$1,964,850</u>	<u>\$(415,199)</u>	<u>\$ -</u>	<u>\$1,549,651</u>
Business-type activities:				
Furniture, fixtures and equipment	\$ 194,196	\$ -	\$ -	\$ 194,196
Less accumulated depreciation	<u>(193,336)</u>	<u>(860)</u>	-	<u>(193,336)</u>
	<u>\$ 860</u>	<u>\$(860)</u>	<u>\$ -</u>	<u>\$ -</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities –	
General government	\$ 35,782
Workforce programs	112,242
Transportation.....	185,220
Community and Environmental.....	52,402
Criminal Justice & Homeland Security	9,966
Emergency Communications.....	2,448
Aging Services.....	<u>43,771</u>
Total Governmental Activities	441,831
Business-type activities –	
Cooperative purchasing	<u>860</u>
.....	<u>\$ 442,691</u>

7. UNEARNED REVENUE

As of December 31, 2016 unearned revenue was comprised of the following:

General Fund:	<u>\$ 395,538</u>
Grant Fund:	
Solid Waste.....	\$ 1,301,368
Low Income Repair Assistance	32,019,692
C&E/Local Contracts	40,418
Transportation/Local Contracts	367,348
Homeland Security Program	23,738
Human Services Local Program	<u>18,122</u>
Total Grant Funds.....	\$ <u>33,770,686</u>
Enterprise Fund:	
Cooperative Purchasing.....	<u>\$ 84,789</u>

The General Fund had unearned revenue from prepaid lease and memberships.

During 2016 the cooperative purchasing enterprise fund received remittance from participants in advance of performing services. These remittances, totaling \$84,789, were classified as unearned revenue in the cooperative purchasing enterprise fund.

H-GAC receives an advance of grant funds from the Texas Commission on Environmental Quality to develop and coordinate a solid waste plan for the region. Funds received in excess of expenditures are accounted for as unearned revenue and totaled \$1,301,368 for this program.

H-GAC contracted with five counties to administer the Low-Income Repair Assistance Program (LIRAP) to help citizens with auto maintenance requirements resulting from increased emission standards. The counties advanced funds to the Council for the implementation of this program in 2016. At year end, the advances in excess of expenditures totaled \$32,019,692.

H-GAC set aside \$23,738 of homeland security planning money to provide assistance in developing the required Homeland Security plan for Harris County and the other surrounding jurisdictions.

8. CAPITAL LEASES

The following details the change in total obligation of capital leases:

	12/31/2015	Increase	Decrease	12/31/2016
Capital Lease	<u>\$ 88,706</u>	<u>\$ -</u>	<u>\$ 26,286</u>	<u>\$ 62,420</u>

The following schedule presents future minimum lease payments as of December 31, 2016:

Fiscal Year	Amount
2017	\$ 28,365
2018	27,063
2019	<u>9,549</u>
Minimum lease payments	64,677
Less amount representing interest	<u>(2,557)</u>
Present value of net minimum	
Lease payments	62,420
Less current portion of capital	
Lease obligation	<u>(23,639)</u>
Long-term portion of capital lease	\$ 38,781

The Houston-Galveston Area Council has entered into a capital lease agreement for a color copier with a lease term of thirty-six months. It originated on December 1, 2015 and ends on November 1, 2018 with principal of \$46,900 at inception.

H-GAC entered into a capital lease agreement for a high volume copier. This lease began on October 5, 2014 and will end on September 5, 2019. The lease allows H-GAC to retain ownership upon completion.

9. RETIREMENT PLAN

Retirement Plan for the Employees of Houston-Galveston Area Council, (“the Plan”), is a single employer, defined-contribution retirement plan for all employees 21 years

of age or older having at least six months of service. The Plan is administered by Fidelity Management Trust Company. Retirement benefits depend solely on amounts contributed to the plan and any investment earnings thereon. The Plan requires participants to contribute an amount at least equal to 3% of gross salary. H-GAC matches the participant contribution with a 7% contribution. H-GAC has no further liability to the plan after making such contributions. Participants begin vesting in the employer's contributions and earnings thereon after 3 years of service and become fully vested after 6 years. H-GAC's contributions and earnings thereon which are forfeited by employees are used to reduce H-GAC's contribution requirement. The H-GAC Board of Directors is responsible and has authority to amend the Plan provisions and contributions requirements.

H-GAC's total payroll in 2016 was \$14,421,422. Retirement plan contributions were calculated using the gross salary amount for covered employees. H-GAC and its employees made contributions in 2016 of \$1,037,663 and \$1,082,057 respectively. Investments in the retirement plan are stated at fair value, based upon quoted market prices of the various mutual funds in which the funds are invested. Noninvested contributions are forfeited upon termination of employment and such forfeitures were used to pay a portion of H-GAC's required contributions by \$41,960. In 2016 H-GAC had no liability to the plan at December 31, 2016.

A stand-alone retirement plan report may be obtained by request, by writing the Chief Financial Officer of H-GAC at P. O. Box 22777, Houston, Texas 77227-2777.

10. OTHER REVENUE

Other revenue consists of revenues generated from programs operated under the general fund, workshops and publication sales.

11. COMMITMENTS AND CONTINGENCIES

Leases – During 2012, H-GAC renegotiated its lease space of approximately 65,199 square feet under an operating lease with an expiration date of November 2019 at an annual base fee of \$1,611,067 which began in December 2015. Included in this lease is a 2% escalation annually over the term of the lease and two months of prorated rent which is amortized over the lease term. H-GAC also negotiated a tenant improvement

allowance of \$15.00/square foot or \$977,985 for improvements to the leased space. These funds were not available under the lease until December 2014. H-GAC began improvements to the space in June 2014 and completed the renovation in March 2015. All revenues owed to H-GAC for the tenant improvements were remitted in 2015. The schedule below reflects the lease terms. H-GAC has additional office space leased in satellite locations. These leases will terminate in February 2017. The base amount for these leases is \$1,686 and \$1,604 per month.

In addition to the office leases, H-GAC leases various equipment under non-cancellable operating leases with terms ranging from one to five years. Minimum future lease commitments under all leases for office space and equipment are as follows for the years ending December 31:

2017.....	1,577,545
2018.....	1,602,966
2019.....	1,493,215
Total minimum rental payments due	<u>\$ 4,673,726</u>

It is expected that in the normal course of business, leases that expire will be renewed or replaced by leases on other property or equipment. Total lease expense for 2016 was \$1,579,095.

Required Matching Funds – H-GAC’s management is of the opinion that local (general fund) cash on hand and funds to be received in 2016 from membership dues and other locally generated revenues will be adequate to meet commitments for matching funds required by federal and state grants.

Federal and State Grants – Use of federal, state and locally administered federal and other grant funds is subject to review and audit by fund provider agencies. Such audits could lead to requests from the grantor agency for reimbursement of expenditures disallowed under terms of the contract or grant. To the extent that such disallowances involve expenditures under subcontracted arrangements, H-GAC generally has the right of recovery from such third parties. A significant portion of the federal and state grant funds received by H-GAC are passed through to delegate agencies which administer certain parts of the grants on behalf of H-GAC. Management believes that H-GAC will not incur significant losses on possible grant disallowances.

Insurance – H-GAC purchases commercial insurance to minimize potential losses in the areas of general liability and directors’ and officers’ liability, workers’ compensation and automobile liability.

H-GAC did not experience any significant reductions in insurance coverage during fiscal year 2016 and did not have any instances in which settlements exceeded insurance coverage in any of the past three fiscal years.

Legal Contingencies – H-GAC is involved in lawsuits and other claims in the ordinary course of operations. The outcome of these lawsuits and other claims are not presently determinable, and the resolution of these matters is not expected to have a material effect on the financial condition of H-GAC.

**HOUSTON-GALVESTON AREA COUNCIL
SUPPLEMENTARY SCHEDULE OF INDIRECT COSTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	<u>Actual</u>	<u>Budget</u>	<u>Percentage</u>
PERSONNEL			
Indirect salaries	\$ 1,037,612	\$ 1,030,574	46.80 %
Employee benefits	550,569	472,312	24.83
	<u>1,588,181</u>	<u>1,502,886</u>	<u>71.64</u>
CONSULTANT AND CONTRACT SERVICES			
Consultant	3,613	5,000	0.16
Accounting and auditing	12,300	15,000	0.55
Other contract services	13,329	10,000	0.61
Legal Services	9,587	42,000	0.44
	<u>38,829</u>	<u>72,000</u>	<u>1.75</u>
EQUIPMENT			
Purchase, lease, rental or maintenance office furniture, fixtures and equipment	6,480	17,000	0.29
Depreciation	320,760	341,000	14.46
	<u>327,240</u>	<u>358,000</u>	<u>14.76</u>
LEASE OF OFFICE SPACE			
	<u>94,622</u>	<u>78,085</u>	<u>4.27</u>
TRAVEL			
	<u>25,619</u>	<u>34,500</u>	<u>1.16</u>
OTHER			
Consumable supplies	8,461	11,579	0.38
Software and Database	158,202	40,400	7.14
Communications	2,614	2,000	0.12
Postage	9,515	7,250	0.43
Subscriptions & memberships	43,544	88,800	1.96
Miscellaneous	49,817	57,417	2.25
	<u>272,153</u>	<u>207,446</u>	<u>12.28</u>
Indirect Carryforward	(129,627)	65,000	-5.85
TOTAL INDIRECT COSTS (A)	<u>\$ 2,217,017</u>	<u>\$ 2,317,917</u>	<u>100.0 %</u>
BASIS FOR ALLOCATION OF INDIRECT COSTS			
Chargeable salaries	\$ 14,421,422	\$ 15,022,343	
Employee benefits	6,601,500	6,884,740	
	<u>21,022,922</u>	<u>21,907,083</u>	
Less indirect salaries and Employee benefits	<u>(1,588,181)</u>	<u>(1,502,886)</u>	
TOTAL DIRECT SALARIES AND RELATED EMPLOYEE BENEFITS (B)	<u>\$ 19,434,741</u>	<u>\$ 20,404,197</u>	
ACTUAL INDIRECT COST RATE (A/B)	<u>11.41%</u>	<u>11.36%</u>	

**HOUSTON-GALVESTON AREA COUNCIL
 SUPPLEMENTARY SCHEDULE OF H-GAC EMPLOYEE BENEFITS
 FOR THE YEAR ENDED DECEMBER 31, 2016**

	<u>Amount</u>	<u>Percentage</u>
RELEASED TIME TAKEN AND ACCRUED:		
Vacation	\$ 953,248	14.44 %
Holidays	745,144	11.29
Sick leave	507,825	7.69
Other	125,018	1.89
	<u>2,331,235</u>	<u>35.30</u>
BENEFIT PROGRAMS:		
Payroll taxes	1,217,606	18.44
Retirement plan	1,058,516	16.03
Insurance	1,865,873	28.26
Other benefits	169,705	2.57
	<u>4,311,700</u>	<u>65.32</u>
Benefit carryforward	<u>(41,435)</u>	<u>-0.63</u>
TOTAL EMPLOYEE BENEFITS (A)	<u>\$ 6,601,500</u>	<u>100.00 %</u>
BASIS FOR ALLOCATION OF EMPLOYEE BENEFITS:		
Gross Salaries	\$ 16,752,657	
Less released time	<u>(2,331,235)</u>	
CHARGEABLE SALARIES (B)	<u>\$ 14,421,422</u>	
EMPLOYEE BENEFIT RATE (A/B)	<u>45.78 %</u>	

**HOUSTON-GALVESTON AREA COUNCIL
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
AGENCY FUND
DECEMBER 31, 2016**

	Beginning 12/31/2015	Additions	Deletions	Ending 12/31/2016
ASSETS				
Cash	\$ 2,041,484	\$ 467,484	\$ (816,836)	\$ 1,692,132
Total Asset	\$ 2,041,484	\$ 467,484	\$ (816,836)	\$ 1,692,132
LIABILITIES				
Due to Other	\$ 2,041,484	\$ 467,484	\$ (816,836)	\$ 1,692,132
Total liabilities	\$ 2,041,484	\$ 467,484	\$ (816,836)	\$ 1,692,132

Statistical Section

This part of the Houston-Galveston’s comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements and note disclosure says about the government’s overall financial health.

Financial Trends

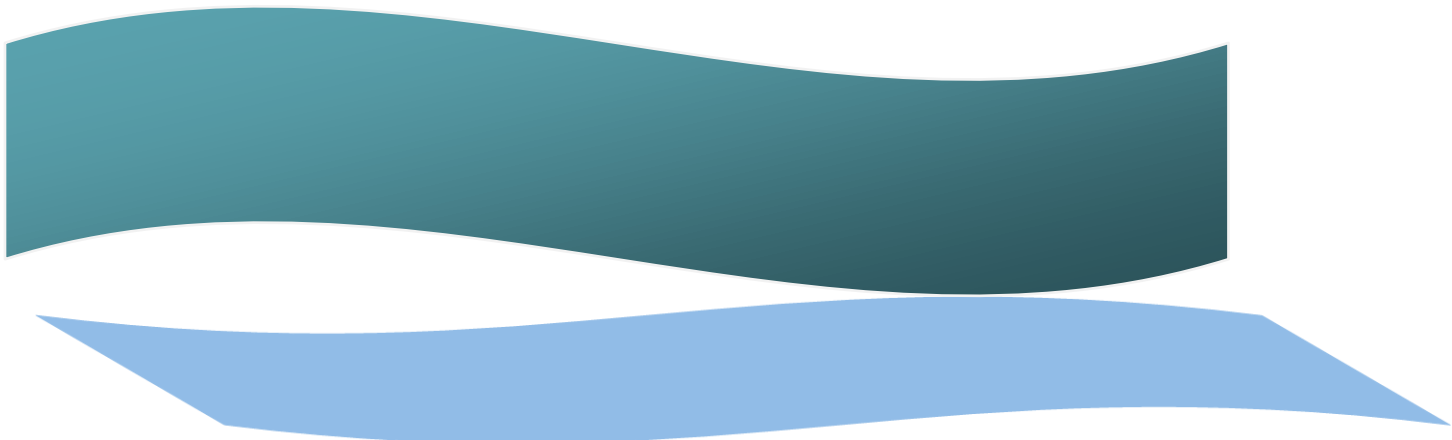
These schedules contain trend information to help the reader understand how the government’s financial performance and well-being have changed over time.

Revenue Capacity

These schedules contain information that help the reader assess HGAC’s most significant revenue sources.

Demographic and Economic Information

These schedules offer demographic and economic indicators to help readers understand the environment within which H-GAC’s financial activities take place.



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Houston-Galveston Area Council
 Net Position by Component,
 Last Ten Fiscal Years *
 (accrual basis of accounting)

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Governmental activities										
Invested in capital assets, net of related debt	\$ 859,120	\$ 691,645	\$ 1,441,651	\$ 1,733,977	\$ 1,536,514	\$ 1,171,554	\$ 873,153	\$ 1,772,876	\$ 1,876,144	\$ 1,487,231
Restricted	-	-	-	-	2,905,476	5,411,485	7,831,657	7,714,688	8,032,742	7,907,727
Unrestricted	5,523,016	6,028,190	5,989,894	6,153,368	6,655,894	7,059,754	7,350,151	8,078,247	8,354,323	8,780,986
Total governmental activities net position	\$ 6,302,136	\$ 6,719,835	\$ 7,431,545	\$ 7,887,345	\$ 11,097,883	\$ 13,642,793	\$ 16,054,961	\$ 17,565,811	\$ 18,263,209	\$ 18,175,944
Business-type activities										
Invested in capital assets, net of related debt	\$ -	\$ -	\$ -	\$ 189,902	\$ 156,216	\$ 117,377	\$ 78,538	\$ 39,699	\$ 860	\$ -
Unrestricted	2,812,946	2,859,776	4,221,915	4,921,302	5,564,522	7,430,101	8,441,204	9,791,095	12,104,373	12,834,141
Total business-type activities net assets	\$ 2,812,946	\$ 2,859,776	\$ 4,221,915	\$ 5,111,204	\$ 5,720,738	\$ 7,547,478	\$ 8,519,742	\$ 9,830,794	\$ 12,105,233	\$ 12,834,141
Primary government										
Net Investment in Capital Assets	\$ 859,120	\$ 691,645	\$ 1,441,651	\$ 1,923,879	\$ 1,692,730	\$ 1,288,931	\$ 951,691	\$ 1,812,575	\$ 1,877,004	\$ 1,487,231
Restricted	-	-	-	-	2,905,476	5,411,485	7,831,657	7,714,688	8,032,742	7,907,727
Unrestricted	8,335,962	8,887,966	10,211,809	11,074,670	12,220,416	14,489,855	15,791,355	17,869,342	20,458,696	21,615,127
Total primary government net assets	\$ 9,115,082	\$ 9,579,611	\$ 11,653,460	\$ 12,998,549	\$ 16,818,621	\$ 21,190,271	\$ 24,574,703	\$ 27,396,605	\$ 30,368,442	\$ 31,010,085

Houston-Galveston Area Council
Changes in Net Position, Last Ten Fiscal Years*
(accrual basis of accounting)

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Expenses										
Governmental activities:										
General government	\$ 4,072,839	\$ 7,627,031	\$ 5,000,582	\$ 3,189,351	\$ 3,192,212	\$ 3,695,088	\$ 1,123,501	\$ 3,017,955	\$ 1,121,364	\$ 4,487,704
Workforce programs	226,465,879	208,166,797	220,604,671	303,355,993	226,221,149	180,735,826	185,089,084	183,974,199	205,095,889	209,009,087
Transportation	25,009,904	22,924,182	21,520,444	30,219,209	24,111,492	23,840,134	33,229,456	28,705,403	31,200,061	40,668,632
Community and environmental	4,997,975	8,009,836	7,902,348	4,963,591	11,156,076	8,016,851	10,310,254	22,778,574	23,021,245	10,732,671
Criminal justice	1,045,117	1,432,448	1,480,780	1,368,165	1,604,765	848,023	1,027,540	947,483	943,741	847,184
Emergency communications	5,936,604	2,489,410	5,918,726	2,929,196	7,290,785	3,898,273	3,242,332	4,881,827	4,632,362	931,365
Aging services	7,112,240	6,652,799	9,975,099	8,603,598	9,299,666	9,144,786	8,774,680	8,975,078	9,886,838	11,124,787
Total governmental activities expenses	274,640,558	257,312,503	272,402,650	354,223,103	282,876,145	230,178,981	242,796,847	253,280,519	275,901,500	277,801,440
Business-type activities:										
Cooperative purchasing	2,100,589	2,382,046	2,344,257	2,353,892	2,647,242	2,477,374	2,978,910	3,032,813	3,492,923	3,540,827
Total business-type activities expenses	2,100,589	2,382,046	2,344,257	2,353,892	2,647,242	2,477,374	2,978,910	3,032,813	3,492,923	3,540,827
Total primary government expenses	\$ 276,741,147	\$ 259,694,549	\$ 274,746,907	\$ 356,582,995	\$ 285,523,387	\$ 232,656,355	\$ 245,775,757	\$ 256,313,332	\$ 279,394,423	\$ 281,342,267
Program Revenues										
Governmental activities:										
Charges for services:										
Membership dues	\$ 343,004	\$ 304,493	\$ 327,683	\$ 335,139	\$ 323,690	\$ 332,635	\$ 395,538	\$ 402,918	\$ 388,039	\$ 394,258
Interlocal contracts	3,610,855	4,347,083	4,275,528	1,797,840	2,393,802	1,710,860	734,742	1,616,261	767,454	785,108
Data services and imaging	-	2,908,167	878,651	842,738	355,006	1,279,097	389,465	670,050	211,625	651,490
Operating grants and contributions	270,510,949	249,670,801	267,824,047	351,325,543	282,374,159	228,699,778	243,745,694	249,980,261	274,844,685	275,703,821
Total governmental activities program revenues	274,464,808	257,230,544	273,305,909	354,301,260	285,446,657	232,022,370	245,265,439	252,669,490	276,211,803	277,534,677
Business-type activities:										
Charges for services:										
Cooperative purchasing	2,633,384	2,315,885	3,882,653	3,243,181	3,256,776	4,304,114	3,951,174	4,843,865	5,767,362	4,269,735
Total business-type activities program revenues	2,633,384	2,315,885	3,882,653	3,243,181	3,256,776	4,304,114	3,951,174	4,843,865	5,767,362	4,269,735
Total primary government program revenues	\$ 277,098,192	\$ 259,546,429	\$ 277,188,562	\$ 357,544,441	\$ 288,703,433	\$ 236,326,484	\$ 249,216,613	\$ 257,513,355	\$ 281,979,165	\$ 281,804,412
Net (Expense)/Revenue										
Governmental activities	\$ (175,750)	\$ (81,959)	\$ 903,259	\$ 72,157	\$ 2,570,512	\$ 1,843,389	\$ 2,468,592	\$ (611,030)	\$ 310,302	\$ (266,764)
Business-type activities	532,795	(66,161)	1,538,396	889,289	609,534	1,826,740	972,264	1,811,052	2,274,439	728,908
Total primary government net expense	\$ 357,045	\$ (148,120)	\$ 2,441,655	\$ 961,446	\$ 3,180,046	\$ 3,670,129	\$ 3,440,856	\$ 1,200,022	\$ 2,584,741	\$ 462,144
General Revenues and Other Changes in Net Position										
Governmental activities:										
State financial assistance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest income	318,535	169,199	17,511	42,374	70,482	14,668	158,039	15,741	22,290	14,189
Miscellaneous	746,105	784,359	288,404	341,270	522,311	696,854	(214,461)	1,606,138	364,809	165,314
Transfers in								500,000		
Total governmental activities	\$ 1,064,640	\$ 953,558	\$ 305,915	\$ 383,644	\$ 592,793	\$ 711,522	\$ (56,422)	\$ 2,121,879	\$ 387,099	\$ 179,503
Business-type activities:										
Transfers out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500,000)	\$ -	\$ -
Total Business-type activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500,000)	\$ -	\$ -
Change in Net Position										
Governmental activities	\$ 888,890	\$ 871,599	\$ 1,209,174	\$ 455,801	\$ 3,163,305	\$ 2,554,909	\$ 2,412,168	\$ 1,510,849	\$ 697,398	\$ (87,264)
Business-type activities	532,795	(66,161)	1,538,396	889,289	609,534	1,826,740	972,264	1,311,052	2,274,439	728,908
Total primary government	\$ 1,421,685	\$ 805,438	\$ 2,747,570	\$ 1,345,089	\$ 3,772,838	\$ 4,381,649	\$ 3,384,432	\$ 2,821,901	\$ 2,971,837	\$ 641,644

**Houston-Galveston Area Council
Fund Balances, Governmental Funds,
Last Ten Fiscal Years ***
(modified accrual basis of accounting)

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
General Fund										
Nonspendable	\$ 173,723	\$ 205,943	\$ 81,395	\$ 116,622	\$ 115,315	\$ 83,951	\$ 179,415	\$ 116,304	\$ 48,145	\$ 206,721
Unassigned	5,869,058	6,303,264	6,432,577	6,654,711	7,161,978	7,880,052	8,062,639	8,817,921	9,152,946	9,165,337
Total general fund	\$ 6,042,781	\$ 6,509,207	\$ 6,513,972	\$ 6,771,333	\$ 7,277,293	\$ 7,964,003	\$ 8,242,054	\$ 8,934,225	\$ 9,201,091	\$ 9,372,058
All Other Governmental Funds										
Restricted for:										
EPA RLF Program	\$ -	\$ -	\$ -	\$ -	\$ 2,790,161	\$ 5,210,480	\$ 7,749,761	\$ 7,599,714	\$ 7,833,463	\$ 7,486,709
Regional Excellence Corporation	\$ 124,983	\$ 246,617	\$ 192,845	\$ 228,990	\$ 266,224	\$ 201,005	\$ 81,896	\$ 114,974	\$ 199,279	\$ 421,018
Gulf Coast 911 Regional District										
Total all other governmental funds	\$ 124,983	\$ 246,617	\$ 192,845	\$ 228,990	\$ 3,056,385	\$ 5,411,485	\$ 7,831,657	\$ 7,714,688	\$ 8,032,742	\$ 8,208,145

**Houston-Galveston Area Council
Changes in Fund Balances, Governmental Funds,
Last Ten Fiscal Years ***
(modified accrual basis of accounting)

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Revenues										
Interest income	\$ 318,535	\$ 169,199	\$ 17,511	\$ 42,374	\$ 70,482	\$ 14,668	\$ 11,974	\$ 15,741	\$ 22,290	\$ 14,189
Membership dues	343,004	304,493	327,684	335,139	323,690	332,635	395,538	402,917	388,039	394,258
Interlocal contracts	1,772,747	2,231,238	1,852,880	1,797,840	2,393,802	1,710,860	734,742	1,616,261	767,454	785,108
Data services and imaging	415,083	2,908,167	878,651	842,738	355,006	1,279,097	389,465	670,050	211,625	651,490
Miscellaneous income	331,022	784,359	288,410	341,270	522,311	696,854	(214,461)	1,606,138	364,809	165,314
Operating grants and contributions	270,510,948	249,670,801	267,824,046	351,325,543	282,374,159	228,699,778	243,891,754	249,980,261	274,844,685	275,703,821
Total revenues	273,691,339	256,068,257	271,189,182	354,684,904	286,039,450	232,733,892	245,209,012	\$ 254,291,369	\$ 276,598,902	\$ 277,714,180
Expenditures										
General government	2,326,981	5,779,279	2,754,758	2,866,929	3,111,232	3,397,292	936,046	2,955,078	1,063,628	1,838,703
Workforce programs	226,420,911	208,107,447	220,546,495	303,505,280	226,130,967	180,661,303	185,067,235	183,838,987	204,963,753	208,854,509
Transportation	24,944,943	22,846,634	21,400,894	30,067,030	23,951,444	23,672,771	33,126,845	28,568,435	31,030,647	40,491,639
Community and environmental	4,980,113	7,981,947	8,176,308	4,529,900	11,075,539	7,926,066	10,227,572	22,704,646	22,958,676	10,680,269
Criminal justice	1,039,398	1,606,226	1,454,588	1,652,330	1,544,171	773,435	958,987	957,655	909,063	815,491
Emergency communications	5,932,603	2,490,825	5,910,612	2,912,647	7,290,076	3,876,498	3,219,814	4,868,627	4,613,624	928,918
Aging services	7,105,642	6,642,238	9,962,271	8,584,279	9,330,307	9,106,269	8,750,081	8,937,602	9,839,561	11,069,901
Regional excellence corporation	114,505	93,394	411,101	164,759	80,259	152,719	188,720	86,941	49,271	62,842
Gulf Coast 911 Emergency District	-	-	43,329	28,106	26,762	23,732	10,767	13,206	15,880	26,286
Debt service:	-	-	9,428	6,542	4,085	1,397	380	1,125	2,727	2,079
Principal	-	-	668,401	73,594	161,253	134,508	24,341	1,339,506	612,320	93,594
Interest	466,404	32,020	271,338,187	354,391,398	282,706,095	229,725,992	242,510,790	254,271,808	276,059,150	277,367,810
Capital outlay	273,331,500	255,515,970	271,338,187	354,391,398	282,706,095	229,725,992	242,510,790	254,271,808	276,059,150	277,367,810
Total expenditures	359,839	552,287	(149,005)	293,506	3,333,355	3,007,900	2,698,222	19,561	539,752	346,371
Excess of revenues over (under) expenditures	80,000	98,038	-	-	-	33,910	-	55,642	45,169	-
Other Financing Sources (Uses)										
Capital leases	80,000	98,038	-	-	-	33,910	-	55,642	45,169	-
Total other financing sources (uses)	80,000	98,038	-	-	-	33,910	-	55,642	45,169	-
Transfers in	-	-	100,000	-	-	-	-	500,000	-	-
Net change in fund balances	\$ 439,839	\$ 650,325	\$ (49,005)	\$ 293,506	\$ 3,333,355	\$ 3,041,810	\$ 2,698,222	\$ 575,203	\$ 584,921	\$ 346,371
Debt service as a percentage of noncapital expenditures	0.00%	0.00%	0.02%	0.01%	0.01%	0.01%	0.00%	0.01%	0.01%	0.01%

Houston-Galveston Area Council
Full-time Equivalent Employees by Function/Program
Last Ten Fiscal Years

(modified accrual basis of accounting)

Function/Program	Fiscal Year									
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Executive										
Executive Director	4	4	4	4	4	4.5	4	4	4	4
Internal Audit	3	3	3	3	2	3.5	4	4	4	4
Finance Administration										
Finance	11	13	14	15.5	14	15	14	13	13	15
Office Services	6	4	4	4	5	5	4	7	8	7
Program Services										
Chief Operating Officer	3	2	2	2	2	1	1	2	3	3
Community and Environmental Planning	31.5	31	36.5	37.5	37	42.5	45.5	41	36	38.5
Data Services	11	13	13	12	12.5	15.5	16.5	20.5	20	23.5
Human Services	53.5	66.5	62	64	60	59	56	49	53.5	68.5
Public Services	32	33	35	40	38	30	32	31	28	30
Transportation	58	53	57.5	58	58	61	58	56.5	57	59
Total	212	222.5	231	240	232.5	237	235	228	226.5	252.5

Houston-Galveston Area Council	
Ten Largest Non-Governmental Houston Area Employers	
Walmart	37,000
Memorial Hermann	24,108
H-E-B	23,732
The University of Texas MD Anderson Cancer Center	21,086
McDonald's Corp	20,918
The Methodist Hospital System	20,000
Kroger Co.	16,000
United Airlines	14,941
Schlumberger	12,069
Shell Oil Co.	11,507
Source: Houston Chronicle 2016	

COUNTY PROFILES

Austin County

Land Area (sq. miles)	653
Persons per Square Mile	45
County Seat	Bellville
Population (2015)	29,563
Race	
<i>White</i>	18,626
<i>Black</i>	2,624
<i>Asian</i>	146
<i>Hispanic</i>	7,759
<i>Two or More Races and Other</i>	408
Households and Families (2015)	
Total households	11,038
Average family size	3.18
Average Household Size	2.59
Vital Statistics (2014)	
Marriages	173
Divorces	107
Births	363
Male	180
Female	183
Deaths	280
Unemployment Rate (03/2017)	5.4

Brazoria County

Land Area (sq. miles)	1,386
Persons per Square Mile	250
County Seat	Angleton
Population (2015)	346,312
Race	
<i>White</i>	170,027
<i>Black</i>	45,264
<i>Asian</i>	21,803
<i>Hispanic</i>	102,812
<i>Two or More Races and Other</i>	6,406
Households and Families (2015)	
Total households	112,510
Average family size	3.45
Average Household Size	2.85
Vital Statistics (2014)	
Marriages	2,043
Divorces	1,261
Births	4,783
Male	2,446
Female	2,337
Deaths	2,247
Unemployment Rate (03/2017)	5.9

Chambers County

Land Area (sq. miles)	599
Persons per Square Mile	65
County Seat	Anahuac
Population (2015)	38,863
Race	
<i>White</i>	26,069
<i>Black</i>	3,223
<i>Asian</i>	495
<i>Hispanic</i>	8,510
<i>Two or More Races and Other</i>	566
Households and Families (2015)	
Total households	13,018
Average family size	3.37
Average Household Size	2.84
Vital Statistics (2014)	
Marriages	227
Divorces	160
Births	475
Male	269
Female	206
Deaths	252
Unemployment Rate (03/2017)	7.4

Colorado County

Land Area (sq. miles)	963
Persons per Square Mile	22
County Seat	Columbus
Population (2015)	20,870
Race	
<i>White</i>	11,881
<i>Black</i>	2,584
<i>Asian</i>	152
<i>Hispanic</i>	6,030
<i>Two or More Races and Other</i>	223
Households and Families (2015)	
Total households	7,657
Average family size	3.26
Average Household Size	2.67
Vital Statistics (2014)	
Marriages	117
Divorces	45
Births	268
Male	123
Female	145
Deaths	255
Unemployment Rate (03/2017)	5

Fort Bend County

Land Area (sq. miles)	875
Persons per Square Mile	818
County Seat	Richmond
Population (2015)	716,087
Race	
<i>White</i>	248,046
<i>Black</i>	144,146
<i>Asian</i>	137,645
<i>Hispanic</i>	172,672
<i>Two or More Races and Other</i>	13,578
Households and Families (2015)	
Total households	206,188
Average family size	3.58
Average Household Size	3.17
Vital Statistics (2014)	
Marriages	3,145
Divorces	1,670
Births	9,314
Male	4,764
Female	4,550
Deaths	2,846
Unemployment Rate (03/2017)	5.5

Galveston County

Land Area (sq. miles)	398
Persons per Square Mile	810
County Seat	Galveston
Population (2015)	322,225
Race	
<i>White</i>	185,874
<i>Black</i>	41,659
<i>Asian</i>	10,889
<i>Hispanic</i>	77,492
<i>Two or More Races and Other</i>	6,311
Households and Families (2015)	
Total households	113,866
Average family size	3.30
Average Household Size	2.66
Vital Statistics (2014)	
Marriages	1,876
Divorces	1,026
Births	4,133
Male	2,084
Female	2,049
Deaths	2,541
Unemployment Rate (03/2017)	5.9

Harris County

Land Area (sq. miles)	1,729
Persons per Square Mile	2,625
County Seat	Houston
Population (2015)	4,538,028
Race	
<i>White</i>	1,405,412
<i>Black</i>	839,956
<i>Asian</i>	317,035
<i>Hispanic</i>	1,904,959
<i>Two or More Races and Other</i>	70,666
Households and Families (2015)	
Total households	1,499,528
Average family size	3.63
Average Household Size	2.88
Vital Statistics (2014)	
Marriages	27,755
Divorces	11,902
Births	71,395
Male	36,528
Female	34,867
Deaths	24,530
Unemployment Rate (03/2017)	5.7

Liberty County

Land Area (sq. miles)	1,160
Persons per Square Mile	69
County Seat	Liberty
Population (2015)	79,654
Race	
<i>White</i>	52,484
<i>Black</i>	8,193
<i>Asian</i>	478
<i>Hispanic</i>	17,116
<i>Two or More Races and Other</i>	1,383
Households and Families (2015)	
Total households	25,319
Average family size	3.41
Average Household Size	2.82
Vital Statistics (2014)	
Marriages	431
Divorces	243
Births	1,082
Male	568
Female	514
Deaths	766
Unemployment Rate (03/2017)	8.3

Matagorda County

Land Area (sq. miles)	1,114
Persons per Square Mile	33
County Seat	Bay City
Population (2015)	36,770
Race	
White	16,651
Black	3,911
Asian	748
Hispanic	14,967
Two or More Races and Other	493
Households and Families (2015)	
Total households	13,382
Average family size	3.41
Average Household Size	2.70
Vital Statistics (2014)	
Marriages	266
Divorces	114
Births	572
Male	300
Female	272
Deaths	349
Unemployment Rate (03/2017)	8.1

Montgomery County

Land Area (sq. miles)	1,044
Persons per Square Mile	515
County Seat	Conroe
Population (2015)	537,559
Race	
White	364,212
Black	24,697
Asian	14,275
Hispanic	124,265
Two or More Races and Other	10,110
Households and Families (2015)	
Total households	173,238
Average family size	3.45
Average Household Size	2.88
Vital Statistics (2014)	
Marriages	3,350
Divorces	1,791
Births	6,971
Male	3,556
Female	3,415
Deaths	3,385
Unemployment Rate (03/2017)	5.2

Walker County

Land Area (sq. miles)	787
Persons per Square Mile	90
County Seat	Huntsville
Population (2015)	70,699
Race	
White	40,097
Black	15,820
Asian	824
Hispanic	12,896
Two or More Races and Other	1,062
Households and Families (2015)	
Total households	20,685
Average family size	3.02
Average Household Size	2.37
Vital Statistics (2014)	
Marriages	418
Divorces	190
Births	674
Male	333
Female	341
Deaths	473
Unemployment Rate (03/2017)	5.2

Waller County

Land Area (sq. miles)	514
Persons per Square Mile	95
County Seat	Hempstead
Population (2015)	48,656
Race	
White	20,810
Black	12,325
Asian	409
Hispanic	14,401
Two or More Races and Other	711
Households and Families (2015)	
Total households	13,937
Average family size	3.48
Average Household Size	2.94
Vital Statistics (2014)	
Marriages	345
Divorces	142
Births	667
Male	343
Female	324
Deaths	302
Unemployment Rate (03/2017)	5.7

Wharton County

Land Area (sq. miles)	1,090
Persons per Square Mile	38
County Seat	Wharton
Population (2015)	41,486
Race	
<i>White</i>	18,791
<i>Black</i>	5,388
<i>Asian</i>	191
<i>Hispanic</i>	16,753
<i>Two or More Races and Other</i>	363
Households and Families (2015)	
Total households	14,741
Average family size	3.51
Average Household Size	2.77
Vital Statistics (2014)	
Marriages	242
Divorces	97
Births	552
Male	267
Female	285
Deaths	382
Unemployment Rate (03/2017)	5.2

Sources: US Census Bureau
Texas Department of Health
Texas Workforce Commission
H-GAC

Total Population (1980-2016)

Region	1980	1990	2000	2010	2011	2012	2013	2014	2015	2016
Austin	17,726	19,832	23,590	28,417	28,589	28,547	28,709	28,973	29,548	29,758
Brazoria	169,587	191,707	241,767	313,166	319,258	324,373	330,091	337,777	345,661	354,195
Chambers	18,538	20,088	26,031	35,096	35,625	36,408	37,221	38,063	38,768	39,899
Colorado	18,823	18,383	20,390	20,874	20,789	20,684	20,706	20,669	20,880	21,019
Fort Bend	130,962	225,421	354,452	585,375	606,962	625,796	653,252	684,646	713,849	741,237
Galveston	195,738	217,396	250,158	291,309	295,596	301,067	306,693	313,698	321,538	329,431
Harris	2,409,547	2,818,101	3,400,578	4,092,459	4,179,717	4,259,206	4,346,883	4,441,928	4,533,341	4,589,928
Liberty	47,088	52,726	70,154	75,643	76,057	76,425	76,973	78,192	79,696	81,704
Matagorda	37,828	36,928	37,957	36,702	36,701	36,560	36,513	36,497	36,840	37,187
Montgomery	127,222	182,201	293,768	455,746	471,591	484,674	498,951	517,985	536,434	556,203
Walker	14,618	14,675	16,809	15,507	15,628	15,570	15,670	15,862	16,059	15,970
Waller	19,798	23,374	32,663	43,205	44,017	44,321	45,394	46,784	48,630	50,115
Wharton	40,242	39,955	41,188	41,280	41,327	41,171	41,225	41,228	41,526	41,735
H-GAC 13	3,247,717	3,860,787	4,809,505	6,034,779	6,171,857	6,294,802	6,438,281	6,602,302	6,762,770	6,888,381
TX	14,225,513	16,986,335	20,851,820	25,145,561	25,646,389	26,071,655	26,473,525	26,944,751	27,429,639	27,862,596

Source: US Census

**Texas 2015 State Expenditures by County
Summary for the H-GAC Region, Ranked by Expenditures**

Rank	County	Total	Inter-governmental Payments	Labor Costs	Public Assistance	Highway Construction	Operating Expenses	Capital Outlays	Miscellaneous
1	Harris	\$16,125,477,662	\$4,312,510,759	\$2,217,915,412	\$8,612,775,838	\$460,580,038	\$177,629,413	\$54,128,169	\$309,938,033
2	Travis	\$12,036,195,058	\$942,263,380	\$4,905,560,316	\$4,067,563,230	\$714,727,116	\$333,911,705	\$60,138,388	\$1,012,030,922
3	Dallas	\$11,067,217,354	\$2,928,432,272	\$2,018,461,444	\$4,546,445,750	\$393,633,531	\$405,447,423	\$94,346,568	\$680,450,375
4	Bexar	\$9,008,463,367	\$2,161,870,601	\$1,146,400,548	\$5,145,639,290	\$323,910,792	\$81,522,780	\$17,726,675	\$131,392,681
5	Tarrant	\$6,603,505,157	\$1,910,089,645	\$792,915,375	\$3,186,638,869	\$555,522,079	\$41,288,304	\$11,445,800	\$105,605,084
6	Hidalgo	\$3,901,869,704	\$2,140,109,595	\$444,976,111	\$1,194,251,991	\$69,464,327	\$22,518,773	\$3,236,033	\$27,312,873
7	El Paso	\$3,583,671,152	\$1,362,389,675	\$504,371,888	\$1,367,965,443	\$288,849,066	\$15,091,487	\$1,815,557	\$43,188,037
8	Fort Bend	\$3,497,774,321	\$680,300,418	\$339,630,662	\$2,359,104,152	\$71,260,371	\$11,842,119	\$1,499,394	\$34,137,205
9	Nueces	\$2,137,617,966	\$362,328,343	\$278,414,362	\$1,317,270,305	\$134,435,806	\$20,057,612	\$614,541	\$24,496,996
10	Denton	\$1,984,886,080	\$500,931,941	\$548,519,290	\$725,807,361	\$154,252,983	\$10,906,889	\$7,325,497	\$37,142,118
17	Galveston	\$1,311,318,044	\$418,445,870	\$458,223,065	\$377,428,531	\$19,845,170	\$19,001,716	\$687,113	\$17,686,580
18	Montgomery	\$1,192,648,521	\$468,711,627	\$213,556,639	\$397,845,485	\$67,941,395	\$17,323,915	\$148,581	\$27,120,877
21	Brazoria	\$1,037,825,487	\$330,038,322	\$191,628,017	\$469,290,587	\$8,733,496	\$11,293,137	\$485,642	\$26,356,287
32	Walker	\$505,687,077	\$49,356,132	\$289,577,494	\$41,842,674	\$75,577,641	\$26,145,604	\$267,994	\$22,919,540
57	Wharton	\$227,175,198	\$54,852,242	\$30,238,873	\$87,870,972	\$37,196,752	\$10,434,996	\$9,844	\$6,571,519
60	Liberty	\$219,143,125	\$89,644,337	\$51,136,232	\$54,838,274	\$8,553,153	\$3,637,383	\$147,563	\$11,186,183
87	Waller	\$127,697,801	\$21,748,185	\$63,112,455	\$28,819,476	\$1,624,460	\$7,295,719	-	\$5,097,505
88	Matagorda	\$120,738,723	\$40,421,435	\$19,560,411	55,729,029	\$306,091	\$984,323	\$215,450	\$3,521,984
102	Austin	\$91,436,649	\$22,704,112	2,187,038	\$34,081,918	\$6,484,401	\$2,316,786	-	\$3,979,050
115	Colorado	\$76,153,791	\$17,996,194	\$12,822,217	\$23,635,393	15,069,225	\$4,248,807	\$1,225,572	\$1,156,379
118	Chambers	\$70,331,188	\$25,756,684	\$16,576,139	\$20,811,853	\$1,624,486	\$3,029,597	-	\$2,532,428
TOTAL FOR TEXAS COUNTIES		\$113,021,929,491	\$29,456,961,005	\$24,330,519,248	\$48,140,169,388	\$5,192,812,181	\$1,988,896,709	\$307,171,309	\$3,605,399,649
TOTAL REGIONAL EXPENDITURES		\$24,603,407,587	\$6,532,486,317	\$3,903,977,616	\$12,508,345,153	\$759,727,454	\$295,183,515	\$38,815,322	\$472,203,570
% OF EXPENDITURES IN THE REGION		21.8%	22.2%	16.0%	26.0%	14.6%	14.8%	12.6%	13.1%

Source: Texas Comptroller of Public Accounts
*2016 date unavailable

**Texas 2015 State Expenditures by Council Of Governments
Ranked by Expenditures**

Rank	COG Region	Total	Inter-governmental Payments	Labor Costs	Public Assistance	Highway Construction	Operating Expenses	Capital Outlays	Miscellaneous
1	Houston-Galveston Area	\$24,603,407,589	\$6,532,486,317	\$3,925,848,001	\$12,564,074,182	\$774,796,682	\$295,183,514	\$38,815,323	\$472,203,571
2	North Central Texas	\$24,520,761,484	\$6,845,603,581	\$4,143,457,860	\$10,400,144,666	\$1,530,103,279	\$521,259,330	\$131,781,186	\$948,411,582
3	Capital Area	\$15,732,317,786	\$1,626,706,311	\$6,551,567,553	\$5,086,960,714	\$860,626,647	\$408,331,830	\$64,889,471	\$1,133,235,261
4	Alamo Area	\$10,911,884,606	\$2,587,338,155	\$1,572,585,140	\$5,854,464,996	\$478,062,197	\$126,942,253	\$23,019,549	\$269,472,317
5	Lower Rio Grande Valley	\$5,810,447,979	\$3,047,626,324	\$729,139,982	\$1,856,187,851	\$83,677,200	\$35,965,291	\$4,675,257	\$53,176,072
6	Rio Grande	\$3,692,356,237	\$1,399,038,769	\$548,065,054	\$1,386,992,211	\$292,733,566	\$18,359,614	\$2,130,853	\$45,036,171
7	East Texas	\$3,092,375,972	\$771,699,765	\$712,645,636	\$1,363,752,691	\$62,616,745	\$66,656,711	\$333,501	\$114,670,922
8	Coastal Bend	\$3,027,776,272	\$650,956,676	\$535,382,946	\$1,584,455,650	\$170,804,407	\$41,569,313	\$1,505,100	\$43,102,180
9	South Plains	\$2,207,380,596	\$459,840,309	\$732,486,175	\$876,813,508	\$45,911,905	\$31,101,964	\$4,540,956	\$56,685,779
10	Brazos Valley	\$1,945,434,203	\$237,910,062	\$1,028,908,654	\$423,656,013	\$78,622,667	\$52,872,013	\$11,673,247	\$111,791,547
11	Central Texas	\$1,924,872,327	\$591,910,158	\$458,640,061	\$674,428,218	\$125,981,083	\$23,692,880	\$3,630,537	\$46,589,390
12	West Central Texas	\$1,702,481,355	\$374,768,603	\$429,087,233	\$784,363,649	\$35,605,667	\$32,609,269	\$266,366	\$45,780,568
13	Deep East Texas	\$1,669,589,707	\$454,914,719	\$449,157,416	\$597,686,516	\$76,790,580	\$47,395,277	\$590,826	\$43,054,373
14	Heart of Texas	\$1,572,609,557	\$533,304,266	\$364,502,024	\$529,361,015	\$56,243,174	\$36,664,109	\$2,173,347	\$50,361,622
15	Panhandle	\$1,552,310,383	\$483,751,403	\$386,087,659	\$558,561,367	\$70,379,572	\$38,552,141	\$2,828,106	\$12,150,135
16	South East Texas	\$1,454,675,100	\$413,203,664	\$322,287,091	\$622,500,941	\$40,076,102	\$23,436,097	\$8,568,905	\$24,602,299
17	South Texas	\$1,345,573,961	\$714,501,090	\$177,196,847	\$398,083,845	\$38,366,618	\$8,820,020	\$16	\$8,605,524
18	Permian Basin	\$1,279,742,492	\$301,346,569	\$261,617,321	\$573,321,719	\$93,245,066	\$27,715,439	\$1,543,166	\$20,953,211
19	Ark-Tex	\$1,114,905,202	\$353,416,677	\$198,731,951	\$426,241,272	\$56,706,308	\$60,269,610	\$2,631,912	\$16,907,472
20	Nortex	\$946,941,605	\$209,862,955	\$289,541,660	\$377,547,021	\$23,783,583	\$23,986,789	\$781,828	\$21,437,767
21	Concho Valley	\$873,011,251	\$180,954,206	\$176,735,446	\$466,671,775	\$15,788,361	\$14,372,834	\$179,971	\$18,308,659
22	Middle Rio Grande	\$820,879,660	\$305,267,100	\$96,348,741	\$249,897,528	\$129,575,798	\$19,379,726	\$26,930	\$20,383,837
23	Texoma	\$621,561,310	\$223,135,621	\$116,311,195	\$227,122,136	\$26,600,103	\$10,745,093	\$377,903	\$17,269,259
24	Golden Crescent	\$598,632,857	\$157,417,705	\$124,187,602	\$256,879,904	\$25,714,871	\$23,015,592	\$207,053	\$11,210,131
TOTAL FOR COUNCIL OF GOVERNMENTS		\$113,021,929,491	\$29,456,961,005	\$24,330,519,248	\$48,140,169,388	\$5,192,812,181	\$1,988,896,709	\$307,171,309	\$3,605,399,649

Source: Texas Comptroller of Public Accounts
*2016 date unavailable

Voter Registration 1996 - 2017 Primary Elections

	Number of Precincts	Total Registered Voters																
		1996	1998	2000	2002	2004	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Austin	19	13,223	14,115	14,905	15,019	16,123	17,034	16,841	17,252	17,145	17,546	17,151	17,534	17,732	18,178	18,058	18,601	18,897
Brazoria	77	120,294	135,443	147,811	147,972	150,164	157,705	159,948	163,934	168,097	163,917	168,795	181,609	178,808	178,804	186,517	200,248	
Chambers	13	14,451	16,070	17,479	17,808	18,458	20,450	21,164	21,053	21,930	22,707	22,862	23,316	24,338	24,481	25,479	26,688	
Colorado	12	12,130	11,558	12,040	11,746	12,339	13,008	13,175	13,052	13,249	12,865	13,021	12,953	13,233	13,085	13,391	13,552	
Fort Bend	142	148,169	175,820	202,706	213,061	227,775	256,461	286,537	290,019	300,777	302,223	315,207	332,199	347,188	359,046	379,254	412,810	
Galveston	175	153,653	168,481	176,888	172,483	173,848	182,743	176,504	180,288	177,697	179,928	172,603	177,334	179,943	184,818	194,770	195,988	203,348
Harris	1,012	1,592,569	1,755,809	1,886,581	1,866,381	1,808,048	1,871,929	1,782,013	1,804,641	1,859,043	1,889,378	1,847,952	1,884,489	1,930,759	1,998,264	1,998,988	2,084,462	2,189,228
Liberty	36	36,648	39,323	42,270	42,790	44,721	44,359	43,354	43,253	42,505	42,863	41,111	41,949	41,025	41,263	40,251	41,130	43,619
Matagorda	18	21,956	22,866	23,095	21,512	20,607	20,890	20,284	20,761	20,540	20,893	20,131	20,625	20,201	20,577	20,265	20,826	20,941
Montgomery	89	138,348	159,571	183,958	188,100	197,107	215,878	214,406	224,321	235,052	243,027	238,707	246,768	257,799	268,147	273,352	290,259	306,564
Walker	16	26,595	29,041	29,556	27,344	26,887	28,190	27,658	28,343	29,119	29,507	28,356	29,169	28,983	29,578	29,044	30,179	31,334
Waller	21	17,225	18,539	20,123	21,561	24,404	24,709	25,861	27,045	28,787	29,792	27,037	27,706	27,751	28,288	28,344	29,237	30,351
Wharton	34	21,003	22,009	22,612	22,587	23,618	24,583	23,493	23,992	24,082	24,471	23,675	24,090	23,907	24,275	23,743	24,387	24,612
H-GAC region	1,664	2,316,264	2,568,645	2,780,024	2,768,364	2,744,099	2,877,939	2,775,536	2,831,596	2,922,905	2,982,235	2,918,590	2,990,003	3,078,590	3,176,955	3,202,231	3,339,710	3,522,192

Source: Office of the Texas Secretary of State 2017

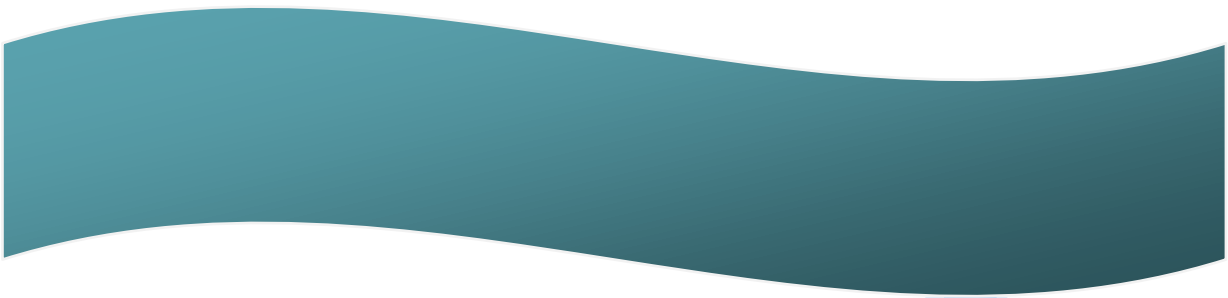
2016 General Election Results by County

	Registered Voters	Total Votes	Turn Out	Republican	Democratic	Libertarian	Other
AUSTIN	19,263	12,274	63.72%	9,637	2,320	248	69
BRAZORIA	196,507	121,181	61.67%	72,791	43,200	3768	1,422
CHAMBERS	26,930	16,786	62.33%	13,339	2,948	385	114
COLORADO	13,871	8,513	61.37%	6,325	1,987	144	57
FORT BEND	404,035	262,066	64.86%	117,291	134,686	6,907	3,182
GALVESTON	208,232	122,903	59.02%	73,757	43,658	4045	1,443
HARRIS	2,234,671	1,312,112	58.72%	545,955	707,914	39,781	18,462
LIBERTY	43,685	24,267	55.55%	18,892	4,862	364	149
MATAGORDA	21,578	12,196	56.52%	8,366	3,500	239	91
MONTGOMERY	311,880	204,632	65.61%	150,314	45,835	6,142	2,341
WALKER	32,523	19,796	60.87%	12,884	6,091	560	261
WALLER	31,132	16,784	53.91%	10,531	5,748	342	163
WHARTON	25,206	14,732	58.45%	10,149	4,238	269	76
H-GAC Region	3,569,513	2,148,242	60.18%	1,050,231	1,006,987	63,194	27,830

Source: Office of the Secretary of State 2016

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Single Audit Section



FEDERAL AND STATE AWARDS SECTION

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors
Houston-Galveston Area Council

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Houston-Galveston Area Council (the "Council"), as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements, and have issued our report thereon dated June 5, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Council's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Council's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

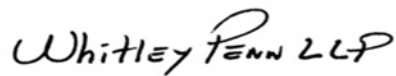
To the Board of Directors
Houston-Galveston Area Council

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Council's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Houston, Texas
June 5, 2017

REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL AND STATE PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS REQUIRED BY THE UNIFORM GUIDANCE AND THE STATE OF TEXAS UNIFORM GRANT MANAGEMENT STANDARDS

To the Board of Directors
Houston-Galveston Area Council

Report on Compliance for Each Major Federal and State Program

We have audited Houston-Galveston Area Council's (the "Council") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the *State of Texas Uniform Grant Management Standards* that could have a direct and material effect on each of Council's major federal and state programs for the year ended December 31, 2016. The Council's major federal and state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal and state statutes, regulations and the terms and conditions of its federal and state awards applicable to its federal and state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Council's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the *State of Texas Uniform Grant Management Standards*. Those standards, the Uniform Guidance and the *State of Texas Uniform Grant Management Standards* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal or state program occurred. An audit includes examining, on a test basis, evidence about the Council's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and state program. However, our audit does not provide a legal determination of the Council's compliance.

To the Board of Directors
Houston-Galveston Area Council

Opinion on Each Major Federal and State Program

In our opinion, the Council complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended December 31, 2016.

Report on Internal Control Over Compliance

Management of the Council is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Council's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal and state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and state program and to test and report on internal control over compliance in accordance with the Uniform Guidance and the *State of Texas Uniform Grant Management Standards*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the *State of Texas Uniform Grant Management Standards*. Accordingly, this report is not suitable for any other purpose.

Whitley Penn LLP

Houston, Texas
June 5, 2017

HOUSTON-GALVESTON AREA COUNCIL
SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
FOR THE YEAR ENDED DECEMBER 2016

Grantor's ID Number	Federal Grantor/Pass-Through Grantor/ Program Title	Federal CFDA Number	Total Expenditures and Indirect Costs	Pass Through
FEDERAL PROGRAMS				
PRIMARY GOVERNMENT:				
U.S. DEPARTMENT OF AGRICULTURE				
	Direct Program			
USDA-RD-HCFP-RCDI-2013	Rural Community Development Initiative	10.446	<u>739</u>	<u>0</u>
	Total - Direct Program		<u>739</u>	<u>0</u>
SNAP Cluster				
	Passed Through the Texas Workforce Commission			
2816WCI000	Special Projects	10.561	24,156	13,623
2816SNE000	SNAP E&T - 2016	10.561	<u>2,685,740</u>	<u>2,505,391</u>
	Subtotal - SNAP Cluster		<u>2,709,896</u>	<u>2,519,014</u>
	Total - Texas Workforce Commission		<u>2,709,896</u>	<u>2,519,014</u>
	TOTAL U. S. DEPARTMENT OF AGRICULTURE		<u>2,710,635</u>	<u>2,519,014</u>
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT				
CDBG Cluster				
	Passed Through the Texas Department of Agriculture			
C715218	Community Development Block Grant - 2016	14.228	10,166	0
C716218	Community Development Block Grant - 2017	14.228	<u>523</u>	<u>0</u>
	Total - Texas Department of Agriculture		<u>10,689</u>	<u>0</u>
	Passed Through the General Land Office			
12-506-000-6719	CDBG - Disaster Recovery Program Non-Rental Housing Projects	14.228	2,523,110	1,984,148
12-505-000-6718	CDBG - IKE Admin Rental	14.228	215,168	0
12-505-000-6718	CDBG - IKE Single Family Rental	14.228	-258,591	-258,591
12-505-000-6718	CDBG - IKE Multi Family Rental	14.228	1,634,033	1,634,033
12-506-000-6719	CDBG - IKE Rapid Housing	14.228	<u>3,896,415</u>	<u>3,727,499</u>
	Total - General Land Office		<u>8,010,134</u>	<u>7,087,089</u>
	Total - CDBG Cluster		<u>8,020,823</u>	<u>7,087,089</u>
	TOTAL U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT		<u>8,020,823</u>	<u>7,087,089</u>
U.S DEPARTMENT OF JUSTICE				
30071044	Criminal Justice Planning - 2016	16.540	185,912	0
30071044	Criminal Justice Planning - 2017	16.540	<u>65,596</u>	<u>0</u>
	Subtotal - Criminal Justice Planning		<u>251,508</u>	<u>0</u>
	TOTAL U.S DEPARTMENT OF JUSTICE		<u>251,508</u>	<u>0</u>

HOUSTON-GALVESTON AREA COUNCIL
 SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
 FOR THE YEAR ENDED DECEMBER 2016

U.S. DEPARTMENT OF HOMELAND SECURITY

	Passed Through the Office of the Governor			
2606704	CJD Juvenile Mental Health Project 2016	97.607	101,877	0
2606705	CJD Juvenile Mental Health Project 2017	97.607	4,941	0
14-SR 99012-01	Homeland Security Grant Program - SHSP - 2014	97.067	31,209	0
2992701	Homeland Security Grant Program - SHSP - 2015	97.067	71,688	0
2992702	Homeland Security Grant Program - SHSP - 2016	97.067	20,282	0
30060140	Homeland Security Grant Program - Management and Administrative 2016	97.067	20,181	0
30070157	Homeland Security Grant Program - Management and Administrative 2017	97.067	<u>39,528</u>	<u>0</u>
	Total - Office of the Governor		<u>289,706</u>	<u>0</u>

TOTAL U.S. DEPARTMENT OF HOMELAND SECURITY 289,706 0

U.S. DEPARTMENT OF LABOR

Employment Services Cluster

	Passed Through the Texas Workforce Commission			
2816RAG000	Resource Admin Grant - 2016	17.207	12,723	0
2817RAG000	Resource Admin Grant - 2017	17.207	3,146	0
2816WCI000	Special Projects	17.207	10,461	10,460
2816WCI001	Special Projects	17.207	75,000	75,000
2816WPA000	Employment Services - 2016	17.207	1,141,412	987,875
2817WPA000	Employment Services - 2017	17.207	<u>67,814</u>	<u>52,139</u>
	Total - Texas Workforce Commission		<u>1,310,586</u>	<u>1,125,474</u>

Passed Through Texas Veterans Commission

VES 16-28	Disabled Veterans' Outreach Program	17.801	191,360	177,196
VES 17-28	Disabled Veterans' Outreach Program	17.801	56,967	52,692
VES 16-28	Local Veterans Employment Representative Program	17.804	82,011	75,941
VES 17-28	Local Veterans Employment Representative Program	17.804	<u>24,414</u>	<u>22,582</u>
	Total - Texas Veterans Commission		<u>354,752</u>	<u>328,411</u>

Total - Employment Services Cluster 1,665,308 1,453,885

2816RAG000	Resource Admin Grant - 2016	17.225	4,241	0
2817RAG000	Resource Admin Grant - 2017	17.225	<u>1,049</u>	<u>0</u>
	Subtotal - 17.225		<u>5,290</u>	<u>0</u>

2816WCI000	Food Bank Initiative	17.245	296	296
2816TRA000	Trade Act Services for Dislocated Workers - 2016	17.245	1,165,597	1,156,516
2817TRA000	Trade Act Services for Dislocated Workers - 2017	17.245	<u>244</u>	<u>244</u>
	Subtotal - 17.245		<u>1,166,137</u>	<u>1,157,056</u>

WIA Cluster

2815RSC000	Recognized Skills	17.258	297,842	271,140
2816WCI000	Special Projects	17.258	36,050	18,571
2815WOA000	WIA Adult Program - PY2015	17.258	9,303,135	8,755,683
2816WOA000	WIA Adult Program - PY2016	17.258	273,485	232,762
2815WOY000	WIA Youth - PY2015	17.259	9,019,061	8,400,960
2816WOY000	WIA Youth - PY2016	17.259	2,695,702	2,654,979
2815WIP000	Local Innovation Partnership	17.278	200,028	187,175
2815WOR000	Rapid Response	17.278	123,240	39,825
2817WOR000	Rapid Response	17.278	84,992	0
2816WOS001	Externship	17.278	35,598	30,400
2816WCI001	Special Projects	17.278	9,787	7,617
2815WOD000	WIA Dislocated Worker - PY2015	17.278	6,958,225	6,430,704
2816WOD000	WIA Dislocated Worker - PY2016	17.278	<u>3,386,863</u>	<u>3,346,140</u>
	Total WIA Cluster		<u>32,424,008</u>	<u>30,375,956</u>

2816RAG000	Resource Administration Grant - 2016	17.273	1,120	0
2817RAG000	Resource Administration Grant - 2017	17.273	<u>277</u>	<u>0</u>
	Subtotal - 17.273		<u>1,397</u>	<u>0</u>

2815NEG000	NEG - JD	17.277	798,580	774,561
2815NDW000	NEG - SP	17.277	339,434	263,375
2817NDW000	NEG - O&G	17.277	<u>1,925</u>	<u>0</u>
	Subtotal - 17.277		<u>1,139,939</u>	<u>1,037,936</u>

2815WDR000	Disconnected Youth	17.280	<u>695,552</u>	<u>578,549</u>
	Subtotal - 17.280		<u>695,552</u>	<u>578,549</u>

Total - Texas Workforce Commission 36,742,879 34,274,971

TOTAL U.S. DEPARTMENT OF LABOR 37,097,631 34,603,382

HOUSTON-GALVESTON AREA COUNCIL
 SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
 FOR THE YEAR ENDED DECEMBER 2016

U.S. DEPARTMENT OF TRANSPORTATION

	Passed Through the Federal Transit Administration			
TX-2016-015-00	The Woodlands Township	20.507	6,808,410	6,800,000
	Subtotal - 20.507		6,808,410	6,800,000
	Highway Planning and Construction Cluster			
	Passed Through the Texas Department of Transportation			
0912-00-467	Clean Cities/Vehicles - 2013	20.205	148,102	148,102
0912-00-474 TASK 1 & 2	Clean Air Action Program, Federal Highway Administration	20.205	415,902	0
0912-00-486 TASK 1	Freeway Surveillance	20.205	1,459,530	1,459,530
0912-00-475	Clean Cities/Vehicles - 2013	20.205	397,264	221,254
0912-00-486	Motorist Assistance	20.205	800,000	800,000
0912-00-529 TASK 2	Incident Management-Quick Clearance Towing-Admin.	20.205	27,369	0
0912-00-462 TASK 1	Clean Air Action Marketing and Outreach-Admin.	20.205	7,783	0
0912-00-462 TASK 3	Clean Air Action Marketing and Outreach-Contractor	20.205	760,259	0
0912-00-491	Livable Centers Planning Studies	20.205	627,485	0
0912-00-499	Commute Solutions Program - Rideshare	20.205	372,000	0
TX-80-0023	Regionally Coordinated Transportation Planning	20.205	48,091	0
0912-00-494	Subregional Planning Initiatives Study	20.205	6,343	0
0912-00-508 Task 1 & 2	Clean Cities/Vehicles - 2016	20.205	4,854,508	4,491,292
0912-00-460 TASK 1	Existing Commuter & Transit Pilot Project	20.205	639,460	639,460
0912-00-498 TASK 1	Regional Rideshare Carpool - Marketing and Outreach	20.205	138,730	0
0912-00-367 TASK 1	Commuter Transit Pilot Program FY10	20.205	-22,656	-22,656
50-16XF0015	Administration - 2016	20.205	1,770,005	0
50-16XF0015	Data Development & Maintenance - 2016	20.205	1,900,894	0
50-16XF0015	Short Range Planning - 2016	20.205	1,101,890	0
50-16XF0015	Long Range Plan - 2016	20.205	1,581,551	25,500
50-16XF0015	Special Studies - 2016	20.205	109,959	0
50-17XF0015	Administration - 2017	20.205	464,640	0
50-17XF0015	Data Development & Maintenance - 2017	20.205	746,796	0
50-17XF0015	Short Range Planning - 2017	20.205	331,360	0
50-17XF0015	Long Range Plan - 2017	20.205	436,839	0
50-17XF0015	Special Studies - 2017	20.205	23,518	0
	Total - Highway Planning and Construction Cluster		19,147,622	7,762,482
SPR-Travel Options Research	Commute Solutions SPR	20.515	22,978	0
	Subtotal - 20.515		22,978	0
	Highway Safety Cluster			
2016-HGAC-S-1YG-0087	DWI Selective Traffic Enforcement-2016	20.600	61,803	61,803
2017-HGAC-S-1YG-0071	DWI Selective Traffic Enforcement-2017	20.600	16,561	16,561
	Total - Highway Safety Cluster		78,364	78,364
	Total - Texas Department of Transportation		19,248,964	7,840,846
	TOTAL U.S. DEPARTMENT OF TRANSPORTATION		26,057,374	14,640,846

HOUSTON-GALVESTON AREA COUNCIL
SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
FOR THE YEAR ENDED DECEMBER 2016

ENVIRONMENTAL PROTECTION AGENCY

Direct Programs:				
2A-83440901-0	DERA Revolving Loan Program - ARRA	66.039	8,054,035	0
DE-00F42401-0	Clean Vessels for Texas Waters	66.039	720	0
DE-00F31901-0	Clean Marine Non Road	66.039	6,603	0
00F95401	Port of Houston Clean Diesel Funding Assistance	66.039	303,690	292,101
	Subtotal - 66.039		<u>8,365,048</u>	<u>292,101</u>
MX-00D19614-0	Gulf of Mexico Program	66.475	8,251	0
	Subtotal - 66.475		<u>8,251</u>	<u>0</u>
	Total - Direct Programs		<u>8,373,299</u>	<u>292,101</u>
Passed Through the Texas Commission on Environmental Quality				
582-16-60224	Water Quality Management Planning - 2016	66.454	58,560	0
582-17-70167	Water Quality Management Planning - 2017	66.454	38,207	0
	Subtotal - 66.454		<u>96,767</u>	<u>0</u>
582-15-52148	Bacteria Implementation Group's Top Five/Least Five	66.456	70,798	0
582-15-50886	Trash Bash 2015-2016	66.456	5,314	0
582-17-70188	GBEP - CCMP	66.456	5,302	0
	Subtotal - 66.456		<u>81,414</u>	<u>0</u>
582-14-40156	Bastrop Bayou-WQMP (319H)	66.460	13,309	8,750
582-14-40154	319 Trash Bash Storage	66.460	35,678	0
582-15-56349	Westfork, San Jacinto, & Clear Lake	66.460	78,303	0
	Subtotal - 66.460		<u>127,290</u>	<u>0</u>
	Total - Texas Commission on Environmental Quality		<u>305,471</u>	<u>0</u>
Passed Through the Texas State Soil and Water Conservation Board				
15-10	Watershed Protection Plan - Cedar Bayou	66.460	19,356	0
	Subtotal - 66.460		<u>19,356</u>	<u>0</u>
	Total - Texas State Soil and Water Conservation Board		<u>19,356</u>	<u>0</u>

TOTAL ENVIRONMENTAL PROTECTION AGENCY 8,698,126 292,101

DEPARTMENT OF ENERGY

Direct Programs:				
DE-EE0005979	Houston Zero Emission Delivery Vehicle Deployment	81.086	705,620	699,876
DE-EE0005978	Hydrogen Fuel-Cell Electric Hybrid Truck Demonstration	81.086	325,360	321,156
DE-EE0006092	Recipe for Fueling Diversity of Alternative Fuels	81.086	24,285	18,939
DE-EE0007411	Clean Cities Outreach Education and Performance Tracking	81.086	42,875	0
	Subtotal - 81.086		<u>1,098,140</u>	<u>1,039,971</u>
	TOTAL DEPARTMENT OF ENERGY		<u>1,098,140</u>	<u>1,039,971</u>

DEPARTMENT OF EDUCATION

Passed Through the Texas Workforce Commission				
2816WC000	Special Projects	84.002A	27,524	237
2814AEL000	Adult Education and Literacy	84.002A	5,713,847	5,713,847
2816AEL007	Adult Education and Literacy	84.002A	5,456,108	5,168,897
2916AEL011	Adult Education and Literacy - Accelerate TX	84.002A	21,946	20,748
2816AEL006	Adult Education and Literacy - Career Pathways	84.002A	9,455	6,955
	Total - Texas Workforce Commission		<u>11,228,880</u>	<u>10,910,684</u>
	TOTAL DEPARTMENT OF EDUCATION		<u>11,228,880</u>	<u>10,910,684</u>

HOUSTON-GALVESTON AREA COUNCIL
 SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
 FOR THE YEAR ENDED DECEMBER 2016

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES

	Passed Through the Texas Department of Aging and Disability Services			
539-16-00015-00001	Aging Title VII EAP - 2016	93.041	<u>16,738</u>	<u>0</u>
	Subtotal - 93.041		<u>16,738</u>	<u>0</u>
539-16-00015-00001	Aging Title VII OAG - 2016	93.042	<u>49,273</u>	<u>0</u>
	Subtotal - 93.042		<u>49,273</u>	<u>0</u>
539-16-00015-00001	Aging Title III, Part D - 2016	93.043	<u>107,884</u>	<u>107,884</u>
	Subtotal - 93.043		<u>107,884</u>	<u>107,884</u>
	Aging Cluster			
539-16-00015-00001	Aging Title III, Part B - 2016	93.044	2,043,527	1,010,027
539-16-00015-00001	Aging Title III, Part B - 2017	93.044	866,431	468,009
539-16-00015-00001	Aging Title III, Part C - 2016	93.045	1,450,464	1,441,821
539-16-00015-00001	Aging Title III, Part C - 2017	93.045	531,972	523,980
539-16-00015-00001	Aging NSIP - 2016	93.053	387,375	387,375
539-16-00015-00001	Aging NSIP - 2017	93.053	<u>37,014</u>	<u>37,014</u>
	Total - Aging Cluster		<u>5,316,783</u>	<u>3,868,226</u>
539-16-00015-00001	Aging Title III, Part E - 2016	93.052	654,661	485,126
539-16-00015-00001	Aging Title III, Part E - 2017	93.052	<u>153,470</u>	<u>102,168</u>
	Subtotal 93.052		<u>808,131</u>	<u>587,294</u>
539-16-00015-00001	ATRA-MIPPA Priority 2 - 2016	93.071	<u>24,424</u>	<u>0</u>
	Subtotal 93.071		<u>24,424</u>	<u>0</u>
539-16-00015-00001	Aging CMS Basic (04/01/15-03/31/16)	93.777	31,941	0
	Aging CMS Basic (04/01/16-03/31/17)	93.777	<u>129,594</u>	<u>0</u>
	Subtotal - 93.777		<u>161,535</u>	<u>0</u>
539-16-00015-00001	OMB-MFPD - 2016	93.791	<u>821</u>	<u>0</u>
	Subtotal - 93.791		<u>821</u>	<u>0</u>
	Total - Texas Department of Aging and Disability Services		<u>6,485,589</u>	<u>4,563,404</u>
	TANF Cluster			
	Passed Through the Texas Workforce Commission			
2816TAN000	TANF Choices - 2016	93.558	10,404,502	9,719,710
2817TAN000	TANF Choices - 2017	93.558	2,648,174	2,497,706
2816NCP000	TANF E&T - Noncustodial Parent Empl - 2016	93.558	460,381	457,694
2817NCP000	TANF E&T - Noncustodial Parent Empl - 2017	93.558	256,700	248,332
2814AEL000	Adult Education and Literacy	93.558	383,179	305,500
2816AEL007	Adult Education and Literacy	93.558	367,940	367,940
2816WCI000	Special Projects	93.558	1,071	0
2816WPA000	Employment Services - 2016	93.558	203,718	172,718
2817WPA000	Employment Services - 2017	93.558	<u>129,584</u>	<u>129,584</u>
	Total - TANF Cluster		<u>14,855,249</u>	<u>13,899,184</u>

HOUSTON-GALVESTON AREA COUNCIL
 SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
 FOR THE YEAR ENDED DECEMBER 2016

	CCDF Cluster			
2816WCI000	Special Projects	93.575	2,247	2,247
2816CCF000	Child Care CCDF - 2016	93.575	35,400,152	35,400,152
2816CAA000	CC Attendance Auto Services - 2016	93.575	583,136	583,136
2817CAA000	CC Attendance Auto Services - 2017	93.575	180,849	180,849
2816CCQ000	Child Care Quality - 2016	93.575	2,190,335	2,190,335
2817CCQ000	Child Care Quality - 2017	93.575	723,005	723,005
2815CQI000	Child Care Quality Inclusion	93.575	657,401	657,401
2816CCF000	Child Care (BAPA) - 2016	93.596	25,115,173	22,351,653
2817CCF000	Child Care (BAPA) - 2017	93.596	7,401,492	7,401,492
2817CC000	Child Care - Subsidized	93.596	2,434,831	2,434,831
2816CCM000	Child Care Local Initiatives - 2016	93.596	17,771,529	17,771,529
2817CCM000	Child Care Local Initiatives - 2017	93.596	240,755	240,755
	Total - CCDF Cluster		<u>92,700,905</u>	<u>89,937,385</u>
2817CCF000	Child Care - 2017	93.667	<u>473,425</u>	<u>473,425</u>
	Subtotal - 93.667		<u>473,425</u>	<u>473,425</u>
	Total - Texas Workforce Commission		<u>108,029,579</u>	<u>104,309,994</u>
	TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES		<u>114,515,168</u>	<u>108,873,398</u>
	TOTAL EXPENDITURES OF FEDERAL AWARDS - PRIMARY GOVERNMENT		<u>209,967,991</u>	<u>179,966,485</u>
	DISCRETELY PRESENTED COMPONENT UNIT:			
08-83-05025	Economic Development - Support for Planning Organizations	11.302	71,828	0
08-79-05078	Economic Development - Disaster Recovery	11.302	66,018	0
	Economic Development Cluster			
08-69-04356	Economic Adjustment Assistance - Revolving Loan Fund	11.307	<u>1,513,695</u>	<u>0</u>
	Total - Economic Development Cluster		1,513,695	<u>0</u>
	TOTAL U.S. DEPARTMENT OF COMMERCE		<u>1,651,541</u>	<u>0</u>
	TOTAL EXPENDITURES OF FEDERAL AWARDS - DISCRETELY PRESENTED COMPONENT UNIT		<u>1,651,541</u>	<u>0</u>
	TOTAL EXPENDITURES OF FEDERAL AWARDS - REPORTING ENTITY		<u>211,619,532</u>	<u>179,966,485</u>

HOUSTON-GALVESTON AREA COUNCIL
 SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
 FOR THE YEAR ENDED DECEMBER 2016

STATE PROGRAMS

PRIMARY GOVERNMENT:

	OFFICE OF THE GOVERNOR-CRIMINAL JUSTICE DIVISION		
1471914	Law Enforcement Training - 2016-2017	<u>284,244</u>	<u>234,908</u>
	Subtotal - Law Enforcement Training	<u>284,244</u>	<u>234,908</u>
	TOTAL OFFICE OF THE GOVERNOR-CRIMINAL JUSTICE DIVISION	<u>284,244</u>	<u>234,908</u>
	TEXAS COMMISSION ON STATE EMERGENCY COMMUNICATIONS		
N/A	911 Emergency - 2015	30,777	30,777
N/A	911 Emergency - 2016	<u>900,588</u>	<u>775,199</u>
	TOTAL TEXAS COMMISSION ON STATE EMERGENCY COMMUNICATIONS	<u>931,365</u>	<u>805,976</u>
	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY		
	Direct Programs:		
582-16-60655	Solid Waste - 2016 - 2017	<u>583,401</u>	<u>265,196</u>
	Subtotal - Solid Waste	<u>583,401</u>	<u>265,196</u>
582-14-42709 WO#5	TMDL BIG 2016	65,029	0
582-14-42709 WO#3	TMDL BRAZOS-COLORADO COASTAL BASIN 13	98,561	0
582-14-42709 WO#4	TMDL SAN JACINTO - BRAZOS COASTAL BASIN 11	135,873	0
582-14-42709 WO#7	TMDL PUBLIC PARTICIPATION PROJECT	27,389	0
582-14-42709 WO#8	TMDL BRAZOS-COLORADO COASTAL BASIN 13	45,679	0
582-14-42709 WO#6	TMDL SAN JACINTO-BRAZOS COASTAL BASIN 11	<u>41,142</u>	<u>0</u>
	Subtotal - TMDL	<u>413,673</u>	<u>0</u>
582-16-60168	Texas Clean Rivers - 2016-2017	<u>973,261</u>	<u>114,858</u>
	Subtotal - Clean Rivers	<u>973,261</u>	<u>114,858</u>
	Total - Direct Programs	<u>1,970,335</u>	<u>380,054</u>
	Passed Through Harris County		
582-12-20273	Air Check Texas - 2016	3,201,050	2,809,785
582-12-20273	Air Check Texas - 2017	<u>1,739,819</u>	<u>1,498,343</u>
	Total - Air Check Texas - Harris County	<u>4,940,869</u>	<u>4,308,128</u>
	Passed Through Fort Bend County		
582-12-20281	Air Check Texas - 2016	764,636	669,821
582-12-20281	Air Check Texas - 2017	<u>351,257</u>	<u>301,168</u>
	Total - Air Check Texas - Fort Bend County	<u>1,115,893</u>	<u>970,989</u>
	Passed Through Brazoria County		
582-12-20280	Air Check Texas - 2016	97,031	85,518
582-12-20280	Air Check Texas - 2017	<u>30,537</u>	<u>26,304</u>
	Total - Air Check Texas - Brazoria County	<u>127,568</u>	<u>111,822</u>
	Passed Through Galveston County		
582-12-20283	Air Check Texas - 2016	164,943	144,269
582-12-20283	Air Check Texas - 2017	<u>78,482</u>	<u>68,159</u>
	Total - Air Check Texas - Galveston County	<u>243,425</u>	<u>212,428</u>
	Passed Through Montgomery County		
582-12-20282	Air Check Texas - 2016	155,303	135,670
582-12-20282	Air Check Texas - 2017	<u>84,779</u>	<u>71,204</u>
	Total - Air Check Texas - Montgomery County	<u>240,082</u>	<u>206,874</u>
	TOTAL TEXAS COMMISSION ON ENVIRONMENTAL QUALITY	<u>8,638,172</u>	<u>6,190,295</u>

HOUSTON-GALVESTON AREA COUNCIL
SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
FOR THE YEAR ENDED DECEMBER 2016

	TEXAS DEPARTMENT OF AGING AND DISABILITY SERVICES		
539-16-00015-00001	State General Revenue - 2017	33,261	33,261
539-16-00015-00001	OMB ALF Services - 2016	160,033	0
539-16-00015-00001	OMB ALF Services - 2017	<u>78,978</u>	<u>0</u>
	TOTAL TEXAS DEPARTMENT OF AGING AND DISABILITY SERVICES	<u>272,272</u>	<u>33,261</u>
	TEXAS WORKFORCE COMMISSION		
2816SNE001	SNAP E&T - 2016	87,016	87,016
2816SNE000	SNAP E&T - 2016	86,525	86,525
2817SNE001	SNAP E&T - 2017	<u>975,257</u>	<u>908,708</u>
	Subtotal - SNAP E&T	<u>1,148,798</u>	<u>1,082,249</u>
2816RAG000	Resource Administration Grant - 2016	2,995	0
2817RAG000	Resource Administration Grant - 2017	<u>772</u>	<u>0</u>
	Subtotal - Resource Administration Grant	<u>3,767</u>	<u>0</u>
2816WCI000	Special Projects	<u>24,156</u>	<u>18,956</u>
	Subtotal - ES Wagner Peyserr/Special Projects	<u>24,156</u>	<u>18,956</u>
2816TAN000	TANF Choices - 2016	1,683,278	1,683,278
2816NCP000	TANF E&T - Noncustodial Parent EmPLY - 2016	<u>243,963</u>	<u>207,100</u>
	Subtotal - TANF Choices	<u>1,927,241</u>	<u>1,890,378</u>
2816CCP000	Child Care DFPS - 2016	8,494,608	8,474,905
2817CCP000	Child Care DFPS - 2017	<u>4,925,742</u>	<u>4,915,024</u>
	Subtotal - Child Care DFPS	<u>13,420,350</u>	<u>13,389,929</u>
2814AEL000	Adult Education and Literacy	1,567,708	1,346,513
2816AEL007	Adult Education and Literacy	<u>456,497</u>	<u>456,497</u>
	Subtotal - AEL	<u>2,024,205</u>	<u>1,803,010</u>
2816CCF000	CCDF Child Care - 2016	14,523,180	13,523,180
2817CCF000	CCDF Child Care - 2017	8,480,675	8,296,127
2817CC000	Child Care - Subsidized	1,311,063	1,311,063
2816CCM000	Child Care Local Match - 2016	<u>100,000</u>	<u>100,000</u>
	Subtotal - Child Care	<u>24,414,918</u>	<u>23,230,370</u>
	TOTAL TEXAS WORKFORCE COMMISSION	<u>42,963,435</u>	<u>41,414,892</u>
	U.S. ENDOWMENT FOR FORESTRY AND COMMUNITIES		
CE16-049	U.S. Endowment for Forestry and Communities	<u>5,209</u>	<u>0</u>
	TOTAL U.S. ENDOWMENT FOR FORESTRY AND COMMUNITIES	<u>5,209</u>	<u>0</u>
	TOTAL EXPENDITURES OF STATE AWARDS - PRIMARY GOVERNMENT	<u>53,094,697</u>	<u>48,679,332</u>
	TOTAL EXPENDITURES OF FEDERAL AND STATE AWARDS - REPORTING ENTITY	<u>264,714,228</u>	<u>228,645,816</u>

**HOUSTON-GALVESTON AREA COUNCIL
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE
AWARDS FOR THE YEAR ENDED DECEMBER 31, 2016**

1 BASIS OF ACCOUNTING

Expenditures reported on this schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-87 where still applicable, and Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards (Uniform Guidance). Negative amounts shown on the schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior year. H-GAC has elected to use the negotiated indirect cost rate and not the 10% de minimum rate as allowed under the Uniform Guidance.

2 REPORTING ENTITY

H-GAC for purposes of the schedule of expenditures of federal and state awards includes all funds of the primary government. Also included is the Gulf Coast Economic Development Corporation, a discretely presented component unit of H-GAC

3 RECONCILIATION

Adjustments necessary to reconcile expenditures reported on the supplementary schedule of expenditures of federal and state awards to the basic financial statements at year end were as follows:

Total Grant Fund Expenditures	\$ 272,840,726
Add: Depreciation charged to grant programs	406,049
Add: Gulf Coast Economic Development Corporation federal expenditures	1,651,541
Add: EPA RLF reconciling items from notes 5 below	7,664,372
Less: In-Kind Expenditures	(14,280,404)
Less: Program Income	(50,442)
Less: Cash Match	(201,351)
Less: Expenditures funded by local grant revenues	(3,316,263)
Total Federal and State Schedule	<u>\$ 264,714,228</u>

4 CALCULATION OF FEDERAL AWARDS EXPENDED FOR EDA REVOLVING LOAN FUND

Expenditure of the EDA Revolving Loan Fund were calculated as follows:

Balance of RLF loans outstanding at 12/31/2016	\$ 869,933
Cash and investment balance at 12/31/2016	640,295
Administrative costs during the fiscal year	3,468
Unpaid principal of loans written off during the fiscal year	-
Total EDA Revolving Loan Fund Expenditures	<u>1,513,695</u>
Federal Participation Rate	<u>100%</u>
Total Federal Share of EDA Revolving Loan Fund Expenditures	<u>\$ 1,513,695</u>

5 CALCULATION OF FEDERAL AWARDS EXPENDED FOR EPA REVOLVING LOAN FUND

Expenditure of the EPA Revolving Loan Fund were calculated as follows:

Value of new loans made during 2016	\$ -
Ending balance of loans made in previous years	2,059,531
Administrative costs during the fiscal year	190,971
Cash and investment balance at 12/31/2016	5,799,673
Repayment of written off loan in 2016	3,861
Total EPA Revolving Loan Fund Expenditures	<u>8,054,035</u>
Federal Participation Rate	<u>100%</u>
Total Federal Share of EPA Revolving Loan Fund Expenditures	<u>\$ 8,054,035</u>

6 FEDERAL PROGRAM TOTALS

Some programs include awards received from multiple federal funding grantors

Texas Department of Agriculture	\$ 10,688
General Land Office	8,010,134
Total CFDA #14.228	<u>\$ 8,020,822</u>
Texas Workforce Commission	\$ 1,310,556
Texas Veterans Commission	354,753
Total Employment Service Cluster CFDA#17.207, 17.801, 17.804	<u>\$ 1,665,309</u>
Texas Commission on Environmental Quality	\$ 127,289
Texas State Soil and Water Conservation Board	19,356
Total CFDA #66.460	<u>\$ 146,645</u>

Houston-Galveston Area Council
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended December 31, 2016

I. Summary of Auditors' Results	
Financial Statements	
Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	No
Significant deficiencies identified that are not considered to be material weaknesses?	None reported
Noncompliance material to financial statements noted?	No
Federal Awards	
Internal control over major programs:	
Material weakness(es) identified?	No
Significant deficiencies identified that are not considered to be material weaknesses?	None reported
Type of auditors' report issued on compliance for major federal programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	None

Identification of major programs:

Name of Federal Program or Cluster	CFDA Numbers
Highway Planning and Construction Program – Various Projects	20.205
Federal Transit Cluster- The Woodlands Township	20.507
National Clean Diesel Emissions Reduction Program Clean Vessels for Texas EPA/Port of Houston Clean Diesel Funding Assistance Revolving Loan Program	66.039
Aging Title III, Part E	93.052
Adult Education and Literacy – Various	84.002A
1. Dollar Threshold Considered Between Type A and Type B Federal Programs	\$3,000,000
2. Federal Single Audit - Auditee qualified as low-risk auditee?	Yes

Houston-Galveston Area Council
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (continued)
For the Year Ended December 31, 2016

I. Summary of Auditors' Results (continued)	
State Awards:	
Internal control over major programs:	
Material weakness(es) identified?	No
Significant deficiencies identified that are not considered to be material weaknesses?	None reported
Type of auditors' report issued on compliance for major state programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with section 510(a) UGMS?	None
Identification of major programs:	
Name of State Program or Cluster	CFDA Number
State Law Enforcement Training Project	N/A
TMDL	N/A
Texas Clean Rivers	N/A
Adult Education and Literacy	N/A
CCDF and DFPS Child Care	N/A
1. Dollar Threshold Considered Between Type A and Type B Programs	\$1,532,114
2. State Single Audit - Auditee qualified as low-risk auditee?	Yes

II. Financial Statement Findings

There were no current year findings.

III. Federal and State Award Findings and Questioned Costs.

There were no current year findings or questioned costs.

IV. Status of Prior Year Findings

There were no findings in the prior year.

V. Corrective Action

Not applicable.

HOUSTON – GALVESTON AREA COUNCIL

2018 BUDGET & SERVICE PLAN

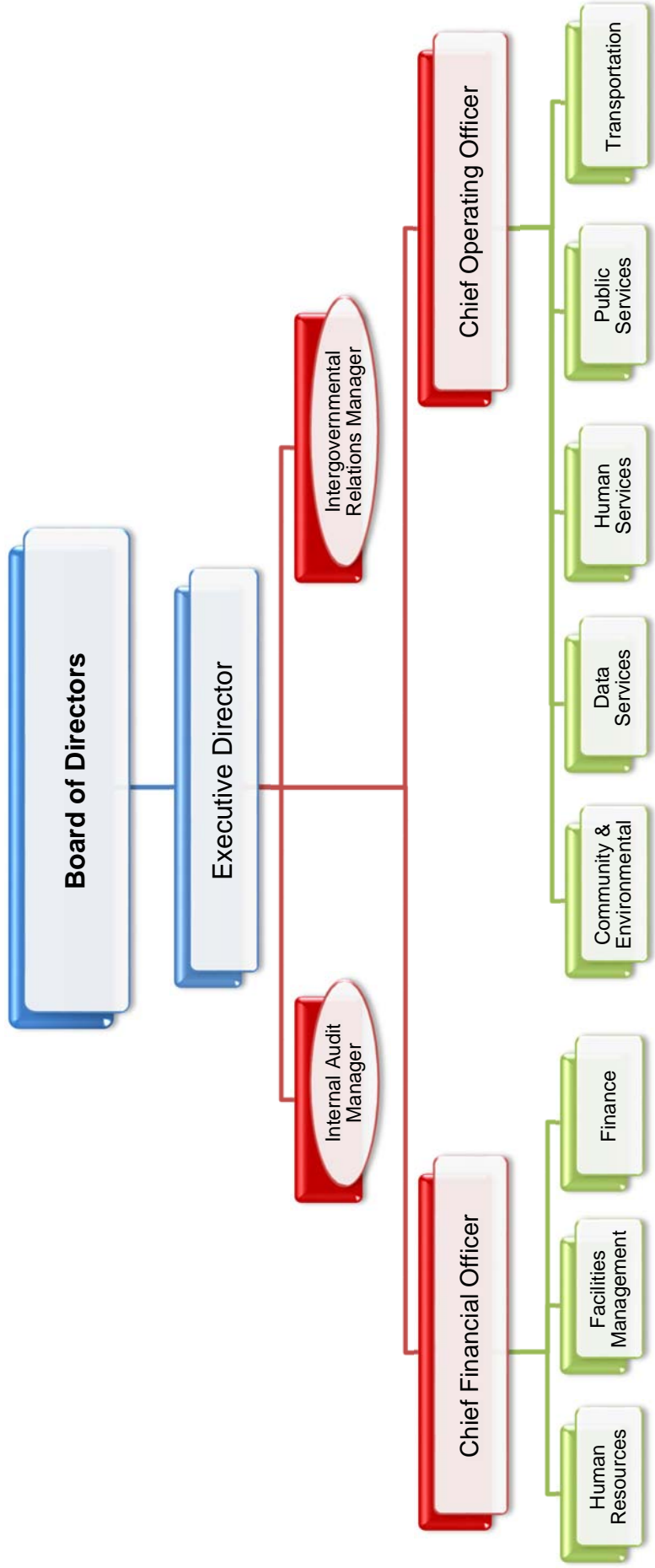
FINAL



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Houston-Galveston Area Council

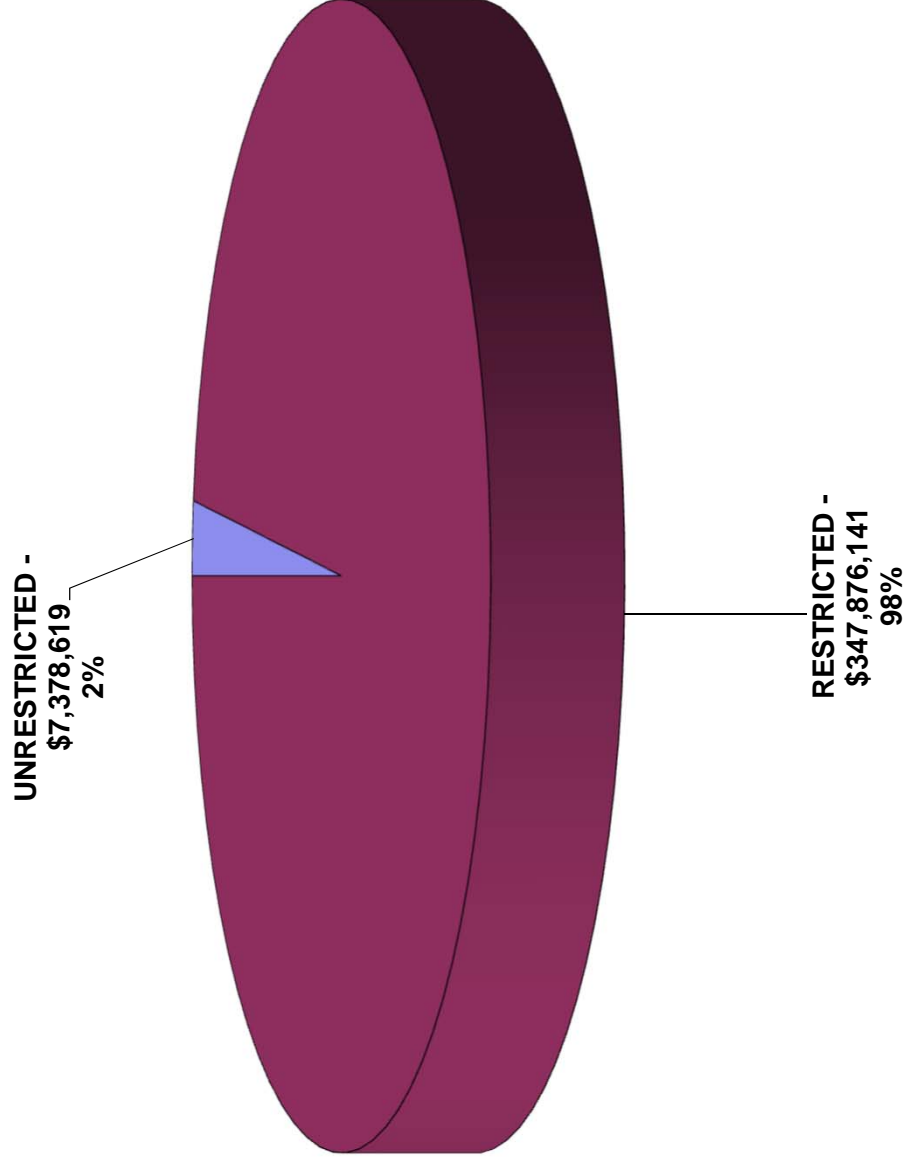


**2018 PROPOSED BUDGET AND SERVICE PLAN
SUMMARY**

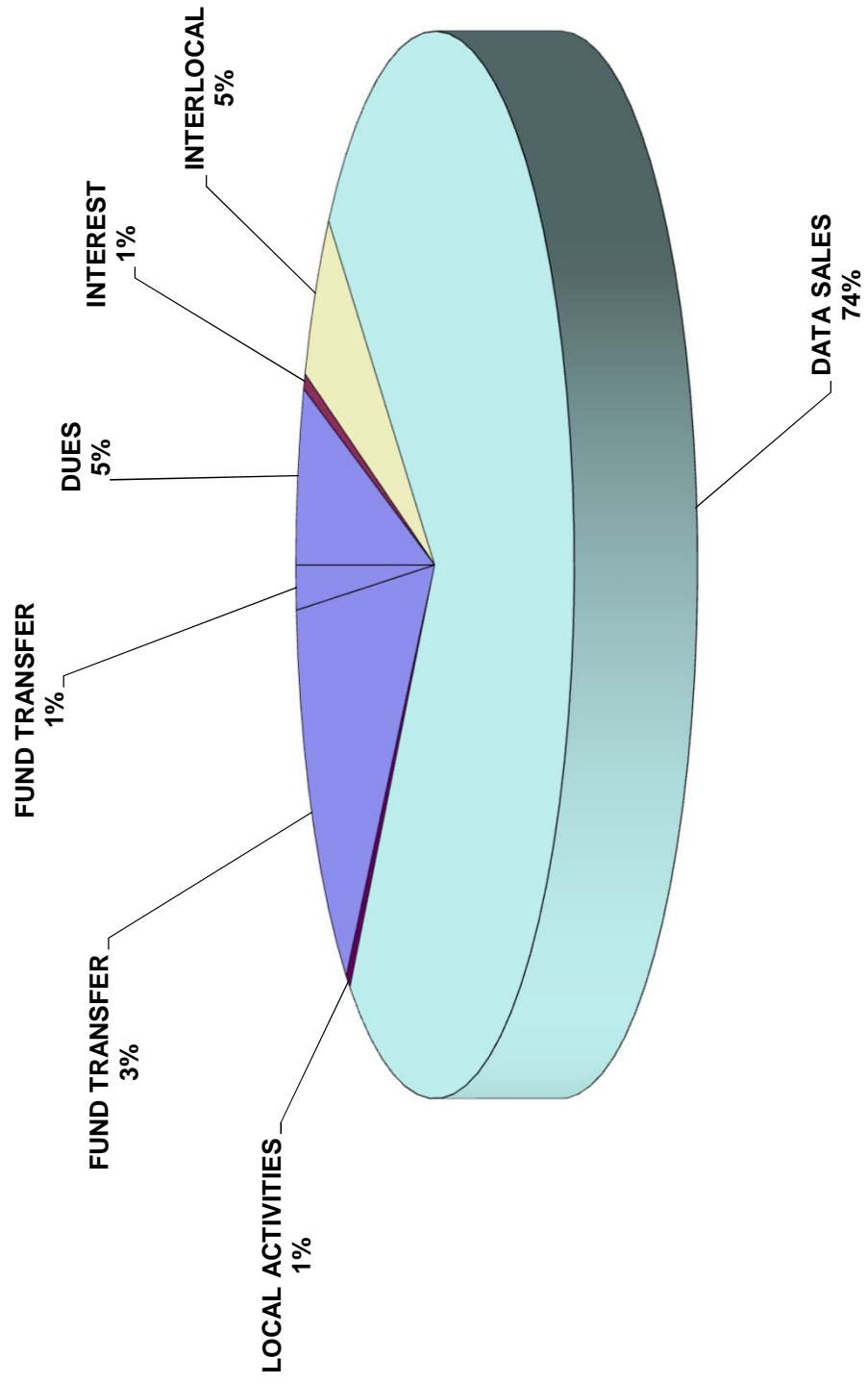
Unified Budget			\$355,254,760
	Increase	22.91%	66,216,671
Pass-through funds			315,910,311
	Increase	24.51%	62,180,617
Operations			39,344,449
	Increase	11.80%	4,153,512
Increases			
Community & Environmental		297.50%	53,168,333
Data Services		39.96%	1,705,735
Workforce		4.73%	10,798,938
Public Services		4.31%	221,006
Transportation		6.75%	1,544,189
Local		36.69%	285,422
Capital Expenditures		81.84%	87,085
Decreases			
Aging		16.32%	1,594,038
Employee Benefits			
Released Time		15.1%	\$2,449,207
Insurance, Retirement and Social Security		33.0%	5,364,983
Prior Year Carry Forward		<u>.15%</u>	<u>25,000</u>
Total Benefits & Release Time		48.25%	\$7,839,190

Total Proposed (Full Time Equivalent) Positions: 251

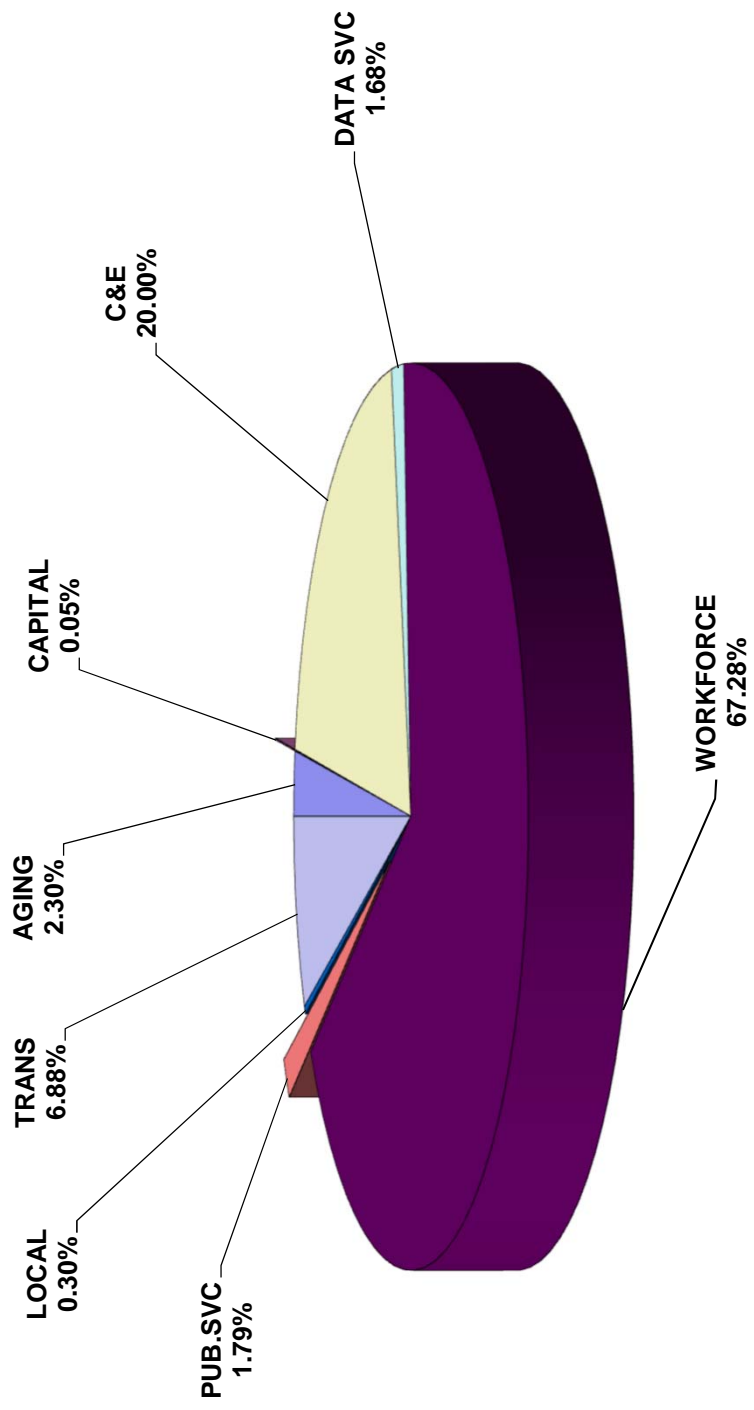
**H-GAC
2018 REVENUE ANALYSIS (\$355,254,760)**



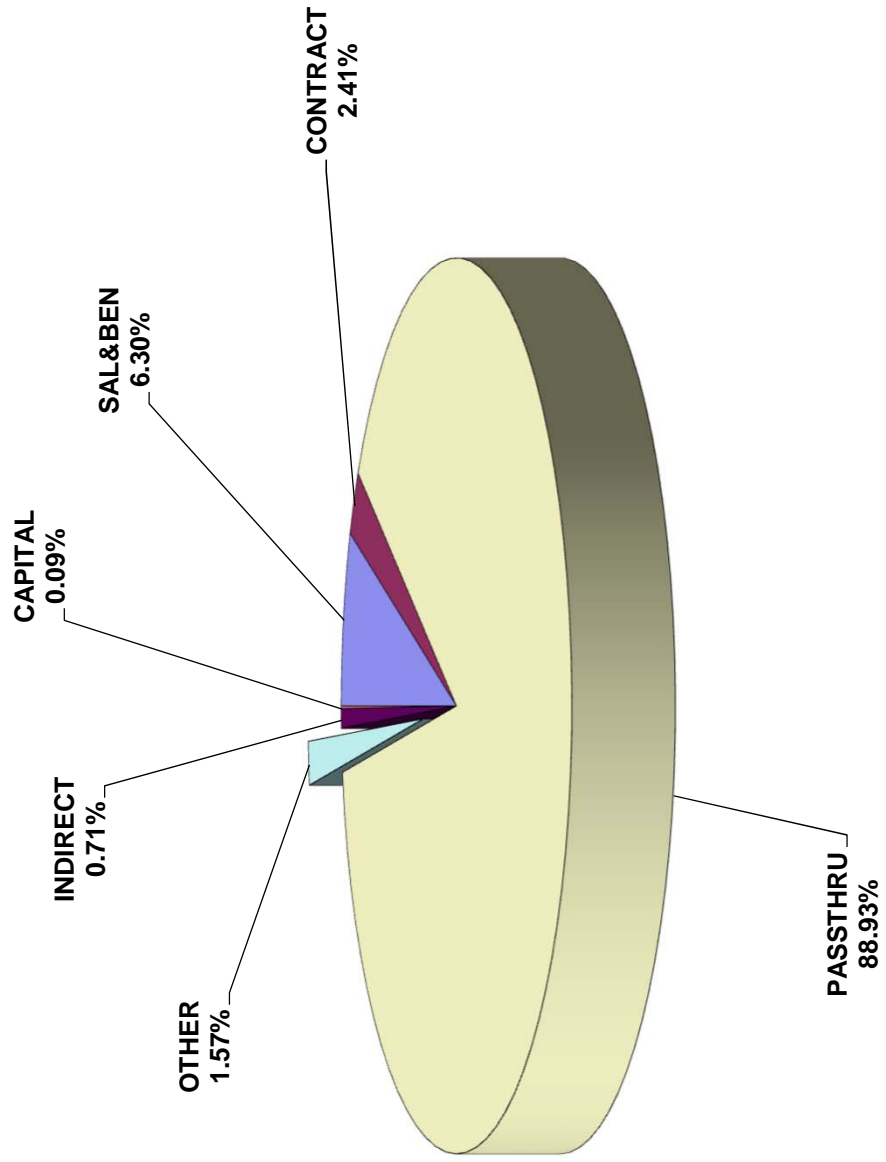
H-GAC
2018 UNRESTRICTED REVENUE (\$7,378,619)



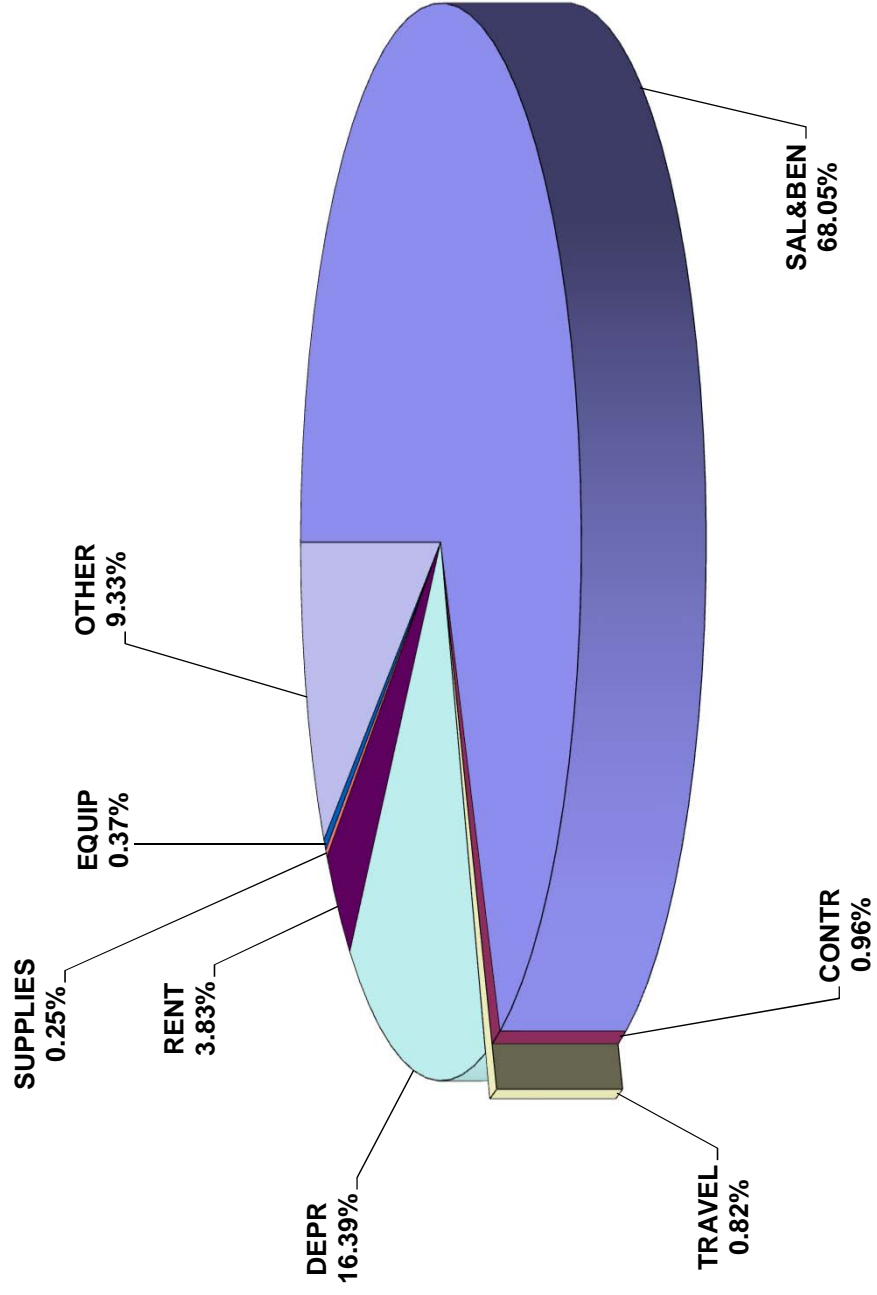
H-GAC 2018 PROGRAM EXPENSES (\$355,254,760)



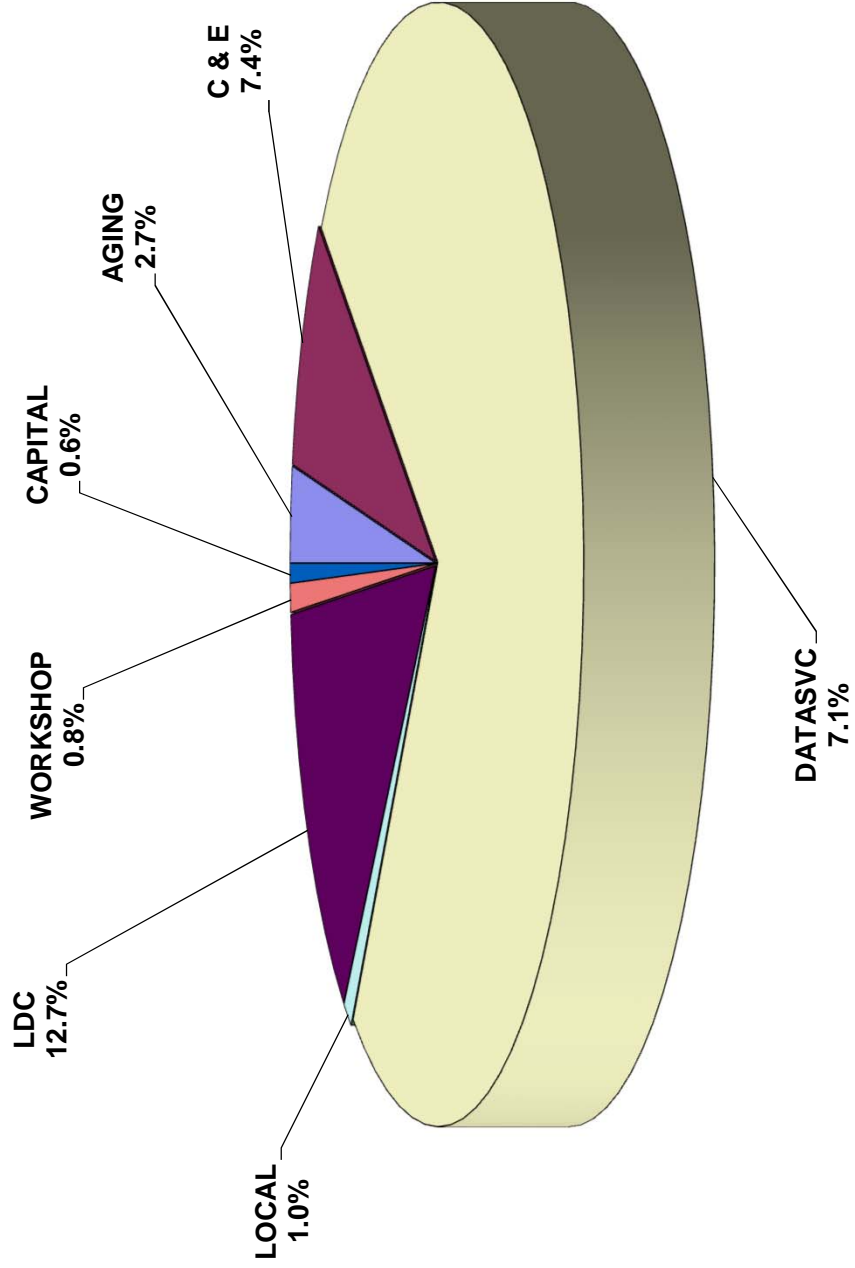
H-GAC
2018 CATEGORY EXPENSES (\$355,254,760)



H-GAC 2018 SHARED ADMINISTRATIVE (\$2,519,075)



H-GAC 2018 UNRESTRICTED FUND USE (\$7,327,335)



**HOUSTON-GALVESTON AREA COUNCIL
BUDGET AND SERVICE PLAN
FISCAL YEAR 2018**

Line #	2018	2017 REVISED	INCREASE (DECREASE)	PERCENT OF CHANGE	PERCENT TO OPERATIONS BUDGET
1	PROGRAM OPERATIONS	39,344,449	35,190,937	4,153,512	11.80%
2	PASS - THROUGH FUNDS	315,910,311	253,729,694	62,180,617	24.51%
3					
4	INDIRECT COST	2,519,075	2,523,501	-4,426	-0.18%
5					
6	EXPENDITURE BY PROGRAM:				
7					
8	AGING	8,171,954	9,765,992	-1,594,038	-16.32%
9	COMMUNITY & ENVIRONMENTAL	71,039,877	17,871,544	53,168,333	297.50%
10	DATA SERVICES	5,974,531	4,268,796	1,705,735	39.96%
11	WORKFORCE	239,021,916	228,222,978	10,798,938	4.73%
12	PUBLIC SERVICES	5,354,071	5,133,065	221,006	4.31%
13	TRANSPORTATION	24,435,615	22,891,426	1,544,189	6.75%
14	LOCAL ACTIVITIES	1,063,294	777,872	285,422	36.69%
15	CAPITAL EXPENDITURES	193,500	106,415	87,085	81.84%
16	TOTAL	355,254,760	289,038,089	66,216,671	22.91%
17					
18	UNRESTRICTED FUND USE:				
19					
20	AGING	201,351	220,576	-19,225	-8.72%
21	COMMUNITY & ENVIRONMENTAL	540,072	590,791	-50,719	-8.58%
22	DATA SERVICES	5,481,618	3,907,305	1,574,313	40.29%
23	LOCAL ACTIVITIES	1,063,294	777,872	285,422	36.69%
24	CAPITAL	41,000	18,000	23,000	127.78%
25	TOTAL	7,327,335	5,514,543	1,812,792	32.87%
26					
27					
28	PASS - THROUGH FUND BY PROGRAM:				
29					
30	AGING	5,619,150	7,261,473	-1,642,323	-22.62%
31	COMMUNITY & ENVIRONMENTAL	66,595,000	13,232,680	53,362,320	403.26%
32	WORKFORCE	231,658,000	220,933,041	10,724,959	4.85%
33	PUBLIC SERVICES	450,145	405,000	45,145	11.15%
34	TRANSPORTATION	11,588,016	11,897,500	-309,484	-2.60%
35	TOTAL	315,910,311	253,729,694	62,180,617	24.51%

**HOUSTON-GALVESTON AREA COUNCIL
2018 APPLIED REVENUES BY PROGRAM**

Line #	DESCRIPTION	AGING	COMM & ENVIR	DATA SERVICES	WORKFORCE	PUBLIC SVCS	TRANSP	LOCAL	TOTAL
1	U.S. ENDOWMENT FOR FORESTRY AND COMMUNITIES		19,530						19,530
2	US ENVIRONMENTAL PROTECTION AGENCY						482,468		482,468
3	US DEPARTMENT OF ENERGY						107,604		107,604
4	US DEPARTMENT OF AGRICULTURE		9,952						9,952
5	TEXAS GENERAL LAND OFFICE		66,116,299						66,116,299
6	TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT		410,198			270,588			680,786
7	TEXAS STATE SOIL WATER CONSERVATION BOARD		67,405						67,405
8	TEXAS DEPARTMENT OF TRANSPORTATION		1,139,263				22,592,540		23,731,803
9	TEXAS CRIMINAL JUSTICE DIVISION					904,441			904,441
10	TEXAS WORKFORCE COMMISSION		2,737,158	530,414	224,394,667				224,925,081
11	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY	5,473,132			14,727,249				17,464,408
12	DEPARTMENT OF AGING AND DISABILITY SERVICES	2,497,471	186,083	1,768,774		4,632,000	1,268,003	40,900	5,473,132
13	OTHER PUBLIC AGENCIES		207,663	3,711,217				530,985	10,393,231
14	LOCAL CONTRACTS		146,326	1,627		-452,958		532,409	4,449,865
15	HOUSTON-GALVESTON AREA COUNCIL LOCAL FUND	201,351							428,756
16									
17	TOTAL	8,171,954	71,039,877	6,012,031	239,121,916	5,354,071	24,450,615	1,104,294	355,254,760

**HOUSTON-GALVESTON AREA COUNCIL
2018 OVERALL EXPENSES BY PROGRAMS**

Line #	DESCRIPTION	AGING	COMM & ENVIR	DATA SERVICES	NETWORK &GIS	WORKFORCE	PUBLIC SVCS	TRANSP	ADMIN	LOCAL	INTERNAL SVCS	TOTAL
1	SALARIES	1,144,756	2,107,688	884,732	609,036	2,958,407	2,148,092	4,244,914	1,156,377	390,524	602,502	16,247,027
2	BENEFITS	552,345	1,016,959	426,883	293,860	1,427,431	1,036,454	2,048,171	557,952	188,428	290,707	7,839,190
3	INDIRECT	191,094	351,835	147,688	101,666	493,845	358,580	708,601	-2,519,075	65,190	100,575	0
4	CONTRACTS & CONSULTAN	55,200	229,900	2,086,009	16,000	1,296,500	320,750	4,347,500	24,200	124,500	70,000	8,570,559
5	TRAVEL	91,850	29,070	57,269	9,800	50,100	85,270	60,050	20,700	37,000	3,700	444,809
6	RENT	150,519	211,081	90,692	61,951	305,813	232,028	394,701	96,440	39,278	63,229	1,645,731
7	COMPUTER SERVICES	154,875	217,191	93,316	-1,465,330	314,664	238,744	406,125	0	40,415	0	0
8	EXPENDABLE EQUIPMENT	29,074	10,300	7,000	12,245	29,000	12,000	34,000	9,200	2,000	7,000	151,819
9	PERSONNEL	56,324	78,987	33,937	23,182	114,436	86,825	147,698	0	14,698	-556,087	0
10	PURCHASING	23,083	32,371	13,908	9,501	46,899	35,584	60,531	0	6,024	-227,901	0
11	PRINTING	32,400	45,437	19,522	13,335	66,828	49,946	84,962	0	8,455	-319,884	0
12	FACILITY	20,054	28,123	12,083	8,254	40,744	30,914	52,587	0	5,233	-197,991	0
13	OTHER DIRECT	51,230	85,935	2,138,993	269,000	220,250	268,740	257,760	654,206	141,550	164,150	4,251,814
14	SUBTOTAL	2,552,804	4,444,877	6,012,031	-37,500	7,363,916	4,903,926	12,847,599	0	1,063,294	0	39,150,949
15												
16	CAPITAL	0	0	0	37,500	100,000	0	15,000	0	41,000	0	193,500
17	PASS-THRU	5,619,150	66,595,000	0	0	231,658,000	450,145	11,588,016	0	0	0	315,910,311
18												
19	TOTAL BUDGET	8,171,954	71,039,877	6,012,031	0	239,121,916	5,354,071	24,450,615	0	1,104,294	0	355,254,760

**SCHEDULE OF SHARED ADMINISTRATION
FISCAL YEAR 2018**

Line #	2018	2017 REVISED
1 SALARIES	1,156,377	1,103,671
2 EMPLOYEE BENEFITS	557,952	525,789
3		
4 TOTAL PERSONNEL	1,714,329	1,629,460
5 LEGAL SERVICES	4,200	2,200
6 CONSULTANTS	3,500	2,500
7 ACCOUNTING & AUDIT	12,500	15,000
8 OTHER CONTRACT SVCS	4,000	17,200
9 TRAVEL	20,700	27,500
10 RENT	96,440	92,830
11 OFFICE SUPPLIES	6,228	9,861
12 MEETING EXPENSES	3,750	6,000
14 PRINTING (OUTSIDE)	500	8,000
15 BOOKS & PUBLICATIONS	450	200
16 MAINTENANCE & REPAIR	350	350
17 SOFTWARE & DATABASES	47,535	70,700
18 EMPLOYEE DEVELOPMENT	18,043	25,500
19 COMMUNICATIONS	1,000	1,000
20 POSTAGE & DELIVERY	6,150	5,600
21 SUBSCRIPTION	87,500	90,000
22 EXPENDABLE EQUIPMENT	9,200	14,400
23 LEGAL NOTICE	200	200
24 OPERATING EXPENSES	4,500	5,000
25 DEPRECIATION	413,000	450,000
26 INDIRECT CARRYOVER	65,000	50,000
27 TOTAL INDIRECT	<u>2,519,075</u>	<u>2,523,501</u>
28		
29 BASIS FOR ALLOCATION:		
30 SALARIES PLUS BENEFITS	<u>22,371,888</u>	<u>20,743,295</u>
31		
32 INDIRECT RATE	<u>11.26%</u>	<u>12.17%</u>

**HOUSTON-GALVESTON AREA COUNCIL
SCHEDULE OF BENEFITS
FISCAL YEAR 2018**

Line #		2018	2017 REVISED
	RELEASE TIME:		
1	VACATION TIME	934,812	872,017
2	SICK LEAVE	710,457	662,733
3	HOLIDAY	747,849	697,613
4	OTHER LEAVE	56,089	52,321
5			
6	TOTAL RELEASE TIME	2,449,207	2,284,684
7	RELEASE TIME RATE	15.1%	15.0%
8			
9	BENEFIT PROGRAM:		
10	FICA & MEDICARE	1,585,908	1,477,913
11	GROUP INSURANCE	2,399,833	2,177,768
12	RETIREMENT	1,307,930	1,220,823
13	UNEMPLOYMENT INSURANCE	24,571	23,190
14	WORKER'S COMPENSATION	46,741	43,601
15			
16	TOTAL BENEFIT PROGRAM	5,364,983	4,943,295
17	BENEFIT PROGRAM RATE	33.0%	32.0%
18			
19	BENEFIT CARRY FORWARD	25,000	25,000
20			
21	TOTAL EMPLOYEE BENEFITS	7,839,190	7,252,979
22			
23			
24	BASIS FOR ALLOCATION:		
25	GROSS SALARIES	18,696,233	17,509,240
26	LESS: RELEASE TIME	2,449,207	2,284,684
27			
28	TOTAL CHARGEABLE SALARIES	16,247,026	15,224,556
29			
30	COMBINED EMPLOYEE BENEFIT RATE	48.25%	47.64%

**SCHEDULE OF LOCAL NON-FUNDED EXPENDITURES
FISCAL YEAR 2018**

Line #	2018	2017 REVISED
1 CONSULTANT	1,000	1,000
2 OTHER CONTRACT SERVICES	1,500	0
3 TRAVEL - OUT OF REGION	9,000	8,000
4 OFFICE SUPPLIES	150	150
5 MEETING EXPENSES	20,000	20,000
7 EMPLOYEE DEVELOPMENT	0	0
8 LEGAL NOTICE	150	150
9 OPERATING EXPENSES	31,000	31,000
10 POSTAGE & DELIVERY	7,000	7,000
11 CAPITAL EQUIPMENT	41,000	18,000
12		
13 TOTAL LOCAL NON-FUNDED	<u>110,800</u>	<u>85,300</u>

**HOUSTON-GALVESTON AREA COUNCIL
2018 UNRESTRICTED REVENUES & EXPENSES**

Line #		2018	2017 REVISED
	REVENUE:		
1	MEMBERSHIP DUES	395,538	395,538
2	INTEREST INCOME	35,000	25,000
3	INTERLOCAL CONTRACTS	393,746	468,113
4	DATA SALES	5,479,991	3,936,657
5	LOCAL ACTIVITIES	40,900	568,955
6	LOCAL DEVELOPMENT CORPORATION	933,444	100,000
7	FUND TRANSFER - COOP	100,000	100,000
8	TOTAL REVENUE	<u>7,378,619</u>	<u>5,594,263</u>
9			
10			
11	EXPENDITURES		
12	AGING	201,351	220,576
13	COMMUNITY & ENVIRONMENTAL	540,072	590,791
14	DATA SERVICES	5,481,618	3,907,305
15	LOCAL ACTIVITIES	60,050	710,572
16	LOCAL DEVELOPMENT CORPORATION	933,444	
17	LOCAL NON-FUNDED	69,800	67,300
18	CAPITAL	41,000	18,000
19			
20	TOTAL EXPENDITURES	<u>7,327,335</u>	<u>5,514,543</u>
21			
22	GENERAL FUND EXCESS OF REVENUE		
23	OVER EXPENDITURES	<u>51,284</u>	<u>79,720</u>
24			
25	ENTERPRISE FUND INCREASE	452,958	681,708
26	FUND TRANSFER	-100,000	-100,000
27			
28	NET ENTERPRISE FUND INCREASE	<u>352,958</u>	<u>581,708</u>
29			
30			
31	TOTAL CHANGE TO FUND BALANCE	<u><u>404,242</u></u>	<u><u>661,428</u></u>

**HOUSTON-GALVESTON AREA COUNCIL
2018 OVERALL FUND BALANCE**

Line #		2018	2017 REVISED
	REVENUE:		
1	LOCAL	1,404,882	1,089,493
2	AGING	7,970,603	9,551,332
3	WORKFORCE	239,121,916	228,105,519
4	COMMUNITY & ENVIRONMENTAL	70,893,551	17,748,867
5	TRANSPORTATION	24,450,615	22,906,426
6	CRIMINAL JUSTICE/HOMELAND SECURITY	1,175,029	1,186,773
7	EMERGENCY COMMUNICATIONS	3,711,217	3,429,947
8	COOPERATIVE PURCHASING	4,632,000	4,640,000
9	DATA SERVICES	2,299,188	923,701
10			
11	TOTAL REVENUE	355,659,001	289,582,058
12			
13			
14	EXPENDITURES		
15	LOCAL	1,104,294	795,872
16	AGING	8,171,954	9,771,907
17	WORKFORCE	239,121,916	228,105,519
18	COMMUNITY & ENVIRONMENTAL	71,039,877	17,871,544
19	TRANSPORTATION	24,450,615	22,906,426
20	CRIMINAL JUSTICE/HOMELAND SECURITY	1,175,029	1,186,773
21	EMERGENCY COMMUNICATIONS	3,711,217	3,429,947
22	COOPERATIVE PURCHASING	4,179,042	3,958,292
23	DATA SERVICES	2,300,814	894,349
24			
25	TOTAL EXPENDITURES	355,254,760	288,920,630
26			
27	TRANSFER FROM ENTERPRISE FUND	100,000	100,000
28			
29	GENERAL FUND INCREASE	51,284	79,720
30	NET ENTERPRISE FUND INCREASE	352,958	581,708
32	SPECIAL REVENUE FUND INCREASE	0	0
33			
34	TOTAL CHANGE TO FUND BALANCE	404,242	661,428
35			
36	FINAL PROJECTED FUND BALANCE		
37	GENERAL FUND	9,424,469	9,373,185
38	ENTERPRISE FUND	13,481,888	13,128,930
39	SPECIAL REV FUND	0	0

ADMINISTRATIVE AND FINANCE

Program Area 100

Program Goals

- To provide overall policy direction to the Houston-Galveston Area Council through the Board of Directors.
- To provide general management and implementation of Board policy.
- To provide agency-wide general services, personnel management, and financial management.

This program area contains general administrative and financial services. It also includes the purchasing, personnel, and printing functions for the council.

Costs associated with this program are allocated to other program areas in accordance with a cost allocation plan through the indirect cost pool or other allocated pools as indicated.

Categories Included

- 101 - Administration and Public Information - \$902,424
- 102 - Finance and General Services - \$1,616,651
- 103 - Governmental Relations - \$1,104,294
- 104 - Internal Services - \$1,301,863

Major 2017 Accomplishments

- Received recognition for excellence in financial reporting from GFOA.
- Evaluated and negotiated healthcare benefits.
- Provided administration for H-GAC 401K plan and 125 Cafeteria plan.
- Improved fiscal transparency internally and externally.
- Provide ongoing training on HR related topics.
- Evaluated and automated document retention and purge files.
- Implemented e-signature document tracking system.
- Implemented financial reporting structure for 9-1-1 District.

2018 Program Issues

- Submit revised travel policies for adoption.
- Submit revised finance policies and procedures for adoption.
- Submit revised personnel policies for adoption.
- Increase the number of small business loans issued.

**Administrative and Finance
Program Area 100**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$3,186,490	\$2,926,145
Indirect	165,765	157,783
Consultants and Contracts	218,700	145,053
Pass-Thru	0	0
Travel	61,400	39,200
Rent	198,947	189,063
Expendable Equipment	18,200	18,400
Capital Equipment	41,000	18,000
Others	959,906	1,023,289
GIS Support & Proc.	5,991	8,625
Network Admin	34,425	32,307
Personnel	14,698	14,619
Purchasing	6,024	3,312
Printing	8,455	9,048
Facility	5,233	4,594
TOTAL	\$4,925,232	\$4,589,438
 Source of Funds		
Allocated	\$3,820,938	\$3,793,566
Cost Reimbursement	0	0
State Planning	0	0
Workshop	0	35,970
Membership Dues	0	0
LDC	530,985	630,985
Required H-GAC dollars	573,309	126,917
In-Kind Contribution	0	2,000
Local	0	0
Other Allocations	0	0
TOTAL	\$4,925,232	\$4,589,438

ADMINISTRATION AND PUBLIC INFORMATION
Program Category 101

Category Objective

Provide overall agency management and general management staff services in a manner consistent with policies established by Board of Directors and General Assembly.

Elements Included

101.1 - Administration

101.2 - Intergovernmental Coordination

End Products

Administration

- Board of Directors meetings.
- Provision of agency legal counsel.
- Member government visits.
- Related organization meetings.
- H-GAC Regional Focus.
- H-GAC Annual Report.
- H-GAC Annual Brochure.
- News releases.
- Regional directory updates.
- Public information requests.
- Maintaining public records.

Intergovernmental Coordination

- H-GAC Regional Salary & Benefits Survey.
- Annual meeting of General Law and Home Rule Cities.
- Annual meeting of General Assembly Membership.

Local Government Workshops

- Election Law Workshop.
- Newly Elected Officials Workshop.

Texas Municipal League - Region 14

- Staff support for Region 14.
- Facilitate two meetings per year.

Administration and Public Information
 Program Area 101

BUDGET BY MAJOR OBJECT CLASSIFICATION

Expenditures	2018	2017 Revised
Salaries and Benefits	\$747,997	\$754,018
Indirect	0	0
Consultants and Contracts	2,000	2,000
Pass-Thru	0	0
Travel	8,200	18,000
Rent	34,169	38,444
Expendable Equipment	7,700	8,400
Capital Equipment	0	0
Others	102,358	134,900
GIS Support & Proc.	0	0
Network Admin	0	0
Personnel	0	0
Purchasing	0	0
Printing	0	0
TOTAL	\$902,424	\$955,762
 Source of Funds		
Allocated	\$902,424	\$955,762
Cost Reimbursement	0	0
State Planning	0	0
Workshop	0	0
Membership Dues	0	0
Required H-GAC dollars	0	0
In-Kind Contribution	0	0
Local	0	0
Other Allocations	0	0
TOTAL	\$902,424	\$955,762

FINANCE AND GENERAL SERVICES

Program Category 102

Category Objective

To provide the programming, accounting, budgeting, management review, banking, auditing and bookkeeping activities in the Council in a format consistent with the uniform program management and accounting system developed for the Texas Regional Councils.

Categories Include

102.1 - Auditing

102.2 - Finance

End Products

General Services and Personnel Administration

- Annual update of H-GAC personnel policies.
- Update Affirmative Action Plan as required.
- Manage agency offices and equipment.
- Update consumable supplies inventory.
- Daily central mail services.
- Daily central telephone services.
- Process and orient new employees.
- Annual fixed assets inventory update.

Auditing

- Interface with funding agency audits.
- Review financial and compliance audits of subcontracts.
- Report items to audit committee as needed.
- Review and recommend additional internal controls as needed.

Finance

- Monthly financial analysis and projections to assist program management.
- Regular cash flow projections.
- Vendor file update.
- Updated grant files.
- Grant and project expenditure reports.
- Reports on balance of grant funds.
- Accounts payable checks.
- Required reports to grantor agencies.
- Update financial section of H-GAC's policy and procedure manual.
- Interface with independent auditors in coordinating annual audit of the agency.
- Maintain automated accounting system.
- Reconcile bank statements.
- Budget preparation and monitoring.

**Finance and General Services
Program Area 102**

BUDGET BY MAJOR OBJECT CLASSIFICATION

	2018	2017 Revised
Expenditures		
Salaries and Benefits	\$966,332	\$875,441
Indirect	0	0
Consultant and Contracts	22,200	34,900
Travel	12,500	9,500
Rent	62,271	54,386
Expendable Equipment	1,500	6,000
Capital Equipment	0	0
Others	551,848	587,511
Computer Services	0	0
Personnel	0	0
Purchasing	0	0
Printing	0	0
TOTAL	\$1,616,651	\$1,567,739
Source of Funds		
Allocated	\$1,616,651	\$1,567,739
TOTAL	\$1,616,651	\$1,567,739

GOVERNMENTAL RELATIONS
Program Category 103

Category Objective

To provide member government relations, membership development, and communications between H-GAC, the public, local government, state, and federal agencies.

Elements Included

103.1 - Local Non-Funded

103.2 - Capital Purchases

103.3 - Small Business Loans

End Products

Local Non-Funded

- H-GAC local initiatives.

Elected Officials/Leadership Coordination and Policy Development

- Elected officials attending the Texas Association of Regional Councils Annual Meeting.
- Elected officials attending the National Association of Regional Councils Annual Meeting.
- Board members attending the Washington briefing of the National Association of Regional Councils.

Small Business Loans

- Approve 4-8 small business loans, totaling \$6 million in business financing.

**Governmental Relations
Program Area 103**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$578,951	\$490,994
Indirect	65,190	60,294
Consultants and Contracts	124,500	1,000
Pass-Thru	0	0
Travel	37,000	8,000
Rent	39,278	35,229
Expendable Equipment	2,000	0
Capital Equipment	41,000	18,000
Others	141,550	109,850
GIS Support & Proc.	5,991	8,625
Network Admin	34,425	32,307
Personnel	14,698	14,619
Purchasing	6,024	\$3,312
Printing	8,455	9,048
Facility	5,233	4,594
TOTAL	\$1,104,294	\$795,872
Source of Funds		
Allocated	\$0	\$0
Cost Reimbursement	0	0
State Planning	0	0
Workshop	0	35,970
Membership Dues	0	0
LDC	530,985	630,985
Required H-GAC dollars	573,309	126,917
In-Kind Contribution	0	2,000
Local	0	\$0
Other Allocations	0	0
TOTAL	\$1,104,294	\$795,872

INTERNAL SERVICES

Program Category 104

Category Objective

To provide internal services to program departments in the areas of purchasing, personnel, payroll, facility maintenance, and document duplication.

Categories Included

104.1 - Purchasing

104.2 - Personnel and Payroll

104.3 - Printing

104.4 - Facility

End Products

Purchasing

- Administer centralized purchasing function for the agency.
- Comply with state and grantor purchasing requirements.
- Obtain quotes from vendors for internal service needs.
- Contain costs through improvements in purchasing efficiency.
- Monitor and report on the use of HUBs in purchasing and procurement.

Personnel and Payroll

- Process all direct deposits and payroll checks for H-GAC.
- Prepare all federal and state payroll reports.
- Prepare annual W2s.
- Maintain leave and earning history for employees.
- Administer H-GAC benefit program.
- Respond to salary survey questionnaires.
- Administer personnel processing including hiring, terminating, and disciplinary actions.
- Interface with federal agencies such as the Department of Labor and the EEOC.

Printing

- Daily operation and maintenance of duplicating equipment.
- Staff support for production of documents.
- Reporting on cost and use of duplication equipment for equitable allocation of costs.
- Administer centralized processing for shipping and receiving.
- Administer phone systems and office supplies for agency.

Facility

- Maintenance of office space within leased premises.
- Furniture and equipment acquisition and maintenance for general office use.
- Safety and property risk compliance.

**Internal Services
Program Area 104**

BUDGET BY MAJOR OBJECT CLASSIFICATION

	2018	2017 Revised
Expenditures		
Salaries and Benefits	\$893,209	\$805,691
Indirect	100,575	97,489
Consultant and Contracts	70,000	107,153
Travel	3,700	3,700
Rent	63,229	61,004
Expendable Equipment	7,000	4,000
Capital Equipment	0	0
Others	164,150	191,028
Computer Services	0	0
Personnel	0	0
Purchasing	0	0
Printing	0	0
TOTAL	\$1,301,863	\$1,270,065
 Source of Funds		
Allocated	\$1,301,863	\$1,270,065
TOTAL	\$1,301,863	\$1,270,065

COMMUNITY AND ENVIRONMENTAL PLANNING Program Area 200

Program Goals

To provide regional planning services, technical assistance and information to assist local governments in providing for orderly growth, promoting economic development, and assuring environmental quality.

Categories Include

201 - Environmental - \$18,154,985

202 - Community and Economic Development - \$51,992,956

203 - Socioeconomic Modeling - \$891,936

Major 2017 Accomplishments

- Launch of Economic Resiliency Study.
- Completed storm debris workshop series, departmental storm debris work received the 2017 Keep Texas Beautiful Awards, Government-Regional Category.
- Museum Park Livable Center Study received the American Society of Landscape Architects Texas Chapter Honors Award in the Analysis and Planning category.
- Staff recognition: Erin Livingston was recognized by the Texas Association of Regional Council Solid Waste Planner of the Year and Thushara Ranatunga was awarded second place in the Content/Analytical Presentation category - 2017 Houston Regional GIS Expo.
- Completed 2017 Basin Highlights Report which summarizes water quality conditions and trends in water bodies throughout the region.
- San Bernard River Watershed Protection Plan approved.
- Held 24th annual *Trash Bash* clean up event at 14 sites on waterways from throughout the region; project received multiple awards
- Developed new scenarios for the Regional Growth Forecast
- Upgraded online mapping tools for Forecasting, Livable Centers, Solid Waste, and Water Quality programs.

2018 Program Issues

- Develop hazard mitigation plans for local government partners.
- Complete the 2018-2022 Comprehensive Economic Development Strategy.
- Develop new scenarios for the Regional Growth Forecast, continue upgrade of online mapping tools.
- Complete Ike multifamily.

**Community and Environmental Planning
Program Area 200**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$3,124,647	\$2,951,071
Indirect	351,835	357,080
Consultant and Contracts	229,900	425,953
Pass-Thru	66,595,000	13,232,680
Travel	29,070	60,649
Rent	211,081	228,346
Expandable Equipment	10,300	2,700
Others	85,935	143,100
GIS Support	32,193	55,905
Network Admin	184,998	209,411
Personnel	78,987	94,756
Purchasing	32,371	21,469
Printing	45,437	58,649
Facility	28,123	29,775
TOTAL	\$71,039,877	\$17,871,544
Source of Funds		
USDA	\$0	\$0
TXDOT	1,139,263	1,089,144
TCEQ	2,737,158	3,179,760
GLO	66,116,299	12,357,813
TFS	0	0
TAAE	22,872	0
TDA	9,952	9,922
TSSWCB	67,405	73,386
DEM	410,198	463,867
USEFC	19,530	106,860
EPA	0	0
EDA	192,663	177,751
LDC	15,000	144,000
Interest Income	0	4,200
Product Sales	7,165	35,666
In-Kind/Program Income	156,046	106,496
Required H-GAC Dollars	146,326	122,678
TOTAL	\$71,039,877	\$17,871,544

ENVIRONMENTAL Program Category 201

Category Objective

To plan comprehensively to protect and enhance the region's environment.

Elements Included

201.1 - Solid Waste Management

201.2 - Regional Water Quality

201.3 - Water Protection Planning and Implementation

End Products

Solid Waste Implementation

- Conduct advanced storm debris training, September 2018.
- Establish public-private partnerships to promote the proper disposal of pharmaceuticals, November 2018.
- Conduct outreach and education efforts relating to waste reduction and recycling, November 2018.

Regional Water Quality Programs

- Provide water quality monitoring support and coordination at 300+ locations throughout the region, ongoing.
- Continue to update wastewater treatment plant and OSSF databases, ongoing.
- Complete final report for Water Quality Management Planning Activities, August 2018.
- Complete Galveston Bay Plan - Revision 2, May 2018
- Develop with the City of Pearland, a Low Impact Development (LID) implementation strategy report and host workshop, September 2018.

Watershed Protection Planning and Implementation

- Coordinate Trash Bash activities at 15 locations throughout the region, March 2018.
- Complete addition of Jarbo Bayou to the BIG project area, May 2018.
- Conduct meetings with stakeholders in the San Jacinto-Brazos and Brazos-Colorado Coastal Basins to discuss appropriate implementation strategies for reducing bacteria in select watersheds, August 2018.
- Hold Stakeholder meetings in six coastal communities to develop outreach tools to reduce nonpoint sources of pollution.
- Continue Bacteria Implementation Group (BIG) coordination, submit annual report of implementation activities to BIG and TCEQ, October 2018.
- Complete development of a Watershed Protection Plan for the West Fork of the San Jacinto River and Lake Creek, August 2018.
- Continue water quality monitoring within the Mill Creek Watershed, ongoing.

**Community & Environmental
Program Category 201**

BUDGET BY MAJOR OBJECT CLASSIFICATION

Expenditures	2018	2017 Revised
Salaries and Benefits	\$1,131,688	\$1,488,606
Indirect	127,428	180,121
Consultant and Contracts	107,200	208,579
Pass-Thru	16,530,000	1,088,680
Travel	9,370	20,200
Rent	73,537	110,317
Expandable Equipment	4,550	0
Others	31,125	74,265
GIS Support	11,215	27,009
Network Admin	64,450	101,169
Personnel	27,518	45,778
Purchasing	11,277	10,372
Printing	15,829	28,334
Facility	9,797	14,385
TOTAL	\$18,154,985	\$3,397,815
 Source of Funds		
USDA	\$0	\$0
TXDOT	0	0
TCEQ	2,038,687	3,125,706
GLO	16,116,299	0
TFS	0	0
TAAE	0	0
TDA	0	0
TSSWCB	0	73,386
DEM	0	0
USEFC	0	106,860
EPA	0	0
EDA	0	0
LDC	0	0
Interest Income	0	0
Product Sales	0	0
In-Kind/Program Income	0	76,496
Required H-GAC Dollars	0	15,366
TOTAL	\$18,154,985	\$3,397,815

COMMUNITY AND ECONOMIC DEVELOPMENT

Program Category 202

Category Objective

To provide regional planning services, technical assistance and information to governments to enhance community and local economic development.

Elements Included

202.1 - Economic Development

202.2 - Community Planning

202.3 - Livable Centers

202.4 - Hurricane Recovery

202.5 - PlanSource

End Products

Economic Development

- Complete the 2018-2022 Comprehensive Economic Development Strategy.
- Conduct gap analysis of broadband access gaps in rural areas and develop recommendations.
- Complete Economic Resiliency Study.

Community Planning

- Conduct quarterly rural downtown revitalization roundtables.
- Conduct planning workshop for cities and counties, November 2018.
- Complete final hazard mitigation plans for local government partners, submit to FEMA for review and approval, December 2018.
- Complete Greater Houston Forest Restoration Strategy, May 2018
- Conduct technical assistance visits to 12 local governments, December 2018.
- Complete regional flood management manual, including online interactive format.
- Update regional park viewer interactive map of parks and parks amenities tool to include environmental vulnerabilities, including floodplains and storm surge zones, to help analyze past weather-related events for planning and design purposes, December 2018.
- Conduct a case study supporting an increase in downtown and multi-family housing; special consideration will be given to post-Hurricane Harvey impact, November 2018.

Livable Centers

- Complete three (3) Livable Centers studies in conjunction with local project sponsors.
- Conduct training workshop/technical assistance for local governments on implementing Livable Centers strategies, October 2018.
- Develop a workbook on county and city land use policies, December 2018.

Hurricane Recovery

- Complete all remaining rental, multi-family housing rehabilitation, and replacement projects under Ike Round 2 of the Subregional Disaster Recovery Housing Program.
- Perform Hurricane Harvey disaster recovery activities as authorized.

PlanSource

- Conduct 5 local planning projects thru PlanSource program, December 2018.

**Community & Environmental
Program Category 202**

BUDGET BY MAJOR OBJECT CLASSIFICATION

	2018	2017
Expenditures		Revised
Salaries and Benefits	\$1,336,036	\$896,083
Indirect	150,438	108,426
Consultant and Contracts	117,700	211,874
Pass-Thru	50,065,000	12,144,000
Travel	11,400	32,149
Rent	91,956	70,900
Expandable Equipment	5,000	2,700
Others	40,250	49,360
GIS Support	14,025	17,358
Network Admin	80,593	65,021
Personnel	34,410	29,421
Purchasing	14,102	6,666
Printing	19,794	18,210
Facility	12,251	9,245
TOTAL	\$51,992,956	\$13,661,412
 Source of Funds		
USDA	\$0	\$0
TXDOT	1,139,263	276,827
TCEQ	37,858	54,054
GLO	50,000,000	12,357,813
TFS	0	0
TAAE	0	0
TDA	9,952	9,922
TSSWCB	0	0
DEM	410,198	463,867
USEFC	19,530	0
EPA	0	0
EDA	192,663	177,751
LDC	15,000	144,000
Interest Income	0	4,200
Product Sales	7,165	35,666
In-Kind/Program Income	15,000	30,000
Required H-GAC Dollars	146,326	107,312
TOTAL	\$51,992,956	\$13,661,412

Socioeconomic Modeling Program Category 203

Category Objective

- Develop long range socioeconomic forecasts to support regional planning efforts.

Elements Included

203.1 - Socioeconomic Modeling

End Products

- Release the updated forecast of population, jobs, and land use.
- Provide analytical support to Transportation Department and staff of other H-GAC programs on long-range planning and special projects.
- Provide data and technical assistance to local governments, public, private, and non-profit organizations and academic institutions on socioeconomic data issues.
- Maintain and update databases and onlineweb mapping applications with socioeconomic and land use data from federal, state, and local sources.

**Community & Environmental
Program Area 203**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$656,923	\$566,382
Indirect	73,970	68,532
Consultant and Contracts	5,000	5,500
Pass-Thru	0	0
Travel	8,300	8,300
Rent	45,588	47,129
Expandable Equipment	750	0
Others	14,560	19,475
GIS Support	6,953	11,539
Network Admin	39,955	43,221
Personnel	17,059	19,557
Purchasing	6,991	4,431
Printing	9,813	12,105
Facility	6,074	6,145
TOTAL	\$891,936	\$812,317
Source of Funds		
USDA	\$0	\$0
TXDOT	0	812,317
TCEQ	660,614	0
GLO	0	0
TFS	0	0
TAAE	22,872	0
TDA	0	0
TSSWCB	67,405	0
DEM	0	0
USEFC	0	0
EPA	0	0
EDA	0	0
LDC	0	0
Interest Income	0	0
Product Sales	0	0
In-Kind/Program Income	141,046	0
Required H-GAC Dollars	0	0
TOTAL	\$891,936	\$812,317

PUBLIC SERVICES

Program Area 300

Program Goals

To provide local units of government with assistance in the development, coordination, planning and improvement of criminal justice services, emergency communications, homeland security and cooperative purchasing.

Categories Included

301 - Criminal Justice - \$911,435

302 - Cooperative Purchasing - \$4,014,485

303 - Homeland Security - \$274,832

Major 2017 Accomplishments

- Provided over 111,426 contact hours of law enforcement training that included 151 in-service training classes to 4,528 peace officers.
- Provided two Basic Peace Officer Courses.
- Developed priority funding lists for 154 applications in four different criminal justice funding initiatives, recommending over \$22,209,900 funding.
- Provided 1,238 hours of individual counseling; 490 hours of group counseling; and 325 assessments/evaluations to juveniles referred to probation departments in the region.
- Processed more than \$950 million in cooperative purchasing orders during 2017.
- Conducted new procurements Disaster Debris Removal and Monitoring to comply with federal procurement requirements. Subsequent contracts used extensively in Hurricane Harvey recovery.
- Increased contractors reporting activity 152%.
- Provided regional allocation of 2017 homeland security funds.
- Conducted energy purchasing for local governments.
- Maintained database of regional mutual agreements for use by emergency responders.

2018 Program Issues

- Decrease in funding for Criminal Justice and Homeland Security planning and projects.
- Educate end users of the entire contract portfolio available leading to multiple purchases through the program annually.

**Public Services
Program Area 300**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$3,023,758	\$2,947,443
Indirect	\$342,894	\$356,641
Consultant and Contracts	\$320,750	\$391,710
Pass-Thru	\$450,145	\$405,000
Travel	\$85,270	\$92,435
Rent	\$237,199	\$217,184
Expendable Equipment	\$12,000	\$28,300
Capital Equipment	\$0	\$12,000
Others	\$268,740	\$247,360
GIS Support	\$36,866	\$53,173
Network Admin	\$212,033	\$199,175
Personnel	\$90,218	\$90,124
Purchasing	\$37,027	\$20,420
Printing	\$51,825	\$55,782
Facility	\$32,026	\$28,320
TOTAL	\$5,200,751	\$5,145,065
Source of Funds		
TCJD	\$911,435	\$934,723
DEM	\$274,832	\$252,051
Fee	\$4,500,000	\$4,500,000
H-GAC Energy Corp.	\$132,000	\$140,000
Fund Balance	(617,515)	(681,708)
TOTAL	\$5,200,751	\$5,145,065

CRIMINAL JUSTICE SERVICES
Program Category 301

Category Objective

Contract with law enforcement academies to provide training to criminal justice personnel within the region; assist jurisdictions and non-profit organizations with the grant funding process; provide funding to county Juvenile Probation Departments for mental health evaluations and counseling hours.

Elements Included

301.1 - Regional Law Enforcement Training

301.2 - Criminal Justice Planning

301.3 - Juvenile Regional Mental Health Services

End Products

Regional Law Enforcement Training

- Provide 85,000 contact hours of training.
- Conduct two Basic Peace Officer Certification classes and 130 in-service courses.
- Provide coordination of Advanced Law Enforcement Rapid Response Training (ALERT) equipment and training within the H-GAC region.

Criminal Justice Planning

- Develop priority funding lists for four criminal justice funding initiatives.
- Prepare FY 2019 Regional Criminal Justice Plan.
- Conduct eight H-GAC application workshops on criminal justice grant funding.
- Provide technical assistance to grant applicants and grantees.
- Support development of regional programs.
- Develop strategic plan for the H-GAC region.

Juvenile Mental Health Project

- Provide 575 hours individual counseling for Juvenile Probation Departments in the region.
- Provide 305 hours of group counseling for Juvenile Probation Departments in the region.
- Provide 184 mental health evaluations for Juvenile Probation Departments in the region.

**Criminal Justice Services
Program Area 301**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$293,512	\$364,447
Indirect	33,284	44,098
Consultant and Contracts	28,500	31,000
Pass-Thru	450,145	405,000
Travel	16,820	22,035
Rent	20,986	12,077
Expendable Equipment	3,550	7,800
Capital Equipment	0	0
Others	23,940	23,410
GIS Support	3,262	2,957
Network Admin	18,759	11,075
Personnel	7,982	5,011
Purchasing	3,276	1,135
Printing	4,585	3,102
Facility	2,834	1,575
TOTAL	\$911,435	\$934,723
 Source of Funds		
TCJD	\$911,435	\$934,723
DEM	0	0
Fee	0	0
H-GAC Energy Corp.	0	0
Fund Balance	0	0
TOTAL	\$911,435	\$934,723

COOPERATIVE PURCHASING SERVICES
Program Category 302

Category Objective

Assist units of local governments in reducing costs through cooperative purchasing.

Elements Included

302.1 - Cooperative Purchasing

302.2 - H-GAC Energy Corporation

End Products

Cooperative Purchasing

- Reduce number of non-performing vendor contracts by 50%.
- Number of orders processed through the program to exceed 3,000.
- Estimate annual purchasing volume in 2017 for all categories to exceed \$800 million.

H-GAC Energy Corporation

- Conduct energy purchasing for local governments.
- Estimate annual volume of 290,914,604 kWh of electricity through H-GAC Energy Corporation contracts.

**Cooperative Purchasing Services
Program Category 302**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$2,553,052	\$2,429,370
Indirect	289,516	293,954
Consultant and Contracts	282,250	335,710
Pass-Thru	0	0
Travel	49,450	56,400
Rent	203,423	194,321
Expendable Equipment	7,950	16,450
Capital Equipment	0	12,000
Others	234,350	220,150
GIS Support	31,617	47,575
Network Admin	181,840	178,207
Personnel	77,371	80,636
Purchasing	31,755	18,270
Printing	44,445	49,909
Facility	27,466	25,338
TOTAL	\$4,014,485	\$3,958,292
 Source of Funds		
TCJD	\$0	\$0
DEM	0	0
Fee	4,500,000	4,500,000
H-GAC Energy Corp.	132,000	140,000
Fund Balance	-617,515	-681,708
TOTAL	\$4,014,485	\$3,958,292

HOMELAND SECURITY

Program Category 303

Category Objective

Assist local governments to prepare and plan for natural and man-made disasters including acts of terrorism.

Elements Included

303.1 - Homeland Security Planning

End Products

- Assist with the updates and maintenance of local emergency management plans.
- Monitor State Homeland Security funding programs.
- Coordinate and update regional plans.
- Assist with regional training and exercises.
- Assist with jurisdictional Homeland Security audits/monitoring.
- Assist with the close out of previous grant year funding.
- Provide technical assistance to jurisdictions in meeting grant eligibility and funding requirements.
- Monitor and maintain regional mutual aid agreements.
- Collaborate on the development of the Regional Resource Inventory Tracking Tool.
- With the H-GAC jurisdictions, update the Regional Interoperable Communication Gap Analysis, Regional Interoperable Communications Plan, and Strategic Plan.
- Provide grant application workshops and technical assistance to grant applicants and grantees.
- Develop priority funding list for State Homeland Security Grant Program (SHSP).

**Homeland Security
Program Category 303**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$177,194	\$153,626
Indirect	20,094	18,589
Consultant and Contracts	10,000	25,000
Pass-Thru	0	0
Travel	19,000	14,000
Rent	12,790	10,786
Expendable Equipment	500	4,050
Capital Equipment	0	0
Others	10,450	3,800
GIS Support	1,988	2,641
Network Admin	11,433	9,892
Personnel	4,865	4,476
Purchasing	1,997	1,014
Printing	2,794	2,770
Facility	1,727	1,406
TOTAL	\$274,832	\$252,051
 Source of Funds		
TCJD	\$0	\$0
DEM	274,832	252,051
Fee	0	0
H-GAC Energy Corp.	0	0
Fund Balance	0	0
TOTAL	\$274,832	\$252,051

HUMAN SERVICES

Program Area 400

Program Goals

- Help make area businesses competitive.
- Ensure an educated workforce.
- Attract more and better jobs to the region.
- Help area residents earn higher incomes.
- Provide low-income families financial assistance to repair or replace vehicles failing pollution inspection.
- Provide an array of services through a network of community based organizations to assist older persons and/or their families live independently in their communities and homes.

Categories Included

401 - Workforce - \$227,474,960

402 - Air Check - \$14,626,419

403 - Aging - \$12,113,316

Major 2017 Accomplishments

- Provided workforce service for more than 25,000 businesses and 350,000 individuals.
- Met or exceeded most state and federal performance standards.
- Repaired or replaced 3,465 polluting vehicles.
- Delivered 609,877 meals to 5,730 older Texans.
- Provided 104,924 medical and errand trips for 894 clients.
- Made 1,085 long-term care facility visits and resolved 96% of facility complaints.
- Provided 101 units of medical equipment and supplies and prescriptions for older persons.
- Provided over 4,069 older persons and their families access to information and service assistance.

2018 Program Issues

- Deliver high quality workforce service for employers and individuals and improve referrals to employers with open jobs.
- Ensure the residents in all participating counties are aware of the Air Check vehicle repair program and provide repair and replacement assistance throughout the year to aid in cleaning the air.
- Ensure effective and effective service delivery to older individuals throughout the region.
- Ensure compliance with state and federal workforce requirements.

**Human Services
Program Area 400**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$6,131,981	\$6,039,480
Indirect	695,367	730,777
Consultant and Contracts	1,351,700	1,308,700
Pass-Thru	244,277,150	228,194,514
Travel	141,950	130,300
Rent	403,838	410,826
Expendable Equipment	58,074	55,439
Capital Equipment	100,000	5,915
Others	271,480	273,400
GIS Support	62,766	100,582
Network Admin	360,992	376,760
Personnel	153,598	170,479
Purchasing	63,040	38,626
Printing	88,234	105,517
Facility	54,526	53,570
TOTAL	\$254,214,696	\$237,994,885
Source of Funds		
DADS	\$9,473,132	\$6,524,440
TWC	227,474,960	208,878,675
TCEQ	14,626,419	19,344,303
In-Kind/Program Income	2,438,833	3,026,892
Required H-GAC Dollars	201,351	220,576
TOTAL	\$254,214,696	\$237,994,885

WORKFORCE

Program Category 401

Category Objective

Serve as staff to the Gulf Coast Workforce Board and manage funds and contracts to operate the regional workforce system. Provide human resources service for area business. Provide placement, career information and counseling, and financial aid for education and supportive services to area residents.

Elements Included

401.1 - Board Administration

401.2 - Employer Service

401.3 - Resident Service

End Products

Board Administration

- Support Workforce Board's planning and oversight activities.
- Ensure workforce system meets or exceeds Workforce Board, federal and state performance measures.
- Complete required state and federal plans to ensure flow of funds.
- Manage contracting for workforce system operations and review contract performance.

Employer Service

- Provide services to at least 25,500 businesses.
- Ensure 60% of customer repeat.
- Fill at least 20,000 job openings.
- Create at least 3,000 new jobs through partnering with economic development.

Career Offices

- Ensure at least 75% customers enter employment.
- Ensure at least 35% of all customers increase their earnings by 20% after service.

Financial Aid

- Provide financial aid to help more than 25,000 customers get a job, keep a job or get a better job.

**Workforce
Program Area 401**

BUDGET BY MAJOR OBJECT CLASSIFICATION

Expenditures	2018	2017 Revised
Salaries and Benefits	\$3,735,256	\$3,599,189
Indirect	423,578	435,502
Consultant and Contracts	1,093,500	875,000
Pass-Thru	221,158,000	187,486,637
Travel	45,100	42,100
Rent	249,168	203,666
Expendable Equipment	21,400	22,400
Capital Equipment	100,000	0
Others	165,750	159,250
GIS Support	38,727	49,863
Network Admin	222,732	186,778
Personnel	94,770	84,515
Purchasing	38,896	19,149
Printing	54,440	52,310
Facility	33,643	26,557
TOTAL	\$227,474,960	\$193,242,916
Source of Funds		
DADS	\$0	\$0
TWC	227,474,960	193,242,916
TCEQ	0	0
In-Kind/Program Income	0	0
Required H-GAC Dollars	0	0
TOTAL	\$227,474,960	\$193,242,916

AIR CHECK
Program Category 402

Category Objective

Provide financial assistance for vehicle owners in Brazoria, Fort Bend, Galveston, Harris, and Montgomery counties to replace or repair vehicles that fail pollution inspection tests.

Elements Included

402 - Vehicle Repair and Replacement Assistance

End Products

- Assist at least 8,750 vehicle owners in replacing or repairing polluting vehicles.

**Air Check
Program Area 402**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$760,773	\$696,444
Indirect	86,272	84,270
Consultant and Contracts	203,000	253,000
Pass-Thru	13,500,000	18,076,045
Travel	5,000	6,000
Rent	3,155	54,296
Expendable Equipment	7,600	8,000
Capital Equipment	0	0
Others	54,500	54,500
GIS Support	490	13,293
Network Admin	2,820	49,794
Personnel	1,200	22,531
Purchasing	493	5,105
Printing	689	13,945
Facility	426	7,080
TOTAL	\$14,626,419	\$19,344,303
Source of Funds		
DADS	\$0	\$0
TWC	0	0
TCEQ	14,626,419	19,344,303
In-Kind/Program Income	0	0
Required H-GAC Dollars	0	0
TOTAL	\$14,626,419	\$19,344,303

AGING
Program Category 403

Category Objective

Oversee, plan, budget, implement, monitor, and evaluate contracted aging service program delivery for twelve county service areas. Provide congregate meal program in each of the twelve counties. Provide meal program for homebound senior adults in each of twelve counties. Provide supportive services to assist older persons to remain independent in their homes. Provide client driven services through supportive services that enable older persons to maintain their dignity and independence, remain in their homes, and reduce the need for institutionalized care. Advocate on behalf of those residing in institutional facilities. Provide literacy instruction, basic education, and integrated basic and occupational skills training for adults throughout the region.

Elements Included

- 403.1 - Program Management
- 403.2 - Congregate Meals
- 403.3 - Home Delivered Meals
- 403.4 - Social Services
- 403.5 - Direct Services
- 403.6 - Adult Education and Literacy

End Products

Program Management

- Procure, negotiate, and write approximately 30 vendor agreements by September 2018.
- Conduct six Aging Program Advisory Committee meetings.
- Prepare required monthly, quarterly, and annual reports and budgets for State agencies.
- Monthly desk review monitoring of community based service vendors.
- Conduct quality assurance testing of service delivery monthly.
- Meet regularly with Harris County Area Agency on Aging, Texas Health and Human Services local regional staff, and Mental Retardation authorities in the region.
- Provide quarterly menus and nutrition education information to community based service providers' staff.
- On-site food service compliance, and health and safety monitoring of community based nutrition service vendors.
- Provide outreach and advocacy for older persons and their family caregivers.

Congregate Meals

- Deliver 230,000 congregate meals to at least 3,000 individuals.
- Furnish recreation, health screening, and educational activities for older persons.

Home Delivered Meals

- Deliver 376,300 meals to at least 2,500 homebound older individuals.

Social Services Transportation

- Provide 104,900 medical and errand trips for 890 clients.

Direct Services

- Recruit, train, and maintain at least 40 volunteer Ombudsmen.
- Visit 1,000 assisted living facilities by a certified Ombudsman.
- Visit 650 nursing homes by a certified Ombudsman.
- Resolve or partially resolve at least 72% of nursing facility complaints received.
- Provide 4,000 hours of case care management services.
- Relieve caregivers by providing 14,000 hours of respite care.
- Provide 1,300 health education and training contacts to older individuals and/or caregivers.
- Provide 100 units of medical equipment and supplies and prescriptions for older persons.
- Contract for residential repairs to 100 older persons' homes.
- Provide 12,000 hours of personnel care services.
- Furnish 500 hours of emergency response services for 100 older persons.
- Educate 5,000 individuals and caregivers with public benefit information.
- Enrolled 900 older individuals and individuals with disabilities with Medicare.
- Staff 1-800 number to provide 4,000 older individuals and their families access to information and service assistance.

Adult Education and Literacy

- Provide service as requested for more than 19,000 customers.

**Aging
Program Area 403**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$1,635,952	\$1,743,848
Indirect	185,517	211,006
Consultant and Contracts	55,200	180,700
Pass-Thru	9,619,150	22,631,832
Travel	91,850	82,200
Rent	151,514	152,864
Expendable Equipment	29,074	25,039
Capital Equipment	0	5,915
Others	51,230	59,650
GIS Support	23,549	37,425
Network Admin	135,439	140,188
Personnel	57,628	63,433
Purchasing	23,652	14,372
Printing	33,104	39,262
Facility	20,457	19,933
TOTAL	\$12,113,316	\$25,407,667
Source of Funds		
DADS	\$9,473,132	\$6,524,440
TWC	0	15,635,760
TCEQ	0	0
In-Kind/Program Income	2,438,833	3,026,892
Required H-GAC Dollars	201,351	220,576
TOTAL	\$12,113,316	\$25,407,667

TRANSPORTATION Program Area 600

Program Goals

- Improve mobility of persons and goods in the H-GAC region through a comprehensive and coordinated planning process.
- Promote a safe, secure, accommodating, and flexible transportation system.
- Support local government's role in regional transportation planning.
- Reduce travel congestion and vehicle emissions.
- Promote balanced transportation/land use development/environmental sensitivity.
- Provide a coordinated regional transportation-planning database for multi-agency use.
- Improve regional traffic safety through education, engineering, enforcement, incident management, and emergency services.
- Ensure the Regional Transportation Plan (RTP) conforms to the State Implementation Plan (SIP) for ground level ozone.

Categories Include

- 601 - Administration/Management - \$2,700,309
- 602 - Data Development and Maintenance - \$2,263,310
- 603 - Planning - \$14,490,958
- 604 - Air Quality Improvement Programs - \$5,147,996

Major 2017 Accomplishments

- Completed on-road emission inventories and non-road mobile emission control strategies for the State Implementation Plan (SIP).
- Produced public service announcements to prevent DWI and other unsafe driving habits.
- Continued development of Commute Solutions program initiatives, including the eight-county METRO Van program, the Clean Air Champion Employer Recognition Program, and the regional Telework Program.
- Continued Clean Vehicles program financial support for purchase and conversion of vehicles to alternative fuels and for engine replacements.
- Amended the 2016-2017 Unified Planning Work Program (UPWP) to reflect budget adjustments and projects not originally reflected in initial document.
- Developed and adopted 2018-19 Unified Planning Work Program (UPWP).
- Amended the 2015-2018 TIP and 2040 RTP to reflect projects selected through the 2015 Call for Projects.
- Developed and adopted the initial 2017-2020 Transportation Improvement Program.
- Completed the Greater West Houston Mobility Plan.
- Completed the Fort Bend and Montgomery County thoroughfare planning studies.
- Completed Year 4 of the Regional DWI Task Force.
- Continued regional traffic incident management training for first responders.
- Initiated the Greater Houston Freight Committee and the Ports-Area Mobility Study.

2018 Program Issues

- Maintain and amend the 2018-2019 Unified Planning Work Program (UPWP) to reflect budget adjustments and projects not originally reflected in initial document.
- Incorporate relevant findings from the Sub-Regional Planning Initiatives and county thoroughfare plans into the long-range planning process.
- Participate in updates of the region's ozone State Implementation Plan (SIP) and continue implementation of voluntary mobile-emission-reduction initiatives, ongoing.
- Assess transportation funding outlook and update Transportation Improvement Program and Regional Transportation Plan as needed, ongoing.
- Complete the Regional Coordinated Transportation Plan Update and work with regional elected officials and transit agencies to implement plan recommendations.
- Continue dialogue with TAC and TPC on federal funding priorities, ongoing.
- With support from partner agencies, institute an incident management program.
- Analyze the region's traffic congestion and integrate the Congestion Management Process into the RTP and TIP, ongoing.
- Integrate the Eco-Logical environmental screening tool into the TIP and RTP development process and work with C&E and external partners to update the tool.
- Continue Regional DWI Task Force.
- Support and coordination of regional freight activities, ongoing.
- Complete Ports-Area Mobility Study.

**Transportation
Program Area 600**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$6,364,039	\$5,515,386
Indirect	721,682	667,362
Consultant and Contracts	4,347,500	3,333,640
Pass-Thru	11,588,016	11,897,500
Travel	60,050	60,100
Rent	413,205	370,206
Expendable Equipment	34,000	34,000
Capital Equipment	15,000	15,000
Others	257,760	251,300
GIS Support	64,222	90,637
Network Admin	369,365	339,508
Personnel	157,161	153,623
Purchasing	64,502	34,807
Printing	90,280	95,084
Facility	55,791	48,273
TOTAL	\$24,602,573	\$22,906,426
Source of Funds		
DOE	\$107,604	\$162,229
EPA	482,468	457,468
TxDOT	22,744,498	19,577,729
TCEQ	0	500,000
Local	1,268,003	2,209,000
Cost Reimbursement	0	0
TOTAL	\$24,602,573	\$22,906,426

ADMINISTRATION/MANAGEMENT

Program Category 601

Category Objectives

- Maintain a 3-C (Comprehensive, Continuing, and Coordinated) regional transportation planning process for the Houston-Galveston Metropolitan Planning Organization (MPO).
- Provide logistical and administrative support for the MPO Policy Council and its related technical committees and work groups.
- Support departmental management and development of personnel including staff training necessary to enhance transportation planning activities.
- Expand public information, education and participation increasing public involvement in ongoing transportation and related air quality planning activities.
- Provide necessary management and oversight of grant and contract agreements.
- Provide transportation planning assistance to local governments and grant sponsors.

Elements Included

601.1 - Program Support and Public Outreach

End Products

- Provide logistical and administrative support for monthly meetings of the MPO Policy Council and, as needed, related technical committees and work groups, ongoing.
- Employee development, recruitment and evaluation, ongoing.
- Maintain the 2018-2019 Unified Planning Work Program to reflect revised Policy Council planning priorities and local, State, or Federal funding decisions, ongoing.
- Maintain federal certification of the planning process including the Annual Performance & Expenditure Report (APER), the Disadvantaged Business Enterprise goal development, and the annual self-certification assurances, ongoing.
- Maintain federal Title VI and Environmental Justice certifications, ongoing.
- Develop, update and present public information materials in a variety of formats, including emails, letters, brochures, websites, newsletters, videos, public service announcements and meetings with community and business groups, ongoing.
- Provide briefings (and, when requested, testimony) for local, state and national officials and other interest groups, ongoing.
- Conduct public outreach and public involvement initiatives to support Metropolitan Planning Organization (MPO) Programs, ongoing.

**Administration/Management
Program Area 601**

BUDGET BY MAJOR OBJECT CLASSIFICATION

Expenditures	2018	2017 Revised
Salaries and Benefits	\$1,935,361	\$1,697,289
Indirect	219,470	205,372
Consultant and Contracts	25,000	60,000
Pass-Thru	0	0
Travel	9,600	11,700
Rent	108,808	112,609
Expendable Equipment	34,000	34,000
Capital Equipment	0	0
Others	157,060	150,900
GIS Support	16,911	27,570
Network Admin	97,264	103,272
Personnel	41,385	46,729
Purchasing	16,985	10,588
Printing	23,773	28,923
Facility	14,691	14,684
TOTAL	\$2,700,309	\$2,503,635
 Source of Funds		
DOE	\$0	\$0
EPA	0	0
TxDOT	2,700,309	2,503,635
TCEQ	0	0
Local	0	0
Cost Reimbursement	0	0
TOTAL	\$2,700,309	\$2,503,635

DATA DEVELOPMENT AND MAINTENANCE

Program Category 602

Category Objectives

- Collect, process, and analyze demographic and geographic data necessary for regional transportation plans and systems.
- Develop and maintain advanced state-of-the-practice travel demand modeling methods that enhance the region's capabilities for regional, sub regional, and corridor planning and analysis.
- Participate in the ongoing data collection efforts of other transportation agencies in the region, expediting the sharing of roadway inventory data, and candidate project information between agencies.

Elements Included

602.1 - General Data Development and Maintenance

End Products

- Assist TXDOT in the data Household Survey Data development to support the newly developed Activity Based model (ABM) for H-GAC's regional and sub-regional forecasts.
- Development, support and assistance in the freeway traffic and count collection in the region.
- Develop regional travel forecast for inputs into air quality analysis in the Houston region and the METRO service area, ongoing.
- Provide and support travel demand forecast and analysis for the production of conformity calculations to the current SIPs for the RTP and TIP in accordance with federal regulations when needed, ongoing.
- Continue technical support and assistance in the implementation of Cube Voyager model set in the region, ongoing.
- Provide support and assistance in the development of tour-based regional truck model.
- Expand user and reporting capabilities of existing web-based traffic count and roadway project viewers, ongoing.
- Provide GIS technical support for the development, maintenance, and indexing of map coverage and databases on MPO servers, ongoing.
- Support special studies and unusual model applications with technical support and review of any major model applications, ongoing.
- Continue staff support for Texas Working Group air quality working group, ongoing.
- Continue staff training on the Cube software, ongoing.

**Data Development and Maintenance
Program Category 602**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$1,234,320	\$1,296,200
Indirect	139,972	156,840
Consultant and Contracts	610,000	0
Pass-Thru	0	0
Travel	15,300	18,200
Rent	79,617	83,353
Expendable Equipment	0	0
Capital Equipment	15,000	15,000
Others	14,700	6,850
GIS Support	12,374	20,407
Network Admin	71,170	76,441
Personnel	30,282	34,589
Purchasing	12,428	7,837
Printing	17,395	21,408
Facility	10,750	10,869
TOTAL	\$2,263,310	\$1,747,995
Source of Funds		
DOE	\$0	\$0
EPA	0	0
TxDOT	2,263,310	1,747,995
TCEQ	0	0
Local	0	0
Cost Reimbursement	0	0
TOTAL	\$2,263,310	\$1,747,995

PLANNING

Program Category 603

Category Objectives

- Support long-range transportation planning and implement the 2040 Regional Transportation Plan (RTP) and development of the 2045 RTP.
- Support development of short-range transportation planning and transportation systems management programs consistent with federal requirements for planning and air quality conformity, ongoing.
- Maintain and enhance the transportation project database, ongoing.
- In coordination and consultation with TxDOT, local governments and transportation agencies, evaluate and recommend transportation projects and programs for approval by the Transportation Policy Council.
- Monitor and recommend revision of the Transportation Improvement Program (TIP).
- Support local, state and federal initiatives to improve the project development process.
- Monitor the percentage of TIP projects letting on time, ongoing.
- Continue to improve the mobility of seniors (65+) persons with disabilities, persons with low-incomes, youth and veterans by enhancing public and private transportation options to access jobs, training opportunities, educational, social, medical, and recreational activities.
- Update the Regional Intelligent Transportation System (ITS) Architecture, ongoing.
- With partner agencies, institute an incident management program to monitor the freeway system, clear incidents in a quick manner, and train first responders on best practices.
- Analyze the region's traffic congestion and integrate the Congestion Management Process into the RTP and TIP.
- Continue emphasis on transportation system development, regional transit, transportation safety, regional goods movement, and bicycle and pedestrian plans, ongoing.
- Work with local governments and TxDOT to implement recommendations of the Regional Goods Movement Study, ongoing.
- Complete the Ports Area Mobility Study.
- Continue to coordinate with freight stakeholders through the Greater Houston Freight Committee.
- Maintain the H-GAC Functional Classification System Map, ongoing.
- Continue the sub-regional plans for Waller County and Southeast Houston.
- Complete the sub-regional plans for SH 146.
- Continue the regional safety program, which examines highway engineering, public education, enforcement and emergency response activities that will reduce the frequency, and severity of vehicle crashes in the Houston-Galveston region, ongoing.
- Continue the Regional DWI Task Force.
- Complete the Regional Transit Framework Study.
- Begin implementation of a regional incident management program, ongoing.
- Maintain the Regional Aviation System Plan as needed.
- Support county and municipal thoroughfare planning and implementation.
- Support TxDOT and local government project planning and design activities.

Elements Included

603.1 - Transportation Short Range and Long Range Planning

End Products

- Implementation of the 2040 RTP and development of the 2045 RTP, ongoing.
- Amendments to the 2017-2020 TIP and the 2040 RTP, ongoing.
- Maintain the Regional ITS Architecture, ongoing.
- Adopt an Operations Planning schedule of products based on the FHWA Capability Maturity Model .
- Phase I Implementation of a regional Incident Management program, including initial implementation of a quick clearance program for stalled vehicles.
- Implementation of a process to assist local governments with the requirements of the federal environmental process/project development.
- Continue regional transit service planning and coordination in implementing recommendations from the Gulf Coast Regionally Coordinated Transportation Plan.
- Continued progress on sub-regional plans, SH 146, Waller County, and Southeast Houston.
- Complete work on Ports-Area Mobility Study.
- Continue staff support of the Greater Houston Freight Committee.
- Continue updates to data for regional thoroughfare network through collaborations with local governments, ongoing.
- Continue to work with the State and local governments to improve responses to hurricane evacuation events, ongoing.
- Support alternatives analysis for extending commuter rail along US 90A corridor beyond Houston METRO jurisdiction.
- Continue staff support of the Transportation Operations Task Force, ongoing.
- Support the activities of the Regional Safety Council, ongoing.
- Perform safety analyses for local governments, ongoing.
- Continue supporting DWI Enforcement activities during holiday weekends.
- Provide technical review and comments on IH 45N and rail feasibility studies conducted by the state or other regional organizations and other alternatives analyses as needed, ongoing.
- Assist TxDOT with the high-speed rail feasibility study and environmental document as needed, ongoing.

**Planning
Program Area 603**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$2,295,135	\$1,694,792
Indirect	260,268	205,070
Consultant and Contracts	2,575,500	2,413,640
Pass-Thru	8,817,400	2,840,000
Travel	22,700	17,900
Rent	165,765	110,759
Expendable Equipment	0	0
Capital Equipment	0	0
Others	32,725	41,900
GIS Support	25,764	27,117
Network Admin	148,178	101,575
Personnel	63,048	45,961
Purchasing	25,876	10,414
Printing	36,218	28,447
Facility	22,382	14,442
TOTAL	\$14,490,958	\$7,552,017
 Source of Funds		
DOE	\$0	\$0
EPA	0	0
TxDOT	13,773,158	6,567,017
TCEQ	0	0
Local	717,800	985,000
Cost Reimbursement	0	0
TOTAL	\$14,490,958	\$7,552,017

AIR QUALITY IMPROVEMENT PROGRAMS

Program Category 604

Category Objectives

- Continue implementing and expanding Commute Solutions outreach and activities to educate employers and commuters about alternative transportation programs in the region.
- Continue to coordinate with METRO on documenting and reporting program statistics on the STAR Vanpool Program for use in the State Implementation Plan, and expand outreach activities.
- Identify a comprehensive rideshare platform that will support the Commute Solutions program.
- Organize an annual meeting with transportation partners to encourage collaboration and dialogue among transportation agencies in the region.
- Continue to encourage and provide incentives for early acquisition of clean engines and infrastructure through the Clean Vehicles Program.
- Continue to administer Automated Vehicle Locator Monitoring Service activities.
- Continue implementing the Drayage Loan program to help short haul owner-operations and related small business operate cleaner more fuel-efficient trucks at ports in the H-GAC region.
- Develop, coordinate, and participate in responses to state and federal air quality plans and new regulations affecting the region. Examine legal and sanction ramifications regarding different standards for the region.
- Work with regional stakeholders to gather information regarding PM_{2.5} reduction activities in the region. Develop potential control strategies for PM_{2.5} emissions in response to the needs identified through this process.
- Administer the implementation of Department of Energy Zero Emission Cargo Transport Electric Medium-Duty Delivery Vehicles demonstration project.
- Administer the activities of the Houston-Galveston Clean Cities coalition.
- Provide staff support for Regional Air Quality Planning Advisory Committee and Transportation Air Quality Subcommittee.
- Continue to analyze spatial and travel data for potential emission reductions strategies.
- Analyze emissions benefits in H-GAC air quality programs including existing and potential TCMs, SIP weight of evidence measures, and VMEPs. Additional topics of interest include multi-pollutant analysis, cost effectiveness, and priority programming of voluntary measures. Seek additional commitments from implementing agencies (TPF).
- Continue to engage local governments and private businesses on the development and implementation of voluntary mobile emission reduction initiatives.
- Continue to educate stakeholders on the ozone SIP process and other air quality issues.
- Continue working with TxDOT and TCEQ regarding ozone modeling and conformity.
- Continue working with local governments and businesses to develop and fund emission reduction projects through the use of lower emission cleaner technology and alternative fuels.
- Continue working to quantify changes in the emission of nitrogen oxides, volatile organic compounds, particulate matter, and greenhouse gasses associated with transportation control measures.
- Assist in developing alternative sources of funding to implement mobile source air quality projects.

Elements Included

604.1 - Air Quality

End Products

- Conduct Commute Solutions public relations and marketing activities, ongoing.
- Provide outreach support and assistance for METRO STAR Vanpool program, ongoing.
- Develop coordinated approach to public outreach and education utilizing various TDM and community partners throughout the region, ongoing.
- Development of a comprehensive ridesharing platform to support the Commute Solutions program
- Administer the Drayage Loan Program, ongoing.
- Develop and disseminate the annual Air Quality Initiatives report.
- Complete and submit annual update of PM2.5 Advance Path Forward Plan to EPA.
- Provide support for Clean Vehicles Program projects that reduce NOx emissions using new technologies and fuel engines, ongoing.
- Deployment of zero emission cargo transport vehicles within the region; data collection and pollution reduction, ongoing.
- Continue to update the existing GIS interactive fleet and infrastructure engagement tool.
- Complete development of a regional alternative fuel needs assessment study.
- Complete annual regional survey report of alternative fuel usage, vehicle inventory, and related emission reduction activities.
- Complete a study analyzing travel patterns, idling, and emissions of drayage trucks operating in and around the Port Houston area.
- Complete list of regional qualifying project types to be implemented as part of the VW Settlement.

**Air Quality Improvement Programs
Program Area 604**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$899,223	\$827,106
Indirect	101,972	100,080
Consultant and Contracts	1,137,000	860,000
Pass-Thru	2,770,616	9,057,500
Travel	12,450	12,300
Rent	59,015	63,485
Expendable Equipment	0	0
Capital Equipment	0	0
Others	53,275	51,650
GIS Support	9,172	15,543
Network Admin	52,753	58,220
Personnel	22,446	26,344
Purchasing	9,212	5,969
Printing	12,894	16,305
Facility	7,968	8,278
TOTAL	\$5,147,996	\$11,102,780
 Source of Funds		
DOE	\$107,604	\$162,229
EPA	482,468	457,468
TxDOT	4,007,721	8,759,083
TCEQ	0	500,000
Local	550,203	1,224,000
Cost Reimbursement	0	0
TOTAL	\$5,147,996	\$11,102,780

REGIONAL DATA SERVICES

Program Area 700

Program Goals

- Provide technical support and maintain agency's network infrastructures including the Workforce Solutions wide area network, enterprise Geographic Information System (GIS), database administration, and website development.
- Provide an enterprise Geographic Information Systems (GIS) platform supporting agency GIS users, and provide the public access to GIS data through downloads and online services.
- Enhance and maintain agency Internet and Intranet web services and information.
- Provide 9-1-1 technical assistance, support services, and geospatial database maintenance to the Gulf Coast Regional 9-1-1 Emergency Communications District.
- Provide the technical network infrastructure and support to the twenty-three (23) Public Safety Answering Points to ensure the delivery of landline, wireless/VoIP calls made to 9-1-1 within the District.

Categories Included

701 - Data Services - \$2,311,064

702 - 9-1-1 Services - \$3,732,636

Major 2017 Accomplishments

- Facilitated the collection of 10,322 square miles of digital aerial imagery in 1-foot resolution, including both natural color and color infra-red (CIR) products for the Post-Hurricane Harvey imagery project.
- Developed an enterprise GIS databases with over 200+ map layers, census, and commonly used data for internal GIS users and the public via online mapping server and portal.
- Facilitated, coordinated, and sponsored the Geographic Data Workgroup meetings and advisory groups to promote regional networking, ideas sharing, classroom trainings, and cost sharing of several GIS datasets that are too costly when purchased individually.
- Acquired and processed InfoGroup 2017 Business and Residential regional database to multiple ready to use GIS file formats for distribution to cost-share participants.
- Coordination US Census workshops to educate the public on the LUCA and PSAP programs for the H-GAC region in preparation for the 2020 Census.
- Installed and upgraded of the H-GAC firewall and web filtering to next-generation firewall unified threat management device.
- Supported the Workforce Solutions' WAN and managed over 1,000 email mailboxes and network accounts.
- Successfully implemented SharePoint 2016 as agency's new document management and collaboration system and Intranet.
- Continued development of the regional base map (STAR*Map) of the H-GAC 13-county region for the 9-1-1 program and the eight participating agencies.
- Maintained and improved 9-1-1 GIS layers such as ESNs, PSAPs, etc. that serve an integral function for 9-1-1 call dispatching of first responders.
- Maintained equipment in all 23 PSAPs to provide display of data for wire line, wireless calls, and Voice over Internet Protocol (VoIP) calls.

2018 Program Issues and Changes

- Acquire aerial imagery for the Gulf Coast Regional 9-1-1 Emergency Communications District as part of our 2018 aerial imagery project.
- Acquire aerial imagery on behalf of the Geographic Data Workgroup cost-share partners.
- Acquire updated LiDAR data for many of the region's counties. The acquisition will be a joint project with Texas Water Development Board (TWDB) and the United State Geological Survey (USGS) to acquire over 9,400 square miles in the H-GAC region. The data will be made available to the public, through H-GAC and TNRIS (Texas Natural Resource Information System) geospatial data clearing house website. H-GAC and member agencies rely on LiDAR data for various mapping activities and to support program efforts that include: Elevation Modeling, Flood Analysis, and Urban, Environmental, and Transportation Planning.
- Complete phase two wireless LTE network for the remaining twenty PSAPs.
- Complete Web interface software for GIS maintenance for 9-1-1 addressors.
- Complete deployment of texting to 9-1-1 technology at the twenty-three PSAPs.
- Perform email system migration for Workforce Solutions approximate 1,000 mailboxes to Microsoft Office 365 private cloud.
- Update network security devices to keep current with the latest technology and to further secure our network from malicious attacks.
- Develop implementation plan to create Extranet portals using SharePoint to provide a collaborate platform for internal staff to exchange information with external partners.
- Complete and submit to the US Census reviews and updated boundary of census tract, block, and block group data within H-GAC region for the US Census' PSAP program for the 2020 Census.

**Regional Data Services
Program Area 700**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$1,324,059	\$1,171,637
Indirect	150,148	141,768
Consultant and Contract	2,086,009	558,388
Pass-Thru	0	0
Travel	57,269	44,275
Rent	95,337	88,349
Expendable Equipment	7,000	4,582
Capital Equipment	0	0
Others	2,138,993	2,133,462
GIS Support	14,818	21,630
Network Admin	85,222	81,023
Personnel	36,261	36,662
Purchasing	14,882	8,307
Printing	20,830	22,692
Facility	12,872	11,520
TOTAL	\$6,043,699	\$4,324,296
 Source of Funds		
TWC	\$535,647	\$416,991
CSEC Service Fee	0	0
Gulf Coast 911 District	3,732,636	3,429,947
Workshop	8,410	8,410
Products Sales	1,760,364	498,300
Required H-GAC Dollars	6,643	(29,352)
TOTAL	\$6,043,699	\$4,324,296

DATA SERVICES

Program Category 701

Category Objective

Provide information technology network and websites support to the agency and Workforce career centers and Geographic Information System support and services.

Elements Included

701.1 - Local and Capital

701.2 - GIS Administration

701.3 - Geographic Data Workgroup

701.4 - GIS Day

701.5 - Information Technology Network Support

701.6 - Workforce IT Support

End Products

Geographic Information Systems (GIS) Administration

- Provide GIS support, guidance, and capabilities to H-GAC GIS users. This includes developing innovative and industry best practices using our GIS software that can enable more efficient workflows and processes.
- Continue to offer GIS data for download and through online map services to the public.
- Continue to maintain the enterprise Global SDE database to ensure H-GAC GIS users have access to current data.
- Continue to expand usage of ArcGIS Online site to H-GAC users that can benefit from web-based map and story map capabilities.
- Work with H-GAC departments that have not traditionally used GIS to put data into a geographic format that allows for a geographic perspective.
- Provide and coordinate on-site and online GIS training opportunities for both GIS and non-GIS users at H-GAC as well as the public GIS community in the region.

Geographic Data Workgroup

- Facilitate, coordinate, and sponsor monthly Geographic Data Workgroup meetings at H-GAC.
- Facilitate the quarterly Houston Area Arc Users Group meetings at H-GAC.
- Acquire high-resolution imagery for H-GAC 13-county region in 1-foot or 6-inch resolutions in both natural color and color infra-red (CIR) formats, and oversee delivery of aerial data to cost-share participants.
- Cooperative purchase of regional Business and Household Database
- Cooperative purchase of the 2018 regional Aerial imagery.
- Cooperative purchase of the 2018 LiDAR product in conjunction with the Texas Water Development Board and cost shared partners.
- Continue to improve and update STAR*Map regional centerline network for the 13-county region.

GIS Day

- Support for GIS Day and GIS Expo events.

Information Technology Network Support

- Develop strategic plans for agency's information technologies to support various programs need and to keep up with industry standards and trends.
- Maintain agency's network infrastructure, telecommunication services and enterprise data management.
- Maintain agency's server and desktop computing environment.
- Provide applications support and helpdesk services.
- Maintain and support agency accounting system, email services, document management system and a host of databases.
- Maintain and support a host of applications and web services for both internal and external users.
- Continue to maintain, update and improve agency business contingency and disaster recovery plan.

Website Support

- Update and maintain agency websites, Intranet and disaster recovery website in terms of currency and operability.
- Continuous template and functionality improvements on the H-GAC website.
- Provide technical support and training to agency staff to update and edit the website contents.
- Provide data and analysis of website information to identify trends and make data driven decisions.
- Provide support and create feature improvements for SharePoint sites throughout the agency.
- Create and maintain Intranet and Extranets for all agency staff.
- Manage web projects with consultant for various departments throughout the agency.
- Integrate DocuSign e-signature with Agiloft Contract Management System to bring H-GAC to a more paperless agency.

Workforce IT Support

- Maintain and provide technical support for the Workforce Board's Wide Area Network (WAN) consists of 26 remote offices.
- Facilitate data circuit moves and or changes for the Workforce Board's career offices.
- Maintain and update Workforce Solutions network account database and web services.
- Maintain and provide technical support for e-mail services for the 900+ Workforce Solutions centers employees.
- Maintain Childcare Financial Assistance program's web application and database.

**Data Services
Program Category 701**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$449,056	\$344,794
Indirect	50,923	41,720
Consultant and Contract	1,481,950	201,950
Pass-Thru	0	0
Travel	7,601	7,501
Rent	29,541	21,586
Expendable Equipment	7,000	200
Capital Equipment	0	0
Others	227,705	232,171
GIS Support	4,591	5,285
Network Admin	26,407	19,796
Personnel	11,236	8,957
Purchasing	4,611	2,030
Printing	6,454	5,544
Facility	3,989	2,815
TOTAL	\$2,311,064	\$894,349
 Source of Funds		
TWC	\$535,647	\$416,991
CSEC Service Fee	0	0
Gulf Coast 911 District	0	0
Workshop	8,410	8,410
Products Sales	1,760,364	498,300
Required H-GAC Dollars	6,643	-29,352
TOTAL	\$2,311,064	\$894,349

9-1-1 SERVICES

Program Category 702

Category Objective

Supports the Gulf Coast Regional 9-1-1 Emergency Communications District network infrastructure and call centers in Brazoria, Chambers, Colorado, Liberty, Matagorda, Walker, Waller, and Wharton counties.

Elements Included

702.1 - 9-1-1 Emergency Communications District

End Products

9-1-1 Emergency Communications District

- Maintain answering point equipment in all eight counties to provide display of location and phone number information from wireline, wireless Phase II, and Voice over Internet Protocol (VoIP) calls.
- Maintain and provide technical assistance Mapped ALI data.
- Conduct regional TDD and telecommunicators training classes.
- Maintain, support, and enhance 9-1-1 mapping for eight (8) rural counties databases.
- Standardize 9-1-1 data for eight (8) rural counties in compliant with the National Emergency Number Association (NENA) data standards for Next Generation 9-1-1 GIS data.
- Provide GIS data updates to each of the 23 Public Safety Answering Points (PSAPs) using replication to distribute the updates. Continue data replication workflow for base map data distribution to each dispatch call center and 9-1-1 county coordinators and receive updates for 9-1-1 GIS geospatial data.
- Conduct field tests for Wireless Network Performance for all 23 PSAPs to ensure proper 9-1-1 call routing and maintenance of regional cell tower data.
- Update and maintain 9-1-1 geospatial digital base maps for the regional enhanced 9-1-1 system the ability to accurately map wireless and landline emergency calls.
- Provide ongoing technical support and training to rural county 9-1-1 addressing coordinators for all GIS software applications.
- Maintain and update rural county base maps with new roads and address information.
- Expand ArcGIS Server platform to support H-GAC 9-1-1 web-based data development processes.
- Implement text for 9-1-1.

**9-1-1 Services
Program Category 702**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2017
Expenditures	2018	Revised
Salaries and Benefits	\$875,003	\$826,843
Indirect	99,225	100,048
Consultant and Contract	604,059	356,438
Pass-Thru	0	0
Travel	49,668	36,774
Rent	65,796	66,763
Expendable Equipment	0	4,382
Capital Equipment	0	0
Others	1,911,288	1,901,291
GIS Support	10,226	16,345
Network Admin	58,815	61,227
Personnel	25,025	27,704
Purchasing	10,271	6,277
Printing	14,376	17,147
Facility	8,884	8,706
TOTAL	\$3,732,636	\$3,429,947
 Source of Funds		
TWC	\$0	\$0
CSEC Service Fee	0	0
Gulf Coast 911 District	3,732,636	3,429,947
Workshop	0	0
Products Sales	0	0
Required H-GAC Dollars	0	0
TOTAL	\$3,732,636	\$3,429,947

HOUSTON-GALVESTON AREA COUNCIL

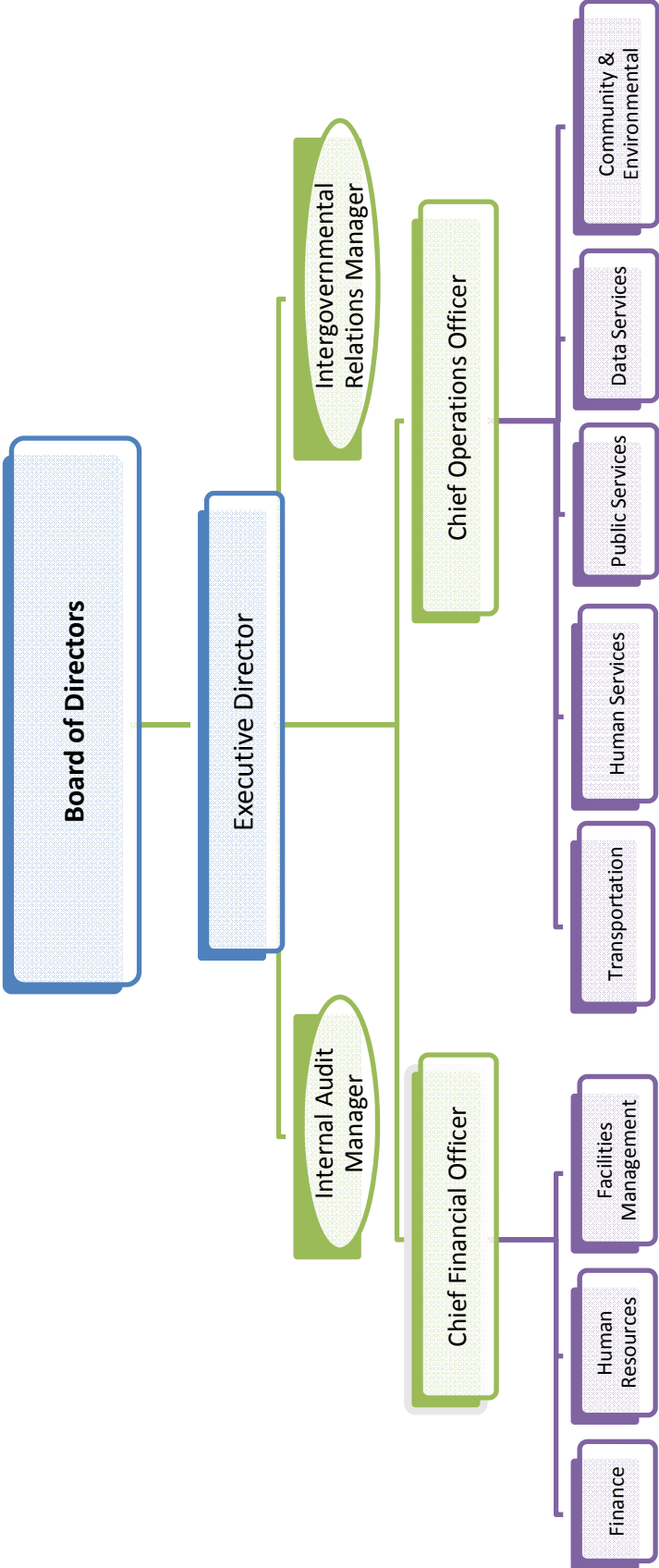
2017 BUDGET AND SERVICE PLAN



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Houston-Galveston Area Council

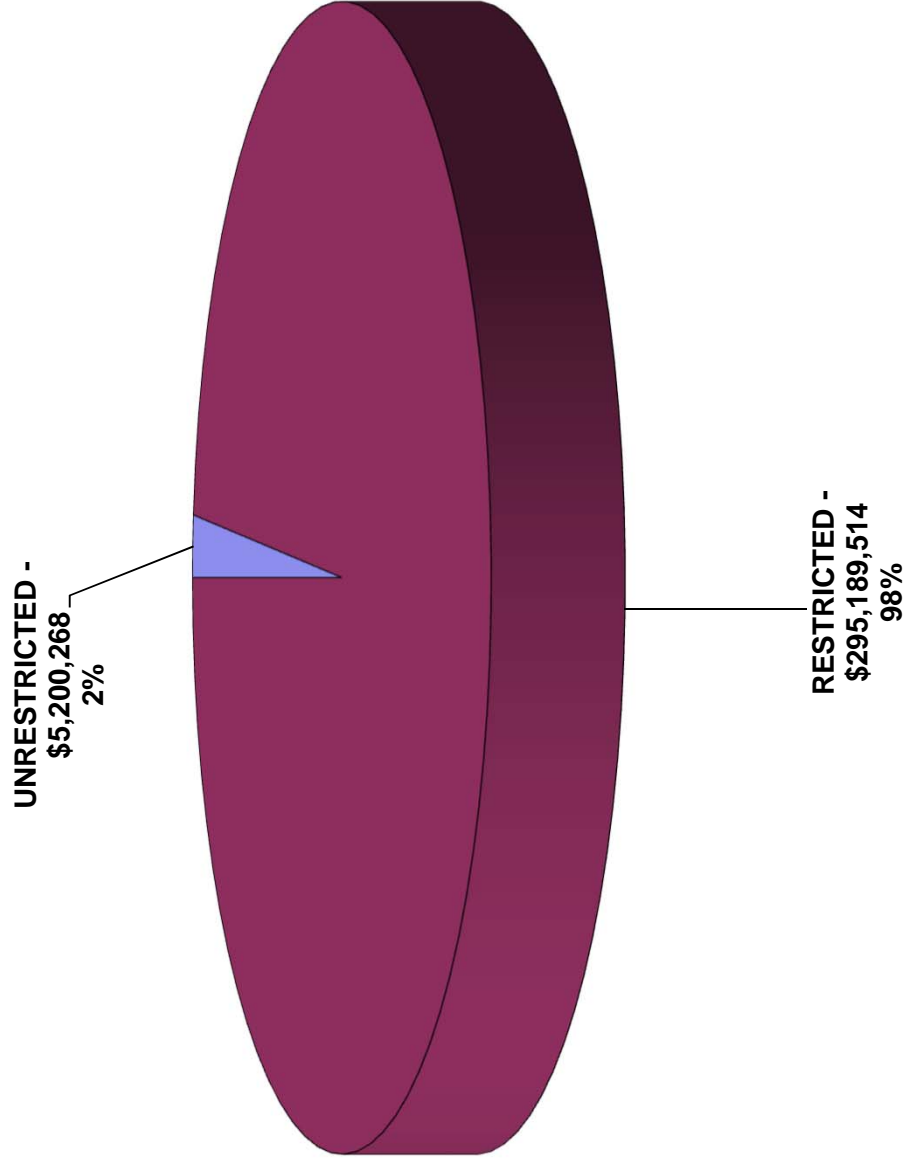


**2017 REVISED PROPOSED BUDGET AND SERVICE PLAN
SUMMARY**

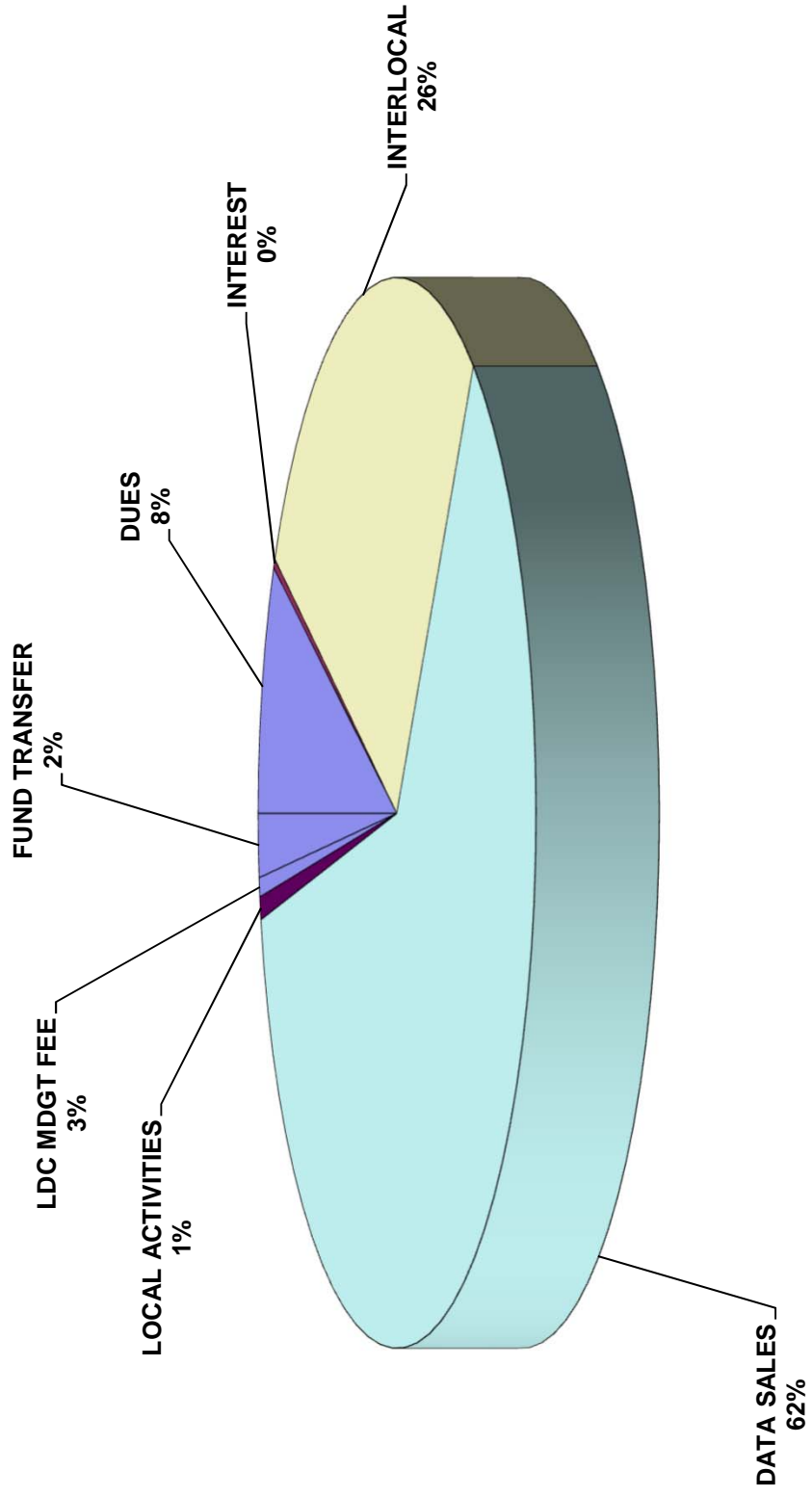
Unified Budget			\$300,389,782
	Increase	11.63%	31,302,707
Pass-through funds			264,291,778
	Increase	11.08%	26,364,642
Operations			36,098,005
	Increase	15.85%	4,938,065
Major Increases			
Aging		1.97%	184,395
Community & Environmental		135.22%	15,603,890
Workforce		3.71%	8,168,566
Public Services		7.01%	342,271
Transportation		46.77%	8,420,698
Capital		89.52%	55,000
Major Decreases			
Data Services		27.87%	1,408,300
Local Activities		37.02%	64,313
Employee Benefits			
Released Time		15.00%	2,390,526
Insurance, Retirement, and Social Security		32.00%	5,093,026
Prior Year Carry Forward		.16%	25,000
Total Benefits & Release Time		47.16%	\$7,508,552

Total Proposed (Full Time Equivalent) Positions: 250

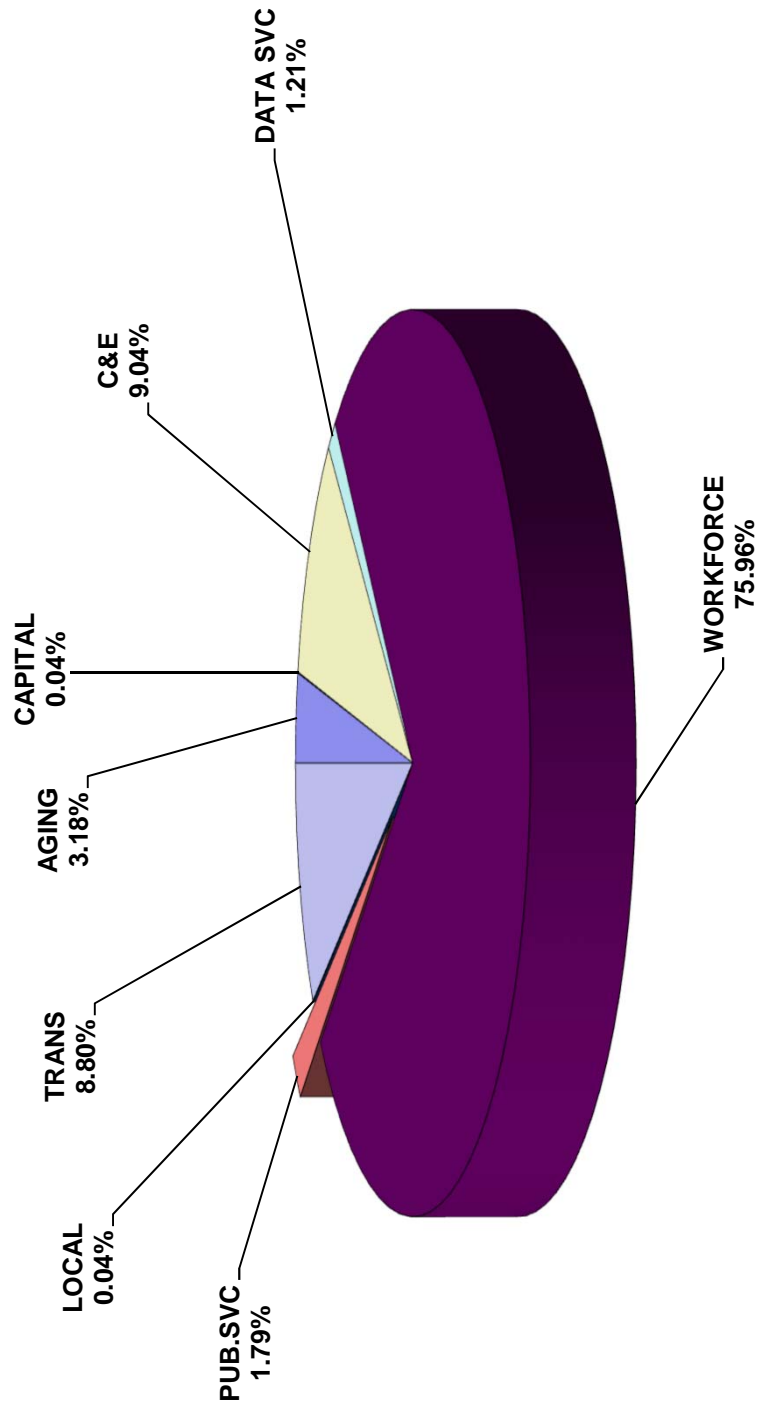
H-GAC 2017 REVENUE ANALYSIS (\$300,389,782)



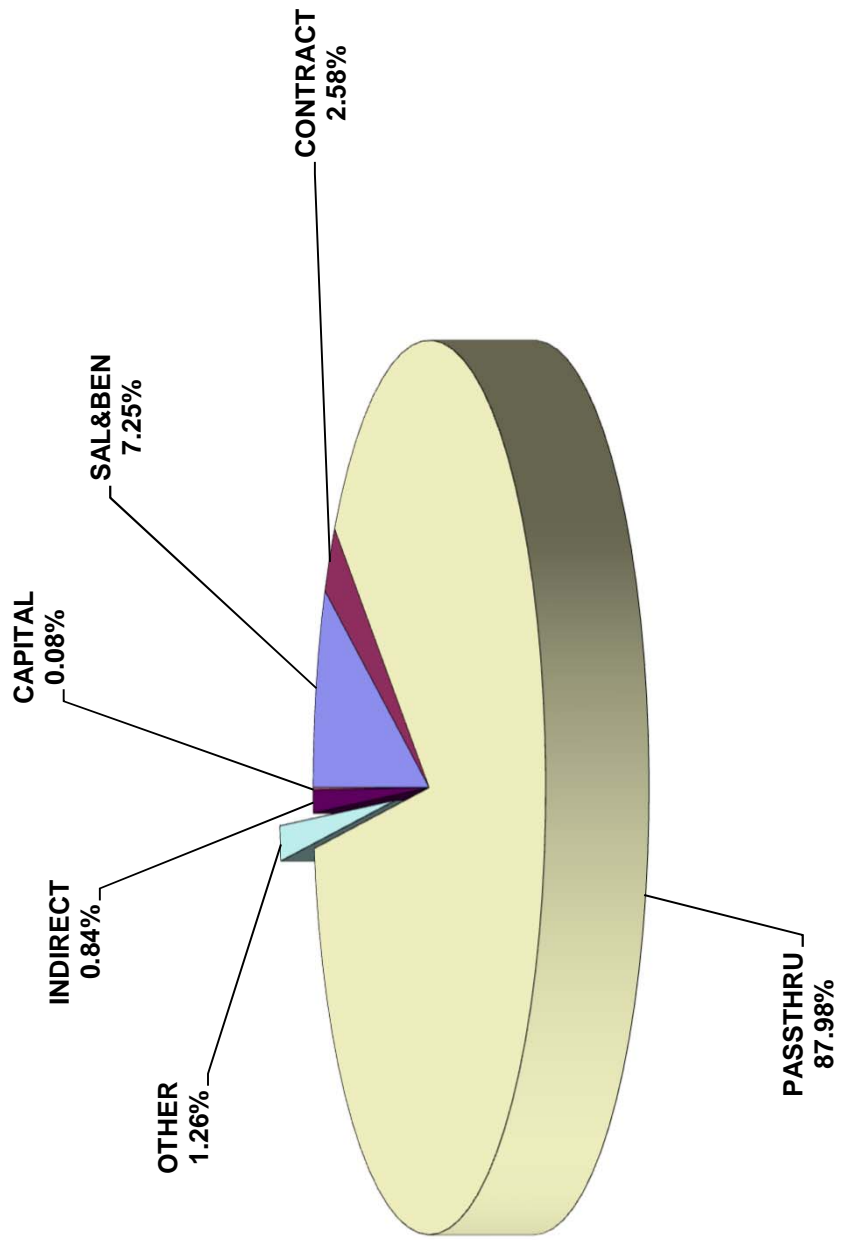
H-GAC 2017 UNRESTRICTED REVENUE (\$5,200,268)



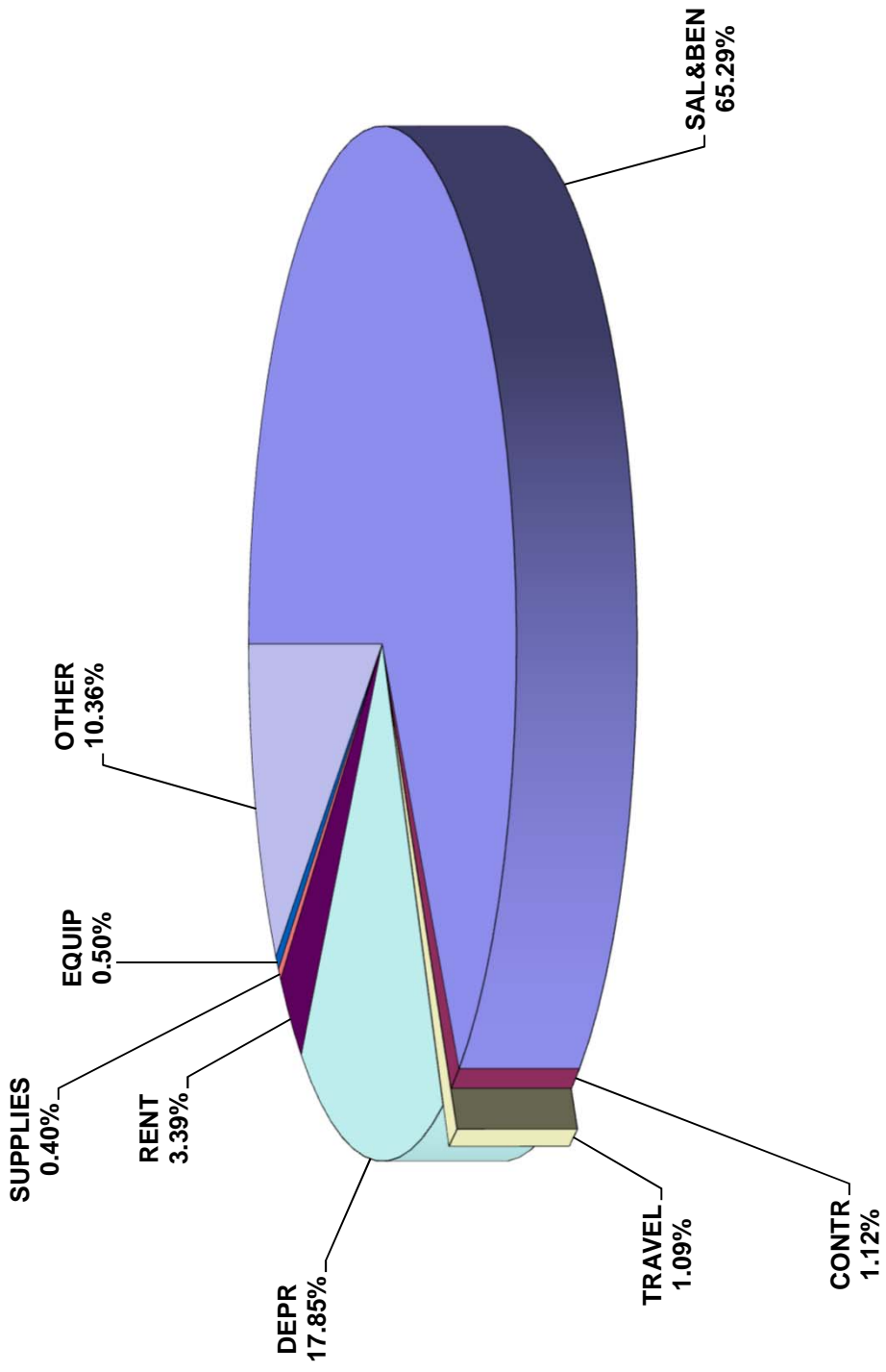
H-GAC 2017 PROGRAM EXPENSES (\$300,389,782)



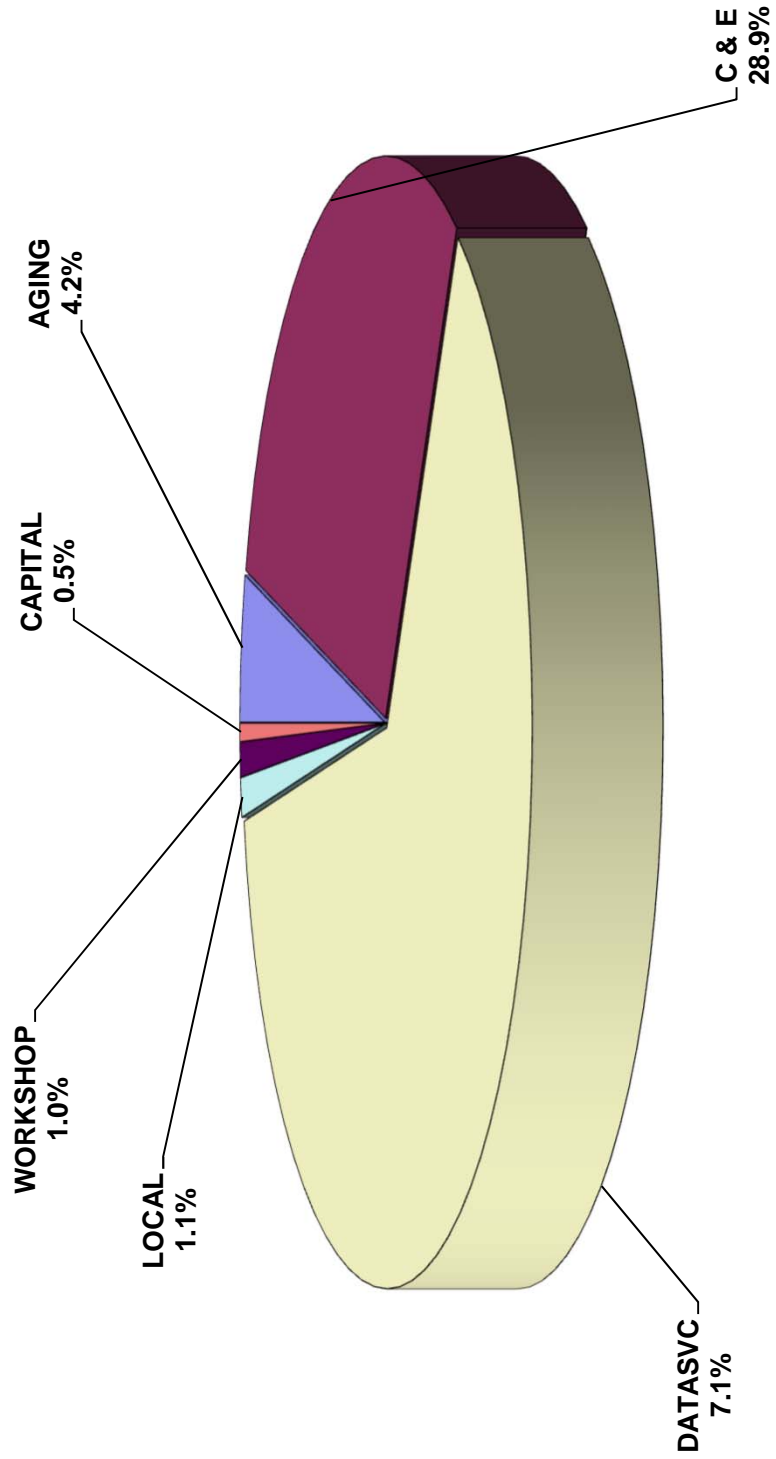
H-GAC 2017 CATEGORY EXPENSES (\$300,389,782)



H-GAC 2017 SHARED ADMINISTRATIVE (\$2,520,536)



H-GAC 2017 UNRESTRICTED FUND USE (\$5,107,895)



**HOUSTON-GALVESTON AREA COUNCIL
BUDGET AND SERVICE PLAN
FISCAL YEAR 2017**

Line #		2017	2016 REVISED	INCREASE (DECREASE)	PERCENT OF CHANGE	PERCENT TO OPERATIONS
						BUDGET
1	PROGRAM OPERATIONS	36,098,005	31,159,940	4,938,065	15.85%	
2	PASS - THROUGH FUNDS	264,291,778	237,927,136	26,364,642	11.08%	
3						
4	INDIRECT COST	2,520,536	2,317,917	202,619	8.74%	6.98%
5						
6	EXPENDITURE BY PROGRAM:					
7						
8	AGING	9,559,627	9,375,232	184,395	1.97%	
9	COMMUNITY & ENVIRONMENTAL	27,143,627	11,539,737	15,603,890	135.22%	
10	DATA SERVICES	3,643,996	5,052,296	-1,408,300	-27.87%	
11	WORKFORCE	228,165,910	219,997,344	8,168,566	3.71%	
12	PUBLIC SERVICES	5,225,529	4,883,258	342,271	7.01%	
13	TRANSPORTATION	26,424,174	18,003,476	8,420,698	46.77%	
14	LOCAL ACTIVITIES	109,420	173,733	-64,313	-37.02%	
15	CAPITAL EXPENDITURES	117,500	62,000	55,500	89.52%	
16	TOTAL	300,389,782	269,087,075	31,302,706	11.63%	
17						
18	UNRESTRICTED FUND USE:					
19						
20	AGING	216,300	170,100	46,200	27.16%	
21	COMMUNITY & ENVIRONMENTAL	1,477,274	1,353,214	124,060	9.17%	
22	DATA SERVICES	3,277,901	3,712,311	-434,410	-11.70%	
23	LOCAL ACTIVITIES	109,420	173,733	-64,313	-37.02%	
24	CAPITAL	27,000	37,000	-10,000	-27.03%	
25	TOTAL	5,107,895	5,446,358	-338,463	-6.21%	
26						
27						
28	PASS - THROUGH FUND BY PROGRAM:					
29						
30	AGING	7,095,833	7,184,186	-88,353	-1.23%	
31	COMMUNITY & ENVIRONMENTAL	21,223,680	6,077,088	15,146,592	249.24%	
32	WORKFORCE	220,933,041	213,761,763	7,171,278	3.35%	
33	PUBLIC SERVICES	405,000	450,000	-45,000	-10.00%	
34	TRANSPORTATION	13,172,500	7,855,000	5,317,500	67.70%	
35	DATA SERVICES	1,461,724	2,599,099	-1,137,375	100.00%	
36	TOTAL	264,291,778	237,927,136	26,364,642	11.08%	

**HOUSTON-GALVESTON AREA COUNCIL
2017 APPLIED REVENUES BY PROGRAM**

Line #	DESCRIPTION	AGING	COMM & ENVIR	DATA SERVICES	WORKFORCE	PUBLIC SVCS	TRANSP	LOCAL	TOTAL
1	U.S. ENDOWMENT FOR FORESTRY AND COMMUNITIES		99,576						99,576
2	US ENVIRONMENTAL PROTECTION AGENCY						382,468		382,468
3	US DEPARTMENT OF ENERGY						67,229		67,229
4	US DEPARTMENT OF AGRICULTURE		9,948						9,948
5	TEXAS GENERAL LAND OFFICE		20,343,265						20,343,265
6	TEXAS DEPARTMENT OF EMERGENCY MANAGEMENT		491,058			235,055			726,113
7	TEXAS STATE SOIL WATER CONSERVATION BOARD		73,928						73,928
8	TEXAS DEPARTMENT OF TRANSPORTATION		1,449,864				23,280,477		24,730,341
9	TEXAS CRIMINAL JUSTICE DIVISION					904,462			904,462
10	TEXAS WORKFORCE COMMISSION			429,596	208,714,695				209,144,290
11	TEXAS COMMISSION ON ENVIRONMENTAL QUALITY		3,198,713		19,451,215		500,000		23,149,929
12	DEPARTMENT OF AGING AND DISABILITY SERVICES	6,511,613							6,511,613
13	OTHER PUBLIC AGENCIES	2,831,713	138,219	294,110		4,640,000	2,209,000	35,970	10,149,012
14	LOCAL CONTRACTS		1,234,625	2,956,807					4,191,431
15	HOUSTON-GALVESTON AREA COUNCIL LOCAL FUNDS	216,300	104,430	26,984		-541,989		100,450	-93,824
16									
17	TOTAL	9,559,627	27,143,627	3,707,496	228,165,910	5,237,529	26,439,174	136,420	300,389,782

**HOUSTON-GALVESTON AREA COUNCIL
2017 OVERALL EXPENSES BY PROGRAMS**

Line #	DESCRIPTION	AGING	COMM & ENVR	DATA SERVICES	NETWORK & GIS	WORKFORCE	PUBLIC SVCS	TRANSP	ADMIN	LOCAL	INTERNAL SVCS	TOTAL
1	SALARIES	1,145,074	2,479,451	829,336	623,300	2,948,239	2,093,048	4,106,554	1,118,350	0	578,681	15,922,035
2	BENEFITS	540,017	1,169,309	391,115	293,948	1,390,390	987,082	1,936,651	527,414	0	272,906	7,508,832
3	INDIRECT	194,965	422,162	141,206	106,126	501,979	356,371	699,199	-2,520,536	0	98,529	0
4	CONTRACTS & CONSULTANT	31,200	786,053	219,500	38,328	1,253,500	376,080	4,950,000	28,200	0	107,153	7,790,014
5	TRAVEL	80,200	75,700	40,750	6,000	50,100	91,135	60,100	27,500	4,000	3,700	439,185
6	RENT	133,599	254,189	84,235	61,554	273,069	215,961	397,743	85,529	0	65,086	1,570,965
7	COMPUTER SERVICES	153,482	292,021	96,772	-1,561,027	313,710	248,102	456,940	0	0	0	0
8	EXPENDABLE EQUIPMENT	9,192	5,500	3,200	15,500	30,400	20,900	34,000	12,500	0	4,000	135,192
9	PERSONNEL	54,071	102,877	34,092	24,912	110,518	87,405	160,977	0	0	-574,850	0
10	PURCHASING	12,340	23,478	7,780	5,685	25,222	19,947	36,737	0	0	-131,190	0
11	PRINTING	34,094	64,869	21,497	15,708	69,687	55,113	101,503	0	0	-362,470	0
12	FACILITY	22,410	42,639	14,130	10,325	45,805	36,226	66,719	0	0	-238,254	0
13	OTHER DIRECT	53,150	201,700	362,159	296,141	220,250	233,160	244,550	721,043	105,420	176,708	2,614,281
14	SUBTOTAL	2,463,794	5,919,947	2,245,773	-63,500	7,232,869	4,820,529	13,251,674	0	109,420	0	35,980,504
15												
16	CAPITAL	0	0	0	63,500	0	12,000	15,000	0	27,000	0	117,500
17	PASS-THRU	7,095,833	21,223,680	1,461,724	0	220,933,041	405,000	13,172,500	0	0	0	264,291,778
18												
19	TOTAL BUDGET	9,559,627	27,143,627	3,707,496	0	228,165,910	5,237,529	26,439,174	0	136,420	0	300,389,782

**SCHEDULE OF SHARED ADMINISTRATION
FISCAL YEAR 2017**

Line #	2017	2016 REVISED
1 SALARIES	1,118,350	1,044,295
2 EMPLOYEE BENEFITS	527,414	481,420
3		
4 TOTAL PERSONNEL	1,645,764	1,525,715
5 LEGAL SERVICES	2,000	7,000
6 CONSULTANTS	2,500	3,000
7 ACCOUNTING & AUDIT	18,000	16,000
8 OTHER CONTRACT SVCS	5,700	5,856
9 TRAVEL - IN REGION	5,000	5,000
10 TRAVEL - OUT OF REGION	22,500	26,000
11 RENT	85,529	76,190
12 OFFICE SUPPLIES	9,993	10,911
13 MEETING EXPENSES	7,500	5,750
14 PRINTING (OUTSIDE)	8,000	8,000
15 BOOKS & PUBLICATIONS	200	1,000
16 MAINTENANCE & REPAIR	350	805
17 SOFTWARE & DATABASES	66,700	99,000
18 EMPLOYEE DEVELOPMENT	25,500	24,842
19 LICENSES & PERMITS	0	300
20 COMMUNICATIONS	1,000	1,000
21 POSTAGE & DELIVERY	8,600	8,600
22 SUBSCRIPTION	88,000	86,300
23 EXPENDABLE EQUIPMENT	12,500	14,500
24 LEGAL NOTICE	200	0
25 OPERATING EXPENSES	5,000	8,000
26 DEPRECIATION	450,000	450,000
27 INDIRECT CARRYOVER	50,000	45,000
28 TOTAL INDIRECT	<u>2,520,536</u>	<u>2,428,769</u>
29		
30 BASIS FOR ALLOCATION:		
31 SALARIES PLUS BENEFITS	<u>21,785,103</u>	<u>20,155,761</u>
32		
33 INDIRECT RATE	<u>11.57%</u>	<u>12.05%</u>

**HOUSTON-GALVESTON AREA COUNCIL
SCHEDULE OF BENEFITS
FISCAL YEAR 2017**

Line #		2017	2016 REVISED
	RELEASE TIME:		
1	VACATION TIME	912,414	849,837
2	SICK LEAVE	693,435	645,876
3	HOLIDAY	729,932	679,870
4	OTHER LEAVE	54,745	50,990
5			
6	TOTAL RELEASE TIME	<u>2,390,526</u>	<u>2,226,573</u>
7	RELEASE TIME RATE	15.0%	15.0%
8			
9	BENEFIT PROGRAM:		
10	FICA & MEDICARE	1,547,322	1,437,182
11	GROUP INSURANCE	2,198,680	1,868,300
12	RETIREMENT	1,277,380	1,189,772
13	UNEMPLOYMENT INSURANCE	24,023	22,995
14	WORKER'S COMPENSATION	45,621	42,492
15			
16	TOTAL BENEFIT PROGRAM	<u>5,093,026</u>	<u>4,560,741</u>
17	BENEFIT PROGRAM RATE	32.0%	30.7%
18			
19	BENEFIT CARRY FORWARD	25,000	54,000
20			
21	TOTAL EMPLOYEE BENEFITS	<u><u>7,508,552</u></u>	<u><u>6,841,314</u></u>
22			
23			
24	BASIS FOR ALLOCATION:		
25	GROSS SALARIES	18,312,561	17,063,497
26	LESS: RELEASE TIME	2,390,526	2,226,573
27			
28	TOTAL CHARGEABLE SALARIES	<u><u>15,922,035</u></u>	<u><u>14,836,924</u></u>
29			
30	COMBINED EMPLOYEE BENEFIT RATE	<u><u>47.16%</u></u>	<u><u>46.11%</u></u>

**SCHEDULE OF LOCAL NON-FUNDED EXPENDITURES
FISCAL YEAR 2017**

Line #	<u>2017</u>	<u>2016 REVISED</u>
1 CONSULTANT	0	15,000
2 TRAVEL - OUT OF REGION	4,000	4,000
3 OFFICE SUPPLIES	250	250
4 MEETING EXPENSES	23,000	23,000
5 EMPLOYEE DEVELOPMENT	0	4,500
6 LEGAL NOTICE	120	120
7 OPERATING EXPENSES	30,000	89,113
8 POSTAGE & DELIVERY	500	2,000
9 CAPITAL EQUIPMENT	<u>27,000</u>	<u>37,000</u>
10		
11 TOTAL LOCAL NON-FUNDED	<u>84,870</u>	<u>174,983</u>

**HOUSTON-GALVESTON AREA COUNCIL
2017 UNRESTRICTED REVENUES & EXPENSES**

Line #		2017	2016 REVISED
	REVENUE:		
1	MEMBERSHIP DUES	395,538	395,538
2	INTEREST INCOME	15,000	15,000
3	INTERLOCAL CONTRACTS	1,372,843	1,229,551
4	DATA SALES	3,250,917	3,712,311
5	LOCAL ACTIVITIES	35,970	28,525
6	LDC MANAGEMENT FEE	30,000	30,000
7	FUND TRANSFER	100,000	100,000
8	TOTAL REVENUE	<u>5,200,268</u>	<u>5,510,925</u>
9			
10			
11	EXPENDITURES		
12	AGING	216,300	170,100
13	COMMUNITY & ENVIRONMENTAL	1,477,274	1,353,214
14	DATA SERVICES	3,277,901	3,712,311
15	LOCAL ACTIVITIES	51,550	35,750
16	LOCAL NON-FUNDED	57,870	137,983
17	CAPITAL	27,000	37,000
18			
19	TOTAL EXPENDITURES	<u>5,107,895</u>	<u>5,446,358</u>
20			
21	GENERAL FUND EXCESS OF REVENUE		
22	OVER EXPENDITURES	<u>92,374</u>	<u>64,567</u>
23			
24	ENTERPRISE FUND INCREASE	541,989	510,049
25	FUND TRANSFER	<u>-100,000</u>	<u>-100,000</u>
26			
27	NET ENTERPRISE FUND INCREASE	<u>441,989</u>	<u>410,049</u>
28			
29	TOTAL CHANGE TO FUND BALANCE	<u><u>534,362</u></u>	<u><u>474,615</u></u>

**HOUSTON-GALVESTON AREA COUNCIL
2017 OVERALL FUND BALANCE**

Line #		2017	2016 REVISED
	REVENUE:		
1	LOCAL	476,508	469,063
2	AGING	9,343,327	9,205,131
3	WORKFORCE	228,165,910	219,997,344
4	COMMUNITY & ENVIRONMENTAL	27,039,197	11,416,074
5	TRANSPORTATION	26,439,174	18,003,476
6	CRIMINAL JUSTICE/HOMELAND SECURITY	1,139,518	825,307
7	EMERGENCY COMMUNICATIONS	2,956,807	922,918
8	COOPERATIVE PURCHASING	4,640,000	4,580,000
9	DATA SERVICES	723,706	4,142,377
10			
11	TOTAL REVENUE	300,924,145	269,561,691
12			
13			
14	EXPENDITURES		
15	LOCAL	136,420	210,733
16	AGING	9,559,627	9,375,232
17	WORKFORCE	228,165,910	219,997,344
18	COMMUNITY & ENVIRONMENTAL	27,143,627	11,539,737
19	TRANSPORTATION	26,439,174	18,003,476
20	CRIMINAL JUSTICE/HOMELAND SECURITY	1,139,518	825,307
21	EMERGENCY COMMUNICATIONS	2,956,807	922,918
22	COOPERATIVE PURCHASING	4,098,011	4,069,951
23	DATA SERVICES	750,690	4,142,377
24			
25	TOTAL EXPENDITURES	300,389,782	269,087,075
26			
27	TRANSFER FROM ENTERPRISE FUND	100,000	100,000
28			
29	GENERAL FUND INCREASE	92,374	64,567
30	NET ENTERPRISE FUND INCREASE	441,989	410,049
31	SPECIAL REVENUE FUND INCREASE	0	0
32			
33	TOTAL CHANGE TO FUND BALANCE	534,362	474,615
34			
35	FINAL PROJECTED FUND BALANCE		
36	GENERAL FUND	9,358,032	9,265,658
37	ENTERPRISE FUND	12,957,271	12,515,282
38	SPECIAL REV FUND	0	0

ADMINISTRATIVE AND FINANCE

Program Area 100

Program Goals

- To provide overall policy direction to the Houston-Galveston Area Council through the Board of Directors
- To provide general management and implementation of Board policy
- To provide agency-wide general services, personnel management and financial management

This program area contains general administrative and financial services. It also includes the purchasing, personnel, and printing functions for the council.

Costs associated with this program are allocated to other program areas in accordance with a cost allocation plan through the indirect cost pool or other allocated pools as indicated.

Categories Included

- 101 - Administration and Public Information - \$1,000,878
- 102 - Finance and General Services - \$1,519,657
- 103 - Governmental Relations - \$136,420
- 104 - Internal Services - \$1,306,764

Major 2016 Accomplishments

- Received recognition for excellence in financial reporting from GFOA.
- Evaluated and negotiated healthcare benefits.
- Provided administration for H-GAC 401K plan and 125 Cafeteria plan.
- Improved fiscal transparency internally and externally.
- Provide ongoing training on HR related topics.
- Assist departments in implementing new federal requirements from the Office of Management and Budget.
- Implemented live streaming of meetings.
- Completed renovation of 2nd floor.

2017 Program Issues

- Evaluate and automate document retention and purge files.
- Implement e-signature document tracking system.
- Implement budget system which integrates to financial system.
- Submit revised personnel and procurement policies for adoption.
- Implement financial reporting structure for 9-1-1 District.

**Administrative and Finance
Program Area 100**

BUDGET BY MAJOR OBJECT CLASSIFICATION

Expenditures	2017	2016 Revised
Salaries and Benefits	\$2,497,351	\$2,351,933
Indirect	98,529	99,559
Consultants and Contracts	135,353	106,655
Pass-Thru	0	0
Travel	35,200	38,700
Rent	150,615	137,254
Expendable Equipment	16,500	18,500
Capital Equipment	27,000	37,000
Others	1,003,171	1,013,141
Network Admin	0	0
Personnel	0	0
Purchasing	0	0
Printing	0	0
TOTAL	\$3,963,720	\$3,802,743
 Source of Funds		
Allocated	3,829,300	\$3,592,010
Cost Reimbursement	0	0
State Planning	0	0
Workshop	35,970	28,525
Membership Dues	0	0
Required H-GAC dollars	98,450	182,208
In-Kind Contribution	0	0
Local	0	0
Other Allocations	0	0
TOTAL	\$3,963,720	\$3,802,743

ADMINISTRATION AND PUBLIC INFORMATION
Program Category 101

Category Objective

Provide overall agency management and general management staff services in a manner consistent with policies established by Board of Directors and General Assembly.

Elements Included

101.1 - Administration

101.2 - Intergovernmental Coordination

End Products

Administration

- Board of Directors meetings.
- Provision of agency legal counsel.
- Member government visits.
- Related organization meetings.
- H-GAC Regional Focus.
- H-GAC Annual Report.
- H-GAC Annual Brochures.
- News Releases.
- Regional Directory Updates.
- Public Information Requests.
- Maintaining Public Records.

Intergovernmental Coordination

- Intergovernmental project coordination.
- Regional Municipal Salary Survey.
- Annual meeting of General Law and Home Rule Cities.
- Annual meeting of General Assembly Membership.

Local Government Workshops

- Election Law Workshop.
- Regional Newly Elected Officials Workshop.

Texas Municipal League - Region 14

- Staff support for Region 14.
- Facilitate two meetings per year.

Administration and Public Information
 Program Area 101

BUDGET BY MAJOR OBJECT CLASSIFICATION

Expenditures	2017	2016 Revised
Salaries and Benefits	\$800,306	\$731,811
Indirect	0	0
Consultants and Contracts	2,000	4,000
Pass-Thru	0	0
Travel	18,000	18,000
Rent	40,173	34,954
Expendable Equipment	6,500	7,500
Capital Equipment	0	0
Others	133,900	121,900
Network Admin	0	0
Personnel	0	0
Purchasing	0	0
Printing	0	0
TOTAL	\$1,000,878	\$918,165
 Source of Funds		
Allocated	\$1,000,878	\$918,165
HCA	0	0
Cost Reimbursement	0	0
State Planning	0	0
Workshop	0	0
Membership Dues	0	0
Required H-GAC dollars	0	0
Interest Income	0	0
Local	0	0
Other Allocations	0	0
TOTAL	\$1,000,878	\$918,165

FINANCE AND GENERAL SERVICES

Program Category 102

Category Objective

To provide the programming, accounting, budgeting, management review, banking, auditing and bookkeeping activities in the Council in a format consistent with the uniform program management and accounting system developed for the Texas Regional Councils.

Categories Include

102.1 - Auditing

102.2 - Finance

End Products

General Services and Personnel Administration

- Annual update of H-GAC personnel policies.
- Update Affirmative Action Plan as required.
- Manage agency offices and equipment.
- Update consumable supplies inventory.
- Daily central mail services.
- Daily central telephone services.
- Process and orient new employees.
- Annual fixed assets inventory update.

Auditing

- Interface with funding agency audits.
- Review financial and compliance audits of subcontracts.
- Report items to audit committee as needed.
- Review and recommend additional internal controls as needed.

Finance

- Monthly financial analysis and projections to assist program management.
- Regular cash flow projections.
- Vendor file update.
- Updated grant files.
- Grant and project expenditure reports.
- Reports on balance of grant funds.
- Accounts payable checks.
- Required reports to grantor agencies.
- Update financial section of H-GAC's policy and procedure manual.
- Interface with independent auditors in coordinating annual audit of the agency.
- Maintain automated accounting system.
- Reconcile bank statements.
- Budget preparation and monitoring.

**Finance and General Services
Program Area 102**

BUDGET BY MAJOR OBJECT CLASSIFICATION

	2017	2016 Revised
Expenditures		
Salaries and Benefits	\$845,458	\$793,905
Indirect	0	0
Consultant and Contracts	26,200	27,855
Travel	9,500	0
Rent	45,356	13,000
Expendable Equipment	6,000	41,236
Capital Equipment	0	7,000
Others	587,143	627,608
Computer Services	0	0
Personnel	0	0
Purchasing	0	0
Printing	0	0
TOTAL	\$1,519,657	\$1,510,604
Source of Funds		
Allocated	\$1,519,657	\$1,510,604
TOTAL	\$1,519,657	\$1,510,604

GOVERNMENTAL RELATIONS
Program Category 103

Category Objective

To provide member government relations, membership development, and communications between H-GAC, the public, local government, state, and federal agencies.

Elements Included

103.1 - Local Non-Funded

103.2 - Capital Purchases

End Products

Elected Officials/Leadership Coordination and Policy Development

- Elected officials attending the Texas Association of Regional Councils Annual Meeting.
- Elected officials attending the Annual National Association of Regional Councils Meeting.
- Board members attending the Washington briefing of the National Association of Regional Councils.

Local Non-Funded

- H-GAC local initiatives.

**Governmental Relations
Program Area 103**

BUDGET BY MAJOR OBJECT CLASSIFICATION

Expenditures	2017	2016 Revised
Salaries and Benefits	\$0	\$0
Indirect	0	0
Consultant and Contracts	0	15,000
Travel	4,000	4,000
Rent	0	0
Expendable Equipment	0	0
Capital Equipment	27,000	37,000
Others	105,420	154,733
Network Admin	0	0
Personnel	0	0
Purchasing	0	0
Printing	0	0
TOTAL	\$136,420	\$210,733
 Source of Funds		
Regional Excellence	\$0	\$0
Local	0	28,525
Cost Reimbursement	0	0
In-Kind Contribution	2,000	0
State Planning	0	0
Workshop	35,970	0
Product Sales	0	0
Membership Dues	0	0
Required H-GAC Dollars	98,450	182,208
TOTAL	\$136,420	\$210,733

INTERNAL SERVICES

Program Category 104

Category Objective

To provide internal services to program departments in the areas of purchasing, personnel, payroll, facility maintenance and document duplication.

Categories Included

104.1 - Purchasing

104.2 - Personnel and Payroll

104.3 - Printing

104.4 - Facility

End Products

Purchasing

- Administer centralized purchasing function for the agency.
- Comply with state and grantor purchasing requirements.
- Obtain quotes from vendors for internal service needs.
- Contain costs through improvements in purchasing efficiency.
- Monitor and report on the use of HUBs in purchasing and procurement.

Personnel and Payroll

- Process all direct deposits and payroll checks for H-GAC.
- Prepare all federal and state payroll reports.
- Prepare annual W2s.
- Maintain leave and earning history for employees.
- Administer H-GAC benefit program.
- Respond to salary survey questionnaires.
- Administer personnel processing including hiring, terminating, and disciplinary actions.
- Interface with federal agencies such as the Department of Labor and the EEOC.

Printing

- Daily operation and maintenance of duplicating equipment.
- Staff support for production of documents.
- Reporting on cost and use of duplication equipment for equitable allocation of costs.
- Administer centralized processing for shipping and receiving.
- Administer phone systems and office supplies for agency.

Facility

- Maintenance of office space within leased premises.
- Furniture and equipment acquisition and maintenance for general office use.
- Safety and property risk compliance.

**Internal Services
Program Area 104**

BUDGET BY MAJOR OBJECT CLASSIFICATION

Expenditures	2017	2016 Revised
Salaries and Benefits	\$851,588	\$826,218
Indirect	98,529	99,559
Consultant and Contracts	107,153	59,800
Travel	3,700	3,700
Rent	65,086	61,064
Expendable Equipment	4,000	4,000
Capital Equipment	0	0
Others	176,708	108,900
Computer Services	0	0
Personnel	0	0
Purchasing	0	0
Printing	0	0
TOTAL	\$1,306,764	\$1,163,241
 Source of Funds		
Allocated	\$1,306,764	\$1,163,241
TOTAL	\$1,306,764	\$1,163,241

COMMUNITY AND ENVIRONMENTAL PLANNING Program Area 200

Program Goals

To provide regional planning services, technical assistance and information to assist local governments in providing for orderly growth, promoting economic development, and assuring environmental quality.

Categories Include

201 - Environmental - \$3,398,152

202 - Community and Economic Development - \$22,898,950

203 - Socioeconomic Modeling - \$846,524

Major 2016 Accomplishments

- Completed Low Impact Development Program workshop series and guidebook; project received National Association of Development Organizations award.
- Completed 2016 Basin Summary Report which details water quality conditions and trends in water bodies throughout the region.
- Cedar and Bastrop Bayou Watershed Protection Plans approved.
- Held 23rd annual *Trash Bash* clean up event at 15 sites on waterways from throughout the region; project received local, state, and national awards
- Completed storm debris workshop series, attended by 189 participants.
- Completed Round 2 of Subregional Disaster Recovery Non Rental Housing Program and Rapid Recovery Pilot Housing Program.
- Launched *Our Great Region 2040* award program.
- Released 2016 Annual Regional Growth Forecast of Household Population, Employment, and Land Use.
- Upgraded online mapping tools for Forecasting, Livable Centers, Solid Waste, and Water Quality programs.

2017 Program Issues

- Complete and close out Round 2 of Subregional Disaster Recovery Rental Housing Program.
- Develop hazard mitigation plans for local government partners.
- Develop new scenarios for the Regional Growth Forecast, continue upgrade of online mapping tools.
- Increase the number of small business loans issued.

**Community and Environmental Planning
Program Area 200**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$3,648,761	\$3,621,863
Indirect	422,162	436,434
Consultant and Contracts	786,053	372,600
Pass-Thru	21,223,680	6,077,088
Travel	75,700	67,720
Rent	254,189	255,500
Expandable Equipment	5,500	7,000
Others	201,700	184,640
GIS Support	55,995	57,860
Network Admin	236,025	234,438
Personnel	102,877	106,079
Purchasing	23,478	24,491
Printing	64,869	49,957
Facility	42,639	44,067
TOTAL	\$27,143,627	\$11,539,737
Source of Funds		
USDA	\$0	\$6,958
TXDOT	1,449,864	1,410,296
TCEQ	3,198,713	2,332,082
GLO	20,343,265	6,318,936
TFS	0	0
TDA	9,948	10,627
TSSWCB	73,928	73,357
DEM	491,058	0
USEFC	99,576	23,980
EPA	0	10,288
EDA	184,677	151,452
LDC	1,049,948	884,138
Interest Income	4,200	3,742
Product Sales	33,202	57,471
In-Kind/Program Income	100,817	132,930
Required H-GAC Dollars	104,430	123,481
TOTAL	\$27,143,627	\$11,539,737

ENVIRONMENTAL Program Category 201

Category Objective

To plan comprehensively to protect and enhance the region's environment.

Elements Included

201.1 - Solid Waste Management

201.2 - Regional Water Quality

201.3 - Water Protection Planning and Implementation

End Products

Solid Waste Implementation

- Conduct advanced storm debris training, September 2017.
- Conduct regional waste stream characterization study, October 2017.
- Launch food waste initiative, including developing action plan and hosting quarterly workgroups, November 2017.

Regional Water Quality Programs

- Provide water quality monitoring support and coordination at 300+ locations throughout the region, ongoing.
- Continue to update wastewater treatment plant and OSSF databases, ongoing.
- Complete final report for Water Quality Management Planning Activities, August 2017.
- Determine appropriate implementation actions for Galveston Bay Plan, October 2017.

Watershed Protection Planning and Implementation

- Coordinate Trash Bash activities at 15 locations throughout the region, March 2017.
- Complete addition of East and West Forks of the San Jacinto River, as well as Jarbo Bayou to the BIG project area, May 2017.
- Complete intensive monitoring four streams in the BIG project area and work with local jurisdictions to implement bacteria reduction measures, May, 2017.
- Conduct meetings with stakeholders in the San Jacinto-Brazos and Brazos-Colorado Coastal Basins to discuss results of basin assessments and opportunities for further involvement, August 2017.
- Continue Bacteria Implementation Group (BIG) coordination, submit annual report of implementation activities to BIG and TCEQ, October 2017.
- Complete watershed modeling and communicate results to stakeholders for the West Fork of the San Jacinto River and Lake Creek, August 2017.
- Continue water quality monitoring within the Mill Creek Watershed, ongoing.

**Community & Environmental
Program Category 201**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$1,502,724	\$1,448,387
Indirect	173,865	174,531
Consultant and Contracts	208,479	189,300
Pass-Thru	1,088,680	517,088
Travel	19,900	23,470
Rent	107,968	103,519
Expandable Equipment	0	0
Others	73,165	64,730
GIS Support	23,784	23,443
Network Admin	100,253	94,985
Personnel	43,697	42,979
Purchasing	9,972	9,923
Printing	27,553	20,241
Facility	18,111	17,854
TOTAL	\$3,398,152	\$2,730,450

Source of Funds		
USDA	\$0	\$0
TXDOT	0	0
TCEQ	3,143,464	2,332,082
GLO	0	0
TFS	0	0
TDA	0	0
TSSWCB	73,928	73,357
DEM	0	0
USEFC	99,576	0
EPA	0	0
EDA	0	151,452
LDC	0	0
Interest Income	0	3,742
Product Sales	0	0
In-Kind/Program Income	70,817	132,748
Required H-GAC Dollars	10,366	37,069
TOTAL	\$3,398,152	\$2,730,450

COMMUNITY AND ECONOMIC DEVELOPMENT

Program Category 202

Category Objective

To provide regional planning services, technical assistance and information to governments to enhance community and local economic development.

Elements Included

202.1 - Economic Development

202.2 - Small Business Loans

202.3 - Community Planning

202.4 - Pedestrian-Bicyclist Planning

202.5 - Livable Centers

202.6 - Hurricane Ike Recovery

202.7 - PlanSource

End Products

Economic Development

- Conduct a Government Continuity Planning Workshop and Economic Resilience Planning Workshop, September 2017.
- Host a GCEDD/Workforce seminar for major area employers and EDO's on options/services available for re-employing recently downsized employers from the energy sector, May 2017.
- Release a comprehensive Regional Plan for Economic Resilience, October 2017.

Small Business Loans

- Approve 4-8 small business loans, totaling \$6 million in SBA financing, December 2016.
- Award seven (7) Community Enhancement Grants to local governments throughout the region, December 2017.

Community Planning

- Conduct quarterly rural downtown revitalization roundtables, ongoing.
- Complete Visioning Document for restoring and expanding urban tree canopy, September 2017.
- Conduct planning workshop for cities and counties, November 2017.
- Update implementation report for *Our Great Region 2040 plan* to include outcomes of recognition program, update community/local government recognition program, November 2017.
- Complete hazard identification and risk assessments for local hazard mitigation plans, November 2017.
- Conduct technical assistance visits to 12 local governments, December 2017.

Pedestrian and Bicyclist Planning

- Conduct a trail-oriented development Implementation Case Study with a local project sponsor, October 2017.
- Conduct training workshop for local governments on implementing pedestrian and bicycling strategies, November 2017.

- Work with local governments and transportation agencies to conduct pedestrian facility evaluations at 2 - 3 locations, December 2017.

Livable Centers

- Complete two (2) Livable Centers studies in conjunction with local project sponsors, June 2017.
- Conduct training workshop/technical assistance for local governments on implementing Livable Centers strategies, October 2017.
- Conduct Call for Planning Study Partners for new round of Livable Centers studies, October 2017.

Ike Disaster Recovery

- Complete all remaining rental, multi-family housing rehabilitation and replacement projects under Round 2 of the Subregional Disaster Recovery Housing Program, close out contracts, December 2017.

PlanSource

- Conduct 8 local planning projects thru PlanSource program, December 2017.

**Community & Environmental
Program Category 202**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$1,532,613	\$1,616,820
Indirect	177,323	194,827
Consultant and Contracts	572,074	182,800
Pass-Thru	20,135,000	5,560,000
Travel	47,500	35,950
Rent	104,234	114,717
Expandable Equipment	5,500	3,000
Others	109,060	101,110
GIS Support	22,962	25,978
Network Admin	96,786	105,260
Personnel	42,186	47,628
Purchasing	9,628	10,996
Printing	26,600	22,430
Facility	17,485	19,786
TOTAL	\$22,898,950	\$8,041,302
Source of Funds		
USDA	\$0	\$6,958
TXDOT	603,340	642,311
TCEQ	55,249	0
GLO	20,343,265	6,318,936
TFS	0	0
TDA	9,948	10,627
TSSWCB	0	0
DEM	491,058	0
USEFC	0	23,980
EPA	0	10,288
EDA	184,677	0
LDC	1,049,948	884,138
Interest Income	4,200	0
Product Sales	33,202	57,471
In-Kind/Program Income	30,000	0
Required H-GAC Dollars	94,064	86,593
TOTAL	\$22,898,950	\$8,041,302

Socioeconomic Modeling Program Category 203

Category Objective

- Develop long range socioeconomic forecasts to support regional planning efforts.

Elements Included

203.1 - Socioeconomic Modeling

End Products

- Release the updated forecast of population, jobs and land use, annually.
- Provide analytical support to Transportation Department and staff of other H-GAC programs on long-range planning and special projects, ongoing.
- Provide data and technical assistance to local governments, public, private and non-profit organizations and academic institutions on socioeconomic data issues, ongoing.
- Maintain and update databases with socioeconomic and land use data from federal, state, and local sources, ongoing.

**Community & Environmental
Program Area 203**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$613,424	\$556,655
Indirect	70,973	67,077
Consultant and Contracts	5,500	500
Pass-Thru	0	0
Travel	8,300	8,300
Rent	41,987	37,264
Expandable Equipment	0	4,000
Others	19,475	18,800
GIS Support	9,249	8,439
Network Admin	38,987	34,192
Personnel	16,993	15,472
Purchasing	3,878	3,572
Printing	10,715	7,286
Facility	7,043	6,427
TOTAL	\$846,524	\$767,985
Source of Funds		
USDA	\$0	\$0
TXDOT	846,524	767,985
TCEQ	0	0
GLO	0	0
TFS	0	0
TDA	0	0
TSSWCB	0	0
DEM	0	0
USEFC	0	0
EPA	0	0
EDA	0	0
LDC	0	0
Interest Income	0	0
Product Sales	0	0
In-Kind/Program Income	0	0
Required H-GAC Dollars	0	0
TOTAL	\$846,524	\$767,985

PUBLIC SERVICES

Program Area 300

Program Goals

To provide local units of government with assistance in the development, coordination, planning and improvement of criminal justice services, emergency communications, homeland security and cooperative purchasing.

Categories Included

- 301 - Criminal Justice - \$904,462
- 302 - Cooperative Purchasing - \$4,098,011
- 303 - Homeland Security - \$235,055

Major 2016 Accomplishments

- Provided over 78,740 contact hours of law enforcement training that included 144 in-service training classes to 2,516 peace officers.
- Provided two Basic Peace Officer Courses.
- Developed priority funding lists for 143 applications in four different criminal justice funding initiatives, recommending over \$21,886,416 funding.
- Provided 1,238 hours of individual counseling; 490 hours of group counseling; and 325 assessments/evaluations to juveniles referred to probation departments in the region.
- Processed more than \$920 million in cooperative purchasing orders during 2016.
- Interlocal contracts with over 6,000 units of government by year end.
- Increased repeat purchasers by 6%.
- Provided regional allocation of 2015 homeland security funds.
- Conducted energy purchasing for local governments.
- Maintained database of regional mutual agreements for use by emergency responders.

2017 Program Issues

- Lack of funding for regional interoperability.
- Expand products and services available through HGACBuy to meet a broader range of needs of an expanding list of end users.

**Public Services
Program Area 300**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$3,080,130	\$2,746,181
Indirect	356,371	330,915
Consultant and Contracts	376,080	415,780
Pass-Thru	405,000	450,000
Travel	91,135	66,700
Rent	215,961	184,377
Expendable Equipment	20,900	26,000
Capital Equipment	12,000	12,000
Others	233,160	290,302
GIS Support	47,574	41,753
Network Admin	200,528	169,177
Personnel	87,405	76,550
Purchasing	19,947	17,674
Printing	55,113	36,050
Facility	36,226	31,800
TOTAL	\$5,237,529	\$4,895,258
Source of Funds		
TCJD	\$904,462	\$706,197
DEM	235,055	119,110
Fee	4,500,000	4,400,000
H-GAC Energy Corp.	140,000	180,000
Fund Balance	-541,989	-510,049
TOTAL	\$5,237,529	\$4,895,258

CRIMINAL JUSTICE SERVICES
Program Category 301

Category Objective

Contract with law enforcement academies to provide training to criminal justice personnel within the region; assist jurisdictions and non-profit organizations with the grant funding process; provide funding to county Juvenile Probation Departments for mental health evaluations and counseling hours.

Elements Included

301.1 - Regional Law Enforcement Training

301.2 - Criminal Justice Planning

301.3 - Juvenile Regional Mental Health Services

End Products

Regional Law Enforcement Training

- Provide 80,000 contact hours of training.
- Conduct two Basic Peace Officer Certification classes and 130 in-service courses.

Criminal Justice Planning

- Develop priority funding lists for four criminal justice funding initiatives.
- Prepare FY 2018 Regional Criminal Justice Plan.
- Conduct eight H-GAC application workshops on criminal justice grant funding.

Juvenile Mental Health Project

- Provide 1,238 hours individual counseling for Juvenile Probation Departments in the region.
- Provide 490 hours of group counseling for Juvenile Probation Departments in the region.
- Provide 325 mental health evaluations for Juvenile Probation Departments in the region.

**Criminal Justice Services
Program Area 301**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$338,169	\$217,728
Indirect	39,126	26,236
Consultant and Contracts	26,000	10,000
Pass-Thru	405,000	405,000
Travel	22,035	12,300
Rent	15,681	5,151
Expendable Equipment	3,800	0
Capital Equipment	0	0
Others	22,210	19,360
GIS Support	3,454	1,167
Network Admin	14,560	4,727
Personnel	6,346	2,139
Purchasing	1,448	494
Printing	4,002	1,007
Facility	2,630	888
TOTAL	\$904,462	\$706,197
Source of Funds		
TCJD	\$904,462	\$706,197
DEM	0	0
Fee	0	0
H-GAC Energy Corp.	0	0
Fund Balance	0	0
TOTAL	\$904,462	\$706,197

COOPERATIVE PURCHASING SERVICES
Program Category 302

Category Objective

Assist units of local governments in reducing costs through cooperative purchasing.

Elements Included

302.1 - Cooperative Purchasing

302.2 - H-GAC Energy Corporation

End Products

Cooperative Purchasing

- Reduce number of non-performing vendor contracts by 50%.
- Number of orders processed through the program to exceed 3,000.
- Estimate annual purchasing volume in 2017 for all categories to exceed \$800 million.

H-GAC Energy Corporation

- Conduct energy purchasing for local governments.
- Estimate annual volume of 324,028,017 kWh's of electricity through H-GAC Energy Corporation contracts.

**Cooperative Purchasing Services
Program Category 302**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$2,584,258	\$2,449,403
Indirect	298,999	295,153
Consultant and Contracts	345,080	400,780
Pass-Thru	0	45,000
Travel	55,100	48,100
Rent	189,443	174,020
Expendable Equipment	14,050	26,000
Capital Equipment	12,000	12,000
Others	207,150	267,442
GIS Support	41,733	39,408
Network Admin	175,906	159,674
Personnel	76,672	72,250
Purchasing	17,498	16,681
Printing	48,345	34,025
Facility	31,778	30,014
TOTAL	\$4,098,011	\$4,069,951
Source of Funds		
TCJD	\$0	\$0
DEM	0	0
Fee	4,500,000	4,400,000
H-GAC Energy Corp.	140,000	180,000
Fund Balance	-541,989	-510,049
TOTAL	\$4,098,011	\$4,069,951

HOMELAND SECURITY
Program Category 303

Category Objective

Assist local governments to prepare and plan for natural and man-made disasters including acts of terrorism.

Elements Included

303.1 - Homeland Security Planning

End Products

- Assist with the updates and maintenance of local emergency management plans and progression to intermediate and advanced levels.
- Monitor State Homeland Security funding programs.
- Coordinate and update regional plans.
- Assist with regional training and exercises.
- Assist with jurisdictional Homeland Security audits/monitoring.
- Assist with the close out of previous grant year funding.
- Provide technical assistance to jurisdictions in meeting grant eligibility and funding requirements.
- Monitor and maintain regional mutual aid agreements.

**Homeland Security
Program Category 303**

BUDGET BY MAJOR OBJECT CLASSIFICATION

	2017	2016 Revised
Expenditures		
Salaries and Benefits	\$157,703	\$79,049
Indirect	18,246	9,525
Consultant and Contracts	5,000	5,000
Pass-Thru	0	0
Travel	14,000	6,300
Rent	10,837	5,205
Expendable Equipment	3,050	0
Capital Equipment	0	0
Others	3,800	3,500
GIS Support	2,387	1,179
Network Admin	10,062	4,776
Personnel	4,386	2,161
Purchasing	1,001	499
Printing	2,765	1,018
Facility	1,818	898
TOTAL	\$235,055	\$119,110
 Source of Funds		
TCJD	\$0	\$0
DEM	235,055	119,110
Fee	0	0
H-GAC Energy Corp.	0	0
Fund Balance	0	0
TOTAL	\$235,055	\$119,110

HUMAN SERVICES

Program Area 400

Program Goals

- Help make area businesses competitive.
- Ensure an educated workforce.
- Attract more and better jobs to the region.
- Help area residents earn higher incomes.
- Provide low-income families financial assistance to repair or replace vehicles failing pollution inspection.
- Provide an array of services through a network of community based organizations to assist older persons and/or their families live independently in their communities and homes.

Categories Included

- 401 - Workforce Board Administration - \$5,597,470
- 402 - Workforce Employer Service - \$ 6,876,860
- 403 - Workforce Resident Service - \$180,609,777
- 404 - Air Check Vehicle Repair & Replacement Assistance - \$19,451,215
- 405 - Aging Program Management - \$641,200
- 406 - Aging Congregate Meals - \$3,202,954
- 407 - Aging Home Delivered Meals - \$2,488,860
- 408 - Aging Social Services - \$1,099,476
- 409 - Aging Direct Services - \$3,306,551
- 410 - Adult Education - \$15,630,587

Major 2016 Accomplishments

- Provided workforce service for more than 25,000 businesses and 350,000 individuals.
- Met or exceeded most state and federal performance standards.
- Repaired or replaced 2,488 polluting vehicles.
- Delivered 984,290 meals to 3,545 older Texans.
- Provided 113,085 medical and errand trips for 527 clients.
- Made 1,490 long-term care facility visits and resolved 88% of facility complaints.
- Provided 867 units of medical equipment and supplies and prescriptions for older persons.
- Provided over 5,000 older persons and their families access to information and service assistance.

2017 Program Issues

- Deliver high quality workforce service for employers and individuals and improve referrals to employers with open jobs.
- Ensure the residents in all participating counties are aware of the program and provide repair and replacement assistance throughout the year to aid in cleaning the air.
- Ensure effective and effective service delivery to older individuals throughout the region.
- Ensure compliance with state and federal workforce requirements.

**Human Services
Program Area 400**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$6,023,720	\$5,256,501
Indirect	696,944	633,408
Consultant and Contracts	1,284,700	967,410
Pass-Thru	229,208,289	220,945,949
Travel	130,300	117,337
Rent	406,668	376,106
Expendable Equipment	39,592	33,600
Capital Equipment	0	0
Others	273,400	281,381
GIS Support	89,585	85,172
Network Admin	377,607	345,101
Personnel	164,588	156,152
Purchasing	37,562	36,052
Printing	103,781	73,538
Facility	68,216	64,868
TOTAL	\$238,904,951	\$229,372,576
Source of Funds		
DADS	\$6,390,527	\$5,924,378
TWC	208,714,695	203,614,211
TCEQ	19,451,215	16,383,133
In-Kind/Program Income	4,132,214	3,280,753
Required H-GAC Dollars	216,300	170,100
TOTAL	\$238,904,951	\$229,372,576

WORKFORCE BOARD ADMINISTRATION
Program Category 401

Category Objective

Serve as staff to the Gulf Coast Workforce Board and manage funds and contracts to operate the regional workforce system.

Elements Included

401 - Board Administration

End Products

- Support Workforce Board's planning and oversight activities.
- Ensure workforce system meets or exceeds Workforce Board, federal and state performance measures.
- Complete required state and federal plans to ensure flow of funds.
- Manage contracting for workforce system operations and review contract performance.

**Workforce Board Administration
Program Area 401**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$3,475,807	\$3,125,632
Indirect	402,151	376,639
Consultant and Contracts	875,000	791,000
Pass-Thru	0	0
Travel	42,100	42,100
Rent	202,278	196,818
Expendable Equipment	22,400	25,200
Capital Equipment	0	0
Others	159,250	159,250
GIS Support	44,560	44,571
Network Admin	187,823	180,593
Personnel	81,867	81,715
Purchasing	18,683	18,866
Printing	51,621	38,483
Facility	33,931	33,946
TOTAL	\$5,597,470	\$5,114,812
Source of Funds		
DADS	\$0	\$0
TWC	5,597,470	5,114,812
TCEQ	0	0
In-Kind/Program Income	0	0
Required H-GAC Dollars	0	0
TOTAL	\$5,597,470	\$5,114,812

WORKFORCE EMPLOYER SERVICE
Program Category 402

Category Objective

Provide human resources service for area business.

Elements Included

402 - Employer Service

End Products

- Provide services to at least 25,500 businesses.
- Ensure repeat customers exceed 60%.
- Fill at least 29,000 job openings.
- Create at least 2,000 new jobs through partnering with economic development.

**Workforce Employer Service
Program Area 402**

BUDGET BY MAJOR OBJECT CLASSIFICATION

	2017	2016 Revised
Expenditures		
Salaries and Benefits	\$0	\$0
Indirect	0	0
Consultant and Contracts	0	0
Pass-Thru	6,876,860	6,730,000
Travel	0	0
Rent	0	0
Expendable Equipment	0	0
Capital Equipment	0	0
Others	0	0
GIS Support	0	0
Network Admin	0	0
Personnel	0	0
Purchasing	0	0
Printing	0	0
Facility	0	0
TOTAL	\$6,876,860	\$6,730,000
 Source of Funds		
DADS	\$0	\$0
TWC	6,876,860	6,730,000
TCEQ	0	0
In-Kind/Program Income	0	0
Required H-GAC Dollars	0	0
TOTAL	\$6,876,860	\$6,730,000

WORKFORCE RESIDENT SERVICE
Program Category 403

Category Objective

Provide placement, career information and counseling, and financial aid for education and supportive services to area residents.

Elements Included

403.1 - Career Offices

403.2 - Financial Aid

End Products

- Ensure at least 75% customers enter employment.
- Ensure at least 35% of all customers increase their earnings by 20% after service.
- Provide financial aid to help more than 25,000 customers get a job, keep a job or get a better job.

**Workforce Resident Service
Program Area 403**

BUDGET BY MAJOR OBJECT CLASSIFICATION

Expenditures	2017	2016 Revised
Salaries and Benefits	\$0	\$0
Indirect	0	0
Consultant and Contracts	0	0
Pass-Thru	180,609,777	177,152,622
Travel	0	0
Rent	0	0
Expendable Equipment	0	0
Capital Equipment	0	0
Others	0	0
GIS Support	0	0
Network Admin	0	0
Personnel	0	0
Purchasing	0	0
Printing	0	0
Facility	0	0
TOTAL	\$180,609,777	\$177,152,622
 Source of Funds		
DADS	\$0	\$0
TWC	180,609,777	177,152,622
TCEQ	0	0
In-Kind/Program Income	0	0
Required H-GAC Dollars	0	0
TOTAL	\$180,609,777	\$177,152,622

AIR CHECK VEHICLE REPAIR & REPLACEMENT SERVICES
Program Category 404

Category Objective

Provide financial assistance for vehicle owners in Brazoria, Fort Bend, Galveston, Harris, and Montgomery counties to replace or repair vehicles that fail pollution inspection tests.

Elements Included

404 - Vehicle Repair and Replacement Assistance

End Products

- Assist at least 7,750 vehicle owners in replacing or repairing polluting vehicles.

**Air Check Vehicle Repair & Replacement Services
Program Area 404**

BUDGET BY MAJOR OBJECT CLASSIFICATION

Expenditures	2017	2016 Revised
Salaries and Benefits	\$767,952	\$588,877
Indirect	88,852	70,960
Consultant and Contracts	253,000	3,000
Pass-Thru	18,076,045	15,500,000
Travel	6,000	6,000
Rent	64,150	50,081
Expendable Equipment	8,000	8,400
Capital Equipment	0	0
Others	54,500	54,500
GIS Support	14,132	11,341
Network Admin	59,566	45,952
Personnel	25,963	20,793
Purchasing	5,925	4,801
Printing	16,371	9,792
Facility	10,761	8,638
TOTAL	\$19,451,215	\$16,383,133

Source of Funds		
DADS	\$0	\$0
TWC	0	0
TCEQ	19,451,215	16,383,133
In-Kind/Program Income	0	0
Required H-GAC Dollars	0	0
TOTAL	\$19,451,215	\$16,383,133

Expenditures	2015	2014 Revised
Salaries and Benefits	\$126,640	\$217,174
Indirect	15,032	26,104
Consultant and Contracts	3,000	3,000
Pass-Thru	4,843,000	3,500,000
Travel	1,500	3,000
Rent	12,111	18,497

Expendable Equipment	0	1,900
Capital Equipment	0	0
Others	44,000	49,000
Network Administration	16,261	16,233
Personnel	4,536	5,412
Purchasing	1,124	2,064
Printing	2,887	3,639
Facility	2,150	3,459
TOTAL	\$5,072,240	\$3,849,482

Source of Funds

TCEQ	\$5,072,240	\$3,849,483
TWC	0	0
H-GAC Corp Reg Excell	0	0
TOTAL	\$5,072,240	\$3,849,483

AGING PROGRAM MANAGEMENT
Program Category 405

Category Objective

Oversee, plan, budget, implement, monitor, and evaluate contracted aging service program delivery for twelve county service areas.

Elements Included

405 - Program Management

End Products

- Procure, negotiate, and write approximately 30 vendor agreements by September 2017.
- Conduct six Aging Program Advisory Committee meetings.
- Prepare required monthly, quarterly, and annual reports and budgets for State agencies.
- Monthly desk review monitoring of community based service vendors.
- Conduct quality assurance testing of service delivery monthly.
- Meet regularly with Harris County Area Agency on Aging, Texas Department of Aging and Disability Services local regional staff, and Mental Retardation authorities in the region.
- Provide quarterly menus and nutrition education information to community based service providers' staff.
- On-site food service compliance, and health and safety monitoring of community based nutrition service vendors.
- Provide outreach and advocacy for older persons and their family caregivers.

**Aging Program Management
Program Area 405**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$464,997	\$415,474
Indirect	53,800	50,065
Consultant and Contracts	4,200	4,200
Pass-Thru	0	0
Travel	13,075	13,375
Rent	25,390	21,455
Expendable Equipment	1,400	0
Capital Equipment	0	0
Others	25,810	24,428
GIS Support	5,593	4,859
Network Admin	23,576	19,686
Personnel	10,276	8,908
Purchasing	2,345	2,057
Printing	6,479	4,195
Facility	4,259	3,700
TOTAL	\$641,200	\$572,401
Source of Funds		
DADS	\$480,900	\$429,301
TWC	0	0
TCEQ	0	0
In-Kind/Program Income	0	0
Required H-GAC Dollars	160,300	143,100
TOTAL	\$641,200	\$572,401

AGING CONGREGATE MEALS
Program Category 406

Category Objective

Provide congregate meal program in each of the twelve counties.

Elements Included

406 - Congregate Meals

End Products

- Deliver 245,000 congregate meals to at least 3,000 individuals.
- Furnish recreation, health screening, and educational activities for older persons.

**Aging Congregate Meals
Program Area 406**

BUDGET BY MAJOR OBJECT CLASSIFICATION

Expenditures	2017	2016 Revised
Salaries and Benefits	\$0	\$0
Indirect	0	0
Consultant and Contracts	0	0
Pass-Thru	3,202,954	2,016,938
Travel	0	0
Rent	0	0
Expendable Equipment	0	0
Capital Equipment	0	0
Others	0	0
GIS Support	0	0
Network Admin	0	0
Personnel	0	0
Purchasing	0	0
Printing	0	0
Facility	0	0
TOTAL	\$3,202,954	\$2,016,938
 Source of Funds		
DADS	\$1,320,923	\$1,103,228
TWC	0	0
TCEQ	0	0
In-Kind/Program Income	1,882,031	913,710
Required H-GAC Dollars	0	0
TOTAL	\$3,202,954	\$2,016,938

AGING HOME DELIVERED MEALS
Program Category 407

Category Objective

Provide meal program for homebound senior adults in each of twelve counties.

Elements Included

407 - Home Delivered Meals

End Products

- Deliver 444,000 meals to at least 2,000 homebound older adults.

**Aging Home Delivered Meals
Program Area 407**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$0	\$0
Indirect	0	0
Consultant and Contracts	0	0
Pass-Thru	2,488,860	2,350,638
Travel	0	0
Rent	0	0
Expendable Equipment	0	0
Capital Equipment	0	0
Others	0	0
GIS Support	0	0
Network Admin	0	0
Personnel	0	0
Purchasing	0	0
Printing	0	0
Facility	0	0
TOTAL	\$2,488,860	\$2,350,638
Source of Funds		
DADS	\$1,209,733	\$1,386,332
TWC	0	0
TCEQ	0	0
In-Kind/Program Income	1,279,127	964,306
Required H-GAC Dollars	0	0
TOTAL	\$2,488,860	\$2,350,638

AGING SOCIAL SERVICES
Program Category 408

Category Objective

Provide supportive services to assist older persons to remain independent in their homes.

Elements Included

408 - Transportation

End Products

- Provide 108,500 medical and errand trips for 800 clients.

**Aging Social Services
Program Area 408**

BUDGET BY MAJOR OBJECT CLASSIFICATION

	2017	2016 Revised
Expenditures		
Salaries and Benefits	\$0	\$0
Indirect	0	0
Consultant and Contracts	0	0
Pass-Thru	1,099,476	1,042,342
Travel	0	0
Rent	0	0
Expendable Equipment	0	0
Capital Equipment	0	0
Others	0	0
GIS Support	0	0
Network Admin	0	0
Personnel	0	0
Purchasing	0	0
Printing	0	0
Facility	0	0
TOTAL	\$1,099,476	\$1,042,342
 Source of Funds		
DADS	\$844,192	\$775,682
TWC	0	0
TCEQ	0	0
In-Kind/Program Income	255,284	266,660
Required H-GAC Dollars	0	0
TOTAL	\$1,099,476	\$1,042,342

AGING DIRECT SERVICES
Program Category 409

Category Objective

Provide client driven services through supportive services that enable older persons to maintain their dignity and independence, remain in their homes, and reduce the need for institutionalized care. Advocate on behalf of those residing in institutional facilities.

Elements Included

409 - H-GAC Direct Services

End Products

- Recruit, train, and maintain at least 40 volunteer Ombudsmen.
- Visit 900 assisted living facilities by a certified Ombudsman.
- Visit 650 nursing homes by a certified Ombudsman.
- Resolve or partially resolve at least 72% of nursing facility complaints received.
- Provide 4,000 hours of case care management services.
- Relieve caregivers by providing 18,000 hours of respite care.
- Provide 1,000 education and training contacts to older individuals and/or caregivers.
- Provide 200 units of medical equipment and supplies and prescriptions for older persons.
- Contract for residential repairs to 115 older persons' homes.
- Provide 10,000 hours of personnel care services.
- Furnish 700 hours of emergency response services for 100 older persons.
- Educate 5,000 individuals and caregivers with public benefit information.
- Enrolled 800 older individuals and individuals with disabilities with Medicare.
- Staff 1-800 number to provide 1,740 older individuals and their families access to information and service assistance.

**Aging Direct Services
Program Area 409**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$1,220,094	\$1,041,655
Indirect	141,165	125,519
Consultant and Contracts	27,000	54,000
Pass-Thru	1,483,957	1,774,268
Travel	67,125	53,862
Rent	108,209	101,521
Expendable Equipment	7,792	0
Capital Equipment	0	0
Others	27,340	36,703
GIS Support	23,837	22,990
Network Admin	100,476	93,152
Personnel	43,795	42,150
Purchasing	9,995	9,731
Printing	27,615	19,850
Facility	18,151	17,510
TOTAL	\$3,306,551	\$3,392,912
Source of Funds		
DADS	\$2,534,779	\$2,229,835
TWC	0	0
TCEQ	0	0
In-Kind/Program Income	715,772	1,136,077
Required H-GAC Dollars	56,000	27,000
TOTAL	\$3,306,551	\$3,392,912

WORKFORCE ADULT EDUCATION AND LITERACY
Program Category 410

Category Objective

Provide literacy instruction, basic education, and integrated basic and occupational skills training for adults throughout the region.

Elements Included

410 - Adult Education and Literacy

End Products

- Provide service as requested for more than 25,000 customers.

**Workforce Adult Education and Literacy
Program Area 410**

BUDGET BY MAJOR OBJECT CLASSIFICATION

Expenditures	2017	2016 Revised
Salaries and Benefits	\$94,870	\$84,863
Indirect	10,976	10,226
Consultant and Contracts	125,500	115,210
Pass-Thru	15,370,359	14,379,141
Travel	2,000	2,000
Rent	6,641	6,231
Expendable Equipment	0	0
Capital Equipment	0	0
Others	6,500	6,500
GIS Support	1,463	1,411
Network Admin	6,167	5,717
Personnel	2,688	2,587
Purchasing	613	597
Printing	1,695	1,218
Facility	1,114	1,075
TOTAL	\$15,630,587	\$14,616,776
 Source of Funds		
DADS	\$0	\$0
TWC	15,630,587	14,616,776
TCEQ	0	0
In-Kind/Program Income	0	0
Required H-GAC Dollars	0	0
TOTAL	\$15,630,587	\$14,616,776

TRANSPORTATION Program Area 600

Program Goals

- Improve mobility of persons and goods in the H-GAC region through a comprehensive and coordinated planning process.
- Promote a safe, secure, accommodating, and flexible transportation system.
- Support local government's role in regional transportation planning.
- Reduce travel congestion and vehicle emissions.
- Promote balanced transportation/land use development/environmental sensitivity.
- Provide a coordinated regional transportation-planning database for multi-agency use.
- Improve regional traffic safety through education, engineering, enforcement, incident management, and emergency services.
- Ensure the Regional Transportation Plan (RTP) conforms to the State Implementation Plan (SIP) for ground level ozone.

Categories Include

- 601 - Administration/Management - \$2,525,228
- 602 - Data Development and Maintenance - \$1,680,773
- 603 - Planning - \$10,226,325
- 604 - Air Quality Improvement Programs - \$12,006,848

Major 2016 Accomplishments

- Completed on-road emission inventories and non-road mobile emission control strategies for the State Implementation Plan (SIP).
- Produced public service announcements to prevent DWI and other unsafe driving habits.
- Continued development of Commute Solutions program initiatives, including the eight-county METRO Van program, the Clean Air Champion Employer Recognition Program, and the regional Telework Program.
- Continued Clean Vehicles program financial support for purchase and conversion of vehicles to alternative fuels and for engine replacements.
- Amended the 2016-2017 Unified Planning Work Program (UPWP) to reflect projects not originally reflected in initial document.
- Amended the 2015-2018 TIP and 2040 RTP to reflect projects selected through the 2015 Call for Projects.
- Developed and adopted the initial 2017-2020 Transportation Improvement Program.
- Completed the Greater West Houston Mobility Plan.
- Completed the Fort Bend and Montgomery County thoroughfare planning studies.
- Completed Year 3 of the Regional DWI Task Force.
- Continued regional traffic incident management training for first responders.
- Initiated the Greater Houston Freight Committee and the Ports-Area Mobility Study.

2017 Program Issues

- Develop and adopt 2018-19 Unified Planning Work Program (UPWP).
- Incorporate relevant findings from the Sub-Regional Planning Initiatives and county thoroughfare plans into the long-range planning process.
- Participate in updates of the region's ozone State Implementation Plan (SIP) and continue implementation of voluntary mobile-emission-reduction initiatives, ongoing.
- Assess transportation funding outlook and update Transportation Improvement Program and Regional Transportation Plan as needed, ongoing.
- Complete the Regional Coordinated Transportation Plan Update and work with regional elected officials and transit agencies to implement plan recommendations.
- Continue dialogue with TAC and TPC on federal funding priorities, ongoing.
- With support from partner agencies, institute an incident management program.
- Analyze the region's traffic congestion and integrate the Congestion Management Process into the RTP and TIP, ongoing.
- Integrate the Eco-Logical environmental screening tool into the TIP and RTP development process and work with C&E and external partners to update the tool.
- Continue Regional DWI Task Force.
- Support and coordination of regional freight activities, ongoing.

**Transportation
Program Area 600**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$6,043,205	\$5,766,381
Indirect	699,199	694,849
Consultant and Contracts	4,950,000	2,201,500
Pass-Thru	13,172,500	7,855,000
Travel	60,100	63,400
Rent	397,743	375,215
Expendable Equipment	34,000	34,000
Capital Equipment	15,000	0
Others	244,550	254,050
GIS Support	87,619	84,970
Network Admin	369,321	344,283
Personnel	160,977	155,783
Purchasing	36,737	35,967
Printing	101,503	73,364
Facility	66,719	64,714
TOTAL	\$26,439,174	\$18,003,476
Source of Funds		
DOE	\$67,229	\$1,589,729
EPA	382,468	732,468
TxDOT	23,280,477	15,135,698
TCEQ	500,000	500,000
Local	2,209,000	0
Cost Reimbursement	0	45,581
TOTAL	\$26,439,174	\$18,003,476

ADMINISTRATION/MANAGEMENT
Program Category 601

Category Objectives

- Maintain a 3-C (Comprehensive, Continuing, and Coordinated) regional transportation planning process for the Houston-Galveston Metropolitan Planning Organization (MPO). Provide logistical and administrative support for the MPO Policy Council and its related technical committees and work groups.
- Support departmental management and development of personnel including staff training necessary to enhance transportation planning activities.
- Expand public information, education and participation increasing public involvement in ongoing transportation and related air quality planning activities.
- Provide necessary management and oversight of grant and contract agreements.
- Provide transportation planning assistance to local governments and grant sponsors.

Elements Included

601.1 - Program Support and Public Outreach

End Products

- Provide logistical and administrative support for monthly meetings of the MPO Policy Council and, as needed, related technical committees and work groups, ongoing.
- Employee development, recruitment and evaluation, ongoing.
- Maintain the 2018-2019 Unified Planning Work Program to reflect revised Policy Council planning priorities and local, State, or Federal funding decisions, ongoing.
- Develop and adopt the 2018-2019 Unified Planning Work Program in July.
- Maintain federal certification of the planning process including the Annual Performance & Expenditure Report (APER), the Disadvantaged Business Enterprise goal development, and the annual self-certification assurances, ongoing.
- Maintain federal Title VI and Environmental Justice certifications, ongoing.
- Develop, update and present public information materials in a variety of formats, including emails, letters, brochures, websites, newsletters, videos, public service announcements and meetings with community and business groups, ongoing.
- Provide briefings (and, when requested, testimony) for local, state and national officials and other interest groups, ongoing.
- Conduct public outreach and public involvement initiatives to support Metropolitan Planning Organization (MPO) Programs, ongoing.

**Administration/Management
Program Area 601**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$1,741,556	\$1,721,869
Indirect	201,498	207,485
Consultant and Contracts	50,000	150,000
Pass-Thru	0	0
Travel	11,700	20,200
Rent	109,804	105,965
Expendable Equipment	34,000	34,000
Capital Equipment	0	0
Others	149,500	163,500
GIS Support	24,189	23,997
Network Admin	101,958	97,230
Personnel	44,441	43,995
Purchasing	10,142	10,157
Printing	28,022	20,719
Facility	18,419	18,276
TOTAL	\$2,525,228	\$2,617,393
Source of Funds		
DOE	\$0	\$0
EPA	0	0
TxDOT	2,525,228	2,617,393
TCEQ	0	0
Local	0	0
Cost Reimbursement	0	0
TOTAL	\$2,525,228	\$2,617,393

DATA DEVELOPMENT AND MAINTENANCE

Program Category 602

Category Objectives

- To collect, process and analyze demographic and geographic data necessary for regional transportation plans and systems.
- To develop and maintain advanced state-of-the-practice travel demand modeling methods that enhance the region's capabilities for regional, sub regional, and corridor planning and analysis.
- To participate in the ongoing data collection efforts of other transportation agencies in the region, expediting the sharing of roadway inventory data and candidate project information between agencies.

Elements Included

602.1 - General Data Development and Maintenance

End Products

- Assist TXDOT in the data Household Survey Data development to support the newly developed Activity Based model (ABM) for H-GAC's regional and sub-regional forecasts.
- Development, support and assistance in the freeway traffic and count collection in the region.
- Develop regional travel forecast for inputs into air quality analysis in the Houston region and the METRO service area, ongoing.
- Provide and support travel demand forecast and analysis for the production of conformity calculations to the current SIPs for the RTP and TIP in accordance with federal regulations when needed, ongoing.
- Continue technical support and assistance in the implementation of Cube Voyager model set in the region, ongoing.
- Provide support and assistance in the development of tour-based regional truck model.
- Expand user and reporting capabilities of existing web-based traffic count and roadway project viewers, ongoing.
- Provide GIS technical support for the development, maintenance, and indexing of map coverage and databases on MPO servers, ongoing.
- Support special studies and unusual model applications with technical support and review of any major model applications, ongoing.
- Continue staff support for Texas Working Group air quality working group, ongoing.
- Continue staff training on the Cube software, ongoing.
- Provide technical data and analytical support to local transportation partners, the Texas Department of Transportation and federal transportation agencies for environmental analysis and project development activities, including the environmental study of high speed rail between Houston and Dallas, ongoing.

**Data Development and Maintenance
Program Category 602**

BUDGET BY MAJOR OBJECT CLASSIFICATION

Expenditures	2017	2016 Revised
Salaries and Benefits	\$1,259,225	\$1,285,439
Indirect	145,692	154,895
Consultant and Contracts	0	375,000
Pass-Thru	0	0
Travel	18,200	7,350
Rent	76,838	78,168
Expendable Equipment	0	0
Capital Equipment	15,000	0
Others	6,850	3,850
GIS Support	16,927	17,702
Network Admin	71,347	71,724
Personnel	31,098	32,454
Purchasing	7,097	7,493
Printing	19,609	15,284
Facility	12,889	13,482
TOTAL	\$1,680,773	\$2,062,841
 Source of Funds		
DOE	\$0	\$0
EPA	0	0
TxDOT	1,680,773	2,062,841
TCEQ	0	0
Local	0	0
Cost Reimbursement	0	0
TOTAL	\$1,680,773	\$2,062,841

PLANNING

Program Category 603

Category Objectives

- Support long-range transportation planning and implement the 2040 Regional Transportation Plan (RTP).
- Support development of short-range transportation planning and transportation systems management programs consistent with federal requirements for planning and air quality conformity, ongoing.
- Maintain and enhance the transportation project database, ongoing.
- In coordination and consultation with TxDOT, local governments and transportation agencies, evaluate and recommend transportation projects and programs for approval by the Transportation Policy Council.
- Monitor and recommend revision of the Transportation Improvement Program (TIP), ongoing.
- Support local, state and federal initiatives to improve the project development process, ongoing.
- Monitor the percentage of TIP projects letting on time, ongoing.
- Continue to improve the mobility of seniors (65+) persons with disabilities, persons with low-incomes, youth and veterans by enhancing public and private transportation options to access jobs, training opportunities, educational, social, medical, and recreational activities, ongoing.
- Update the Regional Intelligent Transportation System (ITS) Architecture, ongoing.
- With partner agencies, institute an incident management program to monitor the freeway system, clear incidents in a quick manner, and train first responders on best practices.
- Analyze the region's traffic congestion and integrate the Congestion Management Process into the RTP and TIP.
- Continue emphasis on transportation system development, regional transit, transportation safety, regional goods movement, and bicycle and pedestrian plans, ongoing.
- Work with local governments and TxDOT to implement recommendations of the Regional Goods Movement Study, ongoing.
- Continue the Ports Area Mobility Study.
- Continue to coordinate with freight stakeholders through the Greater Houston Freight Committee.
- Maintain the H-GAC Functional Classification System Map, ongoing.
- Continue the sub-regional plans for SH 146, Waller County, and Southeast Houston.
- Continue the regional safety program, which examines highway engineering, public education, enforcement and emergency response activities that will reduce the frequency, and severity of vehicle crashes in the Houston-Galveston region, ongoing.
- Continue the Regional DWI Task Force.
- Complete the Regional Transit Framework Study.
- Begin implementation of a regional incident management program, ongoing.
- Maintain the Regional Aviation System Plan as needed.
- Support county and municipal thoroughfare planning and implementation.
- Support TxDOT and local government project planning and design activities.

Elements Included

603.1 - Transportation Short Range and Long Range Planning

End Products

- Implementation of the 2040 RTP, ongoing.
- Amendments to the 2017-2020 TIP and the 2040 RTP, ongoing.
- Maintain the Regional ITS Architecture, ongoing.
- Adopt an Operations Planning schedule of products based on the FHWA Capability Maturity Model workshop held in June.
- Phase I Implementation of a regional Incident Management program, including initial implementation of a quick clearance program for stalled vehicles.
- Implementation of a process to assist local governments with the requirements of the federal environmental process/project development.
- Continue regional transit service planning and coordination in implementing recommendations from the Gulf Coast Regionally Coordinated Transportation Plan, to be updated during fiscal years 2016-2017, ongoing.
- Continued progress on sub-regional plans, SH 146, Waller County, and Southeast Houston.
- Continue to work on Ports-Area Mobility Study.
- Continue staff support of the Greater Houston Freight Committee.
- Continue updates to data for regional thoroughfare network through collaborations with local governments, ongoing.
- Continue to work with the State and local governments to improve responses to hurricane evacuation events, ongoing.
- Support alternatives analysis for extending commuter rail along US 90A corridor beyond Houston METRO jurisdiction.
- Continue staff support of the Transportation Operations Task Force, ongoing.
- Support the activities of the Regional Safety Council, ongoing.
- Perform safety analyses for local governments, ongoing.
- Continue supporting DWI Enforcement activities during holiday weekends.
- Provide technical review and comments on IH 45N and rail feasibility studies conducted by the state or other regional organizations and other alternatives analyses as needed, ongoing.
- Assist TxDOT with the high speed rail feasibility study and environmental document as needed, ongoing.

**Short Range Planning
Program Area 603**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$2,077,587	\$1,842,771
Indirect	240,377	222,054
Consultant and Contracts	3,025,000	1,055,000
Pass-Thru	4,400,000	2,330,000
Travel	17,900	23,250
Rent	139,762	125,284
Expendable Equipment	0	0
Capital Equipment	0	0
Others	36,550	32,600
GIS Support	30,788	28,371
Network Admin	129,775	114,956
Personnel	56,565	52,016
Purchasing	12,909	12,009
Printing	35,667	24,496
Facility	23,444	21,608
TOTAL	\$10,226,325	\$5,884,415
Source of Funds		
DOE	\$0	\$0
EPA	0	0
TxDOT	9,241,325	5,859,415
TCEQ	0	0
Local	985,000	0
Cost Reimbursement	0	25,000
TOTAL	\$10,226,325	\$5,884,415

AIR QUALITY IMPROVEMENT PROGRAMS

Program Category 604

Category Objectives

Commute Solutions and Clean Air Action

- Continue implementing and expanding Commute Solutions outreach and activities to educate employers and commuters about alternative transportation programs in the region.
- Continue to coordinate with METRO on documenting and reporting program statistics on the STAR Vanpool Program for use in the State Implementation Plan, and expand outreach activities.
- Continue to coordinate with NuRide on documenting and reporting program statistics on the NuRide Regional Rideshare/Carpool Marketing, Online Matching and Documentation Program for use in the State Implementation Plan, and expand program outreach activities.
- Implement a School Pool ride matching program that targets elementary and middle school parents.
- Continue to administer the Travel Options State Planning and Research Study.
- Continue the Clean Air Action public involvement program to educate the public on the importance of proper vehicle maintenance, and other air quality issues.

Clean Vehicles

- Continue to encourage and provide incentives for early acquisition of clean engines and infrastructure through the Clean Cities/ Clean Vehicles Program.
- Continue to administer Automated Vehicle Locator Monitoring Service activities.
- Continue implementing the Bridge Loan (revolving loan) program to help drayage (short haul) owner-operations and related small business operate cleaner more fuel efficient trucks at ports in the H-GAC region.

Air Quality Technical and Clean Cities

- Administer the implementation of two Department of Energy Zero Emission Cargo Transport vehicle demonstration projects (Electric Medium-Duty Delivery Vehicles, Class 8 Hydrogen-Hybrid Electric Drayage Trucks).
- Administer the implementation of the Department of Energy “Recipe for Fueling Diversity of Alternative Fuels” grant project.
- Administer the activities of the Houston-Galveston Clean Cities coalition.
- Provide staff support for Regional Air Quality Planning Advisory Committee and Transportation Air Quality Subcommittee.
- Continue to analyze GPS data for potential emission reductions strategies.
- Continue to administer Multi-Pollutant Analysis, Cost Effectiveness and Priority Programming of Voluntary Measures study.
- Continue to engage local governments and private businesses on the development and implementation of voluntary mobile emission reduction initiatives.
- Continue to educate stakeholders on the ozone SIP process and other air quality issues.

- Continue working with TxDOT and TCEQ regarding ozone modeling and conformity.
- Continue working with local governments and businesses to develop and fund emission reduction projects through the use of lower emission cleaner technology and alternative fuels.
- Continue working to quantify changes in the emission of nitrogen oxides, volatile organic compounds, particulate matter, and greenhouse gasses associated with transportation control measures.

Elements Included

604.1 - Air Quality

End Products

Commute Solutions and Clean Air Action

- Conduct Commute Solutions public relations and marketing activities, ongoing.
- Develop Commuter and transit services evaluation goals and oversee implementation, including program eligibility expansion, ongoing.
- Administer regional telework incentive program implementation and evaluation, ongoing.
- Provide technical assistance for Transportation Management Organizations (TMOs), management districts and transit pilot projects, ongoing.
- Administer the NuRide Regional Rideshare/Carpool Marketing, Online Matching and Documentation Program for use in the State Implementation Plan, ongoing.
- Provide outreach support and assistance for METRO STAR Vanpool program, ongoing.
- Develop coordinated approach to public outreach and education utilizing various TDM and community partners throughout the region, ongoing.
- Completion of Travel Options State Planning and Research Study.

Clean Vehicles

- Administer the Drayage Loan Program, ongoing.

Air Quality Technical and Clean Cities

- Develop and disseminate the annual air quality report.
- Provide support for Clean Vehicles Program projects that reduce NOx emissions using new technologies and fuel engines, ongoing.
- Deployment of zero emission cargo transport vehicles within the region; data collection and pollution reduction, ongoing.
- Completion of “Recipe for Fueling Diversity of Alternative Fuels,” including completion of GIS interactive fleet and infrastructure engagement tool, development and implementation of alternative fuel community college courses, and an alternative fuel needs assessment study.
- Development and dissemination of Air Quality Initiatives Report.
- Completion of Multi-Pollutant Analysis, Cost Effectiveness and Priority Programming of Voluntary Measures study.
- Completed Annual 2015 Regional Survey Report of Alternative Fuel Usage and Related Emission Reduction Activities.

**Air Quality Improvement Programs
Program Area 604**

BUDGET BY MAJOR OBJECT CLASSIFICATION

		2016
Expenditures	2017	Revised
Salaries and Benefits	\$964,837	\$916,302
Indirect	111,632	110,414
Consultant and Contracts	1,875,000	621,500
Pass-Thru	8,772,500	5,525,000
Travel	12,300	12,600
Rent	71,339	65,798
Expendable Equipment	0	0
Capital Equipment	0	0
Others	51,650	54,100
GIS Support	15,715	14,900
Network Admin	66,241	60,373
Personnel	28,873	27,318
Purchasing	6,589	6,307
Printing	18,206	12,865
Facility	11,967	11,348
TOTAL	\$12,006,848	\$7,438,826
Source of Funds		
DOE	\$67,229	\$1,589,729
EPA	382,468	732,468
TxDOT	9,833,151	4,596,048
TCEQ	500,000	500,000
Local	1,224,000	0
Cost Reimbursement	0	20,581
TOTAL	\$12,006,848	\$7,438,826

REGIONAL DATA SERVICES

Program Area 700

Program Goals

- Provide technical support and maintain agency's network infrastructures including the Workforce Solutions wide area network, enterprise Geographic Information System, and agency-wide website development.
- Provide agency-wide database administration support services.
- Provide an enterprise Geographic Information Systems (GIS) platform supporting all H-GAC GIS users, and provide the public access to GIS data through downloads and online services.
- Enhance and maintain agency Internet and Intranet web services and information.
- Provide 9-1-1 technical assistance, support services, and geospatial database maintenance to eight rural counties.
- Provide the technical infrastructure and support to 23 Public Safety Answering Points in order to ensure the delivery of landline, wireless/VoIP calls made to 9-1-1.

Categories Included

701 - Data Services - \$750,690

702 - 9-1-1 Services - \$3,438,051

Major 2016 Accomplishments

- Facilitated the collection and disbursement of 7,090 square miles of high resolution digital aerial imagery in 6-inch resolution, including Color Infra-Red (CIR) for the 2016 Aerial imagery cost-shared program.
- Continued maintenance and public accessibility to high resolution aerial imagery and other GIS map services through the H-GAC online mapping server and portal.
- Continued development of the Enterprise GIS databases with over 200 map layers, census, and commonly used data for internal GIS users while offering most of this content to external users as well via online mapping server and portal.
- Facilitated, coordinated, and sponsored the Geographic Data Workgroup meetings and advisory groups to promote regional networking, ideas sharing, and cost sharing of several GIS datasets that are too costly when purchased individually.
- Coordinated on-site GIS training opportunities at discounted rates for all H-GAC GIS users as well as the external GIS community in the region.
- Acquired InfoGroup 2016 Business and Residential database and worked with the Socio-Economic Modeling program to process the raw data for delivery to cost-share participants in multiple ready to use GIS file formats.
- Provided applications support, helpdesk services, and the management of enterprise data storage systems and network security.
- Upgraded Microsoft Office applications to version 2016 using Microsoft Office 365 offering, which comes with a suite of collaboration tools.
- Migrated H-GAC staff mailboxes from on-premises Exchange Server to Microsoft Office 365, which includes larger mailbox size, unlimited online archive storage, email protection and other email security features.

- Created various new website forms and templates including a payment portal for Gulf Coast Regional 9-1-1 Emergency Communications District and a Request for Applications forms to receive application documents.
- Implemented electronic fax server to reduce paper and toner cost and increase job efficiency.
- Launched the Gulf Coast Regional 9-1-1 Emergency Communications District, which provides for greater local control and strategic planning in 9-1-1 services.
- Continued development of the regional base map (STAR*Map) of the H-GAC 13-county region for the 9-1-1 program and the eight participating agencies.
- Coordinated the gradual implementation of next generation 9-1-1 GIS data schemas to all existing 9-1-1 GIS data in the 9-1-1 SDE.
- Maintained and updated the 9-1-1 ALI/MSAG addressing database for the rural counties.
- Maintained and improved 9-1-1 GIS layers such as ESNs, PSAPs, etc. that serve an integral function for 9-1-1 dispatches.
- Conducted quarterly wireless network performance testing for all 23 PSAPs, Performed QA/QC checks of Regional Tower Data for Accuracy.
- Maintained equipment in all 23 PSAPs to provide display of data for wire line, wireless calls, and Voice over Internet Protocol (VoIP) calls.
- Upgraded 9-1-1 call taking equipment hardware and software in all 23 PSAPs in preparation for Next Generation 9-1-1 technology.
- Completed upgrade of 9-1-1 call taking mapping system, Map Flex, at all 23 PSAPs.
- Completed upgrade of 9-1-1 Management Information System (MIS) with AT&T's eCATS (Emergency Call Tracking System) at all 23 PSAPs.
- Completed upgrade of 9-1-1 call routing network.

2017 Program Issues and Changes

- Complete the GIS and ALI/MSAG error reduction and prepare 9-1-1 GIS data for making transition to NG9-1-1 statewide EDGMS geospatial database.
- Complete synchronization of both the Master Street Address Guide (MSAG) and the Automatic Location Information (ALI) databases to geospatial of road centerlines and other 9-1-1 related layers.
- Continue required Wireless Network Performance testing for all 23 PSAPs and maintenance of GCRECD's regional tower data.
- Begin implementation of Web interface software for GIS maintenance for 9-1-1 addressors.
- Begin process of deploying texting to 9-1-1 at all 23 PSAPs.
- Create wireless Emergency Service Number (ESN) layer in GIS data for wireless call routing.
- Continue routine network testing to ensure proper 9-1-1 call routing and location accuracy.
- Continue to support and improve agency's IT infrastructure and host IT resources and services to meet agency's needs.
- Continue to innovate agency websites, intranet, exploration of applications development, and to maintain a professional level of communication internal/externally through the use of emerging technology.
- Develop plans to upgrade agency document management system using SharePoint p to better support the need of a central document repository and collaboration tool for information sharing.

- Assist with the consolidation and replacement of agency's printer fleet that would provide cost benefits, streamline print service and automate printer supplies management.
- Provide technical assistance to implement agency-wide budgeting software.
- Provide technical assistance to implement agency-wide contract management solution.

**Regional Data Services
Program Area 700**

BUDGET BY MAJOR OBJECT CLASSIFICATION

	2017	2016 revised
Expenditures		
Salaries and Benefits	\$1,220,451	\$1,096,320
Indirect	141,206	132,107
Consultant and Contract	219,500	635,790
Pass-Thru	1,933,468	2,599,099
Travel	50,250	62,235
Rent	84,235	78,419
Expendable Equipment	3,200	23,500
Capital Equipment	0	0
Others	362,159	279,180
GIS Support	18,556	17,758
Network Admin	78,216	71,954
Personnel	34,092	32,558
Purchasing	7,780	7,517
Printing	21,497	15,333
Facility	14,130	13,525
TOTAL	\$4,188,741	\$5,065,296
 Source of Funds		
TWC	\$429,596	\$430,066
CSEC Service Fee	0	922,918
Gulf Coast 911 District	3,438,051	2,861,791
Workshop	8,410	8,410
Products Sales	285,700	842,110
Required H-GAC Dollars	26,984	0
TOTAL	\$4,188,741	\$5,065,296

DATA SERVICES

Program Category 701

Category Objective

Provide information technology network and websites support to the agency and Workforce career centers and Geographic Information System support and services.

Elements Included

701.1 - Local and Capital

701.2 - GIS Administration

701.3 - Information Technology Network Support

701.4 - Geographic Data Workgroup

701.6 - Workforce IT Support

End Products

Geographic Information Systems (GIS) Administration

- Provide GIS support, guidance, and capabilities to H-GAC GIS users. This includes developing innovative and industry best practices using our GIS software that can enable more efficient workflows and processes.
- Continue to offer GIS data for download and through online map services to the public.
- Continue to maintain and add to the Global SDE to ensure H-GAC GIS users have access to current data.
- Continue to expand usage of ArcGIS Online site to H-GAC users that can benefit from web-based map and story map capabilities.
- Work with H-GAC departments that have not traditionally used GIS to put data into a geographic format that allows for a geographic perspective.
- Continue to improve and update STAR*Map regional centerline network for the 13-county region.
- Acquire high-resolution imagery for H-GAC 13-county region in 1-foot, 6-inch, and Color Infra-Red (CIR), and oversee delivery of aerial data to cost-share participants.
- Maintain access to annual Census ACS data for use by both H-GAC GIS users as well as the public via our ArcGIS Online site.
- Facilitate, coordinate, and sponsor the Geographic Data Workgroup meetings at H-GAC.
- Facilitate the quarterly Houston Area Arc Users Group meetings at H-GAC.
- Provide and coordinate on-site GIS training opportunities for both GIS and non-GIS users at H-GAC as well as the public GIS community in the region.

Information Technology Network Support

- Develop strategic plans for agency's information technologies to support various programs need and to keep up with industry standards and trends.
- Maintain agency's network infrastructure, telecommunication services and enterprise data management.
- Maintain agency's server and desktop computing environment.
- Provide applications support and helpdesk services.

- Maintain and support agency accounting system, email services, document management system and a host of databases.
- Maintain and support a host of applications and web services for both internal and external users.
- Continue to maintain, update and improve agency business contingency and disaster recovery plan.

Website Support

- Update and maintain agency websites, Intranet and disaster recovery website in terms of currency and operability.
- Continuous template and functionality improvements on the H-GAC website.
- Provide technical support and training to agency staff to update and edit the website contents.
- Provide support for SharePoint sites throughout the agency.
- Preparing and planning for SharePoint 2016 implementation.
- Update and maintain AirCheck Texas website and support staff on monthly reconciliation report.
- Manage web projects with consultant for various departments throughout the agency.
- Integrate DocuSign e-signature with Agiloft Contract Management System to bring H-GAC to a more paperless agency.

Geographic Data Workgroup Enterprise

- Cooperative purchase of Business and Household Database license, and delivery of that data in multiple file formats to cost share participants.
- Cooperative purchase of the 2018 regional Aerial imagery.
- Maintain and update the STAR*Map regional base map.

Workforce IT Support

- Maintain and provide technical support for LWDB's Wide Area Network (WAN) consists of 26 remote offices.
- Facilitate data circuit moves and or changes for LWDB's Career offices.
- Maintain and update Workforce Solutions network account database and web services.
- Maintain and provide technical support for e-mail services for the 900+ Workforce Solutions centers employees.
- Maintain Childcare Financial Assistance program's web application and database.

GIS Day

- Support for GIS Day events including GIS Kid's Day in the fall and GIS Professional's Expo in the spring.
- Maintain the operating budget for both GIS Day events.

Data Services
Program Category 701

BUDGET BY MAJOR OBJECT CLASSIFICATION

Expenditures	2017	2016 revised
Salaries and Benefits	\$322,694	\$305,981
Indirect	37,336	36,871
Consultant and Contract	99,500	635,790
Pass-Thru	0	0
Travel	3,700	3,700
Rent	20,091	18,405
Expendable Equipment	3,200	20,000
Capital Equipment	0	0
Others	222,605	222,605
GIS Support	4,426	4,168
Network Admin	18,655	16,888
Personnel	8,131	7,642
Purchasing	1,856	1,764
Printing	5,127	3,599
Facility	3,370	3,174
TOTAL	\$750,690	\$1,280,586
 Source of Funds		
TWC	\$429,596	\$430,066
CSEC Service Fee	0	0
Gulf Coast 911 District	0	0
Workshop	8,410	8,410
Products Sales	285,700	842,110
Required H-GAC Dollars	26,984	0
TOTAL	\$750,690	\$1,280,586

9-1-1 SERVICES

Program Category 702

Category Objective

Supports 9-1-1 emergency communications and call centers in Brazoria, Chambers, Colorado, Liberty, Matagorda, Walker, Waller, and Wharton counties.

Elements Included

702.1 - 9-1-1 Planning

702.2 - 9-1-1 Administration

End Products

9-1-1 Planning

- Maintain answering point equipment in all eight counties to provide display of location and phone number information from wireline, wireless Phase II, and Voice over Internet Protocol (VoIP) calls.
- Maintain Mapped ALI data.
- Provide technical assistance to eight counties for database maintenance.
- Conduct regional TDD and telecommunicators training classes.
- Provide training to telecommunicators.
- Maintain, support, and enhance 9-1-1 mapping for eight (8) rural counties databases.
- Standardize 9-1-1 data for eight (8) rural counties in compliant with the Commission on State Emergency Communications (CSEC) and National Emergency Number Association (NENA) data standards for Next Generation 9-1-1 GIS data.
- Provide GIS data updates to each of the 23 Public Safety Answering Points (PSAPs) using replication to distribute the updates. Implement data replication workflow for base map data distribution to each dispatch call center and 9-1-1 county coordinators and receive updates for 9-1-1 GIS geospatial data.
- Conduct required Wireless Network Performance testing for all 23 PSAPs to ensure proper 9-1-1 call routing and maintenance of GCRECD's regional tower data.
- Update and maintain 9-1-1 digital base maps for the regional enhanced 9-1-1 system the ability to accurately map wireless and landline emergency calls.
- Provide ongoing technical support and training to rural county 9-1-1 addressing coordinators for all GIS software applications.
- Maintain and update rural county base maps with new roads and address information.

9-1-1 Administration

- Expand ArcGIS Server platform to support H-GAC 9-1-1 web-based data development processes.
- Provide GIS administration support to 9-1-1 staff related to data development efforts.
- Provide MSAG administration support to 9-1-1 staff related to maintenance efforts.
- Provide PSAP administration support to 9-1-1 staff related to operations and training.
- Provide Wireless/VoIP administration support to 9-1-1 staff related to audit and testing of proper call routing.

9-1-1 Services
Program Category 702

BUDGET BY MAJOR OBJECT CLASSIFICATION

Expenditures	2017	2016 revised
Salaries and Benefits	\$897,757	\$790,340
Indirect	103,871	95,236
Consultant and Contract	120,000	0
Pass-Thru	1,933,468	2,599,099
Travel	46,550	58,535
Rent	64,145	60,014
Expendable Equipment	0	3,500
Capital Equipment	0	0
Others	139,554	56,575
GIS Support	14,130	13,591
Network Admin	59,561	55,066
Personnel	25,961	24,917
Purchasing	5,925	5,753
Printing	16,370	11,734
Facility	10,760	10,351
TOTAL	\$3,438,051	\$3,784,709
 Source of Funds		
TWC	\$0	\$0
CSEC Service Fee	0	922,918
Gulf Coast 911 District	3,438,051	2,861,791
Workshop	0	0
Products Sales	0	0
Required H-GAC Dollars	0	0
TOTAL	\$3,438,051	\$3,784,709

2016 FIXED ASSETS TOTALS

Tag #	Department	Make	CHECK	ID	Description	Purchase Date	HGAC Price	Grant Price
101764	Human Resources	Britco Inc.	18872	5	Epson Powerlite 7300 Multimedia Projector	98-12		10,185
101950	Transportation	SKYLINE	27512		Mirage 6'62" tabletop display	00-03		1,500
102069	workforce	NICON TECHNOLOGY	31388		TELEPHONE CONFERENCE	01-02		1,056
102089	C & E	Hach Company	58254		SPECTROMETER, 190-1100 nm.	03-10		6,232
102092	Transportation	Hewlett Packard	58933		HP Designjet 1055cm Plus Printer Plotter	04-02		9,356
102093	Transportation	COMPUSA	60269		HP Color Laser Jet 5500hdn	04-06		5,251
102094	Transportation	Knoll	60299		Furniture-Panel Systems	04-06		6,838
102095	Office Services	Knoll	59301		Modular Systems	04-04	19,272	
102103	Office Services	AMHERST	58823		SYMMETRA RM 8-12KVA N+1 BATTERY MODULE AND POWER MODULE	04-01	5,767	
102106	Office Services	AVAYA	\$53.41/Month		Equipment-Misc. PART OF LEASE 102074	04-06	1,375	
102109	TRANSPORTATION	HEWLETT PACKARD	66295		HP PROLIANT RACK SERVER W/ SUPPORTING HARDWARE & SOFTWARE	05-08		10,941
102110	TRANSPORTATION	HEWLETT PACKARD	66295		HP PROLIANT RACK SERVER W/ SUPPORTING HARDWARE & SOFTWARE	05-08		10,941
102113	Office Services	Knoll	66330/66439		EQUIPMENT-MISC.-Furniture/Desks	05-07	5,962	
102114	Office Services	AVAYA	\$68.50/Month		Equipment-Misc. PART OF LEASE 102074	05-04	1,370	
102115	Office Services	AVAYA	\$112.50/Month		Equipment-Misc. PART OF LEASE 102074	05-07	1,350	
102117	Office Services	LETSOS COMPANY 505554	67332		INSTALL 1 3-TON A/C UNIT, INSTALL LINE SETS AND CONDENSER	05-11	14,163	
102122	WORKFORCE	TECH DEPOT	69514		BARRACUDA SPYWARE FIREWALL 410	06-07		6,136
102123	Office Services	KNOLL INC/O.F.I.S	82772		EQUIPMENT-MISC.-5th FLOOR	07-13	5,790	
102124	Office Services	KNOLL INC/O.F.I.S	LOCL.001.07.06		5TH FLOOR RENOVATION	07-13	56,061	
102125	Office Services	KNOLL INC/O.F.I.S	LOCL.001.07.06		5TH FLOOR RENOVATION	07-13	41,613	
102126	Office Services	KNOLL INC	81268		5TH FLOOR RENOVATION	07-13	48,837	
102128	TRANSPORTATION	HEWLETT-PACKARD	82613		HP PROLIANT DL380 G5 SERVER	07-06		7,559
102129	DATA SERVICES	PING TELECOMMUNICATIONS	82088		DATA CABLE UPGRADE FOR SERVER ROOM	07-04	7,600	
102130	DATA SERVICES	WILSON COMPANIES	83064		EXPANSION OF FM-200 FIRE SUPPRESSION SYSTEM	07-07	11,435	
102131	DATA SERVICES	PING TELECOMMUNICATIONS	83627		DATA CABLE UPGRADE FOR SERVER ROOM	07-09	2,722	
102132	DATA SERVICES	ESITEFUL COMMUNICATIONS	83617		WEB CONTENT MANAGEMENT & REDESIGN OF AGENCY WEBSITE	07-09	73,422	
102133	DATA SERVICES	PING TELECOMMUNICATIONS	83319		DATA CABLE UPGRADE FOR SERVER ROOM	07-08	9,018	
102134	TRANSPORTATION	DELL MARKETING	83866		DELL COMPUTER	07-10		5,858
102135	DATA SERVICES	ESITEFUL COMMUNICATIONS	83864		WEB CONTENT MANAGEMENT & REDESIGN OF AGENCY WEBSITE	07-10	7,920	
102136	DATA SERVICES	ESITEFUL COMMUNICATIONS	86102		WEB CONTENT MANAGEMENT & REDESIGN OF AGENCY WEBSITE	07-11	27,350	
102137	DATA SERVICES	ESITEFUL COMMUNICATIONS	86242		WEB CONTENT MANAGEMENT & REDESIGN OF AGENCY WEBSITE	07-12	6,240	
102138	DATA SERVICES	ESITEFUL COMMUNICATIONS	86675		WEB CONTENT MANAGEMENT & REDESIGN OF AGENCY WEBSITE	07-12	15,750	
102139	Office Services	TIMMONS LANE			5TH FLOOR RENOVATION	07-13	181,590	
102140	Office Services	KASTLE SYSTEMS	86651		SECURITY SYSTEM	07-13	36,658	
102143	TRANSPORTATION	TECH DEPOT	88077		HP COLOR LASERJET PRINTER-2ND FLOOR	08-06		5,442
102144	TRANSPORTATION	TECH DEPOT	88077		HP COLOR LASERJET PRINTER-5TH FLOOR	08-06		5,442
102145	DATA SERVICES	DELL MARKETING	87825		4GB 8/16 PORT FC SWITCH & 4GB 4FC PORTS UPGRADE KIT - SERVER ROOM	08-05	7,991	

2016 FIXED ASSETS TOTALS

Tag #	Department	Make	CHECK	ID	Description	Purchase Date	HGAC Price	Grant Price
102146	Office Services	PHILSTYN AUDIO	89017		SHARP LC-42BT1U COMMERCIAL LCD 42" DISPLAY W/ SPEAKERS & TUNER, NETWORK VIDEO, & INSTALLATION/TRAINING	08-09		15,688
102147	DATA SERVICES	CDW COMPUTERS	89258		Eaton Blade-Ups RPM-SERVER ROOM BACKUP POWER SUPPLY	08-10		34,846
102148	DATA SERVICES	SHI-GOVERNMENT SOLUTIONS	89950		SHAREPOINT-LISCENSE, AND SOFTWARE	08-13	31,135	
102150	Office Services	TSA	89890 & 89937		INTEGRATION	08-13		45,501
102152	DATA SERVICES	HEWLETT PACKARD SERVER	90907		HP PROLIANT DL360 G5 3.00GHz-HIGH PERFORMANCE SERVER	09-04		6,337
102153	Office Services	POWERS BROWN	LOCL.001.09.17		HERMAN MILLER 1ST AND 3RD FLOOR RENOVATION	09-13	553,505	
102154	Office Services	OFFICE PAVILION	LOCL.001.09.17		CUBICLES - 1ST & 3RD FLOORS	09-13	224,332	
102155	C&E-EV8610	WATER MONITORING SOLUTIONS	92491		BLUETOOTH TELEMTRY/EXTERNAL POWER MODULEFOR REMOTE DATA COLLECTION AND COMMUNICATIONS CABLES. RIVER SURVEYOR M9. PORTABLE 9 BEAM 3.0 MHZ/1.0 MHZ/.5 MHZ ACOUSTIC DOPPLER.	09-09		55,170
102156	C&E-EV8610	FISHER SCIENTIFIC	92527		BARNSTED NANOPURE WATER PURIFICATION SYSTEM W/ TOC ANALYZER	09-09		13,444
102157	C&E-EV8610	HACH HYDROMET	92668		(2) HYDROLAB MS5 MULTIPROBE DATA SONDES	09-09		17,046
102158	C&E-EV8610	WATER MONITORING SOLUTIONS	92695		YSI 6920V2-2 M MULTI-PARAMETER SONDE WITH CONDUCTIVITY/ TEMPERATURE PROBE, MEDIUM DEPTH, 2 OPTICAL PORTS.	09-10		15,181
102159	C&E-EV8610	HACH HYDROMET	92698		ADC-ACOUSTIC DIGITAL CURRENT METER W/ 2.5 METER CABLE	09-10		7,783
102160	C&E-EV8610	DIONEX CORPORATION	92781		EQUIPMENT NELAC WATER QUALITY SAMPLES	09-10		30,234
102161	C&E-EV8610	VWR INTERNATIONAL	92839		OSMOSIS & DISTILLED FEED CARTRIDGE PACK, & STORAGE REFRIGERATOR	09-10		15,872
102162	COOP	OFFICE PAVILION	96287		4TH FLOOR RENOVATION	10-13	189,902	
102163	Office Services	NUMEROUS	LOCL.001.10.17		4TH FLOOR RENOVATION	10-13	256,573	
102164	Office Services	NUMEROUS	LOCL.001.10.18		4TH FLOOR RENOVATION	10-13	66,777	
102165	WORKFORCE	OFFICE PAVILION	96508 & 96105		4TH FLOOR RENOVATION	09-13		150,915
102166	Office Services/Admin.	NONPROFIT TECH	96028		SAGE FINANCE SOFTWARE	10-10		162,612
102167	DATA SERVICES	TECH DEPOT	95125		LOCL.002.10.01-TECH DEPOT-NETWORK ROUTING SECURITY W/ WIRELESS CAPABILITIES.	10-06		8,747
102168	DATA SERVICES	Hewlett Packard	93745		HP-Installation Storage SVC, MSL4048 2 LTO-4 Ultrium 1840 FC TP, Library HW Supply	10-02	19,998	
102169	DATA SERVICES	Hewlett Pachard	95885		HP Proliant DL360 G7 Server	10-09	5,965	
102170	DATA SERVICES	STAPLES TECHNOLOGY SOLUTIONS	96579		Eaton Powerware Bladeware 12kw/Rack Power Module rpm	10-12	8,921	
102171	Office Services	LSS Digital Print	97868		Programmable Hydraulic Cutter	11-06	14,799	
102172	DATA SERVICES	Unique Digital	888022160		EMC VNX5300. This is a Unified Network Storage system to replace our old EMC CX500	11-06	69,820	
102173	Office Services	Byrd Construction	LOCL.001.11.17		3rd Floor Renovation	11-13	68,746	
102174	Office Services	Multiple	LOCL.001.11.18		3rd Floor Renovation	11-13	18,886	
102175	Public Safety	Hewlett Packard	97863		HP Proliant BL460c G7 Server Blade, 6 core Xeon Processor	11-5		7,920
102176	Human Services	OFFICE PAVILION	Multiple		3rd Floor Renovation	11-13		55,576
102177	WORKFORCE	OFFICE PAVILION	Multiple		4TH FLOOR RENOVATION	11-13		8,511
102178	COOP	OFFICE PAVILION	Multiple		4TH FLOOR RENOVATION	11-13	4,294	
102179	Public Safety	OFFICE PAVILION	Multiple		4TH FLOOR RENOVATION	11-13		3,407
102180	DATA SERVICES	TSA	98643		HP Blade Server System	11-8		15,851

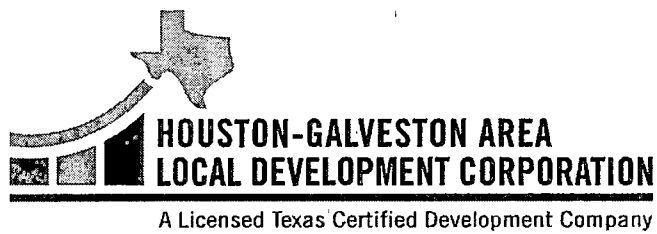
2017 DISPOSALS

Tag #	Department	Make	CHECK	Description	Purchase Date	HGAC Price	Grant Price	Accum. Depr.

No information is available for this report as of December 28, 2017.

Any information updated as of the date of submission of this report will be provided in a supplemental submission.

For any questions please contact Rick Guerrero at Rick.Guerrero@h-gac.com or 713.993.4598.



2016 ANNUAL REPORT

Prepared for:
U.S. Small Business Administration
Houston District Office
8701 South Gessner, Suite 1200
Houston, Texas 77074

INTRODUCTION

The Houston-Galveston Area Local Development Corporation (H-GALDC) is a certified development company (“CDC”) that was created in the early 1980’s by the Houston-Galveston Area Council to promote economic development and job creation throughout the 13-county Upper Gulf Coast Region of Texas. This is primarily accomplished through the servicing of U.S. Small Business Administration 504 loans. Approximately thirteen years ago, the CDC’s charter was expanded to include all of Texas, however, the majority of H-GALDC’s business remains within the 13 counties (Harris, Fort Bend, Montgomery, Austin, Colorado, Waller, Galveston, Chambers, Liberty Brazoria, Wharton, Walker, and Matagorda) served by the Houston-Galveston Area Council. This annual report summarizes the activities of the H-GALDC from January 1, 2016 - December 31, 2016.

This report is divided into six sections:

Economic Development Report

The Economic Development Report provides local economic information as well as analytical data on the impact of the CDC’s non-504 assistance to small business.

Operating Report

The Operating Report provides information on the H-GALDC’s membership and methods of operation.

Financial Report

The Financial Report includes the CDC’s financial statements, including the Balance Sheet, Income/Expense Statement and Change in Financial Position.

Analysis of 504 Employment Impact

The Analysis of 504 Employment Impact provides analytical data on the impact of H-GALDC’s assistance to small business and the status of its loan portfolio.

Report Compensation

Certification of Board of Directors

Written annual certification by each Board member that he or she has read and understands the requirements set forth in 13 CER 120.823.

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TAB 1

ECONOMIC DEVELOPMENT REPORT

- A. The Primary area of operations for the Houston-Galveston Area Local Development Corporation (“H-GALDC”) consists of the Greater Houston Metropolitan Area. This area includes Harris, Fort Bend, and Montgomery Counties of Texas; key areas additionally include the remaining 10 counties (Austin, Colorado, Waller, Galveston, Chambers, Liberty, Brazoria, Wharton, Walker, and Matagorda) which collectively comprise the Houston-Galveston Area Council, which staffs H-GAC. Additionally, since 2003, the CDC charter allows H-GALDC to fund SBA 504 loans throughout the state, however, activities outside a 100-mile radius of Houston is limited.
- B. The Houston-Galveston Area Local Development Corporation participates only in the SBA 504 program. Any companion 7(a) loans are referred outside for further action. Focusing solely on the SBA 504 loan program provides for streamlined processing and better customer service.
- C. Currently, the Houston-Galveston Local Development Corporation only participates in the 504 Loan Program.
- D. A goal of H-GALDC continues to be increasing the diversity, both geographically and by industry, of the portfolio. Although loans to motels will not be categorically excluded, banks by virtue of the condition of this industry have largely focused on other industries during 2016.

Marketing efforts by H-GALDC include the hiring of a new Business Development Officer as well as interaction between local banks and Economic Development Corporations, event sponsorships, speaking engagements, seminars and other activities focused on educating business and financial leaders about the SBA 504 loan program and increasing the visibility of H-GALDC.

The Houston-Galveston Local Development Corporation, as a non-profit entity, returns a portion of its earnings to communities via downtown beautification monies granted through a Community Investment Committee run by H-GALDC. More than \$1.5 million has been awarded under this program since 2005. Additionally, staff routinely meets and counsels business and community leaders in smaller communities not normally served by mainstream bankers within H-GAC’s 13-county area.

TAB 2

OPERATING REPORT

Three Directors left and four new Directors were appointed to the H-GALDC Board during 2016. A summary of the directors is included below.

BOARD OF DIRECTORS

*Indicates new member.

Officers are designated in bold font.

- 1. Beverly Layne*
Prosperity Bank
15650 Hwy 6
Navasota, Texas 77868
936-825-7030
- 2. Colleen McGrath*
Icon Bank
7908 N Sam Houston Pkwy W
Houston, Texas 77064
291-944-2083
- 3. DC Dunham
Bay City Community Dev Corp.
1900 Fifth Street
Bay City, Texas 77414
979-245-8081
- 4. **Jackie Pottinger, Sec/Treas***
Allegiance Bank
8727 W Sam Houston Pkwy N
Houston, Texas 77040
281-517-6444
- 5. **Missy Malechek, President**
West Chambers County COC
11340 Eagle Drive, Suite 4
Mont Belvieu, TX 77580
281-576-5440
- 6. Carolyn Gibson*
Executive Director
707 Fahrenhold
El Campo, TX 77437
979-543-6727
- 7. Kim Meloneck
Sealy EDC
PO Box 517
Sealy, TX 77474
979-627-6121
- 8. Charles Rushing
Vice President
KKL Enterprises, Inc dba
Abuse Council
7 Robinson Spur
Huntsville, TX 77320
936-436-9026
- 9. **Dwight Sullivan, Vice President**
Galveston County Clerk
600 59th Street
Galveston, TX 77551
409-766-2210
- 10. Virginia Pierson-Turner
Vice President
Integrity Bank
4040 Washington Avenue
Houston, TX 77007
713-335-7030

Former Members

- Bob Barragan, Walker County
- Ozzie Martinez, SBA Banker
- David Schroeder, Wharton County

H-GALDC CORPORATE MEMBERS

<u>AUSTIN COUNTY</u>	<u>REPRESENTING</u>	<u>TERM/EXPIRE</u>
<p><u>Kim Meloneck***</u> Executive Director Sealy Economic Development Corporation P O Box 517 113 Main Street Sealy, TX 77474 979-627-6121 979-885-3513 Fax kmeloneck@ci.sealy.tx.us</p>	Local Government	05/31/2017
<p>Brad Burttschell Austin County P O Box 600 Simonton, TX 77476 979-885-3571 bradburttschell@csbsealy.com</p>	Finance	05/31/2018
 <u>BRAZORIA COUNTY</u>		
<p>Wendy Ghormley Vice President-SBA Lending Texas First Bank 2343 N. Main Pearland, TX77581 832-291-7868 cell Wendy.Ghormley@texasfirstbank.com</p>	Finance	05/31/2018
<p>Mike Hoskins, President & CEO Texas Advantage Community Bank 1701 Fairway Plaza, Suite 18 Alvin, TX 77511 281-388-5201 281-585-1012 Fax mike@texasadvantagecommunitybank.com</p>	Finance	05/31/2018

CHAMBERS COUNTY

Sarah Cerrone
 Director
 Chambers County Economic Development
 508 Main Street
 P. O. Box F
 Anahuac, Texas 77514
 409-267-8225
 409-267-2294 Fax
scerrone@co.chambers.tx.us

Local Government

05/31/2018

Missy Malechek ***
 H-GALDC President
 West Chambers County
 Chamber of Commerce
 11340 Eagle Drive, Suite 4
 P O Box 750
 Mont Belvieu, TX 77580
 281-576-5440
 281-831-6382 cell
missy@thewcccc.com

Community Organization

05/31/2018

COLORADO COUNTY

Larry Smith
 Appraisal Resources of Texas
 P O Box 778
 508 Main Street
 Columbus, Texas 78934
 979-733-8000
 979-733-8001
lsmith@appraisal-resources.net

Small Business

05/31/2018

FORT BEND COUNTY

Jackie Pottinger***
 Allegiance Bank
 8727 W. Sam Houston N., Suite 210
 Houston, TX 77040
jacqueline.pottinger@allegiancebktx.com

Finance

05/31/2018

Salim A. Nathani, Managing Partner
 Benzer Tax and Business Services, LLC
 12946 Dairy Ashford, Suite 330
 Sugar Land, Texas 77478
 713-979-2310 Phone
 713-636-3361 Fax
salim@benzertax.com

Small Business

05/31/2016

GALVESTON COUNTY

Dwight D. Sullivan, CIO*** Galveston County Clerk County of Galveston 600 59 th Street, Ste 2001 Galveston, TX 77551 409-766-2210 409-766-4596 fax 409-457-7265 Cell dwight.sullivan@co.galveston.tx.us	Local Government	05/31/2018
--	------------------	------------

HARRIS COUNTY

Virginia Pierson-Turner* Vice President-SBA Lender Integrity Bank 4040 Washington Avenue Houston, TX 77007 832-954-9475 cell Vpierson-turner@ibanktx.com	Finance	05/31/2018
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Gary Henderson Allegiance Bank 8727 West Sam Houston Parkway North, Ste 110 Houston, TX 77040 281-894-3224 281-477-3573 Fax gary.henderson@allegiancebktx.com	Finance	05/31/2015
--	---------	------------

Elfis Cottingham Texan Bank 711 W Bay Area Blvd Ste 530 Webster, TX 77598 (281) 276-1800 elfis.cottingham@texanbank.com	Finance	05/31/2014
--	---------	------------

Brandi Downey 2525 Robinhood, Ste 108 Houston, TX 77005 832-978-1408 cell brandi@diversecity.us		05/31/2015
--	--	------------

Colleen McGrath*** Icon Bank Vice President/SBA Underwriter 7908 N. Sam Houston Pkwy, W., Suite 100 Houston, TX 77064 281-944-2083 cmcgrath@iconbanktx.com	Finance	05/31/2018
---	---------	------------

LIBERTY COUNTY

Earle Connevey
 First Liberty National Bank
 P. O. Box 10109
 Liberty, Texas 77575
 936-334-3128
 936-336-3390 Fax
econnevey@flnb.com

Finance

05/31/2017

MATAGORDA COUNTY

Ms. D C Dunham***
 Executive Director
 Bay City Community Development Corp.
 1900 Fifth Street
 Bay City, TX 77414
 979-245-8081
 979-323-1642 Fax
dcdunham@cityofbaycity.org

Community Organization

05/31/2018

MONTGOMERY COUNTY

Shannan Reid
 Montgomery Economic Development
 Director
 P O Box 486
 Montgomery, TX 77356
 936-597-5004 office
 936-524-2484 cell
Montgomerytx.edc@gmail.com

Community Organization

05/31/2018

WALKER COUNTY

Charles Rushing***
 Vice President
 KKL Enterprises Inc. dba
 Abuse Control Associates
 7 Robinson Spur
 Huntsville, TX 77320
 936-436-9026
 936-435-0578 Fax
kklinc@wt.net

Small Business

05/31/2017

WALLER COUNTY

John Isom
Director
Waller Economic Development Corporation
P O Box 888
Waller, TX 77484
936-931-5151
jisom@walleredc.org

Local Government 05/31/2018

Beverly Layne ***
SVP, SBA Dept.
Prosperity Bank
15650 Highway 6
Navasota 77868
936-825-7030 direct
713-829-2032 cell
Beverly.Layne@prosperitybankusa.com

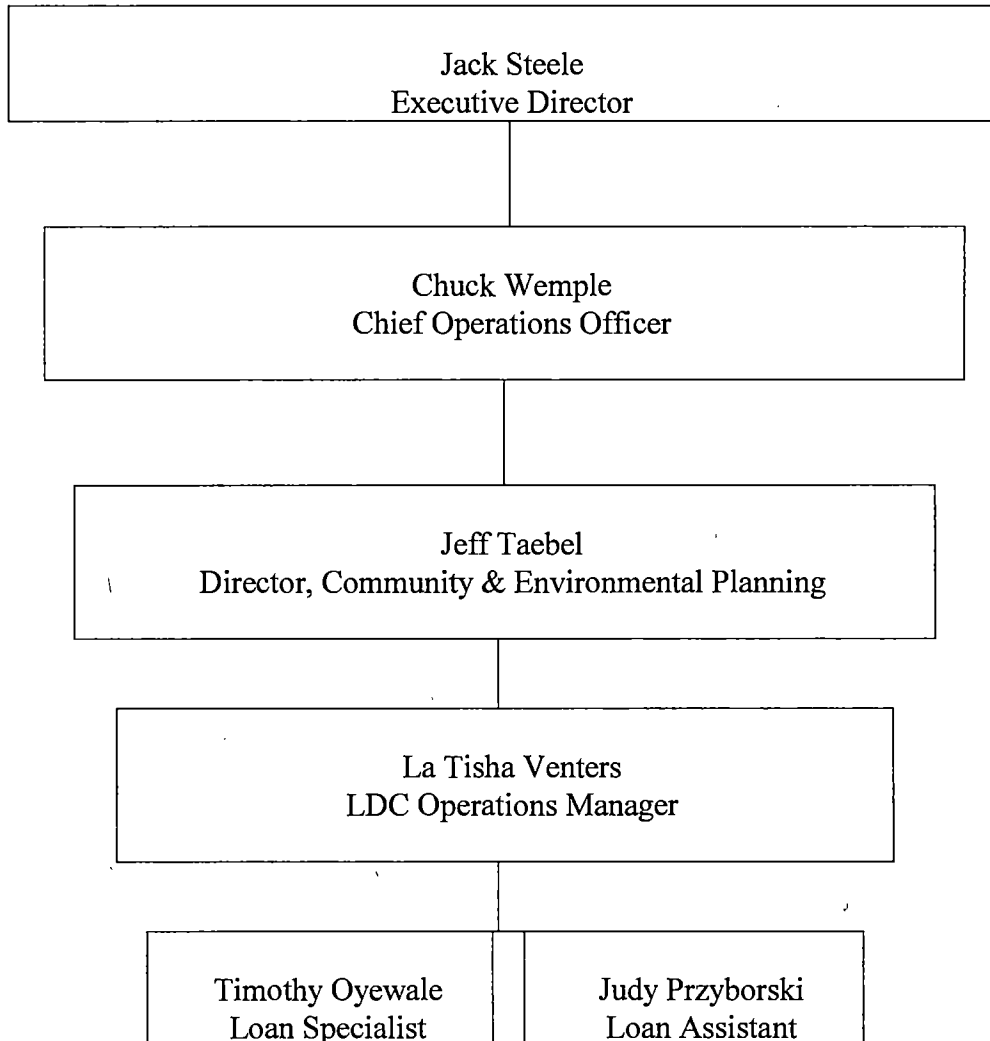
Finance 05/31/2019

WHARTON COUNTY

Carolyn Gibson***
Executive Director,
City Development Corporation of El Campo
707 Fahrenthold
El Campo, TX 77437
979-543-6727
979-320-7727 cell
cgibson@elcampoeco.org

Local Government 05/31/2018

H-GALDC STAFF ORGANIZATIONAL CHART



H-GALDC STAFF

- Jack Steele:** Executive Director of H-GAC & H-GALDC
Directs the professional staff of a regional council serving 150 local government members, a service area of 12,500 square miles, and an annual operating budget of over \$250,000,000 and programming responsibilities for over \$1 billion dollars in services and pass through grants. H-GAC provides comprehensive intergovernmental services to its members in programs ranging from aging to water quality. Its program and fiscal monitoring responsibilities include programs in aging, emergency communications, solid waste management, transportation planning, and workforce development.
- Charles Wemple:** H-GAC's Chief Operating Officer
Chuck Wemple is the Chief Operating Officer for the Houston-Galveston Area Council, the voluntary association of local governments that considers important issues and collaborates on solving area wide problems. Mr. Wemple oversees departments that provide services and planning assistance over a range of topics from public safety and workforce development to transportation, area agency on aging, population growth forecasting, and community development. With over 24 years of experience working in the private, non-profit and government sectors, Mr. Wemple has been directly involved in disaster recovery infrastructure and housing programs, regional environmental studies, downtown revitalization, oil and gas exploration and production, electrical power generation, and small business financing.
- Jeff Taebel:** Director, H-GAC's Community and Environmental Planning
Oversees the Houston-Galveston Area Council's community development, economic development, environmental planning, long range forecasting programs, and sustainable development for the 13-county Houston-Galveston planning region.
- Brent Swanson:** Operations Manager
Mr. Swanson's tenure ended April 15, 2016
- La Tisha Venters:** Operations Manager
Mrs. Venters' tenure began on July 25, 2016. The role of the Operations Manager is to oversee the LDC functions, which include all areas of production, operations and administration of the loan program. Day to day functions include interfacing with H-GAC management, SBA offices and third party lenders. Other job duties include calling on and making SBA 504 presentations to area Economic Development Corporations and other

community and civic organizations. La Tisha has 10 years of experience with the 504 program.

Shana Griffin: Servicing Assistant
Ms. Griffin's tenure ended May 13, 2016

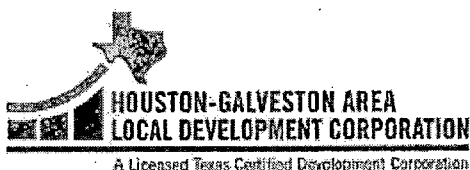
Judy Przyborski: Processing Assistant
Administrative tasks involve preparing subcontracts, payments for loan packaging and referral and legal fees to closing contractors, maintaining administrative files and track deposits made into the CDC account, provide staff support for loan and corporate meetings, oversee corporate nominations, prepare routine and special H-GALDC Board/committee mailings, support Loan Committee, maintain CDC information on web site, maintain loan status tracking system, and maintain marketing materials.

CONTRACTUAL AGREEMENTS

During the reported fiscal year, the Houston-Galveston Area Local Development Corporation (H-GALDC) have contractual arrangements with the following:

Statesman Business Advisors for packaging services. (Contract follows.)

Power Steering Unlimited, as third party auditor. (Contract follows.)



January 1, 2017

Mr. Scott Atkinson
 Statesman Business Advisors, LLC
 1900 West Loop South, Suite 1010
 Houston, Texas 77027

Dear Mr. Atkinson:

This letter, upon your acceptance, will constitute an agreement between Statesman Business Advisors, LLC (Statesman) and the Houston-Galveston Area Local Development Corporation (H-GALDC) to provide the following services: (A) packaging of U.S. Small Business Administration (SBA) 504 loans; (B) providing loan eligibility determination, credit analysis, and other consulting type services; and, (C) SBA 504 loan development.

A. Loan Packaging

Loan packaging services will be provided by Statesman on a fee-for-service basis at a rate of \$100.00 per hour on each application. This fee will be capped at \$3,500 per loan. These services will include, but not necessarily be limited to:

1. Review and processing of loan application and other supporting materials received from H-GALDC.
2. Performance of necessary and reasonable communications with the private lender, borrower, SBA and H-GALDC staff to collect any other information or materials necessary to complete the loan package.
3. Preparation of SBA forms 1244 and accompanying documentation for inclusion in the H-GALDC Loan Committee loan package.
4. Completion of the SBA loan package, including final preparation, compilation of all necessary borrower and corporate documents, and collection of borrower signatures on the IRS tax transcript requests. Statesman will provide one original copy of the completed package to the H-GALDC along with a diskette containing electronic copies of the forms required for SBA authorization of the debenture guarantee.

These services may be performed upon authorization of La Tisha Venters, the H-GALDC SBA Program Manager. Payment will be made upon completion and submittal of the loan package to SBA and receipt by H-GALDC of the package in paper and electronic format, and an invoice from Statesman.

B. Eligibility Determination, Credit Analysis, and other Consulting Services

The Houston-Galveston Area Local Development Corporation may request the following consulting services from Statesman Business Advisors: determination of project and borrower eligibility; credit analysis; preparation of SBA 327 notification requests; and consultation on other matters pertaining to the development and servicing of SBA 504 loans. These services will be performed at the request of H-GALDC staff at a compensation rate of \$100/hour not to exceed 75% of the processing and servicing fee plus reasonable and necessary expenses. The staff who will be billing at this rate are listed in Attachment A, along with a summary of their qualifications. Payment will be based on invoices documenting services rendered, hours of consulting assistance, and necessary and reasonable out-of-pocket expenses.

Mailing Address: PO Box 22777 | Houston, Texas 77227-2777  Physical Address: 3555 Timmons Lane, Suite 120 | Houston, Texas 77027-6466

Phone: 713-627-3200 | Fax: 832-681-2543

Scott Actkinson
January 1, 2017
Page 2 of 4

C. SBA 504 Loan Development

Statesman is also authorized to identify qualified loan candidates and prepare applications for SBA 504 loans. Statesman will be paid for these services at \$200 per hour for an amount not to exceed 1.0% of the SBA 504 portion of the loan. This fee cannot exceed 75% of the processing and servicing fee and will be payable to Statesman, contingent upon: approval of the loan application by the H-GALDC Loan Committee; authorization of the loan by the SBA and, the loan's closing.

Statesman will be responsible for providing the following services:

1. Pre-qualifying the applicant, and preparing all application materials for review by the H-GALDC Loan Committee. These materials will be provided to H-GALDC so that a Loan Committee Meeting can be scheduled (actual meeting or phone conference.) H-GALDC will review the materials for format and completeness and Statesman will be responsible for making any necessary changes. Statesman staff will also attend the Loan Committee meeting.
2. Upon approval by the Loan Committee, Statesman will be responsible for conducting any follow-up work required for SBA approval of the loan.
3. Statesman will be responsible for preparing the loan package and submitting it to the SBA, as outlined in Section A of this agreement.

D. Affirmations for SBA Qualifications

This contract has been drafted by the Houston-Galveston Area Local Development Corporation H-GALDC, and mutually agreed upon to meet the requirements of CFR 120.824, 120.825, and 120.826, and to that reference further shall be stated the following:

1. This contract is between the H-GALDC and Statesman Business Advisors; the only relationship between these two entities is contractual and the H-GALDC is not a shell for another entity as a result of this contract.
2. This contract in no way diminishes the responsibility of the Board of Directors for the operations of the H-GALDC.
3. Furthermore, the H-GALDC's Board of Directors specifically acknowledges and retains the ultimate responsibility for all loan approvals and loan servicing actions, and that such responsibility must be carried out independently of any control by the Contractor.
4. Both the H-GALDC and Statesman Business Advisors acknowledge that no staff members or associates of Statesman Business Advisors are either voting or non-voting members of the H-GALDC Board of Directors.
5. Both H-GALDC and Statesman Business Advisors agree that:
 - a. This contract is only for services performed
 - b. Description of the services that Statesman will perform has been provided in the body of the contract
 - c. Payment is for services actually rendered and for hours actually worked.
 - d. All compensation paid to Statesman will be paid by the H-GALDC; Statesman will not charge borrower(s) for the same services.
 - e. The H-GALDC has a history of prior contracts with professional service providers and finds the fees charged by Statesman for these services to be commercially reasonable for this local market.
 - f. The H-GALDC will pay for this contract from reserves as evidenced in its budget and financial statements; this contract does not, in any way, tie to any specific loan client project.

Scott Atkinson
January 1, 2017
Page 3 of 4

- g. The contractor is prohibited from requiring a 503/504 applicant or borrower to purchase other services from the contractor as a condition of the contractor's performing CDC staff or management functions.

It is understood and agreed that Statesman Business Advisors are independent contractors to H-GALDC for the purposes of developing prospective 504 loan candidates and applications. Statesman agrees that all costs relative to marketing packaging and processing loan applications are the sole responsibility of Statesman. H-GALDC assumes no responsibility/liability for any actions of Statesman.

This agreement for the period January 1, 2017 through December 31, 2018, and may be extended upon agreement of both parties. H-GALDC may terminate this agreement for convenience at any time with ten (10) days' notice. The agreement may also otherwise be amended or terminated upon the concurrence of both parties.

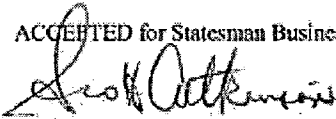
If you accept this agreement, please so indicate by signing in the space provided below.

Sincerely,



Jack Steele

ACCEPTED for Statesman Business Advisors, LLC



Scott Atkinson

2/6/17

Date

Scott Actkinson
January 1, 2017
Page 4 of 4

ATTACHMENT A
Statesman Business Advisors, LLC
Summary of Key Personnel and Qualifications

Scott Actkinson

Principal
713-595-1341

Scott Actkinson is a co-founder and a Managing Director of Statesman's Lender Services Group where he manages the firm's field examination and government guaranteed lending services (Statesman is not a CPA firm). Scott is widely regarded as one of the most knowledgeable authorities on government guaranteed loan structuring and packaging in the country. Prior to founding Statesman, Scott operated an independent financial advisory firm working with small businesses. His previous business experience includes serving as a Vice President and Chief Financial Officer for a registered government securities broker-dealer and an environmental waste company. Scott began his career in the audit practice of a Big 4 accounting firm. Scott earned his BBA in Accounting and an MBA in Finance from the University of Houston, and is a licensed CPA. He is registered with FINRA as a General Securities Principal / Investment Banker (Series 7, 24, 28, 63, and 79). Scott's professional affiliations include the American Institute of Certified Public Accountants, the Texas Society of CPAs and the Houston Society of CPAs.

Beth Holmgren

Vice President
713-595-1344

Beth has been a member of the Statesman team since its inception in 1995. As Vice President, Beth facilitates all aspects of small business loan applications and oversees our team of underwriters. She has successfully coordinated over 3,500 Small Business Administration (SBA) engagements during her tenure. Clients, lenders, and staff alike know Beth for her dedication and no-nonsense approach that comes from 20 years of SBA loan packaging experience.



Amendment to Contract

This Amendment is made by H-GALDC and Statesman Business Advisors, parties to the Contract, and will serve to define the Contract term listed in the last paragraph of the attached.

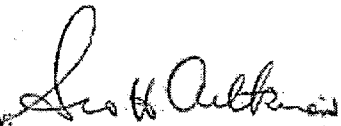
The Contract is amended as follows:

"This agreement for the period January 1, 2017 through December 31, 2018, and may be extended upon agreement of both parties for up to four (4) additional years. H-GALDC may terminate this agreement for convenience at any time with ten (10) days' notice. The agreement may also otherwise be amended or terminated upon the concurrence of both parties."

Except as set forth in this Amendment, the Contract is otherwise unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this Amendment and the Contract or any earlier Amendment, the terms of this Amendment will prevail.

By: 
Jack Steele, H-GALDC

Date: 4-24-17

By: 
Scott Actkinson, Statesman Business Advisors

Date: 4/24/17

CONTRACT FOR SERVICES AS FOLLOWS (ON SITE):
INDEPENDENT 504 PORTFOLIO LOAN REVIEW

Contracting CDC:

LaTisha Venters, SBA Credit Administrator
 Houston-Galveston Local Development Corporation ("H-GALDC")
 3555 Timmons Lane, Suite 100, Houston, TX 77027
 Phone: (713) 627-3200

(Note: Latisha Venters, SBA Credit Administrator, will be acting as the agent of the Board of Directors of H-GALDC during the course of the review; Contract has been executed by Jack Steele, Executive Director)

Professional Service Provider:

Power Steering Unlimited, Inc. ("PSUI")
SOLEY OWNED AND OPERATED, and ALL SERVICES PERFORMED, BY:
 Mary E. Kropp, President
 145 SW 54th Terrace, Cape Coral, FL 33914
 Phone: (210) 478-1055

Professional Service Contract Timeframe:

On-Site contract, services to begin on October 24, 2016 through a tentative on-site completion date of October 28, 2016, with report completion by November 3, 2016.

Date: May 13, 2016

EXPECTATIONS FOR CONTRACT SERVICES & OUTCOMES

- A. SBA 504 Loan Portfolio review, primarily based on actual loan file random sampling; the work performed is a pure loan review (quality of underwriting, loan servicing, and adherence to internal policies).
- B. Board training during exit conference, if requested.

In order to complete the Loan Review section of the proposed contract

1. To the limited extent the OCRM Checklist items may not be covered in the PSUI Working Papers, those items will be addressed separately to ensure the review meets with the CDC's internal controls and the guidelines set forth in the SBA Independent Loan Review Guide, published April 27, 2015.

2. Though the typical file sampling size right now is approximately 5% of active, funded files, it is governed by the CDC's Internal Control Policy; A full sampling of Liquidation files are typically not part of PSUI sampling. However, a directed judgmental sampling of both Liquidation Files, and files Approved Pending Funding, will be required, per SBA OCRM request of PSUI for its independent Loan Review sampling. The active file sampling size will be at least equal to the CDC's last SBA OCRM review sample size. Also, to the extent not covered in the legacy file sampling, a direct judgmental sampling of delinquent, deferred and catch-up status loans will be added to the review. **XX files total will be reviewed as follows: XX Legacy, XX New Fundings, XX Approved not yet funded and XX Active Liquidation files (to be determined upon receipt of the reports noted in Item 4, below).**

3. For a point of reference on fees, a standard sampling loan review of 30-45 files takes approximately 40 hours with up to an additional 20 hours for report preparation. PSUI rate is \$125/hour, plus reimbursement for travel (if work is performed on site). This would equate to \$7,500 (plus travel, if on site).

4. In the event that this contract has been specified and required by SBA OCRM, CDC provides via the signatures herein and additional SBA form yet to be executed, the SBA OCRM (and any other applicable SBA staff) with permission to speak directly with PSUI regarding the reasons for this requirement, along with any OCRM review findings and resulting management letters.

Of note, for the Portfolio review, the typical starting list of baseline data to develop sampling is as follows (in order to meet the completion dates noted above, all items below must be provided to PSUI on or before **October 17, 2016**):

1. CSA (Wells Fargo Corporate Trust Services) Status of Portfolio report as of "review date" both in PDF and in Excel.
2. CSA Status of Portfolio Non-Current Report as of "review date"
3. CDC Active, funded files Listing report from its internal loan management software

4. Internal report listing loans in "approved, not yet funded" status (including but not limited to approval type, approval date, debenture amount, SBA loan number, SBA Office from Loan Auth, etc.)
5. Internal report listing loans still active in Liquidation status, as well as a second report listing all historical Liquidation files (including but not limited to approval type, approval date, funding date, Liquidation purchase date, debenture amount, SBA loan number, SBA Office from Loan Auth, etc.)
6. Internal report listing all active loans funded in the 12 months preceding the "review date" (including but not limited to approval type, approval date, funding date, current balance, original debenture amount, SBA loan number, SBA Office from Loan Auth, etc.)
7. Internal report listing all active loans and their respective risk ratings (including rating and date rated, plus approval type, approval date, dollar amount, SBA loan number, SBA Office from Loan Auth, etc.)
8. SBA Lender Portal Report closest to "review date," including Excel spreadsheet of individual ratings
9. SBA OCRM CDC SMART Scorecard (available from OCRM upon request by CDC).
10. CDC Credit Policy Manual (if any), plus PCLP policies if/where different (Or updates since last review by PSUI)
11. CDC Loan Credit Scoring, Loan Grading and Loan Grading Exceptions Policy (Or updates since last review by PSUI)
12. CDC Concentration of Credit (by Industry) report as of "review date" both in dollar amount and in number of loans as follows:
 - a. Concentration by 6-digit NAICS code both in dollar amount and in number of loans (as requested)
 - b. Concentration by 3-digit master NAICS codes both in dollar amount and in number of loans
 - c. Top 5 to 10 franchisees lent to both in dollar amount and in number of loans.
13. CDC Watch List and/or Critical Asset List (if any)
14. Copies of most recent CDC 60-day and over Quarterly reports submitted to SBA, if any
15. Copies of most recent quarterly Liquidation reports submitted to SBA, if any
16. Other Policies, including but not limited to: CDC Servicing Policy & Procedures (if any), CDC Internal Control Policy or Loan Process Outline, Board Manual (Or updates on any of these since last review by PSUI)
17. Access to digital loan management systems and files, including but not limited to complete Application, Closing and Servicing files (or equivalent). **[IMPORTANT: if off-site service, CDC must be ready to provide organized files as noted above in a mutually agreed upon digital format and electronic access to loan management systems; bulk PDF's without appropriate indexing or bookmarks may not be acceptable]**
18. Copies of any recent SBA OCRM loan reviews and management letters / responses regarding same (this item is subject execution and eventual OCRM approval of SBA confidentiality document, provided separately if CDC indicates this is applicable). Copies of recent Independent Loan Review reports, if any.
19. Copies of any Quality Control reviews by the Sacramento, ASM reviews and quarterly Priority Closing reviews, if any, if applicable, copies PCLP reserve reports and SBA acceptance of same.
20. Most recent CDC Annual Report, and copy of financial statements.

AFFIRMATIONS FOR SBA Qualifications:

Affirmations to Meet CFR and SBA SOP Requirements for Professional Services:

***This Contract has been drafted by the CDC and mutually agreed upon to meet the requirements of CFR 120.824 and 120.825, 120.826 and to that reference further shall be stated the following:**

1. This contract is between CDC and Power Steering Unlimited, Inc. and as referenced below and clearly states that the only relationship between the two entities is contractual and the CDC is not a shell for another entity as a result of this contract;
 2. This contract in no way diminishes the responsibility of the Board of Directors for the operations of the CDC;
 3. Further the CDC's Board of Directors specifically acknowledges and retains the ultimate responsibility for all loan approvals and loan servicing actions, 13 CFR 120.823, and that such responsibility must be carried out independently of any control by the Contractor;
 4. Both the CDC and Power Steering Unlimited, Inc. acknowledge and state that neither Power Steering Unlimited, Inc. ("contractor") or any associate of the contractor are either voting or non-voting members of the CDC's Board of Directors;
- Both CDC and Power Steering Unlimited, Inc. agree that:
- (a) Contract is only for services performed,
 - (b) Description of services that the contractor will perform has been provided in the body of the contract in Scope of Work section and below, and
 - (c) Payment is for services actually rendered and for hours actually worked per Subpart A SOP 50 10 5(F) Effective Date: 5/1/15. THERE WILL BE NO ADDITIONAL COMPENSATION FROM CDC FEE INCOME, AS MULTIPLIERS OR BONUSES ARE NOT PERMITTED.

5. *All Compensation paid to the contractor will be paid by the CDC and the contractor cannot and will not charge borrower(s) for the same services. Outside of reimbursement for travel and lodging, PSUI rates are based on an hourly fee of \$125/hour. This is commercially reasonable and is based on the skill and experience of the contractor as detailed in Item 7. of this section. PSUI's Loan Review work has been accepted by SBA OCRM and is commercially reasonable both in timeframe to complete and amount to be paid. There will be no multipliers or bonuses permitted under this contract.*
6. *This contract is specifically engaged for capacity building of the CDC staff, management, and/or Board of Directors and for providing quality control checks on procedures framed and/or instituted during the contract period.*
7. *Contractor background: PSUI is a 10-year old independent consulting firm specializing in commercial and SBA lending organizations. PSUI owner and individual carrying out this contract has over 36 years experience in commercial and SBA lending and over 17 years of CDC specific experience. CDC's operated under the direct control of this individual passed all benchmarks and performed superior to those CDC's in its peer group. Further, over the past four years, this individual was instrumental in bringing another CDC back from severely deteriorated Portal ranges, back to a "3" and the Liquidation collections reflected on the Portal came in at more than double that of the CDC peer group. PSUI provides consulting and on site work for CDC's in all areas of CDC operations, with a clear record of successful CDC management, industry involvement, process improvement and nationally recognized skill sets in all areas of CDC operations, commercial lending, management and non-profit operations. PSUI's Independent Loan Review work has been accepted by SBA OCRM and is commercially reasonable both in timeframe to complete and amount to be paid for this and all other CDC-based services.*
8. *CDC has a history of prior contracts with professional service providers that provide support and evidence as to the reasonableness of the current rates being assessed in this contract. The CDC Board has investigated the market for these services and finds PSUI fees for services to be commercially reasonable; and*
9. *CDC will pay for this contract from CDC reserves as evidenced in CDC budget and financial statements; this contract does not, in any way, tie to any specific loan client project.*

PROPOSED SCHEDULE DETAIL AND COST ESTIMATES:

This proposal is for an ON-SITE hourly-based fee for services contract, with hours for the work estimated at (up to) 56 hours initially, (on-site, 40 hours on-site including travel and up to 16 hours off-site required for contractor to complete the reporting for the Review). This will be billed on an hourly basis, and added to the final invoice upon delivery of the Review Report. Any additional time outside of the (up to 56 total hours) noted here would be by mutual written agreement as an addendum to this contract, which would then require CDC Board review and approval of the change. The hourly rate will be \$125.00 per hour, billable via itemized invoice upon project completion.

Power Steering notes that the actual hours worked on any Independent Loan Review will actually approach 100 hours, but that Power Steering is not including those as payable under the contract but footnoted here to reflect actual time spent (but not billed for).

TOTALS PAYABLE UNDER PROPOSAL

Both the CDC and PSUI recognize, and affirm that this contract meets all terms and conditions as set forth by the SBA via CFR and SOP references. This contract is for services to be provided over a specific and close-ended timeframe, "Contract Period," which, initially, will not exceed 60 hours. The proposed schedule of service will begin on **October 24, 2016**, continuing through a tentative on-site completion date of **October 28, 2016**, with report completion no later than **November 3, 2016**.

- PSUI has indicated to the CDC that contracts are based on locally and nationally accepted, hourly rate of \$125/hour.
- CDC recognizes that due to CDC editorial control over content, ownership of, and future usage of applications completed, templates created, and other work as directed by CDC, CDC assumes all responsibility and any future liability for the work completed by PSUI.
- A recap of costs including travel is detailed below. It should be noted that PSUI continues to monitor both hotel and car rental costs up to ensure that the lowest cost rates are incurred:

2016					
Monday-Friday	10/17-10/21/16	Loan Review Prep and Sampling	40.00		Provided at no cost
Monday	10/24/2016	Loan Review with part travel day	8.00	4.00	\$ 1,000.00
Tuesday	10/25/2016	CDC Loan Portfolio Audit & Review	8.00		\$ 1,000.00
Wednesday	10/26/2016	CDC Loan Portfolio Audit & Review	8.00		\$ 1,000.00
Thursday	10/27/2016	CDC Loan Portfolio Audit & Review	8.00		\$ 1,000.00
Friday	10/28/2016	Loan Review with part travel day	8.00	4.00	\$ 1,000.00
		Report Write-up	16.00		\$ 2,000.00
		Mgmt Review & Ongoing Support	16.00		Provided at no cost
Air Fare	Estimate	Air fare			\$ 500.00
Hotel	Estimate	Hotel			\$ 1,400.00
Car Rental	Estimate	Car Rental			\$ 425.00
Per Diem	Estimate	Per Diem \$50/day (\$250 max weekly)			Waived
Subtotal					\$ 9,325.00
DEPOSIT			1/2 of 2015		\$ 4,662.50

REQUIRED DEPOSIT:

- The CDC, to secure the services it seeks, will provide a deposit of 50% of the subtotaled charges, or \$4,662.50, which will be due at time of signing, said deposit amount to be applied against the hours worked, with final payment of the balance due upon receipt of invoice after completion of the written report.

If, during the course of the contract the CDC opts to terminate the contract, said termination must be with 36 hours notice to PSUI and any and all penalties and expenses related to the change in travel and other previously fixed expenses (including billable hours) in excess of the deposit already paid would be billed to and paid by the CDC.

EXPECTED COST:

It is anticipated that the Independent 504 Loan Portfolio Review will take 56 hours, which equates to up to \$7,000.00, plus travel costs. Thus, the total cost estimate for this contract will not exceed \$9,325.00 (review is to be on site), unless mutually agreed to by both parties below in a written revision to include the added hours. Due to the repeat nature of this review, it is anticipated that the actual cost will come in below the stated costs.

Contract Proposal agreed to in principle this ___th day of May 2016, by

**CDC:
Houston-Galveston LDC**

**Contractor:
Power Steering Unlimited, Inc.**



Jack Steele, Executive Director



Mary Kropp, President

THIS CONTRACT IS STRICTLY CONFIDENTIAL

This proposal/contract is the intellectual property of Power Steering Unlimited, Inc., and is furnished for the confidential use and consideration by the CDC Client. Under no circumstances shall any recipient of this contract, or its parent company, or any of their directors, officers, employees, attorney or auditors, disclose or make public this document or any portion thereof without prior approval.

CORPORATE MEETINGS MINUTES

The H-GALDC conducted six Board meetings and two Membership meetings during 2016. Meeting dates, Board Members that were present to include years of Commercial Lending experience, and a listing of borrower requests approved in those meetings are included below.

BOARD MEMBERS

Missy Malechek, Community Organization
Dwight Sullivan, Finance
Jackie Pottinger, Commercial Lending (14 years)
Colleen McGrath, Commercial Lending (17 years)
DC Dunham, Local Government
Carolyn Gibson, Local Government
Kim Meloneck, Local Government
Charles Rushing, Small Business
Virginia Pierson-Turner, Commercial Lending (20 years)

Board Meetings

April 6, 2016

PRESENT: Bob Barragan, Missy Malechek, Ozzie Martinez, Charles Rushing, David Schroeder, Dwight Sullivan.

LOANS APPROVED: None

April 20, 2016

PRESENT: Bob Barragan, DC Dunham, Alan Kwan, Missy Malechek, Charles Rushing, David Schroeder, Dwight Sullivan

LOANS APPROVED: None

July 28, 2016

PRESENT: DC Dunham, Missy Malechek, Kim Meloneck, Charles Rushing, David Schroeder, Dwight Sullivan

LOANS APPROVED: None

August 17, 2016

PRESENT: DC Dunham, Carolyn Gibson, Missy Malechek, Kim Meloneck, Virginia Pierson-Turner, Jackie Pottinger, David Schroeder, Dwight Sullivan.

LOANS APPROVED: None

September 29, 2016

PRESENT: Carolyn Gibson, Missy Malechek, Jackie Pottinger, Charles Rushing, David Schroeder, Dwight Sullivan.

LOANS APPROVED: None

December 14, 2016

PRESENT: DC Dunham, Carolyn Gibson, Missy Malechek, Kim Meloneck, Virginia Pierson-Turner, Jackie Pottinger, Charles Rushing, David Schroeder, Dwight Sullivan.

LOANS APPROVED: None

Membership Meetings

July 28, 2016

December 1, 2016

Special Meetings

None

LEGAL

No changes have been made to the Articles of Incorporation and one change was made to the Bylaws during the CDC's fiscal year. This change was made in order to bring the CDC's Bylaws into compliance as directed by the 2016 CDC SMART Review.

The H-GALDC's membership, Board of Directors, and Loan Committee are all in compliance with the Small Business Administration's regulations governing CDC's.

The H-GALDC has been involved in one lawsuit as a defendant. SBA was properly notified and the legal proceeding has been resolved with no harm to the CDC. The plaintiff was not successful in the attempt. The CDC has been served notice with a number of property tax lawsuits. These suits are originated by the respective SBA 504 borrower's taxing authorities for unpaid taxes. Lienholders are customarily served since they have an interest in the real property by virtue of their liens, it is also an effective means of providing leverage against the borrower to bring their accounts current. Such suits however, do not imply the lienholders obligation to pay and the "innocent lienholder" doctrine is clearly spelled out by the statute. The CDC is obligated to notify the SBA in a timely manner, which has been the case.



Charles Wemple
COO

06/20/2017

Date

TAB 3

ANALYSIS OF INCOME

Houston-Galveston Area Local Development Corporation (H-GALDC) charges the lowest allowable processing fee, 1.5%, and servicing fee of .625% on the outstanding LDC loan balance.

With the exception of expenses noted in Tab 4, CDC Job Creation and Retention Summary, all other operational costs of H-GALDC are provided by Houston-Galveston Area Council (H-GAC) through various other public sources.

H-GALDC STAFFING:

<u>STAFFING</u>	<u>PERCENTAGE OF TIME CHARGED</u>	
	<u>H-GALDC</u>	<u>H-GAC*</u>
H-GAC's Executive Director	0%	100%
H-GAC's Chief Operating Officer	5%	95%
H-GALDC Operations Manager	95%	5%
Loan Servicing Assistant	95%	5%
Loan Assistant	95%	5%

* H-GAC may include other programs such as EDA, CDBG, and Local Funds.

OVERVIEW OF CDC ACTIVITIES

JANUARY 1, 2016 THROUGH DECEMBER 31, 2016

From January 1, 2016 to December 31, 2016, the Houston-Galveston Area Local Development Corporation received numerous inquiries seeking financial assistance. Many of these inquiries did not qualify for a 504 loan. However, many did qualify and received funding from other public financing resources such as: SBA 7a (Guaranteed Loan); Texas Capital Fund Program; Farmers Home Administration Business & Industrial Loan Program; Economic Development Administration Public Works Program; Texas Mezzanine Fund; and Micro Loan Program.

Loans Reviewed by H-GALDC Board since January 1, 2016:

- A. None

Loan Authorizations issued since January 1, 2016:

- A. None

Loans closed and funded since January 1, 2016:

- A. Celina Moving and Storage, LLC

Loans cancelled since January 1, 2016:

- A. None

LOAN SERVICING:

Servicing actions and prepaid loans have begun to level off from previous years. The LDC is currently experiencing an average of two to three prepaid loans per month. Monitoring of deferred and problem loans continue. National numbers of prepayments from all the CDC's have increased, however the portfolio has experienced a decrease in the number of requests for deferment of monthly payments as well as liquidations due to non-performance as compared to previous years. The CDC feels that with the slow improvement of the economy, the number of deferral requests peaked in prior years, and the number of deferrals will continue to decrease.

MARKETING

Marketing efforts for the SBA 504 Loan Program continued in 2016, however H-GALDC funded the same number of loans in 2016 as in 2015.

During the 2016 Fiscal year, LDC staff has been involved in the following types of activities to market the LDC program:

1. Participated in numerous other co-sponsored events on the subject of business financing and technical assistance resources with Small Business Development Companies in the region;
2. Participated in organizations such as the Houston Association of Government Guaranteed Lenders (HAGGL) which promote the SBA program;
3. Sponsored events such as the HAGGL Golf Tournament, Region 6 SBA Conference and the Sam Houston State University Small Business Development Corporation conference, and
4. Developed and implemented a Strategic Marketing Plan which focuses on strategies to reclaim market share.

Entity Name Houston/Galveston Area COG
 Entity ID 6159
 Contract Type / ID . . . LIAB / 17 10-01-15 to 10-01-16

LIABILITY DECLARATIONS OF COVERAGE

GENERAL LIABILITY

Limits of Liability	: \$ 3,000,000	Each Occurrence
Sudden Events Involving Pollution	: \$ 2,000,000	Each Occurrence
	: \$ 6,000,000	Annual Aggregate
Deductible	: \$ 5,000	Each Occurrence
Annual Contribution	: \$ 6,152	Effective : 10-01-15
Billable Contribution	: \$ 6,152	Anniversary: 10-01-16

LAW ENFORCEMENT LIABILITY

* * * * Coverage Not Selected * * * *

ERRORS & OMISSIONS LIABILITY

Limits of Liability	: \$ 3,000,000	Each Wrongful Act
	: \$ 6,000,000	Annual Aggregate
Deductible	: \$ 5,000	Deductible Each Wrongful Act
Annual Contribution	: \$ 14,025	Effective : 10-01-15
Billable Contribution	: \$ 14,025	Anniversary: 10-01-16

TOTAL CONTRIBUTION

Total Billable Contribution	: \$ 20,177	Contract Effective : 10-01-15
		Contract Anniversary: 10-01-16

Coverage is continuous until cancelled. Contributions are subject to adjustment each year on the anniversary date based on updated exposure information and changes in rating.

Entity Name Houston/Galveston Area COG
 Entity ID 6159
 Contract Type / ID . . LIAB / 17 10-01-15 to 10-01-16

AUTOMOBILE DECLARATIONS OF COVERAGE

AUTOMOBILE LIABILITY

Limit of Liability	: \$	1,000,000	Each Occurrence
Medical Payments Limit	: \$	25,000	Each Person
Deductible	: \$	0	Each Occurrence
Annual Contribution	: \$	216	Effective : 10-01-15
Billable Contribution	: \$	216	Anniversary: 10-01-16

AUTOMOBILE PHYSICAL DAMAGE

* * * * Coverage Not Selected * * * *

AUTOMOBILE CATASTROPHE

* * * * Coverage Not Selected * * * *

TOTAL CONTRIBUTION

Total Billable Contribution : \$ 216 Contract Effective: 10-01-15
 Contract Anniversary: 10-01-16

Coverage is continuous until cancelled. Contributions are subject to adjustment each year on the anniversary date based on updated exposure information and changes in rating.

* Automobile Physical Damage Each Occurrence Deductible does not apply to hail.

COWENS

Texas Municipal League Intergovernmental Risk Pool
 7-28-15 14:21:46

L209
 6-08-06

Schedule of Applicable Documents

Entity ID 6159
 Entity Name Houston/Galveston Area COG
 Contract type / ID . . LIAB / 17 10-01-15 to 10-01-16

ID	Document Name	Revision Date
L200	Liability Coverage Document	10-01-14
L201	Liability Declarations of Coverage	3-11-04
L209	Automobile Declarations of Coverage	6-08-06
L105	Liability Schedule	4-14-09
L102-1	Automobile Schedule	9-03-03
EL205	Additional Covered Party-Non-Profit Organization	4-24-04
EL263	Additional Covered Party-Other Governmental Entity	7-31-02
EL206	Indemnification for Premises Leased to the Fund Member	12-09-98
EL287	Hired Automobiles - Auto Physical Damage	4-29-14
EL217	Indemnification Under Contract	8-16-99
EL284	Security Breach Costs	4-27-12
X150	Schedule of Applicable Documents	10-09-97

Texas Municipal League Intergovernmental Risk Pool X150
10-09-97

MRODRIG 5-05-15 14:58:48

Liability Schedule



Member Name : Houston/Galveston Area COG
 Member ID : 6159
 Contract Type / ID : Liability / 17 10-1-15 to 10-1-16
 Liability Territory : 004
 Population : 0

Class Code	Classification Description	Reported Exposure
Coverage: 20 General Liability 10-01-15 to 10-01-16		
OB100	Operating Budget-Total Expenditures	310,527,305
OB101	Operating Budget-Transfers	70,153,148
OB102	Operating Budget-Capital Improvements	97,500
OB103	Operating Budget-Welfare	0
OB104	Operating Budget-Separately Rated Exposures	207,240,677
OB105	Operating Budget-Contracted Services	8,217,077
OB106	Operating Budget-Other Non-rateable	0
SP99991D	Non-Profit Organizations-COG Rating Basis : Rateable budget	1,000
SP99991D	Non-Profit Organizations-COG Rating Basis : Rateable budget	2,898,458
SP99991D	Non-Profit Organizations-COG Rating Basis : Rateable budget	119,142
SP99991D	Non-Profit Organizations-COG Rating Basis : Rateable budget	135,263
SP99991D	Non-Profit Organizations-COG Rating Basis : Rateable budget	80,710
SP99991D	Non-Profit Organizations-COG Rating Basis : Rateable budget	669,422
SP99991W	Workforce Development Boards Rating Basis : Rateable budget	6,071,719
44100C	Councils of Government Rating Basis : Rateable budget	24,818,903
Coverage: 22 Errors & Omissions Liability 10-01-15 to 10-01-16		
00020	E&O Liability-Other than Housing Authority Rating Basis : Enter 1 to rate	1

Liability Schedule



Member Name : Houston/Galveston Area COG
Member ID : 6159
Contract Type / ID : Liability / 17 10-1-15 to 10-1-18
Liability Territory : 004
Population : 0

Class Code	Classification Description	Reported Exposure
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<p>Notes Applicable to Fireworks and Special Events: Sponsored Only : The actual operation or display is performed by independent contractors. Primary Coverage: The actual operation or display is performed by your own employees or volunteers.</p>		
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ADDITIONAL COVERED PARTY - NON-PROFIT ORGANIZATION

This endorsement forms a part of the Declarations to which attached, effective on the inception date of the coverage unless otherwise stated herein, and modifies such coverage as is afforded by the provisions of the coverage shown below:

- General Liability
- Law Enforcement Liability
- Errors and Omissions Liability
- Automobile Liability

It is agreed that the "Covered Parties" provisions of the coverages listed above are amended to include as a covered party the organization named below, subject to the following limitations:

1. Coverage does not apply to any claim or suit arising out of any occurrence or wrongful act related to or concerning projects which are not or will not be located within the geographical boundaries or the extraterritorial jurisdiction of the Member entity named below.
2. Coverage does not include any claim or claims arising from wrongful acts which took place prior to the date such organization was added as a covered party.

Name of Organization(s)

Gulf Coast Small Business Finance Corporation
Emissions Reduction Credit Corporation
H-GAC Energy Purchasing Corporation
Gulf Coast Economic Development District
H-GAC Corporation for Regional Excellence
Houston-Galveston Local Development Corporation

Entity Name Houston/Galveston Area COG
Entity ID 6159

Contract Type / ID . . . LIAB / 17 10-01-15 to 10-01-16
Endorsement ID
Endorsement Effective . . 10-01-15

Texas Municipal League Intergovernmental Risk Pool EL205
COWENS 7-28-15 14:22:11 4-24-04

Coverage is continuous until cancelled. Contributions are subject to adjustment each year on the anniversary date based on updated exposure information and changes in rating.

Total Billable Contribution : \$ 14,975 Contract Effective : 10-01-16 Contract Anniversary: 10-01-17

TOTAL CONTRIBUTION

Annual Contribution	:	\$	9,935	Effective : 10-01-16	Anniversary: 10-01-17
Billable Contribution	:	\$	9,935		
Deductible	:	\$	5,000	Deductible Each Wrongful Act	
Limits of Liability	:	\$	3,000,000	Each Wrongful Act	Annual Aggregate

ERRORS & OMISSIONS LIABILITY

* * * * * Coverage Not Selected * * * * *

LAW ENFORCEMENT LIABILITY

Limits of Liability	:	\$	3,000,000	Each Occurrence	
Sudden Events Involving Pollution	:	\$	2,000,000	Each Occurrence	
Deductible	:	\$	5,000	Each Occurrence	
Annual Contribution	:	\$	5,040	Effective : 10-01-16	Anniversary: 10-01-17
Billable Contribution	:	\$	5,040		

GENERAL LIABILITY

LIABILITY DECLARATIONS OF COVERAGE

Entity Name Houston/Galveston Area COG
 Entity ID 6159
 Contract Type / ID LIAB / 18
 10-01-16 to 10-01-17

Entity Name Houston/Galveston Area COG
 Entity ID 6159
 Contract Type / ID . . LIAB / 18 10-01-16 to 10-01-17

AUTOMOBILE DECLARATIONS OF COVERAGE

AUTOMOBILE LIABILITY

Limit of Liability	: \$	1,000,000	Each Occurrence
Medical Payments Limit	: \$	25,000	Each Person
Deductible	: \$	0	Each Occurrence
Annual Contribution	: \$	214	Effective : 10-01-16
Billable Contribution	: \$	214	Anniversary: 10-01-17

AUTOMOBILE PHYSICAL DAMAGE

* * * * Coverage Not Selected * * * *

AUTOMOBILE CATASTROPHE

* * * * Coverage Not Selected * * * *

TOTAL CONTRIBUTION

Total Billable Contribution : \$	214	Contract Effective: 10-01-16
		Contract Anniversary: 10-01-17

Coverage is continuous until cancelled. Contributions are subject to adjustment each year on the anniversary date based on updated exposure information and changes in rating.

* Automobile Physical Damage Each Occurrence Deductible does not apply to hail.

COWENS Texas Municipal League Intergovernmental Risk Pool
 7-07-16 10:30:56

L209
 6-08-06

Schedule of Applicable Documents

Entity ID 6159
 Entity Name Houston/Galveston Area COG
 Contract type / ID . . LIAB / 18 10-01-16 to 10-01-17

ID	Document Name	Revision Date

L200	Liability Coverage Document	10-01-14
L201	Liability Declarations of Coverage	3-11-04
L209	Automobile Declarations of Coverage	6-08-06
L105	Liability Schedule	4-14-09
EL205	Additional Covered Party-Non-Profit Organization	4-24-04
EL263	Additional Covered Party-Other Governmental Entity	7-31-02
EL206	Indemnification for Premises Leased to the Fund Member	12-09-98
EL287	Hired Automobiles - Auto Physical Damage	4-29-14
EL217	Indemnification Under Contract	8-16-99
EL284	Security Breach Costs	4-27-12
X150	Schedule of Applicable Documents	10-09-97

Texas Municipal League Intergovernmental Risk Pool X150
 10-09-97

NODONNE 5-19-16 15:38:54

Liability Schedule



Member Name : Houston/Galveston Area CO:
 Member ID : 8159
 Contract Type / ID : Liability / 18 10-1-16 to 10-1-17
 Liability Territory : 004
 Population : 0

Class Code	Classification Description	Reported Exposure
Coverage: 20 General Liability 10-01-16 to 10-01-17		
OB100	Operating Budget-Total Expenditures	263,463,982
OB101	Operating Budget-Transfers	53,506,245
OB102	Operating Budget-Capital Improvements	93,500
OB103	Operating Budget-Welfare	0
OB104	Operating Budget-Separately Rated Exposures	203,784,739
OB105	Operating Budget-Contracted Services	3,205,380
OB106	Operating Budget-Other Non-rateable	0
SP99991D	Non-Profit Organizations-COG Rating Basis : Rateable budget	1,000
SP99991D	Non-Profit Organizations-COG Rating Basis : Rateable budget	145,194
SP99991D	Non-Profit Organizations-COG Rating Basis : Rateable budget	423,160
SP99991D	Non-Profit Organizations-COG Rating Basis : Rateable budget	490,771
SP99991D	Non-Profit Organizations-COG Rating Basis : Rateable budget	190,926
SP99991D	Non-Profit Organizations-COG Rating Basis : Rateable budget	49,272
SP99991W	Workforce Development Boards Rating Basis : Rateable budget	5,334,688
44100C	Councils of Government Rating Basis : Rateable budget	22,874,118
Coverage: 22 Errors & Omissions Liability 10-01-16 to 10-01-17		
00020	E&O Liability-Other than Housing Authority Rating Basis : Enter 1 to rate	1

Liability Schedule



Member Name : Houston/Galveston Area CO
Member ID : 6159
Contract Type / ID : Liability / 18 10-1-16 to 10-1-17
Liability Territory : 004
Population : 0

Class Code	Classification Description	Reported Exposure
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Notes Applicable to Fireworks and Special Events:
Sponsored Only : The actual operation or display is performed by independent contractors.
Primary Coverage: The actual operation or display is performed by your own employees or volunteers.

ADDITIONAL COVERED PARTY - NON-PROFIT ORGANIZATION

This endorsement forms a part of the Declarations to which attached, effective on the inception date of the coverage unless otherwise stated herein, and modifies such coverage as is afforded by the provisions of the coverage shown below:

General Liability
Law Enforcement Liability
Errors and Omissions Liability
Automobile Liability

It is agreed that the "Covered Parties" provisions of the coverages listed above are amended to include as a covered party the organization named below, subject to the following limitations:

1. Coverage does not apply to any claim or suit arising out of any occurrence or wrongful act related to or concerning projects which are not or will not be located within the geographical boundaries or the extraterritorial jurisdiction of the Member entity named below.
2. Coverage does not include any claim or claims arising from wrongful acts which took place prior to the date such organization was added as a covered party.

Name of Organization(s)

Gulf Coast Small Business Finance Corporation
Emissions Reduction Credit Corporation
H-GAC Energy Purchasing Corporation
Gulf Coast Economic Development District
H-GAC Corporation for Regional Excellence
Houston-Galveston Local Development Corporation

Entity Name Houston/Galveston Area COG
Entity ID 6159
Contract Type / ID . . . LIAB / 18 10-01-15 to 10-01-17
Endorsement ID
Endorsement Effective . . 10-01-16

Texas Municipal League Intergovernmental Risk Pool

EL205
4-24-04

COWENS 7-07-16 10:33:18

INDEMNIFICATION FOR PREMISES LEASED TO THE FUND MEMBER

This endorsement forms a part of the **Declarations** to which attached, effective on the inception date of the coverage unless otherwise stated herein, and clarifies such coverage as is afforded by the provisions of the coverage shown below:

- GENERAL LIABILITY**
 **AIRPORT OWNERS AND OPERATORS
GENERAL LIABILITY**

Entity Name : Houston/Galveston Area COG
Entity ID : 6159
Effective Date : 10/1/16

It is agreed that the **Fund Member** is provided coverage for the liability assumed under the lease agreement between the person or organization designated below and the **Fund Member** for that part of the premises designated below. Such coverage shall not apply to:

- (1) Any occurrence which takes place after the **Fund Member** ceases to be a tenant in such premises.
- (2) Any structural alterations, new construction or demolition operations performed by or on behalf of the person or organization designated below.

Name : Fortis Private Equity, Inc.
Address : 1 Chase Manhattan Plaza, 41st Floor
City, State, Zip : New York, NY 1005

Designated Premises

3555 Timunons Ln, Houston, TX

TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

EL206
12/09/98

INDEMNIFICATION FOR PREMISES LEASED TO THE FUND MEMBER

This endorsement forms a part of the Declarations to which attached, effective on the inception date of the coverage unless otherwise stated herein, and clarifies such coverage as is afforded by the provisions of the coverage shown below:

- GENERAL LIABILITY**
 **AIRPORT OWNERS AND OPERATORS
GENERAL LIABILITY**

Entity Name : Houston/Galveston Area COG
Entity ID : 6159
Effective Date : 10/1/16

It is agreed that the Fund Member is provided coverage for the liability assumed under the lease agreement between the person or organization designated below and the Fund Member for that part of the premises designated below. Such coverage shall not apply to:

- (1) Any occurrence which takes place after the Fund Member ceases to be a tenant in such premises.
- (2) Any structural alterations, new construction or demolition operations performed by or on behalf of the person or organization designated below.

Name : Unilev Management Corp; DAR 3555, LLC, 3555 Holdings, LLC and
3555 Woodbranch, LLC.
Address : 3555 Timmons, Suite 110
City, State, Zip : Houston, TX 77027

Designated Premises

Lease agreement at 3555 Timmons Ln, Houston, TX.

TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

E 306
12/09/98

INDEMNIFICATION UNDER CONTRACT

This endorsement forms a part of the **Declarations** to which attached, effective on the inception date of the coverage unless otherwise stated herein, and clarifies such coverage as is afforded by the provisions of the coverage shown below:

- GENERAL LIABILITY**
- AUTOMOBILE LIABILITY**
- LAW ENFORCEMENT LIABILITY**
- AIRPORT (GENERAL LIABILITY
HAZARDS) PREMISES LIABILITY**

Entity Name : Houston/Galveston Area COG
 Entity ID : 6159
 Effective Date : 10/1/16

It is agreed that coverage is provided for the liability assumed by the **Fund Member** to indemnify the person or organization named below under a contract between such person or organization and the **Fund Member**, but such coverage shall not exceed the limits of coverage set forth in the **Declarations**.

Person or Organization :Hewlett-Packard Financial Services Company
 Address :200 Connell Dr. Ste 5000
 City, State & Zip Code :Berkeley Heights, NJ 07922-2816

Description
 Evidence of Coverage
 Lease/Finance of Computer Equipment, Value \$10,122

TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

EL217
08/16/99

INDEMNIFICATION UNDER CONTRACT

This endorsement forms a part of the **Declarations** to which attached, effective on the inception date of the coverage unless otherwise stated herein, and clarifies such coverage as is afforded by the provisions of the coverage shown below:

- GENERAL LIABILITY**
- AUTOMOBILE LIABILITY**
- LAW ENFORCEMENT LIABILITY**
- AIRPORT (GENERAL LIABILITY HAZARDS) PREMISES LIABILITY**

Entity Name : Houston/Galveston Area COG
 Entity ID : 6159
 Effective Date : 10/1/16

It is agreed that coverage is provided for the liability assumed by the **Fund Member** to indemnify the person or organization named below under a contract between such person or organization and the **Fund Member**, but such coverage shall not exceed the limits of coverage set forth in the **Declarations**.

Person or Organization : Sanwa Leasing Corporation
 Address : 15325 SE 30th Pl, Ste 100
 City, State & Zip Code : Bellevue, WA 98007

Description

Sharp Copier, Lease #002-1294973, Value \$4,500

TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

EL217
08/16/99

ADDITIONAL COVERED PARTY - OTHER GOVERNMENTAL ENTITY

This endorsement forms a part of the **Declarations** to which attached, effective on the inception date of the coverage unless otherwise stated herein, and modifies such coverage as is afforded by the provisions of the coverages shown below:

**GENERAL LIABILITY
AUTOMOBILE LIABILITY
LAW ENFORCEMENT LIABILITY
ERRORS OMISSIONS LIABILITY**

Entity Name : Houston/Galveston Area COG
Entity ID : 6159
Effective Date : 10/01/2016

It is agreed that the "Covered Parties" provisions of the coverages listed above are amended to include as a covered party the governmental entity named below. Such coverage shall not exceed the limits of coverage as set forth in the **Declarations**.

Governmental Entity

Gulf Coast Workforce Development Board

TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

EL263
09/20/07

SECURITY BREACH COSTS

This endorsement forms a part of the Declarations to which attached, effective on the inception date of the coverage unless otherwise stated herein, and modifies such coverage as is afforded by the provisions of the coverage shown below:

GENERAL LIABILITY COVERAGE

Entity Name : Houston/Galveston Area COG
Entity ID : 6159
Effective Date : 10/01/16

1. The Fund will pay on behalf of the Member or Covered Party all sums which the Member or Covered Party shall become legally obligated to pay as damages arising out of a security breach that takes place during the Fund Year and within the Agreement Territory.
2. The Fund will also pay on behalf of the Member or Covered Party the following additional costs directly resulting from a security breach:
 - a. required notice of security breach to affected individuals;
 - b. hiring a public relations firm or consultant to restore damage to the Member's or Covered Party's reputation as a result of a security breach;
 - c. credit monitoring services of one year for individuals affected by a security breach whose personal non-public information was disclosed as a result of such security breach.
 - d. The total liability of the Fund for coverage provided in a. through c. above shall not exceed \$25,000 each occurrence and \$50,000 annual aggregate. Coverage shall be excess over any policy of insurance that provides coverage for the Member or Covered Party and applies only after all other available insurance coverage is exhausted.

Security breach means unauthorized access of a computer system or unauthorized use of computer systems including unauthorized access or unauthorized use resulting from the theft of a password from a computer system; a denial of service attack against computer systems; or infection of a computer system by malicious code or transmission of malicious code from computer systems.

TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

EL284
04/27/12

HIREN AUTOMOBILES - AUTO PHYSICAL DAMAGE

This endorsement forms a part of the Declarations to which attached, effective on the inception date of the coverage unless otherwise stated herein, and clarifies such coverage as is afforded by the provisions of the coverage shown below:

AUTOMOBILE LIABILITY

Hired Automobiles covered under the Automobile Liability coverage shall also be covered under the Automobile Physical Damage coverage, subject to a deductible of \$500 per occurrence.

Entity Name Houston/Galveston Area COG
Entity ID 6159
Contract Type / ID . . LIAB / 18 10-01-16 to 10-01-17
Coverage Type Hired & Non-Owned Automobile
Endorsement ID
Endorsement Effective . 10-01-16 to 10-01-17

Texas Municipal League Intergovernmental Risk Pool EL287

04-29-14

COWENS 7-07-16 10:35:23

Texas Municipal League Intergovernmental Risk Pool
 General Liability Limit & Deductible Options

Entry ID / Name 6159 / Houston/Galveston Area CGA
 Contract Type / ID LIAB / 18
 Coverage Effective 10-01-16 to 10-01-17
 Coverage Type General Liability

Limit Each	Deductible per Occurrence	100,000	50,000	25,000	10,000	5,000	2,500	1,000	500	250	0
360,000	9,746	5,594	3,491	5,263	4,924	4,557	4,091	3,315	2,932	1,890	
500,000	5,917	5,665	5,512	5,334	4,995	4,628	4,162	3,386	2,703	1,961	
1,000,000	5,073	5,723	5,568	5,390	5,081	4,684	4,218	3,442	2,759	2,017	
2,000,000	6,076	5,924	5,771	5,593	5,254	4,887	4,421	3,645	2,962	2,220	
3,000,000	6,229	6,077	5,924	5,746	5,407	5,040	4,574	3,798	3,115	2,373	
5,000,000	6,484	6,332	6,179	6,001	5,662	5,295	4,829	4,053	3,370	2,628	
10,000,000	6,843	6,691	6,538	6,360	6,021	5,654	5,188	4,412	3,729	2,987	

Limit shown in each occurrence. Unless otherwise noted, annual aggregate limit is twice the each occurrence limit except limits over 5 million. 10 million aggregate applies to all occurrence limits over 5 million. Contributions represented on the grid are annual contributions. Deductions based on simple pro-rata for other than an annual term may vary from actual calculated contributions due to rounding.

TAB 4

Known As Name	Funding Date	Jobs Created	Jobs Saved	Total Jobs	Verified Two Years
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Debentures Funded 2 Years or Less

Celina Moving & Storage, LLC	6/15/2016	10	0	0	- -
Berryhill - Oak Forest	6/17/2015	36	0	0	- -

Known As Name	Funding Date	Jobs Created	Jobs Saved	Total Jobs	Verified Two Years
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Debentures Funded 2 Years or More

Texas One Volleyball	11/13/2013	12	0	12	1/8/2015
ADDI, LLC	10/16/2013	13	0	13	1/12/2015
JL United Realty, LLC	9/11/2013	4	6	10	4/7/2015
Cigar Frogs	9/11/2013	5	0	5	1/20/2015
Gloria's Midtown Houston, Inc.	6/12/2013	73	0	73	1/8/2015
ITD Precision	5/15/2013	223	0	223	1/9/2015
Barrett Vending, LLC	2/13/2013	4	0	4	3/18/2015
Elite Diesel Service, LLC	11/14/2012	15	0	15	6/18/2014
G & L Properties LLC	10/17/2012	22	0	22	1/13/2015
Cavazos Funeral Home Inc	3/14/2012	2	0	2	1/16/2014
Gloria's Restaurant #1	10/12/2011	8	12	20	- -
Lake Olympia Animal Hospital, Inc.	9/14/2011	16	35	51	- -
Jacinto Medical Group, P.A.	8/17/2011	7	122	129	- -
Christian Brothers Automotive Vista Ridge	7/13/2011	0	8	8	- -
Denny's 8683 (Magnolia)	6/15/2011	4	7	11	- -
Anna M. Munne, DDS, PA	5/11/2011	1	5	6	- -
Tiny Treasures Learning Center, Inc.	5/11/2011	5	10	15	- -
Advanced Pain Management Specialists Surgery Centre	4/13/2011	2	5	7	- -
Ramada Inn #24633	4/13/2011	7	0	7	- -
Creacom, Inc.	3/16/2011	11	35	46	- -
Safety RX Services and Supply Corp.	3/16/2011	3	19	22	- -
ABC Dual Language Center, LLC	2/16/2011	8	0	8	- -
Texas Institute of Chest and Sleep Disorders, PA	2/16/2011	2	15	17	- -
Winds of Change Cosmetic Surgery Specialists	1/12/2011	2	4	6	- -
Oakdale Private School, LLC	12/15/2010	0	54	54	- -
The Haston Law Firm, P.C.	12/15/2010	5	4	9	- -
MODCO Industries, LLC	11/17/2010	11	0	11	12/19/2013
Cates Control Systems, Inc.	10/13/2010	17	52	69	- -
Complete Health Care Services, PA	10/13/2010	7	20	27	- -
Country Inn & Suites	10/13/2010	12	0	12	- -
Portagas, Inc.	10/13/2010	12	0	12	- -
Saint Arnold Brewing Company	9/15/2010	11	22	33	- -
Slater Gym, LLC	9/15/2010	23	0	23	- -
Hastings Law Firm, PC	8/11/2010	4	5	9	- -
Monira Hamid-Kundi, MD, PA	8/11/2010	1	1	2	- -
Apple Termite & Pest Control, Inc.	7/14/2010	7	14	21	- -
Northwest Houston Family Practice, P.A.	7/14/2010	14	6	20	- -
Town & Country Ultra Wash	7/14/2010	4	0	4	- -
Osina Dentistry	6/16/2010	5	11	16	- -

Pollo Campero	6/16/2010	18	0	18	- -
J-Kraft, Inc.	6/16/2010	6	13	19	- -
Eve's Custom Jewelry & Repair, Inc.	5/12/2010	2	5	7	- -
Trison International, Inc.	5/12/2010	6	12	18	- -
Quality Inn & Suites (LaPorte)	5/12/2010	12	2	14	- -
KFL Investments, Inc.	4/14/2010	47	4	51	- -
Midway Car Wash & Detail	4/14/2010	0	20	20	- -
ROI Staffing, LP	4/14/2010	0	0	0	- -
Frostwood Chiropractic, P.A.	3/17/2010	7	3	10	- -
Asad Abbas, MD, PA	2/17/2010	6	0	6	1/13/2016
The Kids Arena Academy	2/17/2010	20	0	20	- -
TDH Services, Inc.	2/17/2010	2	3	5	- -
Super 8 Motel East Beltway 8	1/13/2010	8	0	8	- -
Hitek Maxey Gas & Food Mart and Hitek Maxey Washat	12/16/2009	0	0	0	- -
Morrell Masonry Supply, Inc.(San Antonio)	12/16/2009	10	0	10	- -
Tong Xin Chinese School	11/12/2009	11	0	11	- -
Grand China Buffet Giant China Buffet	11/12/2009	23	3	26	- -
Days Inn Austin Crossroads	10/14/2009	15	3	18	- -
Shady Brook Animal Hospital Inc.	10/14/2009	3	0	3	- -
Baymont Inn & Suites	10/14/2009	12	0	12	- -
China Harbor	9/16/2009	21	0	21	- -
Georgetown Family & Geriatric Medicine, PLLC	9/16/2009	7	0	7	- -
Bayou Pines Care Center	9/16/2009	177	0	177	- -
Michael F. Bardwil, MD, PA	8/12/2009	4	0	4	- -
WSI Services Inc.	8/12/2009	13	0	13	- -
Dog's Day Inn (Cypress)	7/15/2009	12	0	12	- -
Cheri's Food Store	6/17/2009	5	0	5	- -
Holiday Inn & Suites (Winnie)	6/17/2009	9	0	9	1/13/2016
Comfort Inn & Suites(Winnie)	6/17/2009	7	0	7	- -
G & L Installations, Inc.	5/13/2009	22	0	22	1/13/2015
Comfort Inn & Suites (Laredo)	4/15/2009	13	0	13	- -
Royal Equipment, Inc.	4/15/2009	10	0	10	- -
Voss Road Animal Clinic	3/11/2009	6	0	6	- -
Neal & Company and Neal & Lozano Upholstery	3/11/2009	12	0	12	- -
D & S Machine Works, Inc.	2/11/2009	11	0	11	- -
Children's Lighthouse Saginaw	1/14/2009	16	0	16	- -
Don Carlos Mexican Restaurant	12/17/2008	32	0	32	- -
HSE Medical Associates, LLP	12/17/2008	12	3	15	- -
Hendrix Speciality Fabrication, Inc.	12/17/2008	17	0	17	- -
Molen & Associates	12/17/2008	19	0	19	- -
Business Cards Tomorrow	11/12/2008	18	0	18	- -
A & S Engineers, Inc.	10/15/2008	1	0	1	- -
Crateworks, Incorporated	10/15/2008	8	0	8	- -
VIP Bubbles, LLC	10/15/2008	0	0	0	- -
Copy Dr., Inc.	9/17/2008	6	0	6	- -
Pang Bros, Inc.	9/17/2008	22	0	22	- -
Robert S. Warwick, DDS, PC	8/13/2008	7	0	7	- -
Culver's Frozen Custard Butterburgers	7/16/2008	12	0	12	- -
Lyndon's Pit Bar-B-Q	7/16/2008	17	0	17	- -
Valsource International, LLC	7/16/2008	0	9	9	- -
R.L. Hart Construction, Inc.	6/11/2008	6	0	6	- -

Pem-Tech, Inc.	5/14/2008	9	0	9	- -
Plateau Truck Stop	5/14/2008	0	0	0	6/10/2015
Bayview MF, LLC & Donna Rich, MD, PA	4/16/2008	4	0	4	- -
Pearle Vision	4/16/2008	8	0	8	- -
Kids R Kids #47 TX	4/16/2008	18	0	18	- -
Freer Motel	4/16/2008	4	0	4	- -
La Porte Travel Plaza	4/16/2008	5	0	5	- -
Super Express (Elmendorf)	4/16/2008	5	0	5	- -
Anderson Mill Animal Clinic	3/12/2008	12	0	12	- -
Lisa Motel	3/12/2008	7	0	7	- -
ITD Precision/Pelletizer Knives, Inc.	3/12/2008	0	0	0	- -
Chalet Chrystale Event Center	1/16/2008	1	0	1	- -
The Great Rug Company	1/16/2008	2	0	2	- -
The Kangaroo Forest, L.L.C.	12/12/2007	13	0	13	- -
Mr. Mechanic, LLC	10/17/2007	9	0	9	- -
Vibration Technologists (Equipment)	9/12/2007	5	0	5	- -
Snake Eye, Inc.	9/12/2007	2	0	2	- -
Great Wall Restaurant	9/12/2007	15	0	15	- -
Acapulco Mexican Grill	8/15/2007	3	0	3	- -
Dogs Day Out Bed & Biscuit	8/15/2007	11	0	11	- -
Vibration Technologists	8/15/2007	5	0	5	- -
Super 8 Motel	8/15/2007	6	0	6	- -
EagleInn & Suites	7/11/2007	5	0	5	- -
Psychiatric Services of Houston and Associates and	6/13/2007	8	0	8	- -
Ennis Chiropractic, PLLC	4/11/2007	4	0	4	- -
Inn of Uvalde	4/11/2007	0	0	0	- -
A to Z Food & Deli (Texaco) & Star 98 Cent Plus	4/11/2007	0	0	0	- -
Henderson's ATA Blackbelt Academy, LLC	3/14/2007	9	0	9	- -
Asia Auto Care	2/14/2007	9	0	9	- -
Stone Castle Industries, Inc.	2/14/2007	9	0	9	- -
Executive Inn & Suites	2/14/2007	8	0	8	- -
Baycenter Family Physician, PA	1/17/2007	11	0	11	- -
Sunl Group, Inc.	1/17/2007	8	0	8	- -
APT Enterprises, LLC d/b/a Access Physical Therapy	11/15/2006	2	0	2	- -
Excel Carpets, Inc.	11/15/2006	7	0	7	- -
G. White Salon	11/15/2006	14	0	14	- -
D & H Holdings, LP & We Create Your Perfect Smile	10/11/2006	4	0	4	- -
Kobe Steak House	9/13/2006	24	0	24	- -
King Car Wash	9/13/2006	1	0	1	- -
Wingate Inn	9/13/2006	5	0	5	- -
Better Beginnings Children's Center	8/16/2006	10	0	10	- -
Golf Cars of Houston	6/14/2006	4	0	4	- -
IESmart Systems, LLC	6/14/2006	47	0	47	- -
Days Inn & Suites Webster	5/17/2006	2	0	2	- -
Rosegarden Suites	5/17/2006	3	0	3	- -
Comfort Suites	5/17/2006	8	0	8	- -
Hi-Tek Washateria	3/15/2006	0	0	0	- -
Crestmont Washateria and Crestmont Park Supermarke	3/15/2006	2	0	2	- -
WSI Services, Inc.	2/17/2006	12	0	12	- -

Greens Mart, Inc.	1/11/2006	2	0	2	-	-
Velvet Melvin Pub	11/16/2005	2	0	2	-	-
Peter C. Gambertoglio, DDS, PA	11/16/2005	3	0	3	-	-
Buffalo Specialties, Inc.	10/12/2005	7	0	7	-	-
Mainland Tool & Supply, Inc.	10/12/2005	11	0	11	-	-
Amaya's Collision Center, Inc.	8/17/2005	2	0	2	-	-
Denny's (Baytown)	8/17/2005	12	0	12	-	-
Tornados Volleyball Camps, Inc.	8/17/2005	9	0	9	-	-
American Benefit Systems, Inc.	6/15/2005	14	0	14	-	-
Best Western Heritage Inn	6/15/2005	6	0	6	-	-
Sealy Shell	6/15/2005	3	0	3	-	-
Subway Subs & Salads	4/13/2005	8	0	8	-	-
DD's Express Mart	3/16/2005	4	0	4	-	-
Kids 'R Kids #25 TX	2/16/2005	6	0	6	-	-
ITD Precision (Harlingen)	1/12/2005	0	0	0	-	-
Leeland/Sam, LP & Shower Solutions	12/15/2004	36	0	36	-	-
Q Environmental, Inc.	11/17/2004	7	0	7	-	-
Import World	11/17/2004	6	0	6	-	-
Café Piquet, Inc.	10/13/2004	4	0	4	-	-
Texas International Motors	9/15/2004	2	15	17	-	-
A-1 Liberty Int'l Clothes & Shoes	8/11/2004	15	0	15	-	-
Scottish Inn & Suites	7/14/2004	0	0	0	-	-
El Palenque Mexican Restaurant and Cantina, Inc.	5/12/2004	47	0	47	-	-
Discovery Playhouse Learning Center, Inc.	3/17/2004	21	0	21	-	-
Tri-Mart Express	3/17/2004	4	0	4	-	-
MAACO Auto Painting and Bodyworks	11/12/2003	9	0	9	-	-
Food Mart	10/15/2003	13	0	13	-	-
Scream World	6/11/2003	25	0	25	-	-
WOI	5/14/2003	18	0	18	-	-
ITD Precision	2/12/2003	40	0	40	-	-
Todo Supermarket	1/15/2003	4	0	4	-	-
Peggy's Childcare Incorporated	1/15/2003	20	0	20	-	-
Dawson Safe & Lock Services, Inc.	9/11/2002	5	0	5	-	-
	9/11/2002	2	1	3	-	-
Cheddar's	8/14/2002	90	0	90	-	-
Red Barn Furniture	4/10/2002	4	0	4	-	-
Scott Tate Photography, Inc.	10/18/2001	9	0	9	-	-
Houston Old Hickory Inn, Inc.	7/11/2001	12	0	12	-	-
Premier Auto Service	5/16/2001	3	0	3	-	-
WOW Food Concepts, L.L.C. d/b/a Cheddar's	2/17/1999	0	0	0	-	-
Todd Street Properties, Ltd.	9/1/1998	27	47	74	-	-
TOTALS:		2230	615	2,799		

Estimated Jobs From Debentures Funded 2 Years or Less	46
Actual Jobs From Debentures Funded 2 or More Years	4,676
Total Jobs Created To Date	4,722

Sum of Debentures Funded 2 Years or Less	2,063,000
Sum of Debentures Funded 2 Years or More	138,528,000
Sum of Debentures Funded	139,043,000

Job Creation Average Calculation	49,676
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TAB 5

REPORT ON COMPENSATION

None of the H-GALDC officers (both former and current) receive any monetary compensation for their work with the CDC.

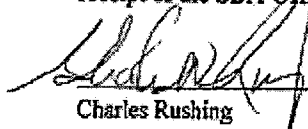
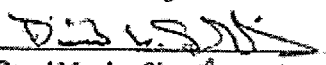

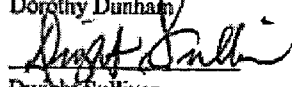
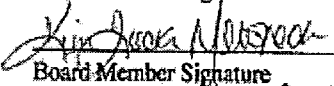

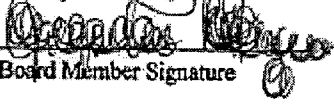
H-GALDC had one contractor and one Service Agreement in effect during the calendar year. Neither was paid more than \$100,000 in Year 2016

The H-GALDC does not have employees, all staff are leased from H-GAC, the sponsoring organization

TAB 6

Appendix F
Board Member Acknowledgement

The Board Members of Houston-Galveston Area Local Development Corporation acknowledge receipt of the SBA Office of Credit Risk Management letter dated July 8, 2016.

 _____ Charles Rushing	_____ Board Member Signature	_____ Date Received
_____ David Schroeder	 _____ Board Member Signature	<u>7-28-16</u> Date Received
_____ Dorothy Dunham	 _____ Board Member Signature	<u>7-28-16</u> Date Received
 _____ Dwight Sullivan	_____ Board Member Signature	<u>7-28-16</u> Date Received
_____ Kim Tucker-Melonck	 _____ Board Member Signature	<u>7-28-16</u> Date Received
_____ Melissa Malschek	 _____ Board Member Signature	<u>7-28-16</u> Date Received
_____ Ozzie Martinez	 _____ Board Member Signature	<u>7-28-16</u> Date Received
_____ Robert Barragan	_____ Board Member Signature	_____ Date Received
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Board Member Signature

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7/8/16

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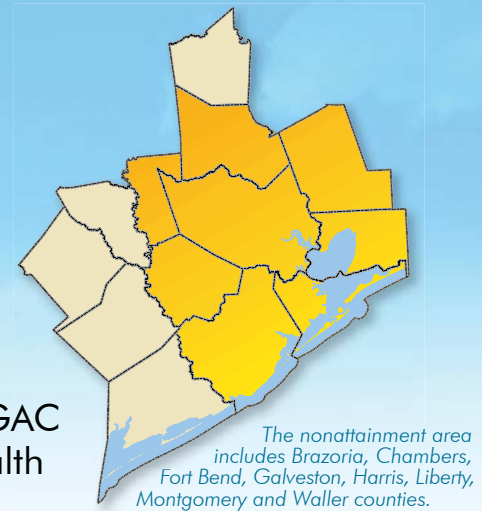
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 <u>Virginia Pierson-Turner</u>	 <u>Board Member Signature</u>	<u>7/27/16</u> <u>Date Received</u>

Air Quality INITIATIVES

The Houston-Galveston Area Council (H-GAC) is pleased to present the 2016 Air Quality Initiatives Report for the 8-county Houston-Galveston-Brazoria (HGB) region. This report presents current air quality status for the region and provides the latest updates on the air quality programs that H-GAC and its partners operate within the region to improve public health and help meet federal air quality standards.



The current population of the region is over 6.5 million with nearly 4 million additional residents expected to move to the region by 2040. This high rate of growth has helped establish the region as an economically competitive place to live and work. This presents significant transportation, mobility, and air quality challenges for our region. H-GAC works with partners throughout the region to develop and implement innovative solutions which can reduce emissions within the region while maintaining population and economic growth.

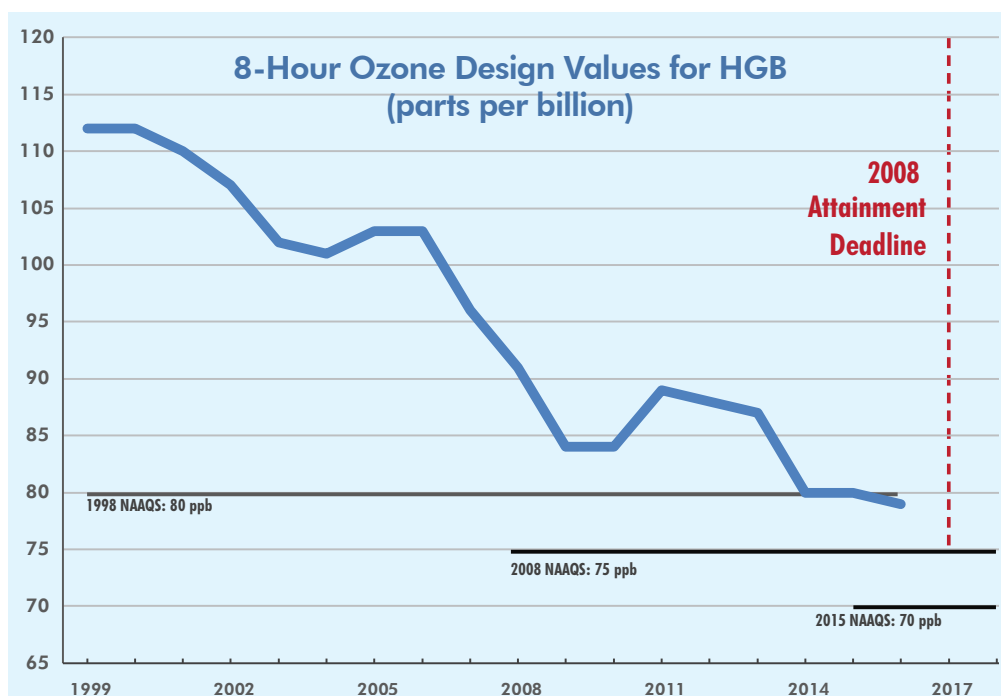
CURRENT STATE OF HGB AIR QUALITY

The U.S. Environmental Protection Agency (EPA) has established the National Ambient Air Quality Standards (NAAQS) for six criteria pollutants. These include carbon monoxide, nitrogen dioxide, lead, ground-level ozone, particulate matter, and sulfur dioxide, are designated by the EPA due to known negative effects on human health and the wider environment. Of these, the region is exceeding the current standard for ground-level ozone. Ground-level ozone is formed near the surface by reactions between nitrogen oxides (NO_x) and volatile organic compounds (VOC) in the presence of sunlight. More than fifty percent of NO_x is emitted by on-road mobile sources, non-road engines, and oceangoing vessels. The current ozone standard was proposed in 2008, however implementation did not begin until 2012.

Efforts by H-GAC and stakeholders have resulted in improvements to air quality within the region that are reflected in decreased ozone concentrations over the last two decades. The EPA measures ozone based on the design value, which is calculated using average ozone values over the last three years. The 2016 design value for the region was 79 parts per billion (ppb). The region has a continuing trend of decreasing ozone concentrations and will need to meet a goal of 75 ppb for the 2008 NAAQS standard by the end of 2017. On October 1, 2015, EPA issued a more stringent standard for ozone of 70 ppb. This new standard does not yet have a deadline and will take effect within the next several years.

VOLUNTARY MOBILE EMISSION REDUCTION PROGRAM (VMEP)

One of the key components of H-GAC's efforts to improve air quality and meet the NAAQS standards within the HGB region is the Voluntary Mobile Emissions Reduction Program (VMEP). VMEPs are activities designed to reduce mobile emissions and improve air quality. Specific emission reductions are not required for each individual project; however, the region has committed to making a best faith effort in the implementation of bottom-line commitments for all VMEPs. Two main strategies are used to reach these NO_x reduction commitments: re-



placing or retrofitting older vehicles and engines, and reducing vehicle miles traveled within the region by expanding commute alternatives. H-GAC's contributions to VMEP reductions for 2016 are reflected in the table on this page. Additional details about each of these projects as well as outreach activities can be found throughout this report.

VEHICLE RETROFIT AND REPLACEMENT

Every day, millions of people across the eight-county region use vehicles such as trucks, trains, bulldozers, buses, and marine vessels as tools for work in the region's transportation, freight, and industrial sectors. H-GAC has several voluntary programs aimed at reducing emissions from these mobile sources by replacing them with newer, cleaner models. These programs improve the region's air quality while helping local governments, businesses, and school districts save money through improved fuel economy and lower maintenance costs. In 2016, replacing and retrofitting heavy-duty diesel vehicles and equipment achieved a NOx reduction of 249 tons, of which 183 tons were from on-road mobile sources, seven tons were from non-road engines and equipment, and another 59 tons were from regional Texas Emissions Reduction Plan (TERP) projects.

Clean Vehicles Program

The Clean Vehicles Program provides grant assistance to local governments, school districts, and businesses that operate in the region to retrofit and replace high-emitting heavy-duty diesel vehicles or engines. The program is supported mainly through Congestion Mitigation and Air Quality (CMAQ) funds and Supplemental Environmental Project (SEP) funds. There are also additional grants from the U.S. Environmental Protection Agency, the U.S. Department of Energy, and the Texas Commission on Environmental Quality. These grants are also available for alternative fuel vehicle projects and alternative fuel refueling stations. Grant amounts are based on expected emission reductions resulting from the reported past and expected future mileage and fuel use of the participant.

Regional Heavy Duty Vehicle Projects

Emission reductions from clean vehicle non-drayage projects, vehicles or engine replacements of short haul trucks excluding port drayage trucks, and school buses that spend most of the time on regional roads, are realized through new vehicle purchases and retrofits. The costs of these programs are partially offset by grants received through the Clean Vehicles



Julio Canales is an Owner/Operator who participated in the H-GAC Drayage Loan Program.

Program. In 2016, the program disbursed more than \$1.5 million and replaced 13 older vehicles or engines which resulted in a reduction of nearly 65 tons of NOx.

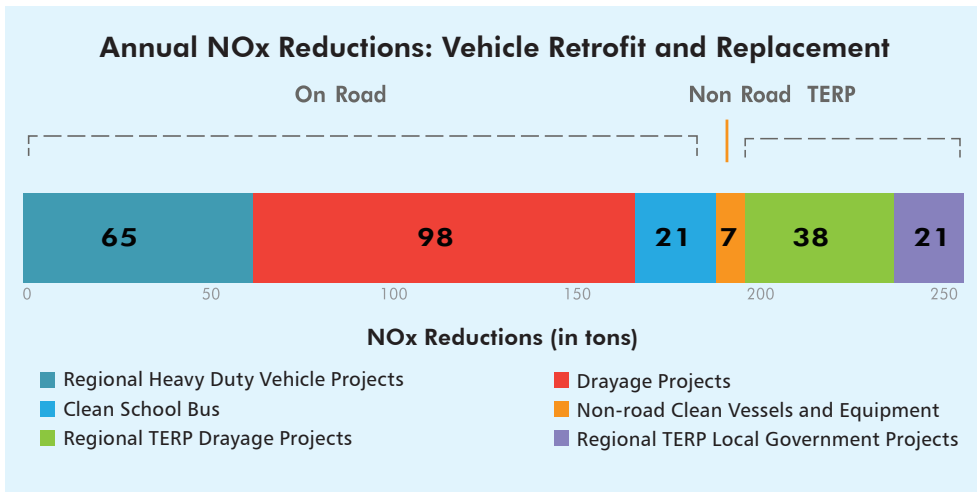
Drayage Truck Projects

Drayage truck projects support the replacement of the older, dirtier diesel trucks that operate primarily in and around area ports. Like the non-drayage trucks, the cost of newer, cleaner, and more reliable trucks is partially offset by grants received through the Clean Vehicles Program. Qualifying applicants may also receive a low-interest loan to finance the remaining balance between the cost of the new truck and the grant. Started in 2009, drayage truck projects have helped replace 227 drayage trucks and disbursed almost \$12.5 million in grant funding and \$11.5 million in loan funding. Trucks participating in this program reduced nearly 98 tons of NOx in 2016.

Clean School Bus Program

The Clean School Bus Program provides grants to school districts to replace old buses with new, lower emission buses. These new buses improve the air quality both inside and outside school buses and help protect the health of children and their communities. Grant amounts are based on the emission reductions due to the new vehicle as well as a needs assessment. The Area Emission Reduction Credit Organization (AERCO) serves as the

Voluntary Mobile Emission Reduction Measures	2016	2018
	Annual Daily NOx Reduction (tons/day)	NOx Commitment (tons/day)
<u>Commute Alternatives</u>	0.07	0.20
Commuter & Transit Services Pilot Projects	0.003	
Telework, Bike/Ped, Compressed Work Week	0.003	
Ridesharing	0.01	
METRO STAR Vanpool	0.05	
<u>Vehicle Retrofit & Replacement</u>	0.70	1.30
Clean Vehicles & Clean School Bus Replacements	0.33	
Drayage Trucks	0.38	
Clean Vessels & Equipment	0.03	0.70



advisory board and funding source for the Clean School Bus Program within the Houston region. In 2016, AERCO disbursed \$611,738 of SEP funds to help replace 16 older school buses with new replacement buses. The overall Clean School Bus Program, including the 2016 replacements, resulted in emission reductions of nearly 21 tons of NOx emissions in 2016.

Clean Vessels and Equipment Program

The Clean Vessels and Equipment Program provides grants for local governments and business to replace heavy-duty marine engines and construction equipment with newer, cleaner engines. Established in 2011, the Clean Vessels and Equipment program has replaced 11 engines on six marine vessels and has disbursed more than \$1 million in Environmental Protection Agency (EPA) grant funds. This program resulted in a reduction of over seven tons of NOx in 2016.

Regional TERP

The Regional Texas Emission Reductions Plan (TERP) provides grants to local governments for the replacement of older heavy-duty diesel trucks and engines with newer, cleaner models. The TERP program also provides grants for truck owner/operators and private fleets to replace drayage trucks that serve regional ports. To date, the H-GAC Regional TERP program has contracted for \$4.9 million with four local government entities, 11

private companies, and 20 truck owner-operators to replace a total of 27 pieces of non-road equipment and 54 drayage trucks. In 2016, the TERP drayage program and local government projects reduced nearly 31 tons and 21 tons of NOx, respectively.

COMMUTE ALTERNATIVES

Reducing car usage within the region by promoting travel alternatives is a major strategy that H-GAC uses to improve air quality as well as reduce traffic congestion. Alternatives to driving alone such as carpooling, vanpooling, transit, walking, biking, teleworking, and working a compressed workweek not only improves the air but also makes the region more livable, accessible, and economically competitive. H-GAC works with many partners to bring these strategies to the region.

Telework, Compressed Work Week and Bicycle/ Pedestrian

Teleworking even once a week can help save money on office space, parking, and employer overhead, while attracting new employees and serving as an additional benefit to employees. Implementing a compressed work schedule allows employee to work nine hours per day and take one full day off every two weeks. This option helps reduce not only work-based trips, but also energy consumed at the office. Encouraging people to walk or bike for lunch, short-distance meetings, or

use nearby public transit is another way to reduce vehicle usage. H-GAC provides technical assistance such as training and policy development assistance for regional employers to start or expand workplace telecommuting and compressed work week programs. May is National Bike Month and H-GAC hosts Bike and Walk to Work Day to support biking and walking. In 2016 participants in telework, compressed work week, and biking/walking reduced nearly 1 ton of NOx and nearly four million vehicle miles traveled.

Ridesharing

Through a web-based platform, H-GAC helps commuters make ridesharing part of their daily routine. Whether they already have ridesharing partners and want to obtain incentives or are looking to find participants for a new carpool or ride-share, H-GAC can help to improve their commute. Participant incentives include discount coupons to local businesses for logging trips. In 2016, commuters who adopted ridesharing contributed to reduction of nearly three tons of NOx and reduced 12 million vehicle miles of travel. To date, H-GAC has registered over 30,000 users in the region and over 1,100 new users were added in 2016.

The METRO STAR Vanpool Program provides an additional ridesharing service for commuters within the region. METRO's affordable vanpool service connects a group of five to fifteen commuters who live and work near each other for an average cost of \$4 to \$6 a day. In 2016, the METRO STAR Vanpool program reduced NOx emissions by 13 tons, and reduced miles traveled by nearly 55 million.

Commuter and Transit Services Pilot Program

The Commuter and Transit Services Pilot Program supports the development of new commuter transit services. This program provides operating expense grants to transit agencies, local governments, transportation management organizations, and other public transportation service providers within the region.

The Commuter and Transit Services Pilot program has provided nearly \$8 million in funding for nine projects since 2007. In 2016, three of these projects received funding through H-GAC which resulted in reductions of nearly 1 ton of NOx and over 3.5 million vehicle miles travelled on our region's roads.

PUBLIC OUTREACH ACTIVITIES

A New Look for Commute Solutions

In 2016, Commute Solutions conducted a rebranding campaign for the all-new "Road Warriors for Smarter Commutes" program. This campaign encourages commuters to rethink the way they get to work and by showing them that by actively opting for a smarter commute, they

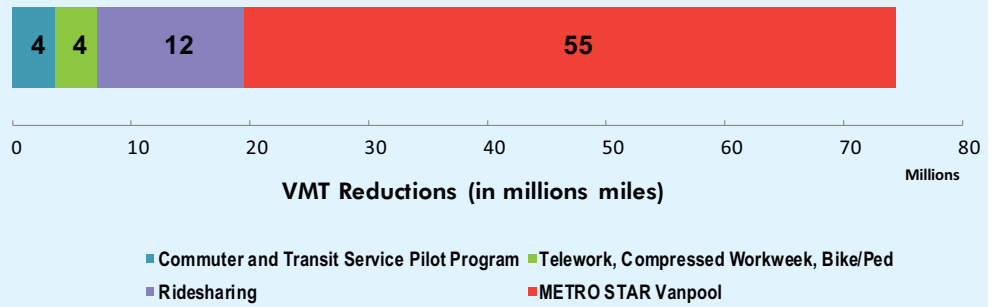


can reduce stress and save money, as well as help to ease traffic congestion and improve air quality for the entire region. Throughout 2016, H-GAC Commute Solutions held approximately 47 public events.

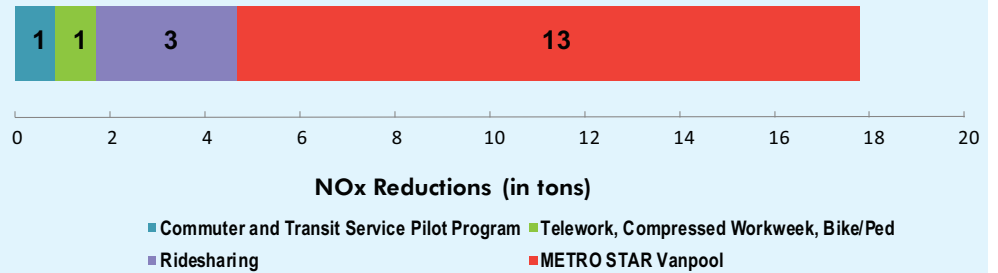


University of Houston football fans at a "Road Warriors" outreach event.

Annual VMT Reductions: Commute Alternatives



Annual NOx Reductions: Commute Alternatives



These events promoted public transit, carpooling, teleworking, and biking/walking, reaching more than 20 organizations and over 21,500 participants. During those events, staff also distributed materials to promote usage of cleaner engines and no-idling policies. Employers and residents who are interested can learn more about commute solutions at findasmarterwaytowork.org.

and educational events and help local businesses locate and secure funding for projects and vehicles. In 2016, HGCCC held nine public events with approximately 250 participants, including three public workshops. To become a member of HGCCC and learn more about the alternative fuel promotion activities, please visit: houston-cleancities.org.


Houston-Galveston Clean Cities Coalition

In addition to helping fund the transition to cleaner engines, H-GAC also works to assist fleets throughout the region better understand the benefits of alternative fuels by helping local businesses and governments learn more about these relatively new fuels and technologies as part of the Houston-Galveston Clean Cities Coalition (HGCCC). This coalition provides educational outreach to fleet professionals through networking

Interactive Alternative Fuel Finder

In 2016, H-GAC completed work on a new tool, Interactive Alternative Fuel Finder (IAFF). This tool helps existing alternative fuel users find refueling stations within the region and provides market and regional fleet data which can be used to help alternative fuel providers locate future stations providing tools to better understand existing supply and demand within the region. This tool can be found and explored at iaff.h-gac.com.

A		BC
1	MSS-AAA A&ES Performance Report	
2	Houston-Galveston	
3	83115	
4	State YTD Totals	
5	Fy17 Version 1.0	
6		
7		
8		
9		
10	Expenditures Allocated to MSS Funding Sources	Current Report TOTAL
11	Current Fiscal Year Expenditures:	
12	Title III-B	1,962,096
13	Title III-C1	1,375,396
14	Title III-C2	985,031
15	Title III-D Evidence Based-Intervention	25,015
16	Title III-E	630,542
17	Title VII-EAP	21,083
18	Title VII-OM	73,890
19	CMS Basic (04/01/17 - 03/31/18)	28,656
20	NSIP	501,229
21	State General Revenue Title II-E Match	46,000
22	State General Revenue - Other	248,842
23	Title III-E GOECSC	-
24	OMB ALF Services (09/01/16 - 08/31/17)	185,215
25	MIPPA Priority Area 2	26,854
26		-
27		-
28		-
29		-
30		-
31		-
32	Additional / Special Awards:	
33	Housing Bond (09/01/16 - 08/31/17)	-
34		-
35		-
36		-
37		-
38		-
39		-
40		-
41		-
42		-
43	OMB MFPD	13,866
44	Prior Fiscal Year Carry-Over:	
45	PY Title III-B	8,422
46	PY Title III-C1	36,183
47	PY Title III-C2	-
48	PY Title III-D Evidence Based-Intervention	77,259
49	PY Title III-E	-
50	PY Title VII-EAP	-
51	PY Title VII-OM	-
52	PY NSIP	-
53		-
54		-
55		-
56		-
57		-
58		-
59		-
60		-
61		-
62		-
63	PY Title III-E GOECSC	-
64	Prior Fiscal Year Continuation Award:	
65	CMS Basic (04/01/16 - 03/31/17)	-
66	OMB ALF Services (09/01/17 - 08/31/18)	-
67		-
68		-
69		-
70		-
71		-
72		-
73		-
74	Total MSS Expenditures	6,245,579
75	MSS Capital Equipment	-
76	Other Funds Capital Equipment	-
77	MSS Controlled Asset (\$500 to \$4,999)	19,251
78	Other Funds Controlled Asset (\$500 to \$4,999)	-
79	Total MSS Funding Sources(Net of Capital Expenditures)	6,245,579
80	Nutrition Education Cost From Congregate and/or Home Delivered Meal Expense	-
81	Area Plan Performance Activity:	
82	Unduplicated Count of :	
83	Total persons served with non Title III E funds	24,894
84	Total persons served with Title III E non GOECSC funds	805
85	Total persons served using Title III E GOECSC funds	-
86	Number of Entities Providing Service by Contract	-
87	Number of Entities Providing Service by Vendor	68
88	Total Units Served:	
89	Total MSS Units purchased with non Title III E funds	558,645.41
90	Total MSS Units purchased with Title III E non GOECSC funds	16,096.25
91	Total MSS Units purchased with Title III E GOECSC funds	-
92	Total Local Cash Match Units - Funding Sources requiring a 10% match	163,063.00
93	Total Local Cash Match Units - Funding Sources requiring a 25% match	-
94	All other eligible Units (not eligible for match)	-
95	Total Units Purchased with Program Income Funds	25,238.00
96	Total Units	763,042.66
97		-
98	Avg. Unit Rate Calculation:	
99	Average MSS Cost per Unit	6,225.96
100	Average Cost per Match Unit - Funding Sources requiring a 10% match	29.14
101	Average Cost per Match Unit - Funding Sources requiring a 25% match	-
102	Average Cost per Program Income Unit	26.19
103		-
104	Other Funding Sources:	
105	All Program Income Collected	156,013
106	All Program Income Expended	156,013
107	Local Cash Match Expended - Funding Sources requiring a 10% match	1,275,065
108	Local Cash Match Expended - Funding Sources requiring a 25% match	160,318
109	Local Non-Cash/In-kind Reported - Funding Sources requiring a 10% match	2,273,831
110	Local Non-Cash/In-kind Reported - Funding Sources requiring a 25% match	193,662
111	All Other Federal Expended	-
112	All other Funds Expended (not eligible as match)	-
113		-
114	Title III - E Caregiver Information:	
115	Program Income Collected:	
116	Caregiver Serving Elderly	-
117	Grandparent/Elderly Serving Children	-
118	Total Other Funding Source Expended (Cash Only):	
119	Caregiver Serving Elderly	-
120	Grandparent/Elderly Serving Children	-



public
participation
plan



PUBLIC PARTICIPATION PLAN

*A Guide for Public Involvement in the Metropolitan
Transportation Planning and Programming Process*

TABLE OF CONTENTS

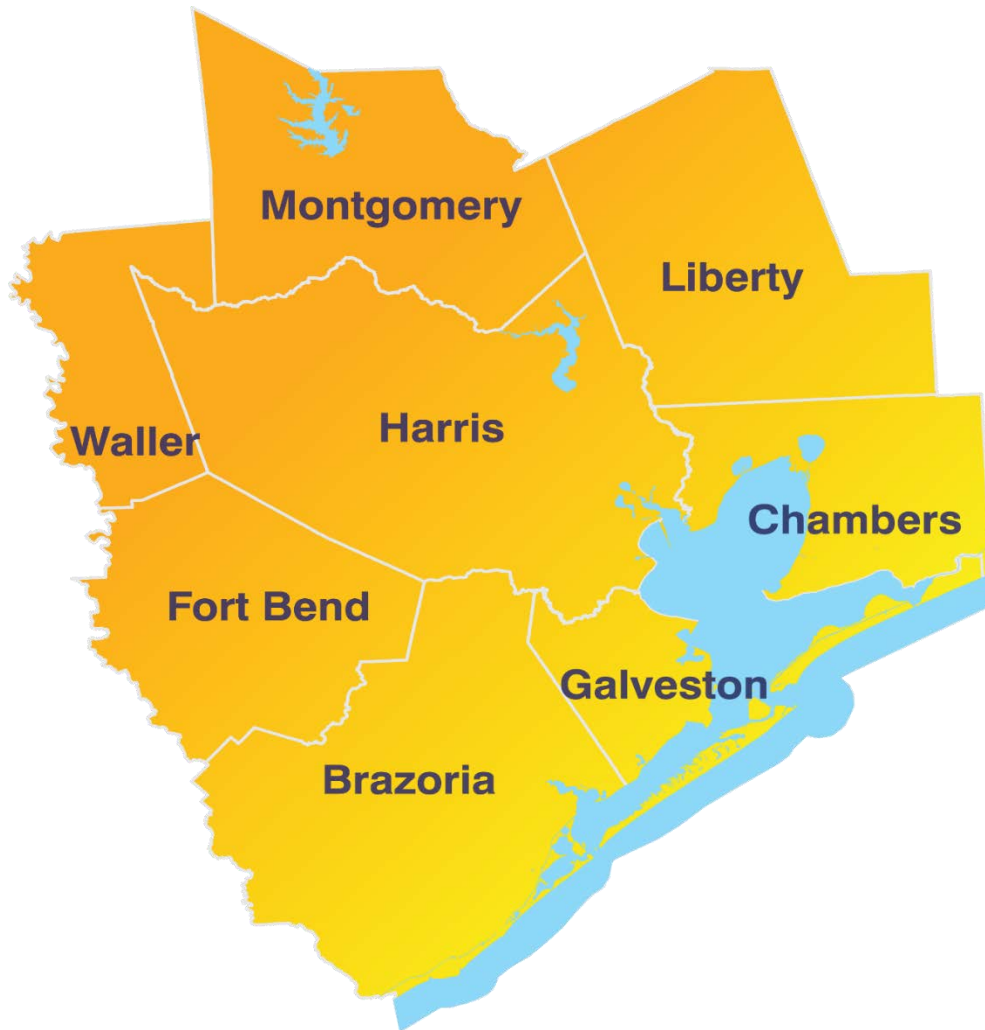
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SECTION 1 PUBLIC PARTICIPATION PLAN

Introduction

The Houston-Galveston Area Council (H-GAC) is a voluntary organization of local governments that consists of a 13-county service area and is governed by a Board of Directors. H-GAC also serves as the Metropolitan Planning Organization (MPO) for the eight-county region that includes Brazoria, Chambers, Fort Bend, Galveston, Harris, Liberty, Montgomery, and Waller Counties.

Eight-County Houston-Galveston Region



Purpose of the Public Participation Plan

H-GAC developed this Public Participation Plan (PPP) to ensure an open planning process that supports early and continued public involvement, timely public notice, and full public access to information regarding key transportation decisions. The PPP serves as a guide for H-GAC's transportation public involvement process. It is part of a regional effort to ensure a continuing, comprehensive, and coordinated process among stakeholders to provide opportunities for broad-based participation in the development and review of regional transportation plans and programs.

The PPP provides the public with an understanding of the transportation planning process and the core functions of the MPO. Along with developing the PPP, the core functions of the MPO include developing the long-range plan known as the Regional Transportation Plan (RTP), the Transportation Improvement Program (TIP), and the Unified Planning Work Program (UPWP). The RTP provides a responsible guide for maintaining and improving the current transportation system and identifies priority transportation investments. The TIP is a fiscally constrained financial plan of transportation projects approved to receive federal funding over the next four-years. The UPWP outlines the proposed tasks and estimated costs associated with conducting the region's transportation planning and research for the next two years. Planning activities for the UPWP are described in **Appendix A** of this plan.

The intent of the PPP is to promote understanding and participation in the regional transportation planning process. There are many opportunities for the public to comment on transportation plans, programs, and projects. H-GAC will use this document to facilitate and encourage the public to become more involved in developing a better transportation system for the region.

The *Code of Federal Regulations* (CFR) is an annual codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the Federal Government. The outline of this Public Participation Plan adheres to 23 CFR 450.316 – Interested parties, participation, and consultation.

Public Participation Plan Outline

Activity 1: Provide adequate public notice of public participation activities with sufficient time for public review and comment on key decisions, including opportunities to comment on proposed adoption of the RTP and TIP and any necessary amendments:

- Legal notices and other paid advertisements for public meetings are submitted to the *Houston Chronicle* for publication a minimum of 30 days prior to the end of the public comment period for all regional transportation plans and programs. Notices may also be submitted to the *Texas Register*, appropriate local Hispanic, African-American, and Asian publications, and local newspapers in each jurisdiction for all public meetings.

- News releases and media alerts are issued to printers and broadcast media outlets, elected officials, legislators, transit staff, environmental and residents groups, civic organizations, businesses, chambers of commerce, and libraries. In addition, all current publications are posted on the H-GAC transportation website. H-GAC also works with local editors and writers on timely articles regarding current transportation and mobility issues.
- Amendments to the TIP occur throughout the time period between TIP updates. Public meetings and a 30-day public comment period are held prior to the adoption of TIP Amendments and the TIP Update.

Activity 2: Provide timely notice and reasonable access to information about transportation issues and processes; provide opportunities for residents, public agencies, and officials to help shape the region's future through a public comment process that is open and accessible to the public, stakeholders, and policymakers:

- Information workshops are held on topics associated with regional transportation planning. In addition to the bi-monthly Brown Bag Lunch series, these workshops are designed to educate participants about specific topics such as mobility, Intelligent Transportation Systems, freight and safety issues, project submission and implementation, and air quality. Information workshops also provide a means for allowing participants to express their ideas and concerns in an informal setting. Brown Bag Lunch presentations serve as a forum for education in market trends, emerging technologies, and key transportation and planning issues facing the industry. Each bi-monthly speaking engagement gives consultant firms, research institutes and other industry experts the opportunity to showcase an expert speaker from their firm for a presentation over lunch. Other information workshops are conducted on an as-needed basis.
- By coordinating efforts with stakeholder organizations responsible for other planning activities affected by transportation in the region, including those responsible for economic development, tourism, natural disaster risk reduction, environmental protection, and intermodal passenger and freight operations, H-GAC can provide public outreach efforts more effectively and efficiently. This type of coordination includes H-GAC representation at stakeholder meetings and committees and supplying appropriate information regarding H-GAC plans, programs, and current projects. By being active in stakeholder meetings, H-GAC can utilize these opportunities to gain valuable input on transportation activities as well as involvement in discussions regarding transportation needs in the region on a regular basis.

Activity 3: Employ advanced visualization techniques and innovative communication tools to engage the public and stakeholders in the metropolitan transportation planning process:

- H-GAC will evaluate each planning activity and utilize appropriate multimedia communication tools including, but not limited to, websites, social media, videos, webinars, photographs, drawings and/or interactive data analysis and mapping applications.
- The RTP and TIP documentation will employ extensive use of visual materials, such as graphs and maps, and online interactive applications will be provided for users to filter, summarize, and analyze program information.

(Recordings and photos taken during public meetings may be used for marketing purposes).

Activity 4: Make public information (technical information and meeting notices) available in electronically accessible formats and means such as the Internet; make information on transportation projects and programs available in a variety of formats, mediums, and languages to reach a larger audience:

- Key media are provided with periodic updates of H-GAC activities. News releases, media alerts, and meeting notices are distributed in English and Spanish to announce public review and comment periods prior to the adoption or approval of major amendments to the RTP, TIP, UPWP, PPP, and other regionally significant transportation plans or programs.
- H-GAC's Public Outreach Division includes staff experienced in news reporting and media relations and issues news releases, works with reporters to generate stories about transportation activities, responds to reporter inquiries, provides briefings, and prepares editorial commentaries.
- *The Vision Newsletter* and other newsletters are distributed to all identified stakeholders, interested parties, and the media. Newsletters with a particular focus are produced to provide timely information on targeted topics. All newsletters are available on the transportation department website.
- H-GAC will maximize the use of emails to distribute information on major work products. The following email address will also be available on websites and printed materials for the public to submit comments via a Public Outreach Inbox: publiccomments@h-gac.com. H-GAC will work with local governments, chambers of commerce, transit agencies, and other organizations to share and distribute email notices. H-GAC will continue to expand its email distribution lists by requesting email addresses on public comment forms, on its website, and meeting registers.

- The H-GAC website provides current information about transportation planning activities. Included on this website is a listing of upcoming meetings. Agendas, meeting materials, and meeting minutes are added to the website as soon as they are available. Final documents, draft documents, or portions of draft documents under review by the public are made available when feasible. The website provides an opportunity for the public to provide input and formal comments on an ongoing basis through email links.

Activity 5: Hold public meetings at convenient and accessible locations and times:

- In addition to hosting public meetings at H-GAC's office central location, public meetings may be conducted in various locations around the region, as appropriate, in consideration of the purpose of the meeting and potential impacts arising from a proposed action. Public meetings may also be offered as a webinar, when feasible. Public meetings are usually held during the week in the morning, at noon, and/or in the evening.
- Public meetings are held prior to adoption of regional plans and programs. The format may vary from an open house setting, a formal public hearing, or as a webinar. H-GAC staff attends these meetings to present transportation project activity information and recommendations and receive public comments, questions, or discussions. Comments received during public meetings are considered part of the formal public record and are posted on the H-GAC website at www.h-gac.com.
- H-GAC also hosts regularly scheduled committee meetings that are open to the public, and comments are invited. Regular and special meetings of the Transportation Policy Council, Technical Advisory Committee, Regional Transportation Plan, Regional Safety Council, and the Regional Air Quality Planning Committee are usually held once a month and the schedules are posted on the H-GAC website. Live streaming is available for monthly meetings of the Transportation Policy Council on the day of the meeting and livestreamed meeting archives are available for reviewing after the date of each meeting.

Activity 6: Demonstrate explicit consideration and response to public input received during the development of plans and programs, including the RTP, TIP, UPWP, PPP, and coordinated public transit human services transportation plan (RCTP):

- Responses to public comments are posted on the transportation department website in a Frequently Asked Questions (FAQ) format or individually by mail or email. Whenever possible, H-GAC staff will provide responses in a timely fashion with accurate information. A report of comments received will be

included in final transportation plans and documented for public participation purposes. Comments received on transportation plans or programs undertaken by other agencies will be forwarded to the appropriate agency staff or decision-making body.

Activity 7: Seek out and consider the needs of those traditionally underserved by existing transportation systems such as low-income and minorities, elderly, disabled, and limited English proficient communities who may face challenges accessing needed services. Review projects to verify that the effects of the RTP and TIP, are not disproportionately borne by minority or low-income populations, including but not limited to health, environmental, social, and economic effects.

- *Elderly* – All public outreach efforts will attempt to solicit as much feedback as possible by making meeting times and locations accessible as well as partnering with organizations that specialize in services for the region’s aging population.
- *Low-Income and Minorities* – H-GAC will make necessary efforts to understand the needs of low-income communities and determine how those needs can be met through transportation options. H-GAC has taken steps to ensure that the RTP meets all federal goals of Environmental Justice, as described in the guidelines of *Executive Order 12898*.
- *Mobility Impaired/Transit Dependent* – Through multiple types of outreach methods discussed in this document, H-GAC will be proactive in seeking input from mobility impaired and transit-dependent populations by means of public surveys using a database targeting these specific populations.

Activity 8: Provide additional opportunity for public comments if the final RTP or TIP differs significantly from the version that was made available for public comment by H-GAC and raises new material issues which interested parties could not reasonably have foreseen from the public involvement efforts.

- The public is encouraged to attend and submit comments at all public meetings. Persons interested in attending these meetings may also submit a request to be placed on the mailing list. Public comments may be submitted verbally at a public meeting, in writing via letters, facsimiles, email, comment cards, or online via the transportation department public comment link: publiccomments@h-gac.com. All verbal testimony must be accompanied by written testimony to ensure a written response.

Activity 9: Coordinate with the statewide and regional transportation planning involvement and consultation processes.

- Local Access Management Corridor Studies – H-GAC will consult with the Texas Department of Transportation (TxDOT) and other statewide environmental agencies to coordinate recommended improvements.
- TxDOT's Statewide e-State Transportation Improvement Program (STIP) development – H-GAC will determine if its project can be coordinated with local efforts to enhance the efficiency and effectiveness of both H-GAC and TxDOT's database improvements.
- Regional Goods Movement Study – H-GAC will closely consult with TxDOT and other regional and statewide freight associations to coordinate recommended improvements.
- Amending and Updating the TIP – H-GAC will closely coordinate activities with TxDOT, the Federal Highway Administration (FHWA) and the Federal Transportation Administration (FTA) to ensure consistency and compliance with statewide and federal planning processes and requirements.
- Hurricane Evacuation Support Services – H-GAC will closely coordinate planning and implementation efforts with TxDOT, Harris County, and other regional and statewide emergency management agencies.

Activity 10: Periodically review the effectiveness of the procedures and strategies contained in this PPP to ensure a full and open participation process:

- H-GAC will periodically assess the effectiveness of public participation strategies and techniques to incorporate new and improved measures into our public outreach program.
- H-GAC may use direct mail evaluation surveys, focus groups, individual interviews, online surveys, comment cards, and a toll-free voicemail number 1-855-363-2516 to receive input for evaluation of the PPP.
- H-GAC will document public participation in the development of transportation plans and programs which may include:
 - 1) Number of meeting notices distributed via email;
 - 2) Number of open houses /informational meetings;
 - 3) Times/days of public meetings;
 - 4) Number of listening sessions/focus groups;
 - 5) Number of addresses on mailing list;
 - 6) Quantity of media coverage including number of media alerts and displays ads in newspapers;
 - 7) Number of H-GAC mailings;
 - 8) Quantity of educational material available including project listings, presentations, fact sheets, contact sheets, handbooks, etc.;
 - 9) Number of public comment reports distributed and received; and
 - 10) Number of languages used

SECTION 2 FEDERAL REQUIREMENTS

Current Federal statutes and regulations provide general guidelines for public involvement processes and procedures.

Fixing America’s Surface Transportation (FAST) Act

The FAST Act explicitly adds public ports and certain private providers of transportation, including intercity bus operators and employer-based commuting programs to the list of interested parties that an MPO must provide with reasonable opportunity to comment on the transportation plan. [23 U.S.C. 134(i)(6)(A)]

The FAST Act continues to encourage MPOs to consult with officials responsible for other types of planning activities. It adds to the list of such activities tourism and the reduction of risk of natural disasters. [23 U.S.C. 134(g)(3)(A)]

Executive Order 12898 – Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations

Executive Order 12898 requires that disproportionately high and adverse human health or environmental effects on minority and low-income populations be identified and addressed to achieve environmental justice. Since the establishment of Title VI, Environmental Justice has been considered in local, state, and federal transportation projects. Section 42.104 of Title VI and related statutes require Federal agencies to ensure that no person is excluded from participation in, denied the benefit of, or subjected to discrimination under any program or activity receiving Federal financial assistance on the basis of race, color, national origin, age, sex, disability, or religion.

Title VI of the Civil Rights Act of 1964

49 CFR, Part 21 states that “no person in the United States shall on the grounds of race, color, or national origin be excluded from the participation in, or be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal Financial assistance.” H-GAC’s Title VI Coordinator is responsible for initiating and monitoring Title VI activities, preparing required reports, and other responsibilities as required by Title 23 Code of Federal Regulations (CFR) Part 200, and Title 49 CFR Part 21.

Executive Order 13166 – Improving Access to Services for Persons with Limited English Proficiency (LEP)

Executive Order 13166 requires Federal agencies to examine the services they provide, identify any need for services to those with limited English proficiency (LEP), and develop and implement a system to provide those services so LEP persons can have meaningful access to

them. The Executive Order also requires that the Federal agencies work to ensure that recipients of Federal financial assistance provide meaningful access to their LEP applicants and beneficiaries.

To assist Federal agencies in carrying out these responsibilities, the U.S. Department of Justice has issued a Policy Guidance Document, *2002 LEP Guidance*. This Guidance sets forth the compliance standards that recipients of Federal financial assistance must follow to ensure that their programs and activities normally provided in English are accessible to LEP persons and thus do not discriminate on the basis of national origin in violation of Title VI's prohibition against national origin discrimination.

Americans with Disabilities Act of 1990 (as amended)

The Americans with Disabilities Act of 1990 (ADA) stipulates involving the community, particularly those with disabilities, in the development and improvement of services. H-GAC fully complies with these requirements through its ADA plan and policies by making meeting room facilities accessible with wheelchair ramps, room and floor numbers posted in Braille, and restrooms and elevators that are wheelchair accessible.

H-GAC facilitates public participation in transportation activities by people with disabilities using the following guidelines:

- Meetings, public hearings, and formal events are held in facilities accessible by persons with disabilities.
- Public notices of meetings and events include a notice of accommodations for individuals who are disabled. Such accommodations will be provided by request with a minimum 24-hour notice.
- Persons needing to arrange for ADA accommodations at H-GAC meetings and events may call 713-627-3200 within 24 hours of the event.

In collaboration with transit stakeholders, H-GAC can provide transportation for individuals with disabilities to attend public meetings and events at the H-GAC offices.

Executive Order 13175 – Consultation and Coordination with Tribal Governments

Executive Order 13175 states that “in formulating or implementing policies that have tribal implications, agencies shall establish regular and meaningful consultation and collaboration with tribal officials to reduce the imposition of unfunded mandates upon Indian tribes.”

American Indian tribes have expressed an interest in the eight-county MPO planning region, even though there are no tribal governments located in the region. As a result of a request by the tribal leaders, the MPO will actively seek to keep tribal governments informed of major decisions affecting their geographic area. The MPO will continue to communicate with Native American Indian tribal leaders on an ongoing basis to identify issues of common concern.

23 CFR §450.316 Interested parties, participation, and consultation

(a) The MPO shall develop and use a documented participation plan that defines a process for providing individuals, affected public agencies, representatives of public transportation employees, public ports, freight shippers, providers of freight transportation services, private providers of transportation (including intercity bus operators, employer-based commuting programs, such as carpool program, vanpool program, transit benefit program, parking cash-out program, shuttle program, or telework program), representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.

(1) The MPO shall develop the participation plan in consultation with all interested parties and shall, at a minimum, describe explicit procedures, strategies, and desired outcomes for:

(i) Providing adequate public notice of public participation activities and time for public review and comment at key decision points, including a reasonable opportunity to comment on the proposed metropolitan transportation plan and the TIP;

(ii) Providing timely notice and reasonable access to information about transportation issues and processes;

(iii) Employing visualization techniques to describe metropolitan transportation plans and TIPs;

(iv) Making public information (technical information and meeting notices) available in electronically accessible formats and means, such as the Internet;

(v) Holding any public meetings at convenient and accessible locations and times;

(vi) Demonstrating explicit consideration and response to public input received during the development of the metropolitan transportation plan and the TIP;

(vii) Seeking out and considering the needs of those traditionally underserved by existing transportation systems, such as low-income and minority households, who may face challenges accessing employment and other services;

(viii) Providing an additional opportunity for public comment, if the final metropolitan transportation plan or TIP differs significantly from the version that was made available for public comment by the MPO and raises new material issues that interested parties could not reasonably have foreseen from the public involvement efforts;

(ix) Coordinating with the statewide transportation planning public involvement and consultation processes under subpart B of this part; and,

(x) Periodically reviewing the effectiveness of the procedures and strategies contained in the participation plan to ensure a full and open participation process.

(2) When significant written and oral comments are received on the draft metropolitan transportation plan and TIP (including the financial plans) as a result of the participation process in this section or the interagency consultation process required under the EPA transportation conformity regulations (40 CFR part 93, subpart A), a summary, analysis, and report on the disposition of comments shall be made as part of the final metropolitan transportation plan and TIP.

(3) A minimum public comment period of 45 calendar days shall be provided before the initial or revised participation plan is adopted by the MPO. Copies of the approved participation plan shall be provided to the FHWA and the FTA for informational purposes and shall be posted on the Internet to the maximum extent practicable.

(b) In developing metropolitan transportation plans and TIPs, the MPO should consult with agencies and officials responsible for other planning activities within the MPA that are affected by transportation (including State and local planned growth, economic development, tourism, natural disaster risk reduction, environmental protection, airport operations, or freight movements) or coordinate its planning process (to the maximum extent practicable) with such planning activities. In addition, the MPOs shall develop the metropolitan transportation plans and TIPs with due consideration of other related planning activities within the metropolitan area, and the process shall provide for the design and delivery of transportation services within the area that are provided by:

(1) Recipients of assistance under title 49 U.S.C. Chapter 53;

(2) Governmental agencies and non-profit organizations (including representatives of the agencies and organizations) that receive Federal assistance from a source other than the U.S. Department of Transportation to provide non-emergency transportation services; and,

(3) Recipients of assistance under 23 U.S.C. 201-204.

(c) When the MPA includes Indian Tribal lands, the MPOs shall appropriately involve the Indian Tribal government(s) in the development of the metropolitan transportation plan and the TIP.

(d) When the MPA includes Federal public lands, the MPOs shall appropriately involve the Federal land management agencies in the development of the metropolitan transportation plan and the TIP.

(e) MPOs shall, to the extent practicable, develop a documented process(es) that outlines roles, responsibilities, and key decision points for consulting with other governments and agencies, as defined in paragraphs (b), (c), and (d) of this section, which may be included in the agreement(s) developed under §450.314.

23 CFR §450.324 Development and content of the metropolitan transportation plan

(k) The MPOs shall provide individuals, affected public agencies, representatives of public transportation employees, public ports, freight shippers, providers of freight transportation services, private providers of transportation (including intercity bus operators, employer-based commuting programs, such as carpool program, vanpool program, transit benefit program, parking cash out program, shuttle program, or telework program), representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with a reasonable opportunity to comment on the transportation plan using the participation plan developed under §450.316(a).

(l) The MPOs shall publish or otherwise make readily available the metropolitan transportation plan for public review, including (to the maximum extent practicable) in electronically accessible formats and means, such as the Internet.

23 CFR §450.326 Development and content of the transportation improvement program (TIP)

(b) The MPOs shall provide all interested parties with a reasonable opportunity to comment on the proposed TIP as required by §450.316(a). In addition, in nonattainment area TMAs, the MPOs shall provide at least one formal public meeting during the TIP development process, which should be addressed through the participation plan described in §450.316(a). In addition, the MPOs shall publish or otherwise make readily available the TIP for public review, including (to the maximum extent practicable) in electronically accessible formats and means, such as the Internet, as described in §450.316(a).

APPENDIX A – UNIFIED PLANNING WORK PROGRAM (UPWP)

The UPWP is produced every two years by the MPO in cooperation with State and local agencies involved in transportation planning. The UPWP describes the transportation plans and programs and the transportation-related air quality planning activities that will be conducted during current fiscal years, regardless of funding sources or agencies conducting these activities. Many of these planning activities may result in future transportation projects. A 30-day public comment period is observed prior to adoption of the UPWP.

Public outreach activities conducted prior to adoption of the UPWP are documented in Appendix H of the UPWP. The current UPWP document can be found on the H-GAC website at http://www.h-gac.com/taq/plans_programs/upwp/.

Planning Activities for the UPWP:

1. Administration – Describes the administrative support activities such as financial management, contract management, public outreach, and the general management of the MPO.
2. Data Development – Describes the collection, maintenance, and analysis of transportation data. These activities include the development of socio-economic forecasts and travel demand models to determine where future transportation investments will be made.
3. Short-Range Planning – Addresses planning for activities taking place within a three-to ten-year timeframe, including the Transportation Improvement Program (TIP), the Ten-Year Transportation Plan, as well as transit feasibility studies, and operations planning. Task III also includes ongoing maintenance of the Regional Intelligent Transportation System (ITS), as well as efforts to improve traffic safety in the region and evacuation planning.
4. Long-Range Planning – Describes planning activities for the long-term including development and maintenance of the Regional Transportation Plan (RTP) as well as ongoing initiatives regarding transportation-related air quality planning, regional bicycle and pedestrian planning, activities involving H-GAC's Livable Centers program, and Transportation Performance Management (TPM) activities.
5. Special Studies – Includes special one-time planning activities, including major corridor studies/analyses and support of tourism and transportation resiliency planning activities.

Planning and Interagency Collaboration and Consultation

Many of the activities described in this document support the collaborative and coordinated decision-making process between State and local government agencies, transportation providers, shippers, carriers of goods, and the residents of the region. Through the cooperation of these stakeholders, the products of these planning efforts will provide the region with greater mobility benefits.

APPENDIX B – Glossary of Transportation Planning Terms

ADA	Americans with Disabilities Act of 1990
AERCO	Area Emission Reduction Credit Organization
CAAA	Clean Air Act Amendments (of 1990 and subsequent years)
CFR	Code of Federal Regulations
FAST ACT	Fixing America’s Surface Transportation Act
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
H-GAC	Houston-Galveston Area Council
MAP-21	Moving Ahead for Progress in the 21st Century
METRO	Metropolitan Transit Authority of Harris County
MCS	Major Corridor Study (formerly known as Major Investment Study)
MPO	Metropolitan Planning Organization
NHTSA	National Highway Traffic Safety Administration
PPP	Public Participation Plan
RAQPC	Regional Air Quality Planning Committee
RTP	Regional Transportation Plan
SIP	State Implementation Plan
STIP	Statewide Transportation Improvement Program
TAC	Technical Advisory Committee
TCEQ	Texas Commission on Environmental Quality
TIP	Transportation Improvement Program
TMA	Transportation Management Area
TPC	Transportation Policy Council
TxDPS	Texas Department of Public Safety
TxDOT	Texas Department of Transportation
UPWP	Unified Planning Work Program
USC	United States Code
US DOE	US Department of Energy
US DOT	US Department of Transportation
US EPA	US Environmental Protection Agency

APPENDIX C - Procedures for Providing Public Comments at Transportation Policy Council (TPC) Meetings

The TPC encourages public comments on all matters relevant to regional transportation planning. To assure fair and equitable opportunities for all residents preferring to address the TPC, the following public comment procedures have been established:

Public Comments on Agenda Items

Public comments related to agenda items will be allowed at the start of the meeting before the business section of the agenda. Comments will be limited to three (3) minutes and the applicant must sign up at least five (5) minutes before the start of the meeting. A person may not reserve time to appear more than once per meeting. Persons wishing to address more than one agenda item may do so during their allotted time. An agenda and meeting registers will be made available at the meeting place at least fifteen (15) minutes prior to the start of the meeting.

Other Public Presentations

Other public presentations not related to business indicated on the agenda must be submitted to the Chairman twenty-one (21) days in advance of the regular meeting and will be added to the agenda at the Chairman's discretion. If approved as an agenda item, the presentation will be limited to ten (10) minutes.

Requests to deliver such a presentation should be submitted in writing to:

Transportation Policy Council Chairman
Attn: Mr. Alan Clark
Houston-Galveston Area Council
P. O. Box 22777
Houston, TX 77227-2777

Written Comments

The TPC welcomes written comments relating to agenda items or other regional transportation planning concerns. For written comments exceeding three (3) standard 8 1/2" x 11" pages, twenty-five (25) copies must be provided. Written comments should be sent to the TPC Chairman at the above address.

Invited Comments

The Chairman may at any time during the meeting invite comments from the audience. Responses to comments by the Chairman will not be verbally addressed at the meeting.

Information Required

The following information will be required of all persons making either oral or written comments:

1. Full name
2. Affiliation (if applicable)
3. Mailing address and email address
4. Agenda Item(s) or topic to be addressed

APPENDIX D – Adoption and Revision of the Transportation Improvement Program (TIP)

As the primary implementation tool of the Regional Transportation Plan (RTP), adoption and revision of the Transportation Improvement Program (TIP) is a key component of the public participation process for the MPO.

A new TIP is developed every two years in a collaborative process between transportation implementation agencies, service providers, and the public. This process is carried out by H-GAC through its Technical Advisory Committee (TAC) and designated subcommittees. Prior to final review and approval by the Transportation Policy Council (TPC), public meetings are held to present the new TIP, and a comment period of not less than 30 days is observed.

Because the delivery of transportation projects and services is dynamic, revisions to the TIP occur frequently between biennial updates. These revisions are also subject to public review and comment, with the level of public participation dependent upon the significance of the revision proposed.

Minor revisions, referred to as Administrative Modifications, are approved by the MPO Director and presented to the TPC for information and comment. All other revisions require TPC approval, following review and recommendation by the TAC.

When a proposed revision has the potential to affect a significant portion of the region's traveling public, it is classified as a Major Amendment and is subject to public notice and opportunity for comment.

While revisions to the TIP are typically made at the request of project sponsors, in no case will a revision be proposed without prior notification of the sponsor. In all cases, revisions to the TIP, including Administrative Modifications, are subject to TxDOT approval.

The following tables detail how proposed revisions to the TIP are acted upon.

Table 1. Responsibility for Approval

Type of Revision	MPO Director [†]	TAC	TPC
I. Adoption of the TIP	-----	Recommend	Approve
II. Revision of the TIP			
(1) Addition or Removal of Projects and Phases			
(a) Addition or removal of any project;	-----	Recommend	Approve
(b) Addition or removal of a project's phase less than \$5.0 million;	Approve	-----	-----
(c) Addition or removal of a project's phase equal to or over \$5.0 million;	-----	Recommend	Approve
(d) Combining two or more existing projects or phases;	Approve	-----	-----
(e) Carry over of a funded project or project phase from a previous TIP cycle;	Approve	-----	-----
(f) Other;	-----	Recommend	Approve
(2) Scope and Cost Change			
(a) Less than or equal to 25% of phase or less than \$500k;	Approve	-----	-----
(b) Over 25% of phase and more than \$500k;	-----	Recommend	Approve
(c) Scope change necessitating a recalculation of system level air quality conformity of non-exempt project;	-----	Recommend	Approve
(d) Other significant scope changes;	-----	Recommend	Approve
(e) Other minor scope changes;	Approve	-----	-----
(3) Fund Source Change			
(a) Addition or removal of federal or state funding allocated to the MPO for project selection;	-----	Recommend	Approve
(b) Change between federal or state fund sources allocated to the MPO for project selection;	Approve	-----	-----
(c) Any other fund source change;	Approve	-----	-----
(4) Schedule Change			
(a) All affected phases are contained within the four years of the TIP before and after the schedule change;	Approve	-----	-----
(b) Any other schedule change;	-----	Recommend	Approve

[†] The MPO Director may elect to defer Administrative Modifications to the TAC and TPC at his or her discretion.

Table 2. Opportunity for Public Review & Comment

I. Adoption of the TIP	Public meetings and a public comment period of not less than 30 days will be held prior to Transportation Policy Council (TPC) adoption of the TIP. Additional opportunities for public review are provided informally throughout the TIP development process.
II. Revision of the TIP	
(A) Major Amendments [‡] (TPC)	Major Amendments to the TIP will be noticed on the H-GAC website at least 30 days prior to TPC action and require a public meeting and a public comment period of not less than 10 days be held. Additional comment may be provided at TAC and TPC meetings as detailed in Appendix C.
(B) Other Amendments (TPC)	Other Amendments to the TIP are provided for public review through TAC and TPC meeting documentation. Appendix C details the procedures for public comment at TPC meetings.
(C) Administrative Modifications (MPO Director)	Administrative Modifications do not specifically require public involvement prior to MPO Director action, but are provided for public review through TPC meeting documentation. Appendix C details the procedures for public comment at TPC meetings.
‡ A Major Amendment is a revision to the TIP where:	
(a) A project or phase thereof greater than or equal to \$10 million is added or removed from the TIP;	
(b) Multiple projects or phases thereof with an aggregate value greater than or equal to \$25 million are added or removed from the TIP;	
(c) A cost change is proposed that would require the delay of another project beyond the 4 years of the TIP;	
(d) A scope change is proposed that would necessitate a re-demonstration of system level air quality conformity of non-exempt project.	

APPENDIX E – Language Assistance Plan for Limited English Proficient Populations

Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency” (LEP) directs federal agencies to ensure that persons with limited proficiency in the English language have meaningful access to all federally conducted activities and services. This requirement is in keeping with Title VI of the Civil Rights Act of 1964 which prohibits discrimination based on race, color, or national origin.

The obligation of Executive Order 13166 extends to all entities that receive federal financial assistance for any of their programs, plans, or activities. As a recipient of federal funds, H-GAC will take reasonable steps to ensure that all residents of the planning region are given meaningful access to its programs, services, and activities. In furtherance of this commitment, H-GAC will implement a language assistant program to protect the rights of persons with LEP and to ensure that linguistic isolation is not a barrier to their access to and enjoyment of the transportation services and other related benefits available to residents of the region.

Identification of Limited English Proficient Populations and How They are Served

The eight-county region served by the H-GAC MPO is home to a diverse population of more than 6.3 million residents, according to the 2015 American Community Survey (ACS) estimates. A significant proportion of these residents speak languages other than English as their primary or “home” language and have English language skills that limit their ability for meaningful communication. They are members of several immigrant communities that include persons of Vietnamese, Chinese, Korean, Arabic, Filipino, Hispanic/Latino, and African descent among others. The limited ability to communicate in English can be a barrier to benefiting from transportation related programs, services, and activities. Knowing who these LEP communities are and where they are located helps to inform and guide public outreach staff in outreach efforts directed at that population. LEP individuals are defined by the US Census Bureau as persons five years and older who speak the English language less than “very well.”

Guidance from the U.S. Department of Transportation (US DOT) recommends a four-factor analysis to evaluate the extent to which language assistance measures are required to ensure meaningful access for the LEP populations during transportation planning and program implementation. The four factors are:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity, or service of the recipient or grantee;
2. The frequency with which LEP individuals come into contact with the program;
3. The nature and importance of the program, activity, or service provided by the recipient to people’s lives; and,
4. The resources available to the recipient and costs.

TABLE 1. LEP Population for the Eight-County Houston Metropolitan Region +

Metropolitan Planning Region County	Pop. 5 years and Over	Total LEP Population	% LEP of Total Population	Total LEP of Spanish Language Population	Total LEP of Asian Language Population	Total LEP of Indo-European Language Population	Total LEP of "Other" Language Population
Brazoria	307,400	24,417	7.9%	19,141	4,087	723	466
Chambers	34,716	3,343	9.6%	2,922	169	203	49
Fort Bend	612,667	79,947	13.0%	38,165	26,351	11,715	3,716
Galveston	287,973	18,339	6.4%	14,660	2,379	1,147	213
Harris	4,013,836	819,879	20.4%	681,373	88,594	34,384	15,528
Liberty	72,186	4,698	6.5%	4,462	160	76	0
Montgomery	467,817	38,123	8.1%	34,566	2,191	1,066	300
Waller	42,816	4,497	10.5%	4,387	23	83	4
MPO Total	5,839,411	993,243	17.0%	799,676	123,954	49,397	20,276

+ Source: U.S. Census Bureau, 2011-2015 American Community Survey 5-Year Estimate

The US DOT Guidance intimates that the presence of a large LEP population who frequently seek access to a program, activity, or service that offers a significant benefit is a plausible indicator that an enhanced language assistance service is required. However, agencies that receive federal funds are not required to provide language assistance services to every language group that may exist within their jurisdiction, as this may be prohibitively expensive and constitute an undue burden to the agency. The size of the available budget or relative cost of providing language assistance interventions may ultimately determine the scale and appropriate "mix" of the language assistance measures expected from the agency.

Language assistance services may be provided in two ways: (1) oral interpretation in person or electronically; and (2) written translation services. The appropriate solution will be based on what is necessary and reasonable considering the circumstances.

Factor 1: The number or proportion of LEP persons served or encountered in the eligible service population

The 2011-2015 American Community Survey (ACS) data published by the US Census Bureau indicate that of the 5.8 million residents in the H-GAC Metropolitan Planning Region aged 5 and over, as many as 993,243 or 17% of the residents speak the English language at a level of proficiency that is less than "very well." (This compares with an estimated 14.2% statewide and only 8.6% nationally, that speak the English language less "very well"). These residents constitute the LEP population within the H-GAC region. Geographically, they are located largely in several ethnic minority communities within the City of Houston, Harris County, as well as in disparate districts in the smaller towns and cities in the adjacent sub-urban counties. By a large

margin, residents in the H-GAC region who have limited English proficiency skills are predominantly Spanish speaking. Other languages prominently spoken by LEP residents in the region include Vietnamese, Chinese, Arabic, Korean, Tagalog, and a mix of African languages. Table 2 describes the most common non-English languages spoken by LEP populations in the H-GAC region, compared with the numbers statewide and across the nation.

TABLE 2. Non-English Languages Spoken in the Houston Metropolitan Planning Region+

	Pop. 5 Years and Older	LEP Persons	LEP % of Pop	Spanish LEP	Vietnamese LEP	Chinese LEP	Arabic LEP	Korean LEP
H-GAC	5,839,411	993,243	17.0%	80.51%	5.71%	3.55%	0.96%	0.54%
Texas	24,587,309	3,491,398	14.2%	85.81%	3.36%	2.15%	0.68%	0.86%
USA	296,603,003	25,410,756	8.6%	64.17%	3.38%	6.80%	1.52%	2.41%

+ Source: U.S. Census Bureau, 2011-2015 American Community Survey 5-Year Estimate

Census Bureau records further reveal that over the years, there has been a continuous rise in the overall numbers as well as in the proportion of the population of the region classified as LEP individuals. (See Table 3). This trend is expected to continue.

TABLE 3. Growth of LEP Population in the Houston Metropolitan Planning Region +

	Total MPO Population	Pop 5 Years and Older	LEP Persons	% LEP in Population
2000 Census	4,669,571	4,297,107	665,310	15.5%
2010 ACS #	5,655,671	5,197,325	906,790	17.4%
2015 ACS	6,317,767	5,839,411	993,243	17.0%
% Change 2000 - 2015	26.1%	26.4%	33.0%	---

+ Source: U.S. Census Bureau 2000 Decennial Census; 2006 – 2010 and 2011 - 2015 American Community Survey 5-Year Estimate.

Beginning 2010, questions about language were no longer asked on the decennial census.

Factor 2: The frequency with which LEP individuals come into contact with program, activity, or service

H-GAC interacts continuously with members of the public and the LEP population in the development and administration of its programs, services, and activities within the eight counties that constitute the H-GAC Metropolitan Planning Region. A significant amount of the contact with the LEP population is obtained in the comments submitted to the H-GAC transportation and air quality website and the agency’s online public information Inbox, interaction at the quarterly public meetings, the monthly committee open meetings, and the

public outreach events held in the region for various purposes. A return message is sent by email, telephone, or US Mail service acknowledging that the public comments were received and are being reviewed, or have been reviewed and will be acted upon. Responses to public comments are provided to the enquirers in their preferred language of communication.

H-GAC provides several other accommodations to LEP residents in their continuous contact with that population. Legal notices, email blasts, and flyers advertising public meetings include instructions about how to obtain translations of information in a language other than English. To encourage participation by residents whose primary language of communication is not English, the MPO has published online surveys in several languages. Advertisements for public meetings are sometimes placed in local community newspapers in the three languages most widely spoken: English, Spanish, and Vietnamese. In addition, H-GAC could use consultant services or telephone translation facilities to translate public outreach materials targeted at non-English speakers. Interpreters are made available for live translations at open meetings when requested. Furthermore, H-GAC has several bilingual staff who can translate into Spanish, Chinese, Vietnamese, and other languages that are spoken within the regional community.

Factor 3: The nature and importance of the program, activity, or service provided by the recipient to people's lives

H-GAC serves the citizens in the Houston Metropolitan Planning Region through the implementation of its planning programs, activities and services. The MPO establishes transportation investment priorities through a Regional Transportation Plan (RTP) anticipated to meet the region's projected mobility needs over a twenty five-year horizon; the Transportation Improvement Program (TIP) - a fiscally constrained list of multi-modal transportation projects approved for implementation within a four-year window; a two-year Unified Planning Work Program (UPWP) that outlines projects scheduled for the current fiscal year, and the Access Management Plan for developing and implementing operational and travel-demand strategies that improve transportation system performance and safety. These transportation/transit programs and investments are important to the lives of the LEP population as it provides them with improved mobility choices and enhances their daily access to employment, housing, social services, education, and recreation. It is important that the traditionally underrepresented particularly the LEP populations are assured meaningful access to the planning process and the opportunity to participate in the benefits of the region's transportation services.

H-GAC is also responsible for developing and implementing strategies to reduce transportation-related emissions that lead to ozone formation in the eight-county region. Due to the Houston metropolitan region's air quality non-attainment status, H-GAC plans must show transportation conformity and compliance with rules established under the Clean Air Act Amendments of 1990. H-GAC's undertakings also guide the development and maintenance of a multimodal transportation system, support regional economic activity, improve roadway safety, help to conserve and protect the natural and cultural resources in the region, and promotes the health, wellbeing and the overall quality of life of all residents of the region, including the LEP population. Denying the LEP populations access to these benefits would have a detrimental impact on their lives.

Factor 4: The resources available to the recipient and costs

H-GAC will continue to assess the need for language assistance interventions as it designs and implements its planning programs, activities, and services, and will tailor its LEP language assistant services to both the identified need as well as the resources that are available to support the purpose.

Plan for Providing Services to LEP Residents

The languages most widely spoken by LEP populations in the Houston Metropolitan Planning Region are Spanish, Vietnamese, and Chinese. To effectively serve LEP residents in the Planning Region, H-GAC recognizes the need to be able to communicate with them in the primary language in which they are proficient. To achieve this purpose H-GAC will ensure that language assistance is provided at no cost to LEP residents who indicate a need for these services at agency-organized meetings and events. H-GAC will take the following actions to ensure that LEP residents have reasonable access to its programs, services, and activities:

1. Periodically identify and update records on the location of LEP populations who may need language assistance and the non-English languages that are commonly spoken within the planning region.
 - Obtain current US Census Bureau data reporting on the languages spoken by residents in the region. Validate this data with information from school district enrollment records, social surveys, institutions of higher education, and MPO records.
 - Utilize Geographical Information Systems (GIS) software to map the spatial distribution of individuals with limited English language proficiency skills and identify areas of concentration of people of specific language groups as a guide to planning outreach efforts and strategies.
2. Employ standards and guidelines for ensuring that language is not a barrier to services and meaningful participation of in the eight-county transportation planning area.
 - Identify early the need for language assistance services and provide timely and effective notice of its availability to persons in need of these services.
 - Adopt uniform translations for commonly circulated reports, documents, and marketing/outreach materials in the languages of choice of the LEP population.
 - Maintain a clearinghouse of certified interpreter/translator services that can be contracted to provide translation services when needed.
3. Identify best practices to improve access and participation by the LEP population.
 - Publicize agency events through public service announcements in local and ethnic media outlets and educate on citizens' rights to language assistance.
 - Distribute or post flyers written in the languages that will best communicate to the LEP target populations.

- Introduce multi-lingual “I Speak” card Activity that invites LEP individuals to identify their alternate language needs.
 - Adopt “inclusive design” strategies in agency website to introduce sensitivity to the needs of the LEP population.
 - Engage the help of community advocates with expertise in the culture, language, and values of the local ethnic community to assist in reaching and mobilizing the LEP community.
4. Periodically evaluate the effectiveness of the PPP to assess whether it has been successful in creating opportunities for meaningful involvement for the LEP population.

Monitoring and Updating the Language Assistance Program

This document is designed to be flexible and easy to modify. H-GAC will review and update its language assistance program periodically to ensure that it is responsive to the specific needs represented in the planning region. Copies of this plan may be obtained by downloading from the H-GAC website. Persons without Internet access may request a copy by writing the H-GAC Public Outreach Manager at the address listed below. Any questions or comments regarding this plan should also be directed to the H-GAC Public Outreach Manager or the EEO Coordinator.

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Manager, Public Outreach
Houston-Galveston Area Council
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Phone: (713) 993-4504
Fax: (713) 993-4508
Email: meagan.coughlin@h-gac.com

Eric Brewer
H.R. Manager and EEO Coordinator
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TPC Agenda 08
Mailout – 7/21/17

Resolution

NO. 2017-15

ADOPTING THE PUBLIC PARTICIPATION PLAN

WHEREAS, the Houston-Galveston Area Council developed the Public Participation Plan (PPP) to ensure an open transportation planning process that supports early and continued involvement, timely public notice, and full public access to information regarding key transportation decisions; and

WHEREAS, the PPP is intended as a guide for the public, policy-makers, and staff that outlines strategies for disseminating information and responding to public comment; and

WHEREAS, the Houston-Galveston Area Council initiated a 45-day public comment period for the updated draft of the PPP from June 5, 2017 through July 19, 2017 and held a public meeting on June 29, 2017; and

WHEREAS, revisions were made to the draft PPP due to public comment received at the public meeting, from members of the Technical Advisory Committee, and from members of the Transportation Policy Council; and

WHEREAS, the updated PPP will replace the Public Participation Plan adopted in 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE TRANSPORTATION POLICY COUNCIL FOR THE HOUSTON-GALVESTON AREA COUNCIL'S METROPOLITAN PLANNING ORGANIZATION THAT THE PUBLIC PARTICIPATION PLAN IS HEREBY ADOPTED.

PASSED AND APPROVED this 28th day of July 2017, at a regularly called meeting of the Transportation Policy Council for the Houston-Galveston Area Council's Metropolitan Planning Organization.

APPROVED:

Hon. Matt Sebesta, Chairman
Transportation Policy Council

ATTEST:

Hon. Tom Reid, Secretary
Transportation Policy Council

RESOLUTION FOR APPROVAL OF THE PUBLIC PARTICIPATION PLAN

Background

The Public Participation Plan (PPP) is in accordance with 23 CFR 450.316 which requires the metropolitan planning organization to create opportunities for public involvement and participation in the transportation planning process.

The PPP addresses public involvement in the following areas:

1. Provides adequate public notice of public participation activities with sufficient time for public review and comment on key decisions.
2. Provides timely notice and reasonable access to information about transportation issues and processes.
3. Utilizes visualization techniques and innovative communication tools to engage the public and stakeholders in the planning process.
4. Makes public information available in electronically accessible formats and in a variety of formats to reach a larger audience.
5. Holds public meetings at convenient and accessible locations and times.
6. Demonstrates consideration and response to public input received during the development of plans and programs.
7. Considers the needs of those traditionally underserved by existing transportation systems.
8. Provides additional opportunity for public comments if the final RTP or TIP differs significantly from the version that was prepared for public comment.
9. Coordinates with statewide and regional transportation planning involvement consultation processes.
10. Reviews the effectiveness of the procedures and strategies in the PPP to ensure a full and open participation process.

Current Situation

Public outreach staff developed the last version of the PPP in 2012 and recently updated the plan to accurately reflect the MPO's public involvement process and recent changes in federal regulations.

H-GAC staff sought early review and comment on the updated draft of the PPP from representatives from TAC and TPC in June. In addition, a 45-day public comment period began on June 5 and ended on July 19. H-GAC held a public meeting on June 29, 2017. Recommendation from TAC and adoption of the of the final draft by TPC will be sought at the July 2017 meetings.

Requested Action

Approval of Resolution No. 2017-15, adopting the updated Public Participation Plan (PPP).

Sub-recipient / Jurisdiction Name:: _____

1. Do you require a Scope Change and/or an Amendment?

Yes

No

2. Do you require a Period of Performance (POP) Extension?

Yes

No

3. Current Percentage Complete:

_____ %

The percentage of actual work that has been completed at the end of the reporting period (not a % of funds expended).

4. Total Funds Expended to Date:

\$ _____

The Federal and local amount that has been spent on the project to date.

5. Anticipated Final Amount:

\$ _____

The estimated cost of project at completion (this may even exceed the obligation amount).

6. Anticipated Completion Date:

The date you expect the work to be completed.

7. Work Status: Select One

On Schedule

Delayed

Completed

Suspended

Cancelled

Closed

Other (Please Specify):

8. Cost Status: Select One:

Cost Unchanged

Cost Overrun

Cost Underrun

Other (Please Specify):

Required

What progress was made this quarter?

Next quarter goals:

Sub-recipient / Jurisdiction Name:: _____

1. Do you require a Scope Change and/or an Amendment?

Yes

No

2. Do you require a Period of Performance (POP) Extension?

Yes

No

3. Current Percentage Complete:

_____ %

The percentage of actual work that has been completed at the end of the reporting period (not a % of funds expended).

4. Total Funds Expended to Date:

\$ _____

The Federal and local amount that has been spent on the project to date.

5. Anticipated Final Amount:

\$ _____

The estimated cost of project at completion (this may even exceed the obligation amount).

6. Anticipated Completion Date:

The date you expect the work to be completed.

7. Work Status: Select One

On Schedule

Delayed

Completed

Suspended

Cancelled

Closed

Other (Please Specify):

8. Cost Status: Select One:

Cost Unchanged

Cost Overrun

Cost Underrun

Other (Please Specify):

Required

What progress was made this quarter?

Next quarter goals:

Sub-recipient / Jurisdiction Name:: _____

1. Do you require a Scope Change and/or an Amendment?

Yes

No

2. Do you require a Period of Performance (POP) Extension?

Yes

No

3. Current Percentage Complete: _____ %

The percentage of actual work that has been completed at the end of the reporting period (not a % of funds expended).

4. Total Funds Expended to Date: \$ _____

The Federal and local amount that has been spent on the project to date.

5. Anticipated Final Amount: \$ _____

The estimated cost of project at completion (this may even exceed the obligation amount).

6. Anticipated Completion Date: _____

The date you expect the work to be completed.

7. Work Status: Select One

On Schedule

Delayed

Completed

Suspended

Cancelled

Closed

Other (Please Specify):

8. Cost Status: Select One:

Cost Unchanged

Cost Overrun

Cost Underrun

Other (Please Specify):

Required

What progress was made this quarter?

Next quarter goals:

*Economic Development Administration
Austin Regional Office
Quarterly Report (2017, Q1)*

Background

In response to the severe flooding that took place in the Houston-Galveston region during the Memorial Day weekend of 2015, Economic Development Administration's Austin Regional Office funded the Houston-Galveston Area Council to draft an economic resilience plan for the region. This project will analyze the state of the region's economic recovery planning, the region's economic vulnerability, and create a plan to address gaps in regional economic resilience planning. In addition to the planning and research, the project will conduct outreach through a series of workshops in the region.

Activities Undertaken During the Quarter

This progress report is for the quarter beginning January 1, 2017 through March 31, 2017. During this quarter, work was focused on the completion of the survey of regional planning and the regional vulnerability analysis. During the completion of the regional vulnerability analysis, it was determined that a regional approach to creating an economic resilience plan was not granular enough to address the economic resilience issues faced by the various counties of the region. The regional hazards are generalized, while economic resilience issues are specific to a jurisdiction. With the completion of the survey of regional planning it was determined that there are wide gaps in the region's planning. Many jurisdictions do not have any plans in place, and those that do may address economic development, but do not have strategies specifically for economic resilience. During this quarter, the project was redirected to identifying economic resilience issues at the county level. An economic analysis of each county was conducted and a draft economic resilience profile was created based on that information. The profiles also contained potential economic resilience strategies and economic resilience resources. During the last portion of the quarter, meetings in each county were set up to discuss local economic vulnerabilities, strategies, and resources.

Accomplishments During This Quarter

This quarter saw the completion of a survey of regional planning and the vulnerability assessment.

Upcoming Press Events

There have been no press events to date, and none are anticipated at this time.

Project Timeline Analysis

The project scope has changes, and the creation of a standalone strategy document was incorporated in the counties economic resilience profiles. The project redirection has created a new project scope and timeline, an extension to the grant completion will be sought.

Challenges Faced in the Quarter

This quarter saw a redirection of the project workplan and scope based on the regional vulnerability assessment.

Anticipated Developments in Next Quarter

The next project work period (March 31-June 30 2017) will see the completion of the county level economic resilience profile, and the county economic resilience meetings.

*Economic Development Administration
Austin Regional Office
Quarterly Report (2017, Q2)*

Background

In response to the severe flooding that took place in the Houston-Galveston region during the Memorial Day weekend of 2015, Economic Development Administration's Austin Regional Office funded the Houston-Galveston Area Council to draft an economic resilience plan for the region. This project will analyze the state of the region's economic recovery planning, the region's economic vulnerability, and create a plan to address gaps in regional economic resilience planning. In addition to the planning and research, the project will conduct outreach through a series of workshops in the region.

Activities Undertaken During the Quarter

This progress report is for the quarter beginning April 1 through June 30 2017. During this quarter, work was focused on the conducting county economic resilience workshops in each of the 13 counties of the H-GAC region. During the completion of the regional vulnerability analysis, it was determined that a regional approach to creating an economic resilience plan was not granular enough to address the economic resilience issues faced by the various counties of the region. The regional hazards are generalized, while economic resilience issues are specific to a jurisdiction. Therefore, workshops to identify local economic vulnerabilities, along with resources and strategies to address them, were held in each county in the region. For each meeting, a county economic resilience profile was created with county level economic and other pertinent data. The profiles also included concepts in economic resilience, economic resilience strategies, and resources in economic resilience. The meeting brought together the county's emergency management and economic development professional to discuss vulnerabilities and economic resilience.

Accomplishments During This Quarter

This quarter saw the completion of the County Economic Resilience Profiles and economic

resilience workshops held in each county in the region.

Upcoming Press Events

There have been no press events to date, and none are anticipated at this time.

Project Timeline Analysis

The project scope has changes, and the creation of a standalone strategy document was incorporated in the counties economic resilience profiles. The project redirection has created a new project scope and timeline, an extension to the grant completion will be sought.

Challenges Faced in the Quarter

This quarter saw a great deal of activity, and the primary challenges were related to the complexity of holding thirteen meetings on a compressed time period.

Anticipated Developments in Next Quarter

The next project work period (July 1-September 30 2017) will see the beginning of the development of the economic resilience plan for the region.

*Economic Development Administration
Austin Regional Office
Quarterly Report (2017, Q3)*

Background

In response to the severe flooding that took place in the Houston-Galveston region during the Memorial Day weekend of 2015, Economic Development Administration's Austin Regional Office funded the Houston-Galveston Area Council to draft an economic resilience plan for the region. This project will analyze the state of the region's economic recovery planning, the region's economic vulnerability, and create a plan to address gaps in regional economic resilience planning. In addition to the planning and research, the project will conduct outreach through a series of workshops in the region.

Activities Undertaken During the Quarter

This progress report is for the quarter beginning July 1 through September 30, 2017. During this quarter, work was focused on plan writing for the economic resilience plan. During the previous quarter, work was focused on conducting economic resilience workshops in each of the thirteen counties. Information on the local economic conditions, along with challenges to economic resilience was gathered. The meeting brought together the county's emergency management and economic development professional to discuss vulnerabilities and economic resilience.

Accomplishments During This Quarter

This quarter was focused on analyzing the data from the economic resilience workshops conducted throughout the region.

Upcoming Press Events

There have been no press events to date, and none are anticipated at this time.

Project Timeline Analysis

The project, with its updated scope and timeline, is on time to meet its goals and deliverables.

Challenges Faced in the Quarter

The challenges this quarter involved determining how best to present the information and insights gathered through the economic resilience meetings.

Anticipated Developments in Next Quarter

The next project work period (October 1-December 31, 2017) will see the completion of the first draft of the economic resilience plan for the region and the county level profiles.



Economic Development Administration – Grant 08-83-05025 Progress Report January 1 – July 31, 2017

Background

From January 1, 2017 to June 30, 2017, EDA Grant 08-83-05025 charges the Gulf Coast Economic Development District (GCEDD) with performing activities that contribute to the economic development of the 13-county Gulf Coast Planning Region. The District's primary functions are to provide technical assistance to economic development organizations, provide planning assistance for regional economic development initiatives, and maintain the region's eligibility to apply for economic development grants and assistance from the EDA. These functions are achieved by supporting the revolving loan fund (RLF), providing technical assistance to EDA grant applicants, developing and implementing the Comprehensive Economic Development Strategy (CEDs) for the region, and managing District meetings and logistics.

Technical Assistance

GCEDD provided support through technical and planning assistance to communities in order to facilitate EDA grant applications and increase regional collaboration. The District released the quarterly Economic Development Digest in March, and May of 2017 providing updates on regional developments and economic development trends. In coordination with the Economic Resilience Grant efforts, the GCEDD held meetings with the economic development organizations in all thirteen of the GCEDD counties in April, May, and June of this year. No requests for letters of support were made in the timeframe of this progress report. GCEDD Staff actively participated in the Houston Housing Working Group to advance housing in the region and the Houston Food System Collaborative to advance the regional food production.

CEDS

The GCEDD staff continued to work to implement the 2014-2018 CEDS Action Plan. Specifically, the GCEDD proactively worked to advance the following goals and strategies from the 2014-2018 GCEDD CEDS:

B. Our Region has a diverse economy and skilled workforces that support businesses, innovation, and entrepreneurship.

C. Our Region's residents have access to education, training, jobs, and business opportunities that support a good quality of life and financial stability.

D. Our region's transportation and infrastructure promotes effective goods movement and is well connected to national and global destinations.

GCEDD Staff coordinated with Workforce Solutions to enhance awareness of the opportunities they offer employers to provide technical assistance and workforce training. GCEDD Staff also coordinated with the Houston-Galveston Area Council on its Greater Houston Freight Committee, and the Texas Department of Transportation Freight Mobility Plan.

GCEDD

The District continued to support regional collaboration and planning throughout 2017 by convening quarterly meetings on January 20, April 7, and July 7 – coordinating presentations from Scenic Texas, Google City Partners in January, the Greater Houston Partnership in April, and the Baytown/West Chambers County Economic Development Foundation and the Economic Development Alliance for Brazoria County in July.

REGIONAL SOLID WASTE GRANT SEMI-ANNUAL REPORT

HOUSTON-GALVESTON AREA COUNCIL - #16

FY 16/17

CONTRACT #

582-16-60655

Report #3 - September 1, 2016 - February 28, 2017 - Due March 20, 2017

Attachments:

Equipment Inventory Log (Required):

Yes

COG-Managed Project Task & Deliverables:

No

Signature/Title Certification

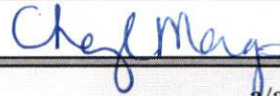
Title:

Sustainable Development Program Manager

Typed/Printed Name:

Cheryl Mergo

Signature:



Date:

3/20/2017

Program Completion Certification:

The submitting official certifies that to the best of his/her knowledge and belief, all tasks and deliverables required under the grant have been completed, except as noted and fully explained in the report, and the terms of the grant contract have been met.

* next report isn't due until 12/31/17

Regional Coordination

A. Solid Waste Advisory Committee.

Meetings to be held at least semi-annually. If a meeting is not held at least semi-annually, please provide an explanation.

1st Fiscal Year	Quarter	Meeting Dates
FY 16	1 st (Sep, Oct, Nov)	10/28/2015
	2 nd (Dec, Jan, Feb)	1/27/2016
	3 rd (Mar, Apr, May)	4/27/2016
	4 th (Jun, Jul, Aug)	7/27/2016
2nd Fiscal Year	Quarter	Meeting Dates
FY 17	1 st (Sep, Oct, Nov)	10/26/2016
	2 nd (Dec, Jan, Feb)	1/25/2017
	3 rd (Mar, Apr, May)	
	4 th (Jun, Jul, Aug)	

B. Technical Assistance

List summary information to reflect the level of technical assistance provided during the report period. Such information might include: number of telephone calls related to technical assistance; number of technical assistance meetings; number of other requests for assistance; and other information. Any inquiries regarding the Solid Waste Management Plan and Closed Landfill Inventory include them under the tab labeled RSWMP & Closed Landfill Inv.

1st Fiscal Year (this is reported twice a year, the first and second half of each fiscal year).

First Half (September - February) Due March 20	
	Ongoing - Usage of H-GAC's regional cooperative contract for HHW recycling. H-GAC has a contract with PSC.
	Ongoing - Usage of H-GAC's regional cooperative contract for e-waste recycling. H GAC has a contract with CompuCycle.
	Ongoing - Update information on regional recycling programs and provided information to EPA's Earth 911.
	Ongoing - Usage of H-GAC's regional cooperative contract for storm debris removal and clearance services. H-GAC has contracts with 6 vendors.
	Responded to 0 inquires from consultants regarding Closed Landfill Inventory.
	Responded to 40 inquires from regarding grant application process.
	11/30/15: Obtaining pricing for storm debris removal and clearance services for Hidalgo County (H-GAC regional program).
	9/10/15: Provided information to a City of Houston resident on plastic film recycling.
	9/17/15: Provided information to a Houston-based company on cardboard recycling options and where to start.
	9/21/15: Provided information to a Galveston County resident on where to properly dispose of paint.
	9/22/15: Provided information to a City of Houston resident on HHW disposal in Houston.
	9/30/15: Provided information to a Galveston resident about an upcoming wood chipping/heavy trash event.
	9/30/15: Advised a City of Houston resident looking to get paid for recycling plastic.
	10/5/15: Provided a City of Sugar Land resident to locate the nearest landfill.

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10/7/15: Provided information to a Houston-based large grocery store about where to start in a cardboard and plastic recycling program.
10/9/15: Provided information to a Harris County company looking to tear down and recycle old water storage tanks.
10/9/15: Provided information to a Harris County resident on HHW disposal options.
10/9/15: Provided information to a City of Baytown resident on electronics recycling options.
10/12/15: Provided information to a City of Humble resident about recycling.
10/22/15: Provided information to a City of League City resident about available options for properly disposing of HHW.
11/2/15: Provided Houston ISD to find cooperative purchasing programs that offer waste management as an available service.
11/3/15: Provided a Harris County resident to locate a place they could take usable building materials.
11/6/15: Provided a City of Houston resident to locate a place they could take HHW.
11/30/15: Obtaining pricing for storm debris removal and clearance services for City of Angleton (H-GAC regional program).
1/4/16: Provided a City of Seabrook resident figure out where to take Christmas tree for recycling.
1/4/16: Provided a Harris County resident figure out where to take Christmas tree for recycling.
1/5/16: Provided a City of Rosenberg resident regarding where to take recycling and HHW.
1/13/16: Provided a Harris County resident figure out where to take an old car battery.
1/13/16: Discussed HHW disposal options with a City of Galveston resident.
1/25/16: Researched and provided options to the City of Clear Lake Shores on options for disposal/recycling for aluminum and plastic gutters and downspouts.
1/26/16: site visits for 3 solid waste facility permit reviews
2/1/16: Researched and provided options for paint disposal for City of Galveston.
2/3/16: Researched and provided options for paint disposal for paint disposal for Village of Piney Point Village

	2/10/16: Discussed steps a Harris County resident could take to try to get recycling in her neighborhood.
	2/18/16: Olshan Landfill Mining site tour
	2/23/16: FY16 Solid Waste Grantee Training

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Second Half (March - August) Due September 20

Ongoing - Usage of H-GAC's regional cooperative contract for HHW recycling. H - GAC has a contract with PSC.

Ongoing - Usage of H-GAC's regional cooperative contract for e-waste recycling. H GAC has a contract with CompuCycle.

Ongoing – Update information on regional recycling programs and provided information to EPA's Earth 911.

Ongoing - Usage of H-GAC's regional cooperative contract for storm debris removal and clearance services. H-GAC has contracts with 6 vendors.

Responded to 7 inquires from consultants regarding Closed Landfill Inventory.

3/21/16: Researched recycling locations for a variety of electronics for a City of League City resident.

4/5/16: Researched pharmaceuticals disposal and recycling options for a City of Richmond resident.

4/6/16: Researched disposal options for pool chemicals for a City of Galveston resident.

6/1/16: Researched disposal option for a fiberglass boat hull for a City of Jersey Village resident.

6/1/16: Researched recycling options for plastic bottles for a Harris County resident.

6/2/16: Researched electronic recycling options for a City of Houston resident.

6/16/16: Provided Brazoria County employee in the purchasing department with H-GAC's debris separation flyer on the website and debris separation videos on the H-GAC YouTube channel.

6/13/16: Researched HHW disposal options for a City of Huntsville resident.

6/13/16: Researched plastic and glass recycling options for City of Stafford resident.

6/14/16: Provided information to a nonprofit organization located in Deer Park about cardboard recycling options.

7/20/16: Obtaining pricing for storm debris removal and clearance services for City of Brazoria.
July 20, 2016

7/26/16: Obtaining pricing for storm debris removal and clearance services for City of Sugar Land

	7/29/16: Obtaining pricing for storm debris removal and clearance services for City of Plano
	8/2/16: Researched HHW disposal/recycling options for a City of Dickinson resident.
	8/2/16: Assisted Harris County resident figure out who they needed to contact about getting more bags for their curbside recycling program.
	8/9/16: Researched recycling locations for paperback books for City of Nassau Bay resident.
	8/18/16: Obtaining pricing for storm debris removal and clearance services for City of West Columbia
	8/19/16: Obtaining pricing for storm debris removal and clearance services for City of Baytown
	8/26/16: Obtaining pricing for storm debris removal and clearance services for City of Hedwig Village
	8/29/16: Researched electronics recycling options for a Harris County resident.

2nd Fiscal Year (this is reported twice a year, the first and second half of each fiscal year).

	First Half (September - February) Due March 20
	Ongoing - Usage of H-GAC's regional cooperative contract for HHW recycling. H - GAC has a contract with Stericycle, formerly PSC.
	Ongoing - Usage of H-GAC's regional cooperative contract for e-waste recycling. H GAC has a contract with CompuCycle.
	Ongoing - Update information on regional recycling programs and provided information to EPA's Earth 911.
	Ongoing - Usage of H-GAC's regional cooperative contract for storm debris removal and clearance services. H-GAC has contracts with 6 vendors.
	Responded to 0 inquires from consultants regarding Closed Landfill Inventory.
	Responded to 4 inquires from local governments regarding grant application process.
	Ongoing - Hays County's procurement following the flooding event over Memorial Day weekend in 2015 has been audited by the Office of Inspector General (OIG). Hays County used H-GAC's Disaster Debris Clearance and Removal Services cooperative program to procure a debris hauler following the event. The OIG has determined that the level of past experience required to compete in H-GAC's cooperative program was overly restrictive and it was not appropriate for Hays County to use the cooperative program in this instance as debris levels ended up being much lower than the threshold. During the course of the audit, H-GAC staff has been in communication with the OIG on multiple occasions, via phone, email, and one in-person meeting to provide information.
	9/6/16: Obtained pricing for storm debris removal and clearance services for City of Dallas.
	9/7/16: Spoke with staff from the City of League City regarding the Solid Waste Management Committee and the solid waste grant program.
	9/8/16: Helped a resident in Pearland with disposal options for commercial hhw (5 gallon containers)
	9/8/16: Provided options for paint disposal to a resident in League City.
	9/8/16: Provided information to a resident in Harris County regarding proper/available home chemical disposal options.
	9/8/16: Provided information to a resident in Harris County regarding places to take wood doors and trim to be reused.

b

9/12/16: Spoke with staff from Harris County regarding the Solid Waste Management Committee and the solid waste grant program.
9/14/16: Spoke with staff from the City of Katy regarding the Solid Waste Management Committee and the solid waste grant program.
9/22/16: Helped a resident in Humble to locate recycling options for small appliances.
9/26/16: Helped a resident in Humble find a place to properly dispose of a fire extinguisher.
9/26/16: Spoke with staff from the City of Seabrook regarding the Solid Waste Management Committee and the solid waste grant program.
9/28/16: Obtained pricing for storm debris removal and clearance services for Trinity Bay Conservation District.
10/4/16: Provided information to Fort Bend County staff about the regional HHW disposal and electronics recycling contracts that H-GAC has.
10/4/16: Spoke with staff from the City of Sugar Land regarding the Solid Waste Management Committee and the solid waste grant program.
10/5/16: Provided information to a resident in League City about the options available for properly disposing of HHW.
10/10/16: Provided information to a resident in Kingwood about options for tire disposal.
10/11/16: Helped a resident in Harris County find a location to drop off recyclables.
10/12/16: Spoke with staff from Harris County regarding the Solid Waste Management Committee and the solid waste grant program.
10/13/16: Obtained pricing for storm debris removal and clearance services for Burnet County.
10/18/16: Spoke with staff from Galveston County regarding the Solid Waste Management Committee and the solid waste grant program.
10/25/16: Provided information to a small business in Harris County about paper recycling options.
10/31/16: Provided information to a resident in Harris County about options for trash disposal when their hauler went out of business.
11/7/16: Provided information to a resident in Harris County about recycling hangers.
11/8/16: Provided information to a resident in Harris County about options for recycling/disposal of brush.
11/8/16: Spoke with staff from Harris County regarding the Solid Waste Management Committee and the solid waste grant program.

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11/10/16: Provided information to a resident in Dickinson about the options available to them for disposal of yard chemicals.
11/14/16: Spoke with staff from Galveston County regarding the Solid Waste Management Committee and the solid waste grant program.
11/15/16: Provided answers to a business in Houston looking to recycle large numbers of old license plates.
11/16/16: Discussed options for disposal of sharps with a resident in Houston.
11/16/16: Provided options for recycling electronics and appliances to a resident in Kemah.
11/21/16: Provided options to a resident in Houston looking to recycle electronics.
11/28/16: Provided options to a resident in Brazoria County looking to recycle electronics.
11/30/16: Provided information to a resident in Galveston County regarding paint disposal options.
12/6/16: Spoke with staff from the City of League City regarding the Solid Waste Management Committee and the solid waste grant program.
12/12/16: Provided information to a resident in League City about the options available for properly disposing of HHW.
12/15/16: Provided information to a resident in Houston looking to recycle a microwave.
12/26/16: Discussed options with a tree nursery in Sugar Land for getting rid of Christmas trees that didn't sell.
12/28/16: Discussed options with a garden center in Friendswood for getting rid of Christmas trees that didn't sell.
12/28/16: Discussed options with a resident in Galveston for getting rid of a dryer.
12/30/16: Helped a resident in Humble to locate options for Christmas tree composting/mulching.
1/3/17: Spoke with staff from the City of Houston regarding the Solid Waste Management Committee and the solid waste grant program.
1/10/17: Spoke with staff from Galveston County regarding the Solid Waste Management Committee and the solid waste grant program.
1/11/17: Discussed options with a resident in League City for where to take HHW.
1/11/17: Talked to someone at Rice University in Houston about building deconstruction and got them in touch with someone who could better help them.

1/12/17: Helped a resident in Harris County find a solution for disposing of used syringes.
1/12/17: Helped a resident in Harris County figure out who to contact regarding her curbside recycling and trash services.
1/13/17: Helped a resident in League City with where to take old paint.
1/16/17: Helped a resident in Harris County to find options for disposal/recycling of refrigerator.
1/16/17: Provided a resident in League City with information about plastic recycling.
1/17/17: Provided information to a resident in Harris County regarding Christmas light recycling.
1/18/17: Talked to a resident in Humble about who to talk to in Harris County about getting additional recycling locations set up in the northeast portion of the county.
1/25/17: Spoke with staff from the City of Sugar Land regarding the Solid Waste Management Committee and the solid waste grant program.
2/2/17: Helped a resident in Harris County to figure out who to talk to about curbside recycling services.
2/2/17: Spoke with someone in Houston about starting up a school recycling program and provided them with resources.
2/2/17: Provided options to a resident in Harris County for recycling a hot water heater.
2/7/17: Helped a resident in League City to located options for recycling used cooking oil.
2/7/17: Spoke with staff from Harris County regarding the Solid Waste Management Committee and the solid waste grant program.
2/9/17: Provided a resident in Harris County with options for recycling in northwest Harris County.
2/10/17: Provided a resident in Harris County with options for recycling electronics.
2/13/17: Provided information to a resident in The Woodlands about options for recycling/disposal of a refrigerator.
2/13/17: Provided options to an employee of Sugar Land for disposal of a fiberglass boat.
2/14/17: Obtained pricing for storm debris removal and clearance services for City of Morgans Point.
2/14/17: Provided options to a resident in Bellaire looking to recycle electronics.

2/21/17: Obtained pricing for storm debris removal and clearance services for Galveston County.

2/27/17: Provided information to a resident in Houston about options for recycling/disposal of a refrigerator.

2/27/17: Helped a resident in Galveston County with where to take old paint.

2/28/17: Spoke with staff from the City of Seabrook regarding the Solid Waste Management Committee and the solid waste grant program.

Second Half (March - August) Final Report Due October 20

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C. Regional Outreach, Education, & Training Activities

Serve as a central point of contact for waste management outreach, education, and training programs.

List major outreach, education, and training activities conducted. Include information on the results of each activity, such as the number of attendees and number of education/outreach items given out.

1st Fiscal Year (this is reported twice a year, the first and second half of each fiscal year).

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C	
	Ongoing-Continue to promote EPA's Earth 911
	Distributed H-GAC kids' bilingual illegal dumping brochures, recycling activity books, bilingual bookmarks (recycling, HHW, and illegal dumping as requested. Items distributed will be listed on Form E.
	Ongoing - Held Trash Bash Steering Committee. H-GAC is regional coordinator. September 9, 2015, October 14, 2015, November 11, 2015, December 16, 2015, January 20, 2016, February 10, 2016
	Ongoing - Serve on STAR Board of Directors. H-GAC represents COGs. Board of Directors meetings: September 8, 2015, October 1, 2015, October 15, 2015, December 3, 2015, January 7, 2016 and February 4, 2016 (meeting are in person or via conference call). H-GAC staff also serves participates in committee calls (Summit committee calls: September 17, 2015, October 15, 2015, January 25, 2016 and February 12, 2016)
	Participated in conference calls: Texas Product Stewardship Conference Call full committee. September 9, 2015, October 14, 2015, November 11, 2015, December 9, 2015, February 10, 2016
	Participated in conference call: Texas Product Stewardship Steering Committee Conference Call. October 1, 2015, November 5, 2015, February 11, 2016
	Maintained Regional Recycling Guide Facebook Page
	H-GAC is the regional coordinator for Trash Bash (Texas' largest waterway cleanup event, The <i>River, Lakes, Bays 'N Bayous Trash Bash</i> ®) Date will be held - April 2, 2016
	Maintained Trash Bash Facebook Page
	Trash Bash press release to solicit volunteers went out on February 2016 and appeared in a handful of print and online newspapers.

9/15/15: Radio Interview RE: Food composting project. Eco-Ology on KPFT, 90.1 FM.
10/29/15: Local Environmental Enforcement Roundtable
11/18/15: Participated in Webinar: KISS: 6 Steps to Creating a Recycling Buzz
11/30/15: Obtaining pricing for storm debris removal and clearance services for City of Angleton (H-GAC regional program).
12/2/15: Regional Recycling Roundtable
1/20/16: Participated in Webinar: Keeping Food Out of the Landfill: A Research Driven Campaign
2/25/16: Regional Recycling Roundtable

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Ongoing-Continue to promote EPA's Earth 911
Distributed H-GAC kids' bilingual illegal dumping brochures, recycling activity books, bilingual bookmarks (recycling, HHW, and illegal dumping as requested. Items distributed will be listed on
Ongoing – Serve on STAR Board of Directors. H-GAC represents COGs. Board of Directors meetings: 3/3/16; 4/7/16; 6/2/16; 7/7/16(meeting are in person or via conference call). H-GAC staff also serves participates in committee calls (5/3/16; 5/31/16; 6/7/16; 7/7/16)
Participated in conference calls: Texas Product Stewardship Conference Call full committee. 3/9/16; 4/10/16; 5/11/16; 7/13/16
Participated in conference call: Texas Product Stewardship Steering Committee Conference Call. 3/28/16
Maintained Regional Recycling Guide Facebook Page
H-GAC is the regional coordinator for Trash Bash (Texas' largest waterway cleanup event, The <i>River, Lakes, Bays 'N Bayous Trash Bash</i> ®) Date will be held - April 2, 2016
Maintained Trash Bash Facebook Page
3/4/16: Had informational booth on recycling options at the H-GAC Annual Dinner

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3/8/16: Storm Debris Workshop #1- No Notice Events
4/5/16: Participated in TARC Webinar: Uniform Administrative Requirements
4/11/16: Participated in TARC Webinar: Cost Allowability
4/14/16: Participated in webinar - How Communities can Transform Waste Streams through Policies and Programs
4/18/16: Participated in TARC Webinar: Audit Readiness
4/19/16: Participated in Agricultural Plastics webinar
4/20/16: Participated in Paint Stewardship webinar
4/28/16: Local Environmental Environment Roundtable
5/10/16: Storm Debris Workshop #2 - Big Changes at FEMA
5/18/16: Participated in How to Add Measurement Metrics to Your Education Outreach Strategies
5/19/16: Regional Recycling Roundtable
5/24/16: Participated in Symposium: Advanced Waste Management Environment and Economic Benefits
6/23/16: Participated in Webinar: Planning for a Disaster: Debris Management After a Storm
7/1/16: The July issue of Biocycle magazine contained an article written by NewGen Strategies and H-GAC staff regarding the food waste study from the previous year. The article was titled <i>Commercial Food Waste Collection Assessment</i> .
7/14/16: Gave presentation on HHW to Seitel (private company)
7/20/16: Storm debris presentation to H-GAC's Regional Flood Management Council
7/21/16: Participated in Food - Too Good to Waste webinar
8/11/16: Storm Debris Workshop #3 - Mitigating Your Hazards

	8/12/16: Participated in City of Houston's Debris Management Workshop
	8/23/16: Held FY17 Solid Waste Grantee Training

2nd Fiscal Year (this is reported twice a year, the first and second half of each fiscal year).

First Half (September - February) Due March 20

Ongoing-Continue to promote EPA's Earth 911

Distributed H-GAC kids' bilingual illegal dumping brochures, recycling activity books, bilingual bookmarks (recycling, HHW, and illegal dumping as requested. Items distributed will be listed on

Ongoing - Held Trash Bash Steering Committee meetings. H-GAC is regional coordinator. September 21, 2016, October 20, 2016, November 16, 2016, January 19, 2017, February 15, 2017

Ongoing – Serve on STAR Board of Directors. H-GAC represents COGs. Board of Directors meetings: November 3, 2016 and January 12, 2017 (meeting are in person or via conference call).

Participated in conference calls: Texas Product Stewardship Conference Call full committee. December 14, 2016, January 11, 2017

Participated in conference call: Texas Product Stewardship Steering Committee Conference Call. November 18, 2016, December 7, 2016, January 5, 2017

Maintained Regional Recycling Guide Facebook Page

H-GAC is the regional coordinator for Trash Bash (Texas' largest waterway cleanup event, *The River, Lakes, Bays 'N Bayous Trash Bash*®) Date will be held - March 25, 2017

Maintained Trash Bash Facebook Page

Trash Bash press release to solicit volunteers went out on February 14, 2017, and appeared in a handful of print and online newspapers.

9/8/16: Regional Recycling Roundtable, Houston, Texas

9/8/16: Participated in the Houston Area Sustainability Network meeting: Advocating for Sustainability, Houston, Texas

9/8/16: Participated in Webinar: A Brief History of Municipal Solid Waste Management in the U.S.

9/13/16: Held the FY17 Solid Waste Grantee Finance training make-up

9/22/16: Participated in Webinar: Food: Too Good to Waste - Community Results and Lessons Learned

10/11/16: Participated in Webinar: The Ins and Outs of HHW

11/17/16: Regional Recycling Roundtable, Houston, Texas

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12/1/16: Held a Workshop: Tired of Tire Dumping? Strategies to Stop Illegal Disposal

12/15/16: Participated in Webinar: ReFuel Your Fun project kick-off

1/24/17: Participated in ReFuel Your Fun conference call

2/7/17: Participated in Webinar: Recyclebank - Educating, Promoting, and Inspiring Residents to Apply the 3 R's

2/8/17: Participated in Webinar: Trinity Waters Adopt-a-Spot Tool

2/9/17: Local Environmental Enforcement Roundtable

2/16/17: Hosted a Training: FEMA Awards Procurement Training Course: Requirements for Recipients and Subrecipients

2/23/17: Regional Recycling Roundtable

Second Half (March - August) Final Report Due October 20

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D. Training and Meetings

List major staff training activities, conference/seminar attendance, TCEQ meetings and workshops, and similar activities not reported under a separate work task. Do not list SWAC meetings.

Conference/Meeting/Training/Workshop - Location	Date (s)
Study on the Economic Impacts of Recycling Stakeholder Input Meeting, Austin, Texas	9/10/2015
TARC Solid Waste Association field trip, Austin, Texas	9/29/2015
TARC Solid Waste Staff Association meeting , Austin, Texas	9/30/2015
TCEQ Solid Waste Advisory Committee Meeting, Austin, Texas	12/10/2015
NAHMMA National Conference, Austin, Texas	9/14/15 to 9/17/15
BPA Symposium on Illegal Dumping and Litter, Houston, Texas	10/9/2015
Natural Resources Advisory Committee, H-GAC offices	11/5/2015
8-hr HAZWOPER Refresher, Houston, Texas	1/11/2016
Texas Product Stewardship Council Steering Committee Meeting, Waco, Texas	1/26/2016
TARC Solid Waste Staff Association meeting , Austin, Texas	2/3/2016
STAR Board of Directors Meeting , Austin, Texas	2/4/2016
Natural Resources Advisory Committee, H-GAC offices	2/4/2016
Houston Area Sustainability Network meeting	2/9/2016
TCEQ Solid Waste Advisory Committee Meeting, Austin, Texas	2/11/2016
Citizen Environmental Coalition's Houston Environmental Summit	3/24/2016

TCEQ Solid Waste Advisory Committee Meeting, Austin, Texas	4/8/2016
Houston Area Sustainability Network meeting	5/5/2016
Natural Resources Advisory Committee, H-GAC offices	5/5/2016
STAR Board of Directors Meeting , Austin, Texas	5/5/2016
TCEQ Solid Waste Advisory Committee Meeting, Austin, Texas	7/14/2016
TCEQ Recycling Industry Workshop for Economic Impact Study, Austin, Texas	8/8/2016
STAR Board of Directors Meeting , San Antonio, Texas	8/4/16
TARC Solid Waste Field Trip: Circle Acres Nature Preserve, Austin, Texas	9/20/2016
TARC Solid Waste Staff Association meeting , Austin, Texas	9/21/2016
STAR Recycling Summit	10/17-19/2016
Natural Resources Advisory Committee, H-GAC offices	11/3/2016
STAR Board of Directors Annual Retreat, Austin, Texas	12/6-8/2016
TCEQ Solid Waste Advisory Committee Meeting, Austin, Texas	1/19/2017
8-hr HAZWOPER Refresher, Houston, Texas	1/19/2017
Household Hazardous Waste Manager's Meeting, Houston, Texas	1/26/2017
TARC Solid Waste Field Trip: University of Texas Sustainability Programs, Austin, Texas	1/31/2017
TARC Solid Waste Staff Association meeting, Austin, Texas	2/1/2017
Natural Resources Advisory Committee, H-GAC offices	2/2/2017

E. Regional Information Resource Center

Maintain a resource center with a collection of regional solid waste information and reference materials. At least twice per fiscal year, notify interested entities of availability of solid waste information.

List summary information on the use of the resource center, such as the number of requests for information and materials.

1st Fiscal Year (this is reported twice a year, the first and second half of each fiscal year).

FY 16	First Half (September - February) Due March 20
	9/8/15: Provided 700 youth solid waste activity guides to Houston Asian Jaycee Foundation
	10/5/15: Provided Bayou Preservation Association with 25 HHW guides for their symposium on illegal dumping and litter.
	10/5/15: Provided Bayou Preservation Association with 10 illegal dumping booklets for citizen (John Ockels publication) for their symposium on illegal dumping and litter.
	1/7/16: Provided City of Huntsville with 538 youth solid waste activity guides.
	Ongoing - Continue to list contents of Resource Center on H-GAC's webpage. www.h-gac.com/community/solid-waste-management/guides-regulations-statutes.aspx
	Ongoing - Continue to promote EPA's Earth 911.
	Posted all solid waste workshop materials on H-GAC webpage.

Second Half (March - August) Due September 20	
	Ongoing - Continue to list contents of Resource Center on H-GAC's webpage. www.h-gac.com/community/solid-waste-management/guides-regulations-statutes.aspx
	Ongoing - Continue to promote EPA's Earth 911.
	Posted all solid waste workshop materials on H-GAC webpage.
	3/23/16: Provided City of Pasadena with 100 youth recycling activity guides.
	3/23/16: Provided City of Palacios with 50 youth recycling stickers.
	3/29/16: Provided City of Pasadena with 100 youth recycling activity guides.
	3/29/16: Provided City of Pasadena with 100 youth recycling stickers.
	4/11/16: Provided City of Lake Jackson with 200 youth recycling activity guides.
	4/11/16: Provided City of Lake Jackson with 200 youth recycling stickers.
	4/11/16: Provided City of Pearland with 150 youth recycling stickers.
	4/11/16: Provided City of Pearland with 150 youth recycling stickers.
	4/13/16: Provided City of Dickinson with 200 youth recycling stickers.
	4/14/16: Provided City of Bellaire Environmental Sustainability Board with 150 youth recycling activity guides.
	4/14/16: Provided City of Bellaire Environmental Sustainability Board with 150 youth recycling stickers.
	4/14/16: Provided City of Seabrook with 150 youth recycling activity guides.
	4/14/16: Provided City of Seabrook with 150 youth recycling stickers.
	4/14/16: Provided UTMB with 100 youth recycling activity guides.

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4/14/16: Provided UTM B with 100 youth recycling stickers.
4/15/16: Provided City of Galveston with 150 youth recycling activity guides.
4/15/16: Provided City of Galveston with 150 youth recycling stickers.
4/15/16: Provided City of Pearland with 150 youth recycling activity guides.
4/15/16: Provided Texas Campaign for the Environment with 100 youth recycling activity guides.
4/15/16: Provided Texas Campaign for the Environment with 100 youth recycling stickers.
4/18/16: Provided Keep Houston Beautiful with 200 youth recycling activity guides.
4/18/16: Provided Keep Houston Beautiful with 200 youth recycling stickers.
4/19/16: Provided Tascon Industries with 200 youth recycling activity guides.
4/20/16: Provided City of Houston with 200 youth recycling activity guides.
4/20/16: Provided City of Houston with 200 youth recycling stickers.
4/21/16: Provided Houston ISD with 200 youth recycling stickers.
4/21/16: Provided Houston ISD with 200 youth recycling activity guides.
4/22/16: Provided City of Missouri City with 50 youth recycling activity guides.
4/27/16: Provided Canyon Gate Bank of America with 100 youth recycling stickers.
4/27/16: Provided Canyon Gate Bank of America with 100 youth recycling activity guides.
4/27/16: Provided City of Pasadena with 50 youth recycling activity guides.
4/27/16: Provided City of Pasadena with 50 youth recycling stickers.
4/28/16: Provided Harris County PID with 200 youth recycling activity guides.

	4/28/16: Provided Harris County PID with 200 youth recycling stickers.
	5/4/16: Provided City of Splendor with 200 youth recycling activity guides.
	5/4/16: Provided City of Splendor with 200 youth recycling stickers.
	5/6/16: Provided City of Dickinson with 200 youth recycling activity guides.
	5/6/16: Provided City of Dickinson with 200 youth recycling stickers.

2nd Fiscal Year (this is reported twice a year, the first and second half of each fiscal year).

Y 17	First Half (September - February) Due March 20
	Ongoing - Continue to list contents of Resource Center on H-GAC's webpage. www.h-gac.com/community/solid-waste-management/guides-regulations-statutes.aspx
	Ongoing - Continue to promote EPA's Earth 911.
	Posted all solid waste workshop materials on H-GAC webpage.
	9/27/16: Provided Early Discovery Montessori with 50 youth recycling activity guides.

F

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FY 17

Second Half (March - August) Final Report Due October 20

F. Pre-Application Review Process

Respond to requests by prospective applicants for an MSW permit or registration for the COG to provide a preliminary evaluation of the conformance with the regional solid waste management plan.

List all proposed facilities evaluated, meetings held, and a brief summary of the results of the meetings and evaluations.

1st Fiscal Year (this is reported twice a year, the first and second half of each fiscal year).

FY 16	First Half (September - February) Due March 20
	No activity for this reporting period.

FY 16

Second Half (March - August) Due September 20

No activity for this reporting period.

2nd Fiscal Year (this is reported twice a year, the first and second half of each fiscal year).

First Half (September - February) Due March 20

FY 17

2/16/17: Staff met with SRNK, LLC to discuss their planned registration-by-rule application for an anaerobic digestion facility to be located in Fort Bend County. They plan to start construction in mid-2017 with construction to be completed in 18 months. The anaerobic digestion will produce energy in the form of methane gas. All inert solids leftover from the process will be composted on site.

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Second Half (March - August) Final Report Due October 20

FY 17

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G. MSW Facility Application Review.

Review applications for solid waste management facilities for conformance with the regional solid waste management plan.

List permit and registration applications reviewed and the determination made by the COG (i.e., **is** or **is not** consistent with the regional plan).

1st Fiscal Year (this is reported twice a year, the first and second half of each fiscal year).

FY 16	First Half (September - February) Due March 20
	2/8/16: Review of Type V transfer station (new permit) in Huntsville, Texas. Found consistent. A letter was sent to TCEQ.
	2/8/16: Review of existing Type IV landfill in Houston, Texas. Ralston Road Landfill. Found consistent with comments. A letter was sent to TCEQ.
	2/8/16: Review of new composting facility in Sealy, Texas. Staff and local government comments only submitted to TCEQ.

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FY 17

Second Half (March - August) Final Report Due October 20

FY 17

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Regional Solid Waste Management Plan And Landfill Inventory		Closed
Regional Solid Waste Management Plan		
Provide Any Updates In the Spaces Below. Additional spaces and expanded cells is an option, if needed.		
Report 1:	N/A	
Report 2:	N/A	
Report 3:	N/A	
Report 4:		
Expected Completion Date:		
Comments: Suggested comments include the number of inquiries related to the Solid Waste Management Plan; number of technical assistance, etc.		
Report 1:	N/A	
Report 2:	N/A	
Report 3:	N/A	
Report 4:		
Closed Landfill Inventory		
Comments: Suggested comments include the number of inquiries related to the Closed Landfill Inventory; number of technical assistance; copies mailed; etc.		
Report 1:	We received zero (0) inquires during the first quarter	
Report 2:	We received 7 inquires during the second quarter. 3/2/16: Provided GIS information on all closed landfills to ERS Database (a private company). 6/1/16: Provided CLI information to a consultant on closed landfill site 222 located 1.5 miles east of Newgulf in Wharton County. 6/29/16: Provided GIS information on all closed landfills to ERS Database (a private company). 7/18/16: Provided GIS information on all closed landfills to EDR Smart Data (a private company). 7/21/16: Provided GIS information on all closed landfills to ERIS (a private company). 7/26/16: Provided CLI information to a consultant on closed landfill site 1786 5.5 miles southeast of Tomball in Harris County. 8/30/16: Provided CLI information to a consultant on closed landfill site 1090 located 6 miles northwest of Willis in Montgomery County.	
Report 3:	We received zero (0) inquires during the third quarter	
Report 4:		
Provide Any Updates In the Spaces Below.		
Report 1:	Provided a briefing on the improved Closed Landfill Inventory GIS application to the Solid Waste Management Committee on October 28, 2015.	
Report 2:	N/A	
Report 3:	N/A	
Report 4:		

Implementation and COG Managed Project Selection Process

A. Public Meetings

Funding Plan must be developed to guide the project application and selection process. Prior to developing a final Funding Plan, the COG must conduct at least one public meeting on the grant activities. If the implementation project categories are changed from the first fiscal year to the second fiscal year, the COG must hold an additional public meeting to discuss the project categories.

Public Meetings/ Fiscal Year	Location (s)	Attendance	Dates
FY 16	H-GAC Office	8	8/17/2015
FY 17			

B. Funding Plan

Prepare a Funding Plan and submit to TCEQ prior to the Request for Application (RFA) process.

1 st Fiscal Year	Dates	
FY 16	Draft Funding Plan Submitted to TCEQ:	8/10/2015
	Funding Plan Approved by COG Board of Directors:	8/18/2015
	Funding Plan Approved by TCEQ:	11/24/2015
2 nd Fiscal Year	Dates	
FY 17	Draft Funding Plan Submitted to TCEQ: <i>if applicable</i>	
	Funding Plan Approved by COG Board of Directors: <i>if applicable</i>	
	Funding Plan Approved by TCEQ: <i>if applicable</i>	

C. Project Review and Selection (First Fiscal Year) FY 2016 and FY 2017

Conduct a public notice, request for applications, review, and selection process.

1 st Fiscal Year	Project Selection Process	Dates /Other Information
FY 16	Competitive Application Period:	9/14/15 to 10/22/15
	Noncompetitive Application Period: <i>if applicable</i>	
	Public Notice:	
	-Newspaper Notice Published:	8/8/2015
	-Direct Notice to all eligible applicants:	8/9/15 letter, 8/10/15 email
	-Private Industry Notice:	10/22/2015
	-Other Notice (specify):	
	# of Applications Received:	32 APPLICATIONS
	SWAC Ranking and/or Review and Selection:	11/9 /15 & 11/10/15 scoring; 11/17/15 SWMC review
	Governing Body Final Selection:	12/15/2015
Project Summaries Submitted to TCEQ:	2/16/2016	
Additional Projects: funded after the initial project selection process, if applicable:		Dates
	SWAC Ranking and/or Review and Selection:	
	Governing Body Final Selection:	
	Project Summaries Submitted to TCEQ:	
Additional Projects: funded after the initial project selection process, if applicable:		Dates
	SWAC Ranking and/or Review and Selection:	
	Governing Body Final Selection:	
	Project Summaries Submitted to TCEQ:	

D. Project Review and Selection (Second Fiscal Year, if applicable)

Conduct a public notice, request for applications, review, and selection process.

2nd Fiscal Year	Project Selection Process	Dates /Other Information
FY 17	Competitive Application Period:	
	Noncompetitive Application Period: <i>if applicable</i>	
	Public Notice:	
	-Newspaper Notice Published:	
	-Direct Notice to all eligible applicants:	
	-Private Industry Notice:	
	-Other Notice (specify):	
	# of Applications Received:	
	SWAC Ranking and/or Review and Selection:	
	Governing Body Final Selection:	
Project Summaries Submitted to TCEQ:		
Additional Projects: funded after the initial project selection process, if applicable:		Dates
	SWAC Ranking and/or Review and Selection:	
	Governing Body Final Selection:	
	Project Summaries Submitted to TCEQ:	
Additional Projects: funded after the initial project selection process, if applicable:		Dates
	SWAC Ranking and/or Review and Selection:	
	Governing Body Final Selection:	
	Project Summaries Submitted to TCEQ:	

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E. Private Industry Notification and Appeal Process.

List of Private Service Providers Updated by COG (dates):
This should include the beginning date of the biennium, and then updated throughout the contract term.

September 2015

List the instances where a private service provider opposed a project, and explain actions/decisions by the COG. Include information on the status of pending decisions and appeals.

N/A

Summarize other activities:

Electronic copies of the applications were available for review online and hard copies were available for review at the H-GAC offices.

F. Additional Implementation Project Administration Activities.

List additional implementation project administration activities conducted to date.

If applicable, include information on major meetings held, assistance and review provided to grant recipients, and other important activities. Include dates, locations, and other applicable information.

Solid Waste Grant Workshop held on 9/22/15. We elected to hold one Call for Applications. FY16 and FY17 funds were awarded under the same soliticiation. Prepared FY16 contract extensions and FY17 contracts so they may be executed on 9/1/16.

Blank

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Implementation Project and COG - Managed Administration

Pass-Through Grant and COG Managed Summary

List all Pass-Through Grants, and COG-Managed Projects awarded or authorized to date. The COG should maintain copies of all reports, plans, brochures, and other information or materials developed as part of the project.

Note: A COG-Managed Project task and deliverables list is required, see tab "Attach-CMP-Task-Deliverables" included in this workbook for your use, or you can submit a separate document that provides the required information.

TCEQ Project #	Grant Recipient and Project Description	Expected Completion Date	Percent (%) Complete	Progress Report / Remarks (required)
16-16-G01	City of Bellaire	6/30/2017	75%	Developed and printed brochures. Vouchers are being purchased from the City of Houston on a quarterly basis.
16-16-G02	City of Bellville	6/30/2017	95%	Building designed and constructed. All supplies and equipment purchased and received.
16-16-G03	Chambers County	6/30/2017	82%	Officer hired and trained. All equipment purchased and in use.

16-16-G04	Houston ISD	6/30/2017	25%	Initial waste audits and all training of staff have been completed. Follow-up waste audits are scheduled for end of April/beginning of May. Posters are being designed.
16-16-G05	City of Houston	6/30/2017	75%	Equipment has been purchased and installed. Continuing to work with ReTRAC on program development. Program should be complete May/June.
16-16-G06	Montgomery County	6/30/2017	30%	Awaiting approval of building permits to begin construction. All fencing has been installed except for gate.
16-16-G07	City of Missouri City	11/30/2016	100%	Computer app and email program have been developed and are in use. Outreach has been conducted.
17-16-G01	Colorado County	6/30/2017	10%	HHW collection event is scheduled for June 3, 2017.
17-16-G02	Galveston County	6/30/2017	95%	Events conducted and all money expended. All that is left are the remaining reports.

17-16-G03	Harris County Environmental Enforcement	6/30/2017	25%	Primary items in the budget were discontinued. A solution has been found and grantee is planning to ask for a budget amendment shortly, with items to be purchased immediately following approval of new budget.
17-16-G04	City of Houston - Parks and Recreation	6/30/2017	30%	Purchase order for BigBelly units has been approved and the order will be placed in the next few weeks. Units should arrive in April and will be installed in May.
17-16-G05	City of Houston Police Department	6/30/2017	75%	All equipment has been purchased. Waiting on delivery.
17-16-G06	City of League City	6/30/2017	40%	Outreach materials have been developed. The event is scheduled for April 8, 2017. All contracts with vendors are in place. All grant funds are being used for the actual event, not outreach, and therefore none have yet been expended.

17-16-G07	City of Pasadena	6/30/2017	75%	Education materials and a majority of equipment have been purchased and received. The remaining purchases should be complete in March/April.
17-16-G08	City of Pearland	6/30/2017	0%	All equipment should be purchased and installed by the end of April.
17-16-G09	Montgomery County	6/30/2017	50%	Most supplies for the new facility have been ordered. Waiting for them to be received before issuing payment.
17-16-G10	City of Wallis	6/30/2017	0%	Funds deobligated at the request of the City of Wallis
17-16-G11	City of Houston	6/30/2017	0%	Delay in having contract executed

Project Site Visits Conducted

Use this form to track and report the required one site visit per funded entity. Include equipment inventory ID #'s if appropriate.

TCEQ Project #	Date Of Visit	Progress Report / Remarks (required)

Regional Solid Waste Grant Semi-Annual Report - Equipment Log

HOUSTON-GALVESTON AREA COUNCIL - #16

FY 16/17

Date:

9/15/2016

Grant #	Grantee	Project Category <small>(use the drop down menu by clicking in th box below to select the category)</small>	Equipment Description	Serial #	Cost	Purchase Date	Still in use / disposition <small>(use the drop down menu by clicking in th box below to select your answer)</small>
16-16-02	City of Belville	Source Reduction & Recycling	CRAM-A-LOT VB-60-X 60 inch Heavy Duty Baler	VB130005-01	\$ 14,193.75	11/14/2016	Yes
16-16-03	Chambers County	Local Enforcement	2016 Ford F150	1FTEW1EF3GFA18216	\$ 31,083.95	10/4/2016	Yes
16-16-03	Chambers County	Local Enforcement	Coban - Patrol vehicle electronics package, mobile data terminal and dispatch package	Titan M7V 256GB W/G3-A	\$ 10,766.05	11/7/2016	Yes
16-16-05	City of Houston SWMD	Source Reduction & Recycling	40 CY Roll-Off Container	G64/76852	\$ 5,663.00	11/4/2016	Yes
16-16-05	City of Houston SWMD	Source Reduction & Recycling	40 CY Roll-Off Container	G64/76853	\$ 5,663.00	11/4/2016	Yes
16-16-05	City of Houston SWMD	Source Reduction & Recycling	40 CY Roll-Off Container	G64/76854	\$ 5,663.00	11/4/2016	Yes
16-16-05	City of Houston SWMD	Source Reduction & Recycling	40 CY Roll-Off Container	G64/76855	\$ 5,663.00	11/4/2016	Yes
16-16-05	City of Houston SWMD	Source Reduction & Recycling	40 CY Roll-Off Container	G64/76856	\$ 5,663.00	11/4/2016	Yes
16-16-05	City of Houston SWMD	Source Reduction & Recycling	40 CY Roll-Off Container	G64/76811	\$ 5,663.00	11/4/2016	Yes

Note: See Admin Guide for more detail instructions for maintaining this equipment log.

3/21/16: No activity to date

9/15/16: No activity to date

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TEAMS Core Outcome Measure 2016-2017

	Target			Gulf Coast Consortium			Brazosport			COM			Harris			HCC			Lone Star			San Jac			Wharton		
	Q1-3	Q4	Blended	Q1-3	Q4	Blended	Q1-3	Q4	Blended	Q1-3	Q4	Blended	Q1-3	Q4	Blended	Q1-3	Q4	Blended	Q1-3	Q4	Blended	Q1-3	Q4	Blended	Q1-3	Q4	Blended
ABE Beginning Literacy	65.0%	47.7%	62.0%	50.2%	58.7%	52.7%	75.0%	84.6%	78.0%	37.3%	55.6%	41.6%	58.7%	73.5%	62.6%	47.6%	55.6%	50.1%	33.3%	9.1%	24.1%	20.0%	14.3%	17.6%	53.6%	77.8%	59.5%
Num				265	131		21	11		22	10		81	36		118	65		6	1		2	1		15	7	
Den				528	223		28	13		59	18		138	49		248	117		18	11		10	7		28	9	
ABE Beginning Basic Education	58.7%	36.8%	55.0%	43.7%	55.4%	47.3%	65.4%	83.3%	71.1%	34.2%	36.9%	34.8%	54.2%	67.4%	58.4%	35.5%	48.4%	39.3%	28.4%	27.3%	28.0%	42.4%	19.0%	33.3%	57.6%	67.2%	60.9%
Num				963	541		85	50		68	24		363	215		346	198		25	12		14	4		68	41	
Den				2,204	976		130	60		199	65		670	319		976	409		88	44		33	21		118	61	
ABE Intermediate Low	57.9%	36.5%	54.0%	40.5%	49.4%	43.2%	70.8%	76.8%	73.0%	36.9%	49.3%	39.7%	47.5%	60.5%	51.0%	32.3%	41.5%	35.1%	22.3%	21.7%	22.1%	34.8%	8.3%	23.2%	49.6%	66.7%	54.3%
Num				1,026	534		119	73		87	35		391	187		333	193		25	13		16	3		59	30	
Den				2,531	1,081		168	95		236	71		824	309		1,032	465		112	60		46	36		119	45	
ABE Intermediate High	48.8%	34.2%	46.0%	34.7%	35.5%	34.9%	63.5%	61.9%	63.1%	23.8%	19.4%	23.0%	41.3%	52.5%	44.4%	31.3%	34.9%	32.3%	11.0%	10.0%	10.6%	23.0%	7.8%	14.5%	37.3%	40.6%	38.3%
Num				568	245		73	26		35	6		192	94		218	94		9	6		14	6		28	13	
Den				1,638	690		115	42		147	31		465	179		696	269		82	60		61	77		75	32	
ESL Beginning Literacy	57.3%	34.2%	55.0%	46.3%	63.0%	51.7%	66.0%	95.0%	74.6%	55.0%	79.2%	63.2%	58.7%	77.5%	63.9%	38.8%	55.3%	44.7%	40.8%	53.7%	44.3%	32.8%	42.9%	36.0%	37.9%	62.2%	46.0%
Num				1,642	1,068		62	38		77	57		675	341		665	523		91	44		20	12		69	56	
Den				3,543	1,695		94	40		140	72		1,149	440		1,714	946		223	82		61	28		182	90	
ESL Beginning Low	63.9%	33.3%	61.0%	50.6%	64.7%	55.1%	67.4%	88.9%	75.0%	51.6%	63.6%	55.3%	63.1%	80.8%	68.2%	41.9%	56.9%	47.1%	43.0%	40.3%	42.3%	40.8%	46.5%	42.6%	46.3%	61.1%	51.8%
Num				1,913	1,151		89	64		79	42		835	426		716	513		104	31		40	20		74	58	
Den				3,783	1,779		132	72		153	66		1,323	527		1,707	902		242	77		98	43		160	95	
ESL Beginning High	66.2%	39.8%	64.0%	50.4%	63.9%	54.5%	66.1%	84.2%	73.4%	58.7%	75.0%	62.0%	58.9%	77.2%	64.0%	44.3%	57.2%	48.5%	34.2%	32.7%	33.8%	40.5%	51.4%	44.1%	43.9%	51.0%	46.6%
Num				973	538		37	32		37	12		475	241		311	195		55	17		30	19		36	25	
Den				1,930	842		56	38		63	16		806	312		702	341		161	52		74	37		82	49	
ESL Intermediate Low	64.4%	33.3%	62.0%	52.0%	64.5%	56.0%	74.0%	83.9%	77.8%	56.1%	85.7%	63.6%	63.4%	77.8%	67.6%	42.7%	54.8%	46.8%	38.6%	21.7%	34.4%	44.7%	73.3%	52.8%	66.7%	73.9%	69.2%
Num				508	296		37	26		23	12		208	105		180	120		27	5		17	11		28	17	
Den				977	459		50	31		41	14		328	135		422	219		70	23		38	15		42	23	
ESL Intermediate High	53.8%	31.8%	52.0%	35.9%	49.0%	40.1%	65.9%	80.6%	72.0%	47.5%	47.6%	47.6%	44.2%	57.6%	48.2%	29.3%	46.7%	35.2%	19.1%	18.2%	18.9%	31.2%	32.6%	31.7%	42.3%	48.6%	44.8%
Num				401	259		29	25		29	10		163	91		120	98		22	6		24	14		22	17	
Den				1,116	529		44	31		61	21		369	158		409	210		115	33		77	43		52	35	
Advanced ESL	53.8%	23.4%	52.0%	33.3%	42.9%	37.0%	0.0%	0.0%	0.0%	100.0%	100.0%	100.0%	62.5%	100.0%	72.7%	17.4%	29.4%	22.5%	33.3%	100.0%	42.9%	0.0%	0.0%	0.0%	20.0%	25.0%	22.2%
Num				19	15		0	0		2	1		10	6		4	5		2	1		0	0		2	2	
Den				57	35		0	0		2	1		16	6		23	17		6	1		2	2		10	8	
ASE Low	54.0%	43.5%	52.0%	34.3%	28.0%	32.4%	68.4%	40.0%	62.5%	11.8%	50.0%	17.5%	32.2%	18.2%	29.5%	34.3%	47.1%	37.8%	30.0%	5.3%	13.8%	25.0%	0.0%	3.6%	55.6%	60.0%	56.5%
Num				107	37		13	2		4	3		29	4		47	24		3	1		1	0		10	3	
Den				312	132		19	5		34	6		90	22		137	51		10	19		4	24		18	5	

Note: The outcomes depend on the Post test which generally occur Dec and May

Fund Based Measures

	Actual	Target	%	Gulf Coast			Brazosport			COM			Harris			HCC			Lone Star			San Jac			Wharton		
				Actual	Target	%	Actual	Target	%	Actual	Target	%	Actual	Target	%	Actual	Target	%	Actual	Target	%	Actual	Target	%	Actual	Target	%
Total Students (All Students)	23,625	20,865	113.2%	1,037	827	125.4%	1,424	1,171	121.6%	7,861	5,899	133.3%	10,340	9,474	109.1%	1,525	1,814	84.1%	693	682	101.7%	956	999	95.7%			
Total Students (12 Hour Students)*	21,983	19,500	112.7%	971	773	125.6%	1,231	1,094	112.5%	7,296	5,513	132.3%	9,741	8,854	110.0%	1,389	1,695	81.9%	644	637	101.1%	896	934	95.9%			
Transition	1,493	883	169.1%	47	35	134.3%	271	40	677.5%	343	251	136.7%	425	409	103.9%	100	78	128.2%	262	26	1007.7%	45	43	104.7%			
Career Pathway	787	842	93.5%	81	46	176.1%	54	51	105.9%	261	200	130.5%	249	373	66.8%	20	72	27.8%	67	60	111.7%	55	40	137.5%			
Integrated English Language & Civics Education	285	655	43.5%	22	26	84.6%	33	30	110.0%	134	185	72.4%	15	303	5.0%	19	58	32.8%	29	20	145.0%	33	32	103.1%			
TWC Accelerate Texas	396	220	180.0%				147	60	245.0%				64	60	106.7%	47	50	94.0%	91	50	182.0%						

* 90% of the total students must meet 12 hour minimum retention

BOARD SUMMARY REPORT - CONTRACTED MEASURES

BOARD NAME: **GULF COAST**

BOARD CONTRACT YEAR 2017 YEAR END REPORT

Status Summary		With Positive Performance (+P):	Meeting Performance (MP):	With Negative Performance (-P):	% +P & MP											
Contracted Measures		8	7	3	83.33%											
Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num	YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
Notes																

Reemployment and Employer Engagement Measures

TWC	Claimant Reemployment within 10 Weeks	+P	115.96%	43.60%	43.60%	50.56%	46.06%	53.67%	64,178	126,931	51.01%	48.77%	51.35%	51.09%	7/16	6/17
TWC	# of Employers Receiving Workforce Assistance	-P	75.86%	26,235	26,235	19,903	23,595	27,311	----	----	8,168	6,784	8,954	12,373	10/16	9/17

Program Participation Measures

TWC	Choices Full Work Rate - All Family Total	-P	92.74%	50.00%	50.00%	46.37%	49.51%	43.05%	419	894	51.63%	47.13%	50.32%	36.41%	10/16	9/17
	Avg # Children Served Per Day - Discretionary	---	-----	-----	-----	19,966	21,238	21,395	5,191,248	260	19,087	18,572	19,867	22,340	10/16	9/17
TWC	Avg # Children Served Per Day - Discretionary (Discrete Month)	-P	107.43%	21,465	21,465	23,060	20,164	21,936	484,254	21	n/a	n/a	n/a	n/a	9/17	9/17

WIOA Outcome Measures

LBB-K	Employed/Enrolled Q2 Post Exit – All Participants	+P	106.74%	61.40%	61.40%	65.77%	67.64%	66.17%	98,930	150,421	67.65%	64.77%	65.13%	65.35%	7/15	6/16
LBB-K	Employed/Enrolled Q2-Q4 Post Exit – All Participants	MP	103.58%	78.30%	78.30%	81.10%	81.93%	82.86%	82,182	101,328	81.31%	80.78%	81.79%	80.43%	1/15	12/15
TWC	Median Earnings Q2 Post Exit – All Participants	+P	109.30%	\$4,080.00	\$4,080.00	\$4,459.40	\$4,418.80	\$4,588.40	n/a	97,146	\$4,086.00	\$4,364.20	\$4,680.00	\$4,787.00	7/15	6/16
LBB-NK	Credential Rate – All Participants	n/a	n/a	n/a	n/a	37.51%	29.04%	36.91%	2,014	5,369	33.82%	36.71%	34.93%	46.09%	1/15	12/15
DOL-C	Employed Q2 Post Exit – Adult	MP	97.68%	75.10%	75.10%	73.36%	73.62%	72.66%	10,884	14,837	73.22%	73.62%	73.89%	72.95%	7/15	6/16
DOL-C	Employed Q4 Post Exit – Adult	MP	98.50%	71.10%	71.10%	70.03%	71.09%	68.48%	17,037	24,328	68.76%	70.37%	71.17%	68.72%	1/15	12/15
DOL-C	Median Earnings Q2 Post Exit – Adult	+P	108.56%	\$3,480.00	\$3,480.00	\$3,777.75	\$3,696.81	\$3,872.78	n/a	10,713	\$3,524.53	\$3,839.00	\$4,224.82	\$4,700.56	7/15	6/16
DOL-C	Credential Rate – Adult	+P	114.21%	36.30%	36.30%	41.46%	33.93%	42.24%	1,486	3,584	39.78%	41.35%	36.42%	53.66%	1/15	12/15
DOL-C	Employed Q2 Post Exit – DW	MP	96.23%	81.80%	81.80%	78.72%	78.55%	77.88%	1,642	2,086	80.00%	77.97%	77.73%	79.08%	7/15	6/16
DOL-C	Employed Q4 Post Exit – DW	MP	104.51%	76.20%	76.20%	79.64%	78.80%	73.73%	1,678	2,107	79.68%	79.46%	79.80%	79.69%	1/15	12/15
DOL-C	Median Earnings Q2 Post Exit – DW	MP	98.50%	\$6,680.00	\$6,680.00	\$6,579.78	\$6,690.43	\$7,097.35	n/a	1,626	\$5,838.34	\$6,173.18	\$7,033.50	\$7,284.92	7/15	6/16
DOL-C	Credential Rate – DW	+P	144.81%	41.20%	41.20%	59.66%	53.12%	67.80%	457	766	52.69%	52.84%	63.01%	63.67%	1/15	12/15
DOL-C	Employed/Enrolled Q2 Post Exit – Youth	+P	106.32%	65.70%	65.70%	69.85%	64.46%	68.22%	716	1,025	66.30%	71.98%	72.62%	71.15%	7/15	6/16

BOARD SUMMARY REPORT - CONTRACTED MEASURES

BOARD NAME: **GULF COAST**

BOARD CONTRACT YEAR 2017 YEAR END REPORT

Source	Measure	Status	% Current Target	Current Target	EOY Target	Current Perf.	Prior Year End	2 Years Ago YE	YTD Num	YTD Den	QTR 1	QTR 2	QTR 3	QTR 4	From	To
Notes																

WIOA Outcome Measures

DOL-C	Employed/Enrolled Q4 Post Exit – Youth	MP	102.29%	69.80%	69.80%	71.40%	69.42%	71.55%	609	853	68.32%	71.61%	73.97%	68.53%	1/15	12/15
DOL-C	Credential Rate – Youth	+P	134.75%	40.20%	40.20%	54.17%	40.22%	53.98%	318	587	57.14%	62.96%	47.58%	57.14%	1/15	12/15



Economic Development Administration
 Revolving Loan Fund Semi-Annual Financial Report
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Grantee Data

Grantee Name: **Gulf Coast Economic Development District**
 Address Line 1: **3555 Timmons Ln Suite 120**
 Address Line 2: **PO Box 22777**
 City: **Houston**
 State: **Texas**
 Zip Code: **77027-2777**
 Reporting Period: **04/01/2017 - 09/30/2017**
 Web Site URL: **www.gcedd.org**

Contact Person: **Joshua Owens**
 Contact Phone: **832-681-2613**
 Contact Email: **joshua.owens@h-gac.com**
 EIN: **76-0421307**
 DUNS: **072188849**
 EDA Award Number(s):
08-79-04396 and 08-69-04356
 Reporting Unit: **87975TX**

Part I: Portfolio Status

	No.	RLF \$ Loaned	RLF Principal Outstanding	Loan Losses
1. Current Loans:	3	\$ 907,886.11	\$ 696,978.36	
2. Delinquent Loans:	0	\$ 0.00	\$ 0.00	
3. In Default Loans:	0	\$ 0.00	\$ 0.00	
4. Total Active Loans:	3	\$ 907,886.11	\$ 696,978.36	
5. Fully Repaid Loans:	6	\$ 1,275,000.00	\$ 0.00	
6. Written Off Loans:	3	\$ 467,000.00		\$ 337,983.04
7. Total Loans:	12	\$ 2,649,886.11	\$ 696,978.36	\$ 337,983.04

Part II: Portfolio Summary

A. Summary of Loan Activities

	Total Loans	Active Loans
1. Number of RLF Loans:	12	3
2. RLF \$ Loaned:	\$ 2,649,886.11	\$ 907,886.11
3. Private Non-RLF \$ Leveraged by RLF:	\$ 5,331,875.25	\$ 105,742.25
4. Other Non-RLF \$ Leveraged by RLF:	\$ 0.00	\$ 0.00
5. Total \$ Leveraged:	\$ 5,331,875.25	\$ 105,742.25
6. Total Project Financing:	\$ 7,981,761.36	\$ 1,013,628.36
7. Private Sector Jobs Created:	40	13
8. Private Sector Jobs Saved:	0	0
9. Total Private Sector Jobs:	40	13
10. RLF \$ Loaned for Fixed Assets:	\$ 1,952,243.40	\$ 662,757.00
11. RLF \$ Loaned for Working Capital:	\$ 664,739.01	\$ 245,129.11
12. RLF \$ Loaned for Start-Up:	\$ 1,152,000.00	\$ 172,800.00
13. RLF \$ Loaned for Expansion:	\$ 590,000.00	\$ 0.00
14. RLF \$ Loaned for Retention:	\$ 735,086.11	\$ 735,086.11
15. RLF \$ Loaned for Industrial:	\$ 632,104.11	\$ 242,104.11
16. RLF \$ Loaned for Commercial:	\$ 528,000.00	\$ 0.00
17. RLF \$ Loaned for Service:	\$ 1,489,782.00	\$ 665,782.00



Economic Development Administration
 Revolving Loan Fund Semi-Annual Financial Report
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B. Comparison of RLF Portfolio to RLF Plan

	RLF Plan	Total Loans	Active Loans
1. Cost Per Job:	\$ 0.00	\$ 66,247.15	\$ 69,837.39
2. Non-RLF Private Leverage Ratios:	0.00 : 1	2.01 : 1	0.12 : 1
3. Non-RLF Private and Other Leverage Ratios:	0.00 : 1	2.01 : 1	0.12 : 1
4. % Working Capital Loans:	0.00%	0.00%	0.00%
5. % Loans for Start-Ups:	0.00%	0.00%	0.00%
6. % Loans for Industrial:	0.00%	0.00%	0.00%

Part III: Portfolio Financial Status

A. RLF Funding Sources

1. EDA Funding:	\$ 1,744,104.11
2. Local Match:	\$ 0.00
3. Total Funding:	\$ 1,744,104.11

B. RLF Income Earned to Date

1. Interest Earned on Loans:	\$ 280,962.20
2. Interest Earned on Deposit Accounts:	\$ 5,378.56
3. RLF Income from Application Fees:	\$ 0.00
4. Other RLF Income:	\$ 0.00
5. Fees Earned on Closed Loans:	\$ 0.00
6. Total RLF Income:	\$ 286,340.76
7. Portion of RLF Income Used for Administrative Expenses:	\$ 117,650.70
8. RLF Income Added to Capital Base for Lending:	\$ 168,690.06

C. Status of RLF Capital

1. Total RLF Funding:	\$ 1,744,104.11
2. RLF Income Added to RLF Capital Base for Lending:	\$ 168,690.06
3. Loan Losses:	\$ 337,983.04
4. Disallowance:	\$ 0.00
5. Voluntary Contributed Capital:	\$ 0.00
6. Current RLF Capital Base:	\$ 1,574,811.13

D. Current Balance Available for New Loans

1. RLF Principal Outstanding on Loans:	\$ 696,978.36
2. Current Balance Available for Lending:	\$ 877,832.77
3. RLF \$ Committed but Not Disbursed:	\$ 322,042.51
4. Current Balance Available, Net of Committed RLF \$:	\$ 555,790.26
5. Current Balance Available, as % of Capital Base:	35.29%
6. Balance Available, as % of Capital Base, for Previous Reporting Period:	0.00%



Economic Development Administration
 Revolving Loan Fund Semi-Annual Financial Report
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Part IV: Miscellaneous Information and Certification

A. Recent Loan Activity (Last 6 Months Only)

1. Number of Applications Received During Reporting Period: 9
 2. Number of Loans Closed During Reporting Period: 0

B. Capital Utilization

1. Amount of Excess Cash for Reporting Period: \$ 44,356.11
 2. Amount of Excess Cash Subject to Sequestration: \$ 56,102.30
 3. Change in Excess Cash Subject to Sequestration: \$ 0.00
 4. Amount Sequestered in a Separate Account, as Reported by Grantee: \$ 428,027.69
 5. Name of Bank in which Funds are Sequestered: Chase Bank
 6. Total Interest Remitted to EDA, as of End of Reporting Period: \$ 0.00

C. RLF Income and Expenses

1. RLF Income Earned During Reporting Period: \$ 14,817.15
 2. RLF Income Used for Administrative Expenses During Reporting Period: \$ 4,302.66
 3. % of RLF Income Used for Administrative Expenses During Reporting Period: 29.04%

D. Administration

1. Has there been any staff turnover during this reporting period? No
 2. If yes, please list:
 3. Date of most Recent Independent Audit: 12/13/2016
 4. Type of Most Recent Independent Audit: Single Audit
 5. Was the audit filed with the Federal Audit Clearinghouse on time? Yes
 6. If no, why not?

E. Semiannual RLF Plan Certification

1. Does the RLF's governing board certify that the RLF is operating in accordance with its EDA-approved RLF plan? Yes
 2. If no, why not?

F. Signature of Authorized Representative: I hereby certify that the information provided in my organization's electronic submission of the RLF report form (ED209) is complete and accurate to the best of my knowledge.

Nancy Haussler 10/31/2017
 Signature of Authorized Official Date

Click HERE before signing form!

Nancy Haussler CFO
 Name of Authorized Official Title of Authorized Official



Economic Development Administration
 Revolving Loan Fund Income and Expense Statement
 ED-209I Version 4.6

Reporting Period 04/01/2017 - 09/30/2017

Reporting Unit Number 87975TX

Expenses Charged to RLF Income

	Most Recent Paid	Prior Period
RLF Income:	\$ 14,817.15	\$ 18,422.61
Employee Salaries:	\$ 2,189.59	\$ 3,499.44
Employee Fringe Benefits:	\$ 1,032.62	\$ 1,637.06
RLF-related Travel:	\$ 0.00	\$ 0.00
Loan Processing/Closing Costs:	\$ 0.00	\$ 0.00
Professional Services:	\$ 0.00	\$ 0.00
Marketing:	\$ 0.00	\$ 0.00
RLF Staff Training:	\$ 0.00	\$ 0.00
Equipment – Rental:	\$ 0.00	\$ 0.00
Equipment- Acquisition:	\$ 0.00	\$ 0.00
Space (rent):	\$ 224.91	\$ 0.00
Audit:	\$ 179.43	\$ 0.00
Indirect Costs:	\$ 372.81	\$ 591.24
Other (specify):	\$ 303.30	\$ 824.67
Total Expenses:	\$ 4,302.66	\$ 6,552.41
Net RLF Income:	\$ 10,514.49	\$ 11,870.20
Cumulative Net RLF Income:	\$ 168,690.06	\$ 157,636.62
Expenses as % of RLF Income:	29.04%	35.57%

For the current 12-month period, provided an estimate of projected RLF Income and the percentage expected to be used for RLF administrative expenses:

Projected RLF Income:	\$ 14,000.00
Percentage for Administrative Expenses:	40.00%

In box below, list all personnel positions which were funded partially or in full with RLF Income for the most recent period only; list the aggregate dollar amount for salaries and fringe benefits for each listed position, and the amount and percent which were funded by RLF Income.

Shaun Downie=Salary - 2189.59 Fringe - 1032.62 100% funded by RLF Income.

Certification of Authorized Representative (Designated RLF Administrator or Chief Financial Officer)

I hereby certify that the information provided in my organization's electronic submission of the RLF Income and Expense Statement (ED-209I) for this period is complete and accurate to the best of my knowledge.

10/31/2017

Signature of Authorized Official

Click HERE before signing form!

Date

Nancy Haussler

CFO

Name of Authorized Official

Title of Authorized Official



Economic Development Administration
 Revolving Loan Fund Semi-Annual Financial Report
 ED-209 Version 4.6

Grantee Data

Grantee Name: **Gulf Coast Economic Development District**
 Address Line 1: **P.O. Box 22777**
 Address Line 2:
 City: **Houston**
 State: **Texas**
 Zip Code: **77027**
 Reporting Period: **10/01/2016 - 03/31/2017**
 Web Site URL: **www.gcedd.org**

Contact Person: **Joshua Owens**
 Contact Phone: **832-681-2613**
 Contact Email: **joshua.owens@h-gac.com**
 EIN: **76-0421307**
 DUNS: **072188840**
 EDA Award Number(s):
08-79-04396 and 08-69-04356
 Reporting Unit: **87975TX**

Part I: Portfolio Status

	No.	RLF \$ Loaned	RLF Principal Outstanding	Loan Losses
1. Current Loans:	4	\$ 1,032,886.11	\$ 799,610.36	
2. Delinquent Loans:	0	\$ 0.00	\$ 0.00	
3. In Default Loans:	0	\$ 0.00	\$ 0.00	
4. Total Active Loans:	4	\$ 1,032,886.11	\$ 799,610.36	
5. Fully Repaid Loans:	6	\$ 1,275,000.00	\$ 0.00	
6. Written Off Loans:	2	\$ 342,000.00		\$ 264,890.00
7. Total Loans:	12	\$ 2,649,886.11	\$ 799,610.36	\$ 264,890.00

Part II: Portfolio Summary

A. Summary of Loan Activities

	Total Loans	Active Loans
1. Number of RLF Loans:	12	4
2. RLF \$ Loaned:	\$ 2,649,886.11	\$ 1,032,886.11
3. Private Non-RLF \$ Leveraged by RLF:	\$ 5,331,875.25	\$ 140,742.25
4. Other Non-RLF \$ Leveraged by RLF:	\$ 0.00	\$ 0.00
5. Total \$ Leveraged:	\$ 5,331,875.25	\$ 140,742.25
6. Total Project Financing:	\$ 7,981,761.36	\$ 1,173,628.36
7. Private Sector Jobs Created:	40	15
8. Private Sector Jobs Saved:	0	0
9. Total Private Sector Jobs:	40	15
10. RLF \$ Loaned for Fixed Assets:	\$ 1,952,243.40	\$ 723,055.00
11. RLF \$ Loaned for Working Capital:	\$ 664,739.01	\$ 278,129.11
12. RLF \$ Loaned for Start-Up:	\$ 1,152,000.00	\$ 297,800.00
13. RLF \$ Loaned for Expansion:	\$ 590,000.00	\$ 0.00
14. RLF \$ Loaned for Retention:	\$ 735,086.11	\$ 735,086.11
15. RLF \$ Loaned for Industrial:	\$ 632,104.11	\$ 242,104.11
16. RLF \$ Loaned for Commercial:	\$ 528,000.00	\$ 125,000.00
17. RLF \$ Loaned for Service:	\$ 1,489,782.00	\$ 665,782.00



Economic Development Administration
 Revolving Loan Fund Semi-Annual Financial Report
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B. Comparison of RLF Portfolio to RLF Plan

	RLF Plan	Total Loans	Active Loans
1. Cost Per Job:	\$ 65,000.00	\$ 66,247.15	\$ 68,859.07
2. Non-RLF Private Leverage Ratios:	1.00 : 1	2.01 : 1	0.14 : 1
3. Non-RLF Private and Other Leverage Ratios:	2.00 : 1	2.01 : 1	0.14 : 1
4. % Working Capital Loans:	0.00%	25.08%	10.49%
5. % Loans for Start-Ups:	0.00%	43.00%	11.23%
6. % Loans for Industrial:	0.00%	24.00%	9.13%

Part III: Portfolio Financial Status

A. RLF Funding Sources

1. EDA Funding:	\$ 1,744,104.11
2. Local Match:	\$ 0.00
3. Total Funding:	\$ 1,744,104.11

B. RLF Income Earned to Date

1. Interest Earned on Loans:	\$ 266,145.05
2. Interest Earned on Deposit Accounts:	\$ 4,839.61
3. RLF Income from Application Fees:	\$ 0.00
4. Other RLF Income:	\$ 0.00
5. Fees Earned on Closed Loans:	\$ 0.00
6. Total RLF Income:	\$ 270,984.66
7. Portion of RLF Income Used for Administrative Expenses:	\$ 113,348.04
8. RLF Income Added to Capital Base for Lending:	\$ 157,636.62

C. Status of RLF Capital

1. Total RLF Funding:	\$ 1,744,104.11
2. RLF Income Added to RLF Capital Base for Lending:	\$ 157,636.62
3. Loan Losses:	\$ 264,890.00
4. Disallowance:	\$ 0.00
5. Voluntary Contributed Capital:	\$ 0.00
6. Current RLF Capital Base:	\$ 1,636,850.73

D. Current Balance Available for New Loans

1. RLF Principal Outstanding on Loans:	\$ 799,610.36
2. Current Balance Available for Lending:	\$ 837,240.37
3. RLF \$ Committed but Not Disbursed:	\$ 0.00
4. Current Balance Available, Net of Committed RLF \$:	\$ 837,240.37
5. Current Balance Available, as % of Capital Base:	51.15%
6. Balance Available, as % of Capital Base, for Previous Reporting Period:	0.00%



Economic Development Administration
 Revolving Loan Fund Semi-Annual Financial Report
 ED-209 Version 4.6

Part IV: Miscellaneous Information and Certification

A. Recent Loan Activity (Last 6 Months Only)

- 1. Number of Applications Received During Reporting Period: 0
- 2. Number of Loans Closed During Reporting Period: 0

B. Capital Utilization

- 1. Amount of Excess Cash for Reporting Period: \$ 119,609.96
- 2. Amount of Excess Cash Subject to Sequestration: \$ 428,027.69
- 3. Change in Excess Cash Subject to Sequestration: \$ 0.00
- 4. Amount Sequestered in a Separate Account, as Reported by Grantee: \$ 0.00
- 5. Name of Bank in which Funds are Sequestered:
- 6. Total Interest Remitted to EDA, as of End of Reporting Period: \$ 0.00

C. RLF Income and Expenses

- 1. RLF Income Earned During Reporting Period: \$ 18,422.61
- 2. RLF Income Used for Administrative Expenses During Reporting Period: \$ 6,552.41
- 3. % of RLF Income Used for Administrative Expenses During Reporting Period: 35.57%

D. Administration

- 1. Has there been any staff turnover during this reporting period? No
- 2. If yes, please list:
- 3. Date of most Recent Independent Audit: 06/30/2016
- 4. Type of Most Recent Independent Audit: Single Audit
- 5. Was the audit filed with the Federal Audit Clearinghouse on time? Yes
- 6. If no, why not?

E. Semiannual RLF Plan Certification

- 1. Does the RLF's governing board certify that the RLF is operating in accordance with its EDA-approved RLF plan? Yes
- 2. If no, why not?

F. Signature of Authorized Representative: I hereby certify that the information provided in my organization's electronic submission of the RLF report form (ED209) is complete and accurate to the best of my knowledge.

Signature of Authorized Official

Click HERE before signing form!

Date

Name of Authorized Official

Title of Authorized Official



Economic Development Administration
 Revolving Loan Fund Income and Expense Statement
 ED-209I Version 4.6

Reporting Period 10/01/2016 - 03/31/2017

Reporting Unit Number 87975TX

Expenses Charged to RLF Income

	Most Recent Paid	Prior Period
RLF Income:	\$ 18,422.61	\$ 21,538.27
Employee Salaries:	\$ 3,499.44	\$ 0.00
Employee Fringe Benefits:	\$ 1,637.06	\$ 0.00
RLF-related Travel:	\$ 0.00	\$ 0.00
Loan Processing/Closing Costs:	\$ 0.00	\$ 0.00
Professional Services:	\$ 0.00	\$ 0.00
Marketing:	\$ 0.00	\$ 0.00
RLF Staff Training:	\$ 0.00	\$ 0.00
Equipment – Rental:	\$ 0.00	\$ 0.00
Equipment- Acquisition:	\$ 0.00	\$ 0.00
Space (rent):	\$ 0.00	\$ 0.00
Audit:	\$ 0.00	\$ 0.00
Indirect Costs:	\$ 591.24	\$ 0.00
Other (specify):	\$ 824.67	\$ 13.23
Total Expenses:	\$ 6,552.41	\$ 13.23
Net RLF Income:	\$ 11,870.20	\$ 21,525.04
Cumulative Net RLF Income:	\$ 157,636.62	\$ 146,351.63
Expenses as % of RLF Income:	35.57%	0.06%

For the current 12-month period, provided an estimate of projected RLF Income and the percentage expected to be used for RLF administrative expenses:

Projected RLF Income:	\$ 30,456.00
Percentage for Administrative Expenses:	60.00%

In box below, list all personnel positions which were funded partially or in full with RLF Income for the most recent period only; list the aggregate dollar amount for salaries and fringe benefits for each listed position, and the amount and percent which were funded by RLF Income.

Shaun Downie=Salary - 3022.65 Fringe - 1418.55 and Cheryl Mergo=Salary - 476.79 Fringe - 224.85 100% funded by RLF Income.

Certification of Authorized Representative (Designated RLF Administrator or Chief Financial Officer)

I hereby certify that the information provided in my organization's electronic submission of the RLF Income and Expense Statement (ED-209I) for this period is complete and accurate to the best of my knowledge.

Signature of Authorized Official Click HERE before signing form! Date 04/27/2017

Name of Authorized Official Title of Authorized Official



H-GAC

FY 2016

Annual Performance and Expenditure Report

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TASK I

PROGRAM MANAGEMENT

The purposes of the activities listed under Task 1.0 are to provide administrative support to the transportation planning process for the eight-county Houston-Galveston Transportation Management Area (TMA) and to facilitate interagency cooperation and coordination.

SUBTASK 1.1 Program Support / Unified Planning Work Program (MPO)

This subtask includes all administrative support for the MPO planning program in general, including the financial management of the MPO's operations, contract management, departmental reporting, the provision of technical assistance to member agencies, and participation in state and national organizations involved in transportation planning and development.

This subtask also includes the development and maintenance of the Unified Planning Work Program (UPWP), which describes the transportation plans and programs and the transportation-related air quality planning activities conducted during the fiscal year(s) regardless of funding sources or agencies conducting these activities.

SUBTASK-RELATED TRAINING

- One staff member attended “Developing an Indirect Cost Allocation Plan” – September 27-28, 2016
- One staff members attended the Texas Association of Regional Councils webinar on Compliance Requirements for the Administration of Grants – March 29, 2016

PRODUCTS:

Program Support & Administration

1.1.a1 Manage contracts and agreements between the MPO and participating agencies or subcontractors.

- During FY 2016, the MPO initiated 14 new planning-related contracts, managed 27 active contracts and closed out 15 contracts.

1.1.a2 Maintain financial records for departmental contracts and ensure payment of invoices.

- Staff continues to maintain financial records during the contract period and appropriate retention period following completion of work. Staff processed all billings for payment within the appropriate time frame.

Houston-Galveston Area Council – FY 2016 APER

- 1.1.a3** Maintain the federal certification of the Houston-Galveston Transportation Management Area's transportation planning process, related requirements associated with the budgeting and expenditures of Federal, State, and local funding, including the Annual Performance & Expenditure Report (APER), the Disadvantaged Business Enterprise goal development, and self-certification assurances.
- Staff submitted the FY 2015 Annual Performance & Expenditure Report (APER)
 - H-GAC continues to utilize a 20% goal for the participation of Disadvantaged Business Enterprises in Department of Transportation assisted contracts through 2016.
- 1.1.a4** Provide technical assistance to local governments, public agencies, other qualified grant sponsors, and staff regarding federal grant applications, TRACS, transportation planning activities, and transportation management issues.
- H-GAC worked with Montgomery County, the Woodlands Township, Waller County and Fort Bend County to develop mobility and thoroughfare plans.
 - Staff initiated a value-capture case study on US 290.
 - Staff assisted the City of Houston and METRO with subregional studies.
 - Staff worked with Harris County on the development of an incident management program.
 - Staff assisted eligible grant recipients on Tiger VIII and Fastlane grant submissions.
- 1.1.a5** Provide technical assistance to the Transportation Policy Council (TPC), the Technical Advisory Committee (TAC), and other committees and subcommittees. Technical assistance includes preparing meeting materials, meeting notices, maintaining meeting records, an annual training workshop for the respective members, and other assistance as directed. Provide food and non-alcoholic beverages, pending TxDOT approval, at selected meetings and events when deemed appropriate.
- 10 meetings of the TPC were held during FY 2016; agendas, meeting notices and materials were distributed electronically, and staff assistance was provided for all meetings. Records of all meetings are posted on the H-GAC website for each calendar year. A meeting of the TPC Nominating Committee was held on December 7, 2015. The TPC Bylaws Committee met on January 14, 2016 and March 18, 2016. The annual training workshop for new and current members of the TPC and TAC was held via a webinar at H-GAC on Wednesday, March 9, 2016.

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- 10 meetings of the TAC were held during FY 2016 fiscal year; agendas meeting notices and materials were distributed electronically, and staff assistance was provided for all meetings. Records of all meetings were posted on the H-GAC. An annual nomination process was held to populate (6) subcommittees to the TAC as follows: Operations Task Force, Pedestrian & Bicycle Subcommittee, Regional Transit Coordination Subcommittee (RTCS), Regional Transportation Plan (RTP) Subcommittee, Transportation Air Quality Subcommittee, and Transportation Improvement Program (TIP) Subcommittee. Subcommittee memberships were approved at the May 2016 TAC meeting. Quarterly meetings were held during fiscal year 2015-2016 for each subcommittee with the addition of working group meetings as needed; agendas, meeting notices, and materials were distributed electronically; and staff assistance was provided for all meetings. Records of subcommittee meetings were posted on the H-GAC website for each calendar year.

1.1.a6 Conduct non-lobbying participation in the Association of Metropolitan Planning Organizations (AMPO), Texas Metropolitan Planning Organizations (TEMPO), National Association of Regional Councils (NARC), Texas Association of Regional Councils (TARC), Transportation Research Board (TRB), American Association of State Highway and Transportation Officials (AASHTO), ITS Texas and other organizations that enhance the planning process. This may include agency memberships in these organizations (individual memberships are not a reimbursable expense).

- During FY 2016, staff participated in the following activities:
 - December 14, 2015 AMPO Meeting
 - December 15, 2015 TEMPO Meeting
 - January 4, 2016 TEMPO Executive Committee Meeting
 - January 8-12, 2016 TRB Annual Meeting
 - February 17, 2016 TEMPO TMA Funding Formula Meeting
 - March/April 2016 TARC OMB “Super-Circular” Webinars
 - April 20, 2016 AMPO CMAQ Cost Effectiveness Webinar

1.1.a7 Provide analysis of State and federal laws, regulations, and legislation for TPC and TAC members, and local government officials to aid them in the application of regional transportation policy strategies.

- Staff provided the following information to TAC/TPC regarding federal laws, regulations, and legislation:
 - Positive Train Control Regulations in the Rail Safety Improvement Act of 2008
 - FASTLANE/TIGER Grants Program
 - EPA Ozone regulation
 - Federal surface transportation act (FAST Act)

- 1.1.a8** Maintain historical data, publications, and map warehousing/archive libraries, along with an online-query system for public research and access to historical information.
- Staff continually updates Historical archives via the H-GAC website as well as an online-query system for older, typically paper documents for use by staff as well as the general public.
- 1.1.a9** The acquisition of supplies, services, software, and equipment to support MPO operations. Equipment and software purchases over \$5,000 per unit require prior State and Federal approval.
- During FY 2016 the following equipment was acquired: one projector, three laptop computers, one desktop computer, one work station, nine monitors, one television monitor and associated “Clickshare” streaming equipment, TPC livestreaming equipment.
- 1.1.a10** Acquire legal defense/advice with prior State and Federal approval in accordance with 2 CFR Part 225, Cost Principles for State, Local, and Indian Tribal Governments (OMB Circular A-87) for conformity determinations and other issues as determined to be necessary and reasonable to carry out the metropolitan planning process per 23 CFR 420.113.
- No legal expenses were incurred during FY 2016.

Unified Planning Work Program Development

- 1.1.b1** Maintain the 2016-2017 Unified Planning Work Program (UPWP), reflecting current plans, programs, and regional priorities, by amendments approved by the TPC, TxDOT, FHWA, and FTA.
- During FY 2016, Staff made 8 amendments to the 2016-2017 UPWP.
- 1.1.b2** Develop and adopt the 2018-2019 Unified Planning Work Program per schedule determined by staff in coordination with other transportation partners.
- No activity on this task was performed during FY 2016. *Activity on this task is anticipated for FY 2017.*
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SUBTASK 1.2 Public Involvement and Outreach Program

H-GAC has an ongoing, inclusive, and active public involvement process for transportation planning. The goals and objectives of the public involvement process are described in the Public Participation Plan amended in November 2012, with the primary objective to provide timely, accurate, and complete information to the public on important transportation issues and solicit feedback as appropriate. Fulfilling this objective requires the continuous development of visualization techniques, educational materials, transportation websites, newsletters, and other public outreach activities.

SUBTASK –RELATED TRAINING

- Public Outreach Staff attended the HCW Seminar – November 30, 2015
- Public Outreach Staff attended the TxDOT Planning Conference – June 15-17, 2016
- Public Outreach Staff attended the “Managing Social Media Platforms Course” – June 28, 2016
- Public Outreach Staff attended the Institute of Management Studies Course: The Power of Collaborative Leadership – July 27, 2016

PRODUCTS:

Public Involvement

1.2.a1 Conduct public outreach and provide support for public meetings for the RTP, TIP, Air Quality, and other significant plans. This includes publishing legal notices, press releases, and advertisements, conducting public meeting arrangements, slide presentation production, and development of educational materials for distribution at these meetings.

- Twelve public meetings were held between October 2015 and September 2016: South Kirkwood Road Traffic Study (10/15/2015); US 59/I 69 Corridor Congestion Mitigation Study (11/12/15); Montgomery County Thoroughfare Plan - (4) Public Meetings (11/10, 12, 17, 19/15); Major Amendments to the 2015-2018 TIP and Transportation Conformity Determination for the 2015-2018 TIP and the 2040 RTP – (2) Public Meetings (3/31/16); Draft 2017-2020 TIP – (2) Public Meetings (4/26/16); and Proposed Goal for the Participation of Disadvantaged Business Enterprises (DBEs) – (2) Public Meetings (8/25/16). Legal Notices were published in local newspapers, posted online in 4 languages (English, Spanish, Vietnamese, and Chinese), and distributed to a database of more than 3,500 residents.

1.2.a2 Continue to publicize H-GAC’s transportation activities via the publication and distribution of newsletters, management of the Transportation Department’s website, the holding of informational workshops, and the development of other pertinent publications as needed.

- Public Outreach publishes 12 Vision Newsletters per year (monthly) to inform the public of different Transportation and Air Quality related topics and initiatives. Social

media Facebook and Twitter accounts are also used to share and distribute information.

- Five Brown Bag Lunch Events were held during FY 2016, which featuring invited speakers with expertise in transportation related programs and/or projects. These events were held during the lunch hour and attended mostly by local residents or local businesses. Attendance ranged from 25-50 people.

1.2.a3 Continue to solicit public comment on transportation programs, projects, and policies and to respond to public comment in a timely fashion.

- Public comment was solicited on amendments to, or publication of, major documents like the Transportation Improvement Program (TIP), the Regional Transportation Plan, (RTP), the Unified Planning Work Program (UPWP), and the Public Participation Plan (PPP) as well as any other plans and programs that would be of interest to the public. A Public Information email address and Inbox was made available for input from the public and responses were provided for all comments. Comments were forwarded to other agencies as appropriate. Public comments were also made available to the Policy Council for their review and consideration. The length of the public comment period is consistent with federal requirements for each document/program.

1.2.a4 Continue to employ visualization techniques to deliver information, including websites, video, and audio technologies to interested parties.

- Staff maintained six transportation department websites: H-GAC Transportation, Mobility Now, The Art of Transportation, Montgomery County Mobility, My Southwest Freeway, and Together Against the Weather. Numerous graphics and presentations were developed for TAC, TPC and transportation studies. In addition, H-GAC uses its YouTube channel to more effectively communicate transportation plan and program concepts with video.

1.2.a5 Continue to develop and maintain mailing and community contact lists to ensure adequate distribution/notice of public meetings and materials.

- H-GAC Transportation Department maintains a database of all committees, elected and appointed officials, transit agencies, Chambers of Commerce, School Districts, and Other Interested Persons for the 8-county MPO region. This database is updated on a daily basis or as staff is informed of any changes. These groups are all informed of public meetings, webinars, and upcoming events.

1.2.a6 Continue production of *MobilityNOW*, to provide information to the public via TV and the Internet regarding local transportation issues (**\$400,000 TPF**).

- Staff produced one show in Spanish and one PSA. Product developed efficiently with limited consultant support.

1.2.a7 Provide live-streaming of Transportation Policy Board meetings in compliance with SB 1237 (84th Legislature).

- Staff procured contractor support to provide live-streaming of TPC meetings. Ten live-stream broadcasts were conducted in FY 2016.

Policy and Government Affairs

1.2.b1 Continue to provide MPO comments to the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and the Environmental Protection Administration (EPA) to proposed rules from these agencies as part of the federal rule-making process.

- At the October 2015 meeting, TPC provided comments to the US Senate regarding Positive Train Control regulations contained in the Rail Safety Improvement Act of 2008. Additionally, the Regional Air Quality Planning Advisory Committee created a guide for upcoming regulations related to air quality.

1.2.b2 Organize and/or participate in seminars, peer exchanges, and peer reviews as necessary to facilitate communication between MPOs, federal, state, and local agencies, providing food and non-alcoholic beverages, pending TxDOT approval, when deemed appropriate.

- Staff participated in three (3) Texas Association of Regional Councils (TARC) OMB Super Circular Webinar Series: The High Altitude View 3/29/16; The Uniform Administrative Requirements – A Deeper Dive 4/5/16; and Cost Allowability under OMB’s New Cost Principles 4/11/16.
- Staff participated in the TDM Technologies for Employers webinar on 5/11/16; MPO Peer Review meeting on 5/26/16; and Best Workplaces for Commuters webinar on 5/26/16 hosted by Phil Winters of University of South Florida.
- Staff participated in a statewide discussions on TxDOT’s Strategic Highway Safety Program (SHSP), and participated in the Impaired Driving Workgroup and the Motorcycle Safety Coalition.

1.2.b3 Development of briefings and printed materials for policy-makers on federal and state issues relevant to the regional transportation planning process.

- Staff briefed subcommittees and the Transportation Policy Council (TPC) on pending air quality issues including updates on federal National Ambient Air Quality Standards and proposed regulations on mobile and stationary sources.

- Staff gave a Power Point presentation to the TPC on 8/26/16 and briefed the TAQ Subcommittee on 10/11/16 regarding the Re-Launching of the Commute Solutions Program which was held on 8/4/16 at the Houston City Hall. The event was kicked off with a “Road Warrior for Smarter Commutes” Press Conference featuring Houston Mayor Sylvester Turner who provided brief remarks along with other business leaders from the Greater Houston Partnership, Central Houston, Inc. and the METRO Board. More than 60+ local government officials and business and organization leaders attended the press conference. An outdoor festival followed the press conference at the Houston City Hall - Hermann Square with more than 550 downtown employees in attendance. The festival also included more than 20 exhibitors, free food and entertainment donated by sponsors and prize drawings.

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Task 1 - Funding Summary

Funding Source	Amount Budgeted	Amount Expended	Balance	% Expended
Transportation Planning Funds (PL 112 & FTA 5303)	\$3,026,181.00	\$2,366,709.77	\$659,471.23	78 %
Local Planning Funds				
FTA (Sec. 5309)				
STP MM				
TOTAL	\$3,026,181.00	\$2,366,709.77	\$ 659,471.23	78%

TASK II

DATA DEVELOPMENT AND MAINTENANCE

The subtasks contained in Task II are to collect, update, model, and maintain the basic data and tools required for executing the planning activities described in this UPWP.

SUBTASK 2.1 Socioeconomic Data and Models (H-GAC C&E Planning)

Subtask 2.1 addresses the ongoing development of socioeconomic data and socioeconomic forecasting models, along with informational services and analytical support of Transportation planning activities and studies.

SUBTASK-RELATED TRAINING

- Traffic Modeling and GIS Group Staff participated in Texas State Demographic Users Conference (May 2016)
- Traffic Modeling and GIS Group Staff participated in COG/MPO Socioeconomic Modeling Mini-Conference at SANDAG (June 2016)

PRODUCTS:

Socioeconomic Data

- 2.1.a1** Staff will continue monitoring releases of aggregate socioeconomic data from federal and state agencies, and other public and private sources. Staff will continue maintaining and updating databases with such information.
- Databases with aggregate socioeconomic data are kept updated with the latest available information.
- 2.1.a2** Staff will continue researching, obtaining, and processing information on the location, timing, and details of planned development projects in the region. Staff will continue maintaining and updating databases with such information.
- Information on planned development projects and plats is being continuously collected and integrated with the Regional Land Use Information System.

2.1.a3 Staff will continue researching, obtaining, processing, and synthesizing disaggregate information on parcels, buildings, businesses, and households in the region. Staff will continue maintaining and updating databases with such information.

- Staff updated the Model Buildings and Model Parcels base year data from 2010 to 2014, by collecting and processing the 2014 County Appraisal data.

Socioeconomic Models

2.1.b1 Staff will continue improving and enhancing the existing operational version of the demographic and economic macro forecasting model.

- The 2016 Annual Regional Growth Forecast was released in May 2016 and utilizes 2015 census data and future real estate developments.

2.1.b2 Staff will continue improving and enhancing the existing operational version of the land-use micro forecasting model.

- Staff released the 2016 forecast, which incorporates new zone to zone accessibility measures (travel time and log sums/utility) that are derived using the H-GAC's Transportation Analysis Zone System (TAZ) and the latest travel network data. The 2016 release utilizes a more sophisticated household location choice (HLC) model as compared to the previous release. In this release, the HLC model allocates housing units to relocating (households moving within the 8-county region) and in-migrating households (domestic and foreign in-migrants moving to the 8-county region) using the Census County-level migration and relocation rates and grid-level (3 mile) location probabilities categorized by age, race, household size, and income.

2.1.b3 Staff, in cooperation with the Travel Demand Modeling group, will develop scenario-based regional integrated "land use-transportation" small-area population and employment forecasts for transportation planning purposes.

- A fully integrated (land use-transportation) forecast version was released in May.

Information Services and Analytical Support

2.1.c1 Staff will continue improving and enhancing the existing web-based mapping and database query applications allowing easy access to socioeconomic data by transportation partners and general public.

- A new version of Regional Land Use Information System (RLUIS) Interactive Mapping Application with advanced features/tools was released in May 2016. In addition, the Staff developed a number of new interactive web applications/ tools to access Socioeconomic data including Census American Community Survey (ACS)

and Longitudinal Employer-Household Dynamics (LEHD) Commuting Patterns data. These tools included the Commuting Patterns Tool and the Demographic Data Explorer tool.

2.1.c2 Staff will provide informational services and analytical support to H-GAC Transportation staff, transportation agencies, local governments and their consultants in support of regional transportation planning activities and studies.

- Staff provided informational and analytical assistance to the agency staff and to local governments and their consultants.

SUBTASK 2.2 Physical Features, Data, & Modeling Support (MPO)

Subtask 2.2 describes the ongoing development, maintenance, and training activities associated with travel demand data development, mapping, and modeling. This subtask describes efforts directed toward the continued development, enhancement, and maintenance of the MPO's travel demand models, including the physical collection, entry, preliminary tabulation, GIS-based mapping, maintenance, and analysis of transportation-related data.

SUBTASK-RELATED TRAINING

- MySQL training – 3 staff members – November, 2015.

PRODUCTS:

Transportation Data & Modeling Support

2.2.a1 Use geographic information systems (GIS) to develop menus, macros, programs, and user manuals needed to display and evaluate transportation tasks.

- Staff continues to add more functionalities through advanced menus, macros, user manuals and programs to support the developing of multi-scenario bi-directional modeling roadway network that reflect both base year and future added capacity roadways and transit facilities for travel demand modeling for the eight-county Metropolitan Planning Organization (MPO) region
- Staff continues to enhance the GIS capabilities that support Cube Voyager modeling software through customized menus, macros and programs to perform some repetitive tasks of the 4-step modeling processes

- Staff continues to enhance mapping and plotting techniques for displaying and evaluating transportation tasks through the use of Geographic Information System (GIS).
- 2.2.a2** Maintain, refine, and enhance the data required to operate the travel demand models, including the road network, segment nodes, and traffic analysis zones.
- Staff assisted with a new development study in Cleveland City area by dividing six traffic analysis zones into smaller, more detailed sections.
- 2.2.a3** Provide programming support for modeling and GIS applications.
- Staff provided modeling support for the transportation conformity process. Staff also utilized GIS (python scripts) to develop scripts that enhanced and interfaced with Cube Voyager and Arc Map(GIS) functionalities used to edit and map H-GAC RTP network and traffic data used to support various TIP, corridor studies and RTP projects.
- 2.2.a4** Create maps and other GIS-related publications as needed.
- Updated the Transit Need Index map, along with poverty and Spanish limited English proficiency map, for Regionally Coordinated Transportation Plan (RCTP).
 - Staff continues to support work groups within the H-GAC transportation department and external agencies/organizations through traffic data generation, supplies, and mapping in a GIS environment. Generate maps for visual aids, and presentation to support other groups within the department.
- 2.2.a5** Maintain the GIS-based Project Viewer in TELUS for TIP and RTP projects.
- During FY 2016, the Web based Project Viewer was refreshed with updated project files for the TIP and RTP in order to reflect the current plan. Staff updated the Thoroughfares, Legislative Districts and Bicycle layers throughout the fiscal year.
- 2.2.a6** Apply GIS and cartographic modeling techniques to enhance spatial analysis of demographic and travel data.
- Calculated population within a quarter mile buffer of regional transit networks. Displayed the result in ArcGIS map.
 - Calculated population with characteristics such as median household income, zero car households, population age 65 plus, children age 15 to 17, and persons with disabilities within the 22 study corridors defined by the Air Quality group. Displayed the results on ArcGIS maps.
 - Staff continues to use GIS to support planning activities of the agency and to provide technical support and assistance to member agencies.

- 2.2.a7** Obtain consultant assistance to determine the method, cost and design for collecting household origin and destination data. These data will be used for updating the regional travel demand model. (**Consultant Assistance Required - \$150,000 TPF**)
- Activity for this task is anticipated to take place in FY 2017. *RFP released in October of 2016.*

Travel Demand Forecasting

- 2.2.b1.** Continue technical support and assistance in the implementation of the Cube Voyager model set. (**Consultant Assistance Required - \$200,000 TPF**)
- Staff Continues to engage the professional services of Texas Transportation Institute (TTI) through annual contract to support H-GAC's implementation of the Cube Voyager modeling software used as a modeling plat-form for the regional and sub-regional travel demand modeling and forecasts.
- 2.2.b2.** Conduct traffic speed and count collection on the freeway system to validate travel demand model. (**Consultant Assistance Required - \$250,000 TPF**)
- H-GAC awarded CJ Hensch & Associate a contract for the Traffic Counts and vehicle Classification data collections in March 2016. The count program is underway and will conclude in FY 2017.
- 2.2.b3.** Provide support in the development of the TIP, RTP, Sub-regional Planning, and other studies as needed, including but not limited to toll revenue studies, member agency mobility plans, and environmental justice assessments.
- Staff through the modeling effort continues to provide support through various regional, corridor and sub-regional studies such as: Transportation Improvement Program (TIP), Regional Transportation Plan (RTP), and some revenues studies for SH 99, SH 249, SH 288, etc.
 - Staff provided modeling support for the MSAT study for the US 290, and the environmental justice review for the US 290 and the Hempstead toll roads.
- 2.2.b4.** Review and assess traffic data used in base year networks, including AVI, Wave-tronic, Bluetooth, private data and ATR data to help rectify the modeling network.
- During FY 2016, staff utilized traffic data to validate the base year for the Activity-Based Model, which was used to enhance the modeling network used for the TIP, Corridor Studies and RTP projects.

2.2.b5. Review and assess demographic data and other model inputs.

- Constantly reviewing and assessing demographic data as new versions and formats as data becomes available. Worked with the Forecast group to correct any identified errors.
- Compared HGAC’s ABM demographic input to alternative population simulation results for evaluation purpose.

2.2.b6. Continue Cube Avenue development for use in corridor and Mesoscopic analyses.

- During FY 2016, staff discontinued the use of the Cube Avenue and switched to the use of Vissim and Dynasty models to replace the Cube Avenue for Microscopic and Mesoscopic analyses of some corridors in the region (including I-610 ramp and SH 146).

2.2.b7 Continue work on conformity determination to ensure the region does not exceed its motor vehicle emissions budgets.

- Staff continue to provide both GIS and Modeling supports for the regional conformity analysis through added capacity projects development, highway and transit networks development and coding, and the modeling of the various required scenario years; both base year and forecast years, for the conformity analysis and findings.
- Update to Spatial Emission Estimator (SEE) for Mobile emission calculation using MOVES2014a. Updates include: Multi-pollutant capability, QA checks for inputs, enhanced inputs and outputs, direct processing of ramp links, new link-level output summary.
- Air Quality Transportation Conformity done for amendments to the 2040 Regional Transportation Plan and the 2015-2018 Transportation Improvement Program.

2.2.b8. Develop Cube Cargo based tour truck model. (**Consultant Assistance Required - \$500,000 TPF**)

- During FY 2016, staff released an RFP for the Tour-Based Truck Model to replace the Cube Cargo Model as state-of-the-art truck travel demand model. This model will adopt a tour-based methodology which has ability to describes the trip-chaining nature of truck travel, and will be based on passively collected GPS and location-based data.

2.2.b9. Conduct modeling and related economic analysis for value capture study of US 290 corridor to account for the impact of both rail and highway improvements on the corridor land development and values (**Consultant Assistance Required - \$50,000 TPF**)

- TTI completed the first phase of this report, which included a value-capture analysis for the Harris County segment of US 290. *This project will be completed in FY 2017.*
- 2.2.b10.** Continue development of a set of utilities that utilize the MOVES model to conduct conformity analysis, emission inventories, and air quality status (Consultant Assistance Required - \$45,000 TPF).
- The utilities were updated to be able to implement MOVES2014a, improve runtime and enhance input and output capabilities. ERG completed this work in December 2015.
- 2.2.b11.** Conduct modeling of proposed design alternatives to Kirkwood Drive in Meadows Place (**Consultant Assistance Required - \$21,000 TPF**)
- Staff completed a final report for the Kirkwood Drive corridor study for the City of Meadows Place.
- 2.2.b12.** Technical support and assistance in the maintenance and upgrade of Activity Based Model and other aspects of advanced travel demand and analysis. (**Consultant Assistance Required - \$40,000 TPF**)
- The Texas Transportation Institute (TTI) in joint effort with staff continue to provide professional technical assistance through their technical support and assistance inter-governmental agreement in support of the maintenance and upgrade of the H-GAC's regional Activity-Based Model (ABM) that was developed by the Cambridge team of Consultants. During FY 2016, the base year part of the model was completed. Additionally, staff identified issues for improvement which included increasing efficiency of the Activity-Based Model and the need for additional training to end-users at local agencies such as METRO.

MPO Support and Training

- 2.2.c1.** Attend meetings and participate on committees of the GIS Users Groups, Network Users Groups, and other technical support groups as needed.
- Traffic Modeling/GIS Staff attended a 3-three-day training for “python for GIS” which enhanced staff knowledge on the software’s usage for mapping and documentation, and newer functionalities. (September 2016)
 - Traffic Modeling/GIS Staff attended a one-day Statistical Analysis System “SAS” Analytics Forum conference which provided a forum for shared experiences in the use of SAS at workplace. (August 2016)
 - Traffic Modeling/GIS Staff attended a “Vissim” Micro Simulation. (February 2016)

- Traffic Modeling/GIS Staff attended “innovation in Travel Modeling” and Citilabs webinar on coding public transit in Cube Voyager. (May 2016)

2.2.c2. Continue staff training on the Cube Suite of software.

- Traffic Modeling/GIS Staff attended Innovations in Travel Modeling. (May 2016)
- Traffic Modeling/GIS Citilabs webinar on coding public Transit in Cube Voyager. (August 2016)

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Task 2 - Funding Summary

Funding Source	Amount Budgeted	Amount Expended	Balance	% Expended
Transportation Planning Funds (PL 112 & FTA 5303)	\$3,551,183.00	\$2,425,213.69	\$1,125,969.31	68%
Local Planning Funds				
FTA (Sec. 5309)				
STP MM				
TOTAL	\$3,551,183.00	\$2,425,213.69	\$1,125,969.31	68%

TASK III SHORT-RANGE PLANNING

The work elements contained in Task III include the development of the Transportation Improvement Program (TIP), as well as sub-regional or county-level mobility studies, transit feasibility studies, and operations planning. Short-range planning efforts will also be focused on the continued coordination and development of transit and Transportation Demand Management (TDM) projects. Task III also includes ongoing maintenance of the Regional Intelligent Transportation System (ITS), as well as efforts to improve traffic safety in the region.

SUBTASK 3.1 Transportation Improvement Program

The Transportation Improvement Program (TIP) is a cooperatively-developed, four-year program outlining transit, highway, and traffic improvements, as well as other transportation- and air quality-related activities within the Houston-Galveston TMA. The purpose of the TIP is to identify the transportation improvement projects selected by the TPC through the continuing, cooperative, and comprehensive ("3-C") regional transportation planning process. The TIP must conform to federally mandated emission reductions for air pollutants, and must be financially consistent with estimated federal, state, and local revenues for the four-year time frame.

SUBTASK-RELATED TRAINING

- Staff (3) completed TxDOT's local government project procedures training and certification course.
- Staff (2) completed introductory and intermediate Geographic Information Systems (GIS) training.
- Staff (1) attended the TxDOT 2016 Planning Conference.
- Staff (1) attended the TxDOT 2016 Environmental Conference.

PRODUCTS:

3.1.a1 Continue the development and improvement of the online TIP/RTP project information database to allow for enhanced project tracking and access by member agencies.
(Consultant Assistance Required - \$200,000 TPF)

- Staff developed a RFP to procure a consultant to develop a more secure, reliable and sophisticated database and reporting software than the existing "TELUS" system.
Board approval and migration to the new online platform will occur in FY2017.

3.1.a2 Provide information regarding project programming and implementation to federal, state, and local transportation stakeholders as required.

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- During FY 2016, Planning and Project Development staff provided project information and analysis on an ad hoc basis based on requests from internal and external customers.
- 3.1.a3** Track the implementation status of projects [project monitoring] and update the project list for interim periods, maintaining a historical record of projects submitted by various sponsors for inclusion in the RTP and TIP project databases.
- During FY 2016, Multiple revisions were made to the form used to collect project status information from project sponsors, and additional spreadsheet analysis tools were developed to help summarize and communicate progress in delivering the overall program of TIP projects.
- 3.1.a4** Analyze proposed amendments to the current TIP for conformity implications, financial impact, and administrative changes.
- During FY 2016, Planning and Project Development Staff performed analysis for all proposed project modifications. Additional detail on quantity of amendments is listed below for task 3.1.a10.
- 3.1.a5** Staff, in conjunction with the subcommittees of the Technical Advisory Committee (TAC), will gather input for various planning and project development activities. Guidance from Subcommittees is used to develop recommendations to the TAC and Transportation Policy Council when needed.
- Staff hosted/supported TIP Subcommittee (with meetings held October 1, 2015, November 6, 2015 and November 18, 2015). Information from these meetings guided the Transportation Policy Council’s approval of project selections for the 2015 TIP Call for Projects during their October and November 2015 meetings.
 - Staff hosted additional monthly meetings of the TIP Subcommittee in February, March, April, May, June, July, August and September 2016.
- 3.1.a6** Conduct educational RTP/TIP presentations and workshops for H-GAC committee members, local transportation and government agencies, as well as other project sponsors and the public. These presentations and educational workshops include review of such activities as project submittal, selection, evaluation, amendment procedures, and policies, and Title VI investigations as necessary. Provide food and non-alcoholic beverages, pending TxDOT approval, at selected meetings and events when deemed appropriate.

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- Four public meetings were conducted during FY2016 for major amendments to the 2015-2018 TIP (two meetings on March 31 2016) and the draft 2017-2020 TIP (two meetings on April 26, 2016). Details available on the public information website: <http://www.h-gac.com/taq/transportation-public-outreach/archives.aspx>
- 3.1.a7** Conduct project development workshops for project sponsors and transportation engineering consultants when new projects may be called for. The project development workshop(s) will be used to educate project sponsors on advanced project implementation with TxDOT.
- No TIP/project development workshops conducted in FY2016. Staff is preparing a workshop for mid-FY2017 (Mar/Apr) focused on project delivery topics gathered during meetings with project sponsors.
- 3.1.a8** Provide assistance to local governments in the delivery of selected TIP projects with the objective of accelerating project delivery and reducing unanticipated changes in project scope and cost.
- Staff met with sponsors one-on-one and with TxDOT. As discussed above a workshop is being planned for FY2017 focused on project delivery challenges.
- 3.1.a9** Reassess and modify the TIP Call for Projects process, including submission requirements, readiness determination, timing, and project evaluation process.
- Staff met with sponsors one-on-one and with the TIP Subcommittee to gather feedback on the 2015 Call for Projects. Development work for the next Call for Projects is underway.
- 3.1.a10** Develop and maintain the Transportation Improvement Program, including development of the initial document and required amendments.
- Staff supported the work of the TIP Subcommittee and TAC, resulting in Policy Council approval of project selections from the 2015 Call for Projects in October and November 2015. Thirty (30) amendments and administrative modifications to the FY2015-2018 TIP were processed in FY2016. The 2017-2020 TIP was approved by the TPC in May and submitted for inclusion into the STIP. Six (6) amendments and administrative modifications to the FY2017-2020 TIP were processed in FY2016.
- 3.1.a11** Conduct 2017 TIP Call for Projects to make project funding commitments for the 2017-2020 TIP and 2021-2026 period of the Unified Transportation Program.

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- The 2015 Call for Projects produced funding recommendations through 2025. A future call for projects is being developed but its schedule has not yet been determined.

3.1.a12 Provide planning assistance to TxDOT and local governments in the development of pre-environmental and environmental analyses related to proposed projects, and support the enhancement of transportation planning and environmental linkages. Work shall not include any project engineering and design. (**Consultant Assistance Needed - \$175,000 TPF**).

- Provided assistance as needed. Staff took over management of the EcoLogical GIS application and is actively developing an improved environmental screening process for the addition of project into the 2040 RTP.

SUBTASK 3.2 Short-Range Transit Planning

The objective of this subtask is to undertake planning and coordination projects for public transportation services in underserved areas of the region. These projects may take the form of transit feasibility assessments or coordination plans that will include the development of a five-year financial plan for new or expanded services. The target populations of this coordinated planning effort are the elderly, physically and mentally challenged persons, and low-income individuals, particularly those without access to an automobile or those living in areas with inadequate public transit services.

SUBTASK-RELATED TRAINING

- Staff (1) attended the National Transit Institute Financial Planning Workshop
- Staff (1) attended the TxDOT Coordinated Public Transportation Planning Workshop
- Staff (1) attended Design Thinking training workshop

PRODUCTS:

MPO Transit Planning

3.2.a1 Participate in project selection activities for Projects in the MPO's Urbanized Area (UZA) (conducted by METRO) as well as calls for FTA projects in the small urban and rural areas (conducted by TxDOT).

- METRO received no proposals during their Call for Projects for FY 2016 Urbanized Area (5307), State of Good Repair (5337), and Bus and Bus Facilities (5339) formula grant funds. The METRO Board approved the FY 2016 5307, 5337 and 5339 Program of Projects at the September 22, 2016 METRO Board Meeting, with

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METRO, Fort Bend County Transit and Harris County Transit being the funding recipients.

- 3.2.a2** Provide planning support for the implementation of priority projects identified in the Regionally Coordinated Transportation Plan (RCTP).
- Established an agreement between H-GAC and Google Transit on behalf of the smaller transit operators in the region. Implementation of the regional trip planner began. Other priorities of the Regional Transit Coordination Subcommittee (RTCS) Action Plan have been postponed due to the start-up of the Regionally Coordinated Transportation Plan (RCTP) update scheduled for completion in February 2017.
- 3.2.a3** Review/Update the RCTP vision, goals, objectives and performance measures to reflect the 2040 RTP vision and goals.
- The RTCS members approved the inclusion of the 2040 RTP vision and transit-related goals and performance measures for the RCTP update.
- 3.2.a4** Coordinate regional targets for state of good repair and safety performance measures, consistent with state department of transportation and local transit provider Transit Asset Management System and Public Transportation Safety Program plans.
- This task was delayed due to other higher priority tasks associated with the RCTP update.
- 3.2.a5** Continue staff support to the Regional Transit Coordination Subcommittee (RTCS) of the Technical Advisory Committee (TAC).
- Quarterly meetings of the RTCS were facilitated as well as a special meeting to coordinate the update to the Memorandum of Understanding between transit providers, the MPO and TxDOT for coordinated planning.
- 3.2.a6** Continuation of subregional and county level planning analyses in support of Environmental Justice-Title VI requirements to ensure compliance with FTA requirements. Planning level socio-economic and equity analyses will be used to support the data needs in the semi-annual Title VI compliance reports and the RCTP Update for 2016.
- Updated demographic data, a revised transit need index methodology and maps showing areas of highest transit needs, locations of poverty households and persons

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with Limited English Proficiency (LEP) have been incorporated into the RCTP update.

3.2.a7 Coordination of the development of the 2016 Update to the Regionally Coordinated Transportation Plan. (**Consultant Assistance Required - \$35,000 FTA 5304, \$100,000 TPF**)

- Completed five documents as part of the Task 1 and Task 2 Deliverables as required for the FY 2016 RCTP Work Plan; Public Engagement Plan, Demographic Profiles, Travel Patterns, Transportation Resources Inventory, Transportation Needs Assessment. Completed Seven Focus Groups with vulnerable populations with consultant assistance.

3.2.a8 Continue work with public transportation providers to identify opportunities for Transit Oriented Design in conjunction with their plans for existing and proposed services.

- METRO presented the results of their Transit Oriented Development study to TAC and TPC in May 2016 and continues to have discussions with developers. H-GAC will continue to monitor and offer support as necessary.

FTA Planning Funds for Transit Agencies

3.2.b1 Transit agencies wishing to use **FTA 5307** funds for planning purposes must have those dollars programmed in the UPWP and the current TIP. **Figures are estimated and will be updated upon receipt of new figures:**

A Gulf Coast Center {Lake Jackson/Angleton UZA} – General transit service planning including RTP, TIP, and UPWP submittals. Grant development and post-award technical support. Participate on H-GAC transportation planning committees. Evaluate funded projects, including federal compliance.

FTA 5307 Planning	Federal	State	Local	Total
2016	\$90,000	\$22,500	\$0	\$112,500
2017	\$90,000	\$22,500	\$0	\$112,500

Connect Transit worked with community leaders to improve fixed route services in both Galveston and Brazoria counties.

B Gulf Coast Center {Texas City/LaMarque UZA} – General transit service planning including RTP, TIP, and UPWP submittals. Grant development and post-award technical support. Participate on H-GAC transportation planning committees. Evaluate funded projects, including federal compliance.

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FTA 5307 Planning	Federal	State	Local	Total
2016	\$90,000	\$22,500	\$0	\$112,500
2017	\$90,000	\$22,500	\$0	\$112,500

- March 31st, 2016 the Mall of the Mainland Park & Ride ceased operation based on a sharp decline in ridership due in part to falling gas prices. Connect Transit added a stop in the League City Park & Ride service route to accommodate all passengers that lost their service.

C Harris County Transit {Houston UZA} - Conduct planning studies for SH 249 and FM 2920 to Interstate 45 corridors; provide grant and planning administration; fare studies; training activities; feasibility analyses. Grant and other submissions include TIP, RTP, and UPWP preparations and participation on H-GAC transportation planning committees.

FTA 5307 Planning	Federal	State	Local	Total
2016	\$450,000	\$0	\$90,000	\$540,000
2017	\$450,000	\$0	\$90,000	\$540,000

- In Fiscal Year 2016, Harris County Transit accomplished the following planning activities: conducted planning studies for SH 288 corridor a Park and Ride study from Pearland to the Houston Medical Center, sidewalk improvements planning studies for locations along the fixed route bus system stops in Baytown, Crosby and La Porte, service expansion studies for fixed route and shuttle service in eastern Harris County and fare equity analysis. Harris County also used the Section 5307 funds to prepare quarterly/semi-annual and annual FTA reports as well as other submissions including TIP, RTP and UPWP preparations and participations on H-GAC transportation planning committees.

D Fort Bend County Transit {Houston UZA} – Funds will be used for the following:

Rail Study: Fort Bend County will continue work that began in 2007 with the Gulf Coast Freight Rail District to determine the feasibility of a freight rail corridor bypass to enable commuter rail along the existing Glidden Subdivision. The general intent of the study is to determine the viability of an alternate freight route outside of the congested 90A corridor that realizes reliability and/or velocity improvements (with their quantitative benefits) for freight railroad movements.

Alternative Fuel Study: Fort Bend County is considering initiating an Alternative Fuel Study to determine the feasibility of converting the fleet to alternative fuels. The study will include a comparison to similar transit agencies, analysis of different types of alternative fuels, associated costs, modal concerns and review of success/failures encountered by other agencies.

Downtown Houston Transit Options Study: Fort Bend County Transit, Houston METRO, and Central Houston are working on developing a one-seat, seamless-fare

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ride for commuters from Fort Bend County to Downtown Houston. The Texas Transportation Institute (TTI) is providing technical assistance, analysis and stakeholder facilitation. Stakeholders include the City of Sugar Land and employers in the Central Houston area.

Administration/Operations Facility: Fort Bend County will continue with activities related to the advanced planning, preliminary engineering, property acquisition, environmental assessment, and final design work for the construction of an Administration and Operations facility.

Westpark Park & Ride: Fort Bend County will continue activities related to advanced planning, preliminary engineering, final design and service initiation related to the construction of the Westpark Park & Ride.

General Planning Activities: Each year, Fort Bend County’s Public Transportation Department staff participate in planning activities related to financial, operational, marketing, and reporting activities. Some transportation planning activities are limited in scope and/or complex in nature and are therefore contracted to the private sector. Such activities may include, but are not limited to, service studies and/or design, financial feasibility analysis, bid proposal analysis, etc.

FTA 5307 Planning	Federal	State	Local	Total
2016	\$594,282	\$0	\$0	\$594,282*
2017	\$565,983	\$0	\$0	\$565,983*

*Funds are being matched with Toll Development Credits of \$118,856 in 2016 and \$113,197 in 2017

- During the Fiscal Year 2016 Fort Bend Transit expended FTA Section 5307 planning funds on general financial planning, operational planning and analysis in addition to the following specific activities: Fare Analysis; Rail Study (Phase II); Title VI Plan Update and Long and Short Planning.

E City of Conroe {Conroe/Woodlands UZA} – Federal and state grant financial management (including pursuit, data development, filing, tracking, and application submittal of federal and state funds); transit planning (including studies, service planning, previous project evaluation, and improving transportation); and planning administration, which includes addressing dual-designated recipient status (including intergovernmental, legislative, and legal support to meet planning objectives).

FTA 5307 Planning	Federal	State	Local	Total
2016	\$414,800	\$0	\$103,700	\$518,500
2017	\$178,000	\$0	\$79,500	\$257,000

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The City of Conroe performed the following planning activities in Fiscal Year 2016 using Section 5307 funds: grant management and oversight, financial planning, transit planning, program development and coordination.

- F The Woodlands Township {Conroe/Woodlands UZA}** – Program coordination; program compliance; grant management; transit planning; legal, administration, insurance costs and capital project planning.

FTA 5307 Planning	Federal	State	Local	Total
2016	\$453,000	\$0	\$64,000	\$517,000
2017	\$136,000	\$0	\$64,000	\$200,000

- In Fiscal Year 2016, The Woodlands Township accomplished the following planning activities including: route design/planning, schedule design/planning, conducted and analyzed origin-destination surveys, worked with METRO on reverse commute service analysis, and other associated transit planning activities for both the Woodlands Express and The Woodlands Trolley service enhancements.

SUBTASK 3.3 Regional Operations/Intelligent Transportation Systems Planning

The aim of Intelligent Transportation Systems (ITS) is to improve efficiency and safety of the transportation system in the area through deployment of advanced technologies and systems management techniques. ITS technologies offer benefits ranging from improved safety on the existing transportation infrastructure to enhanced travel information to users of the transportation facilities. ITS technologies also provide managers of the transportation systems to better utilize existing infrastructure by using information from ITS solutions.

The MPO has been tasked with the development and maintenance of the ITS Architecture, which provides a blueprint on how the various ITS elements implemented throughout the region interact with each other to allow for improved system operations. With changes in technology, this Architecture needs revisiting to better describe the activity and connectivity of these systems.

In addition, incident management activities have been recognized as a critical component in congestion management. The MPO will work with various stakeholders to implement the Regional Incident Management Strategic Plan to consolidate activities, increase communications, and grow incident management beyond Harris County.

SUBTASK-RELATED TRAINING

- Multimodal Planning Staff attended a seminar on Connected Vehicles in November 2015 and a Traffic Signal Operations training in July 2016.

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PRODUCTS:

3.3.a1 Re-evaluate RTP and TIP project selection processes and criteria.

- During FY 2016, the Operations Task Force re-evaluated TIP criteria, and modifications were suggested in March 2016. Modifications were not implemented because there was no active Call for Projects during FY 2016.

3.3.a2 Maintain and revise the regional ITS Architecture when needed.

- No modifications to the Architecture were conducted. Architecture is to be overhauled per product 3.3.a3.

3.3.a3 Update the regional ITS Architecture and other ITS-related documents based on Regional Transportation Systems Management and Operations (TSMO) Self-Assessment. **(Consultant Assistance Needed - \$200,000 TPF)**

- H-GAC entered into an interagency agreement to conduct this activity in June 2016. TTI held a project kick-off meeting with the Operations Task Force in July and began identifying potential systems engineering templates.

3.3.a4 Continue to research Benefit-Cost methodologies to better assess operational and ITS improvements' impacts on congestion and air quality.

- Operations Task Force chose to continue utilizing the existing TOPS Benefit/Cost analysis for project analysis for the next TIP Call for Projects. No additional research was conducted in this area during FY 2016.

3.3.a5 Participate in Houston TranStar/ITS-related functions, such as attending meetings to provide the MPO's perspective and fulfilling TranStar Leadership Team requests.

- Staff continues to attend regularly-held TranStar Leadership meetings twice a month, Executive Committee meetings every other month, and Incident Management Workgroup meetings once a month.

3.3.a6 Facilitate annual ITS training for public sector entities in the TMA involved in the implementation of ITS. Provide food and non-alcoholic beverages, pending TxDOT approval, at events when deemed appropriate.

- Staff worked with ITS Texas to hold a Traffic Signal Operations training at Houston TranStar in July (conducted by Iteris). Fifty-Five people attended the training.

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- 3.3.a7** Provide technical assistance to the Operations Task Force Subcommittee and other ITS-related groups as appointed. Technical assistance includes preparation of meeting materials, notices, maintaining meeting records, training workshop(s) for the respective members, and other assistance.
- Staff held Operations Task Force meetings in November 2015, March 2016, and July 2016.
- 3.3.a8** Non-lobbying participation in the Intelligent Transportation Society of America (ITS America), the Texas Chapter of ITS America (ITS Texas), and other organizations that enhance the ITS planning process.
- Staff participated on the ITS Texas Board of Directors, which included the development of and participation in a statewide conference held in Sugar Land in November 2015. Staff was also invited to be a part of the Texas Statewide Transportation Innovation Council (STIC) by TxDOT.
- 3.3.a9** Continue to support training for regional incident management responders based on the FHWA’s Strategic Highway Research Program 2 (SHRP2).
- Staff supported 12 SHRP2 incident management training sessions, including four full-day trainings and eight half-day trainings during FY 2016.
- 3.3.a10** Continue work with regional incident management agencies to enhance and geographically grow incident management activities throughout the region.
- Staff worked with the City of Houston, Harris County, and TxDOT on incident management activities. Staff worked with the Harris County Sheriff’s Office to conduct freeway surveillance activities in Harris County, including work with the Houston Police Department to remotely approve SafeClear tows. The quick clearance program was put on hold during FY 2016 due to a procurement issue that required clearance by USDOT. Clearance was provided in November 2016.

SUBTASK 3.4 Safety Planning

This subtask promotes the continued pursuit and analysis of safety issues as they relate to our long range planning efforts. These efforts range from the collection of crash data to the sponsoring of planning studies and initiatives to address high crash locations. A multi-disciplinary Regional Safety Council has been developed to bring interested and involved parties to the table to address regional safety in a holistic manner.

SUBTASK-RELATED TRAINING

- Multimodal Planning staff attended Let's Talk Performance: Safety Target Setting and Coordination webinar conducted by TxDOT in August 2016.

PRODUCTS:

- 3.4.a1** Coordinate and adopt regional targets for the safety performance measures identified in MAP-21 (Highway Safety Improvement Program), including the number of serious injuries and fatalities and the rate of each per VMT, and consideration adoption of additional local performance measure and targets.
- Staff reviewed Federal guidance on performance measures for safety, which were released in March 2016. The Regional Safety Council reviewed the Final Rule at their April 26, 2016 meeting.
 - H-GAC received regional crash data in July 2016.
- 3.4.a2** Develop a Regional Transportation Safety Plan to identify areas of concern in transportation safety, appropriate countermeasures for addressing safety issues, and funding sources for remediating these issues (to be incorporated into the 2040 RTP).
- Staff began discussing the development of the plan and presented an outline to the Regional Safety Council. Staff will be providing the Council a set of countermeasures for review and consideration for various focus areas at its January 2017 meeting.
- 3.4.a3** Continue to support the Regional Safety Council and its subcommittees involving transportation, law enforcement, emergency services, medical, safety advocates, non-profit, business, and other interested organizations.
- The TPC re-initiated the Safety Council in March 2016. Staff held meetings in April and July. Primary discussions were about the State of Safety report and the development of a Regional Safety Plan.
- 3.4.a4** Conduct non-lobbying participation in local, state, and national initiatives involved in promoting increased traffic safety.
- No activities were conducted.

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- 3.4.a5** Research and analyze crash data from TxDOT’s Crash Record Information System (CRIS) and assist agencies in assessing problem locations with CRIS data.
- Staff assisted local agencies and their consultants with 58 different crash data assessments.
- 3.4.a6** Coordinate trainings and workshops on safety-related issues for agencies and regional implementers, if available or needed.
- No trainings were coordinated during FY 2016.
- 3.4.a7** Produce an annual State of Safety in the Region report, summarizing the regional crash experience and various efforts to address traffic-related crashes in the region.
- The development of the State of Safety Report was delayed due to problems with the crash data. It was determined that 15,000 crash records were missing from Harris County for 2015, due to inaccurate reporting. The data were identified and entered into the CRIS system in late July of 2016. Staff processed the data and are synthesizing it into a report. Staff received feedback on a report format in October.
- 3.4.a8** Conduct public outreach for traffic safety in the region (**Consultant Assistance Required - \$150,000 TPF**).
- No activity was conducted. It was determined that PL funds were ineligible for this use.
- 3.4.a9** Continue support for Safe Kids of Greater Houston/Texas Children’s Hospital to provide education and outreach for bicycle, pedestrian, and child seat safety geared towards children in the region – (**Texas Children’s Hospital - \$40,000 TPF**)
- Texas Children’s Hospital (TCH) staff conducted a child seat inspection in October 2015 with 53 seats checked. TCH provided over 7,000 helmets for economically-disadvantaged children in conjunction with the Changing Young Children’s Lives through Education (CYCLE) bicycle giveaway in December 2016. During FY 2016, TCH was able to conduct eight car seat check events and train 14 Child Passenger Safety Technicians.
- 3.4.a10** Continue support for *Teens in the Driver Seat*, an educational program devised by the TTI for teens to educate fellow teens on the dangers of driving at night, speeding, distraction (texting, cell phones, other teens in the vehicle, etc.), not wearing a seatbelt, and driving under the influence (**TTI - \$75,000 (\$60,000 TPF, \$15,000 Local)**).

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- During FY 2016, the Texas Transportation Institute (TTI) began working with 23 high schools and 17 middle schools in the region to implement the program.

Task 3 Funding Summary

Funding Source	Amount Budgeted	Amount Expended	Balance	% Expended
Transportation Planning Funds (PL 112 & FTA 5303)	\$2,203,407.00	\$1,420,090.44	\$783,316.56	64%
Local Planning Funds	\$272,700.00	\$0.00	\$272,700.00	0%
FTA (5304/5307/5309/5339)	\$2,188,406.00	\$48,854.83	\$2,139,551.17	2%
TxDOT State Funds	\$45,000.00	\$0.00	\$45,000.00	0%
Total	\$4,709,513.00	\$1,468,945.27	\$3,240,567.73	31%

TASK IV LONG-RANGE PLANNING

The 2040 Regional Transportation Plan (RTP) is a complex and detailed public policy document. The plan is principally concerned with workers and businesses that sustain our region's economic health, while at the same time preserving and improving the community and environmental attributes that contribute the region's quality of life. The RTP's recommendations are regional and are intertwined with local transportation decisions, requiring coordinated actions. The plan is constrained by the available financial resources and air quality requirements.

Federal and state mandates require that: 1) the RTP conform to air quality mandates; 2) the RTP be financially constrained; 3) the eight Planning Factors identified in MAP-21 be considered in the RTP's development; 4) public participation be actively sought in designing the RTP for the region's future transportation system; and 5) the Congestion Management Process (CMP) be integrated with RTP development. The ongoing maintenance of the CMP is included in the RTP subtask.

This task also includes ongoing initiatives regarding transportation-related air quality planning and emissions inventories and the Area Emission Reduction Credit Organization (AERCO). A secondary objective of the program is to improve the region's air quality by complying with state and federal requirements contained in the State Implementation Plan (SIP) and Clean Air Act (CAA).

The subtask for regional bicycle and pedestrian planning focuses resources on developing and implementing a full range of plans, processes, promotion, education, and outreach for the region's bicycle and pedestrian traffic safety.

The subtask for Livable Centers provides outreach and technical assistance to local governments and private developers in achieving a more effective interface between land-use development patterns and the transportation system.

SUBTASK 4.1 2040 Regional Transportation Plan (RTP) Development

This subtask will focus on the continued development of the 2040 Regional Transportation Plan (RTP). Key focus areas for the 2040 RTP include, development of new vision and goal statements; use of performance measures for evaluating projects, project performance, plan performance, and planning process performance; an analysis of regional transit needs and opportunities, environmental considerations and implications for project development, and a consideration of the growth in regional freight activity and the related infrastructure needed to improve multi-modal mobility in the region.

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Efforts to overhaul the Congestion Management Process (CMP) began in FY 2012 that are based on materials from the 1997 CMS plan. The Significant Roadway Network of the CMP is defined as roadways classified as principal (or major) arterials and above in urban areas, selected major collectors and above in rural areas, as defined in the TxDOT Roadway Inventory Log (RI-2) and other roadways designated by the TPC.

SUBTASK-RELATED TRAINING

- Multimodal Planning Group Staff attended TxDOT Transportation Planning Conference in June 2016.

PRODUCTS:

2040 Regional Transportation Plan

4.1.a1 Amend the 2040 Regional Transportation Plan (RTP) with new revenue estimates, alternative funding scenarios, and the prioritization considerations for the integration of the results of the 2015 TIP Call and other inputs. Analysis will include, but not limited to prioritization process, project data base, performance measures, environmental justice, land use/transportation integration, and scenario planning – **(Consultant Assistance - \$500,000 TPF)**

- A Consultant was procured to update the RTP Revenue Forecast Model in March 2016. This model was completed during FY 2016, and staff was trained on this model. Staff presented scenarios to the Regional Transportation Plan Subcommittee at the June and August 2016 meetings.

4.1.a2 Coordinate with the State and local governments to update thoroughfare plan information, project descriptions, and project implementation schedules. This includes a review of project priorities and project need. Provide food and non-alcoholic beverages, pending TxDOT approval, at selected meetings and events when deemed appropriate.

- This task began and was addressed intermittently during FY 2016. Local agencies were contacted in February and March of 2016 for the purpose of designating a technical lead for a regional thoroughfare data update. The contact database for major cities and counties was updated through this effort.

4.1.a3 Conduct a high-level planning study to investigate the feasibility of value-capture funding mechanisms in advancing regionally significant transportation improvements **(Consultant Assistance - \$44,000 TPF)**

- Texas A&M Transportation Institute (TTI) provided consultant assistance during FY

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2016 to conduct analysis of value capture of transportation investments along the US 290/Hempstead corridor. A draft report was completed in September 2016. Staff met with local governments along the corridor to discuss the preliminary results of the study.

4.1.a4 Complete Fort Bend County major thoroughfare plan (Consultant Assistance - \$60,000)

- Fort Bend County major thoroughfare plan was completed during FY 2016 and all deliverables were received.

4.1.a5 Complete Montgomery County major thoroughfare plan (Consultant Assistance \$30,000)

- The Montgomery County major thoroughfare plan was completed during FY 2016 and all deliverables were received.

Long-Range Transit Planning

4.1.b1 Develop implementation plan for the recommendations discussed in the Regional Transit Framework, including regional transit planning, coordination, integration, and financing for a regional transit framework.

- The purpose and need, existing conditions, future conditions and service concepts sections of the Regional Transit Framework Study document were distributed to the RTFS Steering Committee for review and comments were incorporated. Capital and operating cost estimates for the recommendations were completed.

4.1.b2 Assess access for commuter and high-speed rail on US 290 to an intermodal terminal within the Central Business District (Consultant Assistance Required - \$400,000 STP). CSJ - TBD

- The activity for this work product is duplicative of that of 2.2b9 and will be removed in a future amendment.

4.1.b3 Conduct a study to identify post-trip transportation needs (passenger pick-up, taxi/limousine, rental car, public transportation) for passengers utilizing the proposed High Speed Rail system (Texas Southern University - \$25,000 TPF).

- The study was completed at the end of FY 2016.
- *A draft final report was provided to H-GAC staff in October 2016, and findings were presented to the Advisory Committee at a meeting on November 3, 2016. TSU will present its findings to TAC and TPC at upcoming meetings in FY 2017.*

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Subregional Planning Initiative

- 4.1.c1** Conduct a sub-regional analysis of current and future transportation infrastructure and land use in Eastern Harris County and Western portions of Chambers County to include the Cities of Baytown and Mont Belvieu. (**Consultant Assistance Required - \$500,000** (\$400,000 STP, \$100,000 Local)). CSJ 0912-00-494
- A scope of work was developed for the SH 146 sub-regional study. Procurement for this project was conducted and a consultant was selected in August 2016.
- 4.1.c2** Conduct a sub-regional analysis of current and future transportation infrastructure and land use in Waller County. (**Consultant Assistance Required - \$500,000** (\$400,000 STP, \$100,000 Local)). CSJ 0912-00-494
- A scope of work was developed for the Waller County sub-regional study. Procurement for this project was conducted and a consultant was selected in August 2016.
- 4.1.c3** Complete the development of a Bicycle Master Plan for the City of Houston to guide infrastructure policy decisions for improving bicyclist safety (**Pass-thru to the City of Houston: \$75,000 TPF**)
- Task Progress - Bicycle Master Plan for the City of Houston was completed during FY 2016 and all deliverables were received.
- 4.1.c4** Complete subregional mobility study for South Montgomery County to help improve mobility and access to jobs, homes and services (Consultant Assistance Needed – \$8,000 TPF).
- The South Montgomery County Mobility study, which began in FY 2014, was completed October 2015. A final report was produced and accepted in December 2015.

Congestion Management Process

- 4.1.d1** Revise CMP significant roadway network map to reflect roadway classification upgrades and new roadway development as needed.
- CMP Significant roadway network map was revised to reflect roadway classification upgrades and new roadway development in accordance with proposed federal guidance.

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- 4.1.d2** Maintain and update congestion indices on regional facilities as for project prioritization measurement for the RTP.
- A proposed list of CMP performance measures was developed in accordance with federal guidance
- 4.1.d3** Continue to monitor and evaluate transportation system management (TSM) and transportation demand management (TDM) solution effectiveness as they relate to congestion mitigation, air quality benefits, and safety.
- During FY 2016, Multimodal Planning Staff worked with TTI on the quantification of TSM & TDM strategies. This task was completed on an as-needed basis throughout the year.
- 4.1.d4** Review applications submitted by transportation partners for transportation projects. Provide training when requested.
- Staff revised applications for TxDOT and other partners on an as-needed basis throughout the year.
- 4.1.d5** Continue participation in and support for the nationwide mobility measurement research project – (TTI - \$50,000 TPF)
- Project provided support in developing the Congestion Management Process in conjunction with new performance measurement requirements. The research project also assisted with issues such as performance measurement for transportation, arterial performance, freight performance measurement, and probe data evaluation. H-GAC will cease support this project as of this year.
- 4.1.d6** Incorporate the Congestion Management Process into the 2040 RTP.
- During FY 2016, Multimodal Planning Staff coordinated with TTI on the CMP implementation process and the development of performance measures. Development of the Congestion Management Process Plan continued during FY 2016. *The CMP is scheduled to be implemented in FY 2017.*
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SUBTASK 4.2 Air Quality Planning/A.E.R.C.O. (MPO)

Air Quality Planning supports all regional efforts to comply with federal air quality standards, while seeking to preserve the region's transportation needs and economic vitality. The MPO works closely with federal, state, and local officials, planning and regulatory agencies, and area stakeholders to develop on-road mobile emission budgets and emission reduction strategies to demonstrate attainment, model transportation conformity, and monitor and track TCMs and VMEPs. Also H-GAC develops the on-road emission inventories for the Reasonable Further Progress State Implementation Plan for the Texas Commission on Environmental Quality (TCEQ). H-GAC provides support and guidance for regional congestion mitigation and air quality implementation programs for compliance with State Implementation Plan (SIP) and federal clean air requirements.

The Area Emission Reduction Credit Organization (AERCO) is a 501(c)(3) that provides a legal framework to promote air quality improvements and economic growth in the non-attainment area. AERCO initiatives also provide a mechanism for pooling emission credits to meet federal offset requirements and making credits available for economic development. The emission credit trading mechanism under AERCO has not been active for several years, instead AERCO has been providing support to the school bus program by being able to accept federal and state Supplemental Environmental (SEP) Funds and private donations.

SUBTASK-RELATED TRAINING

- October 20-23, 2015 – Air Quality Group staff attended the AMPO Annual Conference
- November 4, 2015 – DOE Webinar: Lessons Learned During EV Project Charging Station Installations
- December 14-15, 2016 – Air Quality Group staff attended the AMPO Air Quality Work Group Workshop
- January 19, 2016 – Webinar: Transportation Webinar: Transportation Energy Partner's Pre-Energy Independence Summit 2016
- April 28, 2016 – Air Quality Group staff attended the FHWA Webinar: CMAQ Cost-Effectiveness Tables
- May 8-9 – Air Quality Group staff attended the Web Map Essentials: Understanding ArcGIS Online and Portal
- May 11, 2016 – Air Quality Group staff attended the TDM Technologies for Employers Webinar
- May 26, 2016 – Air Quality Group staff attended the MPO Peer Exchange Group Webinar
- May 26, 2016 – Public Outreach Staff attended Best Workplaces for Commuters (BWC) Webinar
- July 22, 2016 – Air Quality Group staff attended the Plug-In America Webinar: How to Deal with Dealers and Ride & Drive Best Practices
- August 2-3, 2016 – One Air Quality Group staff member attended the TxDOT Local Government Project Procedures Qualification for TxDOT

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- August 10, 2016 – Air Quality Group staff attended the EPA Webinar: Multi-Pollutant, Risk-Based Air Quality Management Analysis
- August 29-30, 2016 – Air Quality Group staff attended the Data Management in Geodatabase
- August 31, 2016 – Air Quality Group staff attended the FHWA/EPA Conformity Training
- September 14, 2016 – Air Quality Group staff attended the TCEQ's Clean Transportation Triangle and Alternative Fueling Facilities Program (CTT/AFFP) Workshop

PRODUCTS:

- 4.2.a1** Develop, coordinate, and participate in response to state and federal air quality plans and new regulations affecting the region. Examine legal and sanction ramifications regarding different standards for the region.
- During FY 2016, the Regional Air Quality Planning Advisory Committee (RAQPAC) reviewed air quality-related regulatory actions. To facilitate this review, staff researched regulatory actions and created briefing materials. The specific regulatory actions are listed below:
 - City of Houston Idling Ordinance, (October 2015)
 - NAAQS Ground Level Ozone Standard (October 2015, January 2016, February 2016, March 2016, May 2016, August 2016, September 2016)
 - EPA Clean Power Plan (November 2015)
- 4.2.a2** Provide coordination, participation, and expertise to local and statewide air quality planning committees.
- Staff participated in the local Greater Houston Partnership Environment Advisory Committee as well as the statewide Texas Clean Air Working Group, the Texas Technical Working Group for Mobile Source Emissions, and the statewide Advance Task Force. Staff also coordinated the activities of the Regional Air Quality Planning Committee (RAQPAC) and Transportation Air Quality Subcommittee (see below).
- 4.2.a3** Support the Regional Air Quality Planning Advisory Committee (RAQPAC), researching air quality issues and making recommendations to the H-GAC Board of Directors.
- Task Progress – Staff continues to support the work of RAQPAC. Staff coordinated monthly Executive Committee meetings and facilitated nine (9) monthly meetings of the overall RAQPAC Committee on the last Thursday of each month. Meeting materials are available online on the Committee's web page: <http://www.h-gac.com/agendas/raqpac/default.aspx>. In 2016, staff worked with RAQPAC to develop and submit an updated PM_{2.5} Path Forward Report to support the region's participation in the EPA PM Advance program. Additionally, staff worked to inform

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RAQPAC about issues pertinent to local air quality, such as: new air quality standards, reclassification of the current standard, future air quality standards, and the status of the TERP program among others.

4.2.a4 Support the Transportation Air Quality (TAQ) Subcommittee to advise on project selection for the State Implementation Plan (SIP).

- Staff supported meetings of the TAQ subcommittee are held at least on a quarterly basis. In 2016, the TAQ subcommittee met five (5) times. Committee meetings included briefings on the 2015 ozone standard, local sustainability initiatives, the HPMS system and its relation to conformity and the SIP, reviews of TIP work plan commitments, and H-GAC commute alternative programs.

4.2.a5 Analyze emissions benefits of CMAQ eligible projects for VMEPs and TCMs and seek additional commitments from implementing agencies. (Consultant Assistance - **\$50,000 TPF**)

- Staff determined the emissions benefits and cost effectiveness for VMEPs in the upcoming 2019 – 2020 Transportation Improvement Program and presented these results to the Transportation Air Quality Subcommittee of the Technical Advisory Committee. Through this process, staff and consultants documented regional air quality programs from the perspective of regional VMEP SIP commitments and in August submitted this documentation to TCEQ with the request that the reductions be deemed sufficient. In September, TCEQ approved this documentation as sufficient.

4.2.a6 Revise, print, and distribute the *Air Quality Initiatives Reference Guide for the Houston-Galveston Area Council and Annual Air Quality Report*.

- Staff completed and published the 2015 Air Quality Initiatives Report. The final version was completed and distributed in May.

4.2.a7 Provide staff training, public relations and/or sponsorship support for air quality technical workshops. Staff training will include technical training on new EPA emissions models and federal air quality standards. Public outreach activities will be conducted to educate stakeholders and the general public on regional air quality issues.

- Multiple staff participated in the following training, webinars, presentations and air quality technical workshops:
 - Presentation to the AMPO Air Quality group regarding VMEPs.
 - Presentations to Transportation Air Quality Subcommittee regarding air quality program cost-effectiveness.

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- Presentation to Gulf Coast Pupil Transportation Association regarding anti-idling programs.
 - Presentations to the Greater Houston Partnership regarding SIP commitments and other air quality issues
- 4.2.a8** Develop survey of transit buses and update previous survey of school bus fleet age/emissions.
- Staff worked on updating survey and contacts to prepare for updating in calendar year 2017.
- 4.2.a9** Develop analysis and inventory of regional heavy-duty vehicle (including school buses) idling emissions. **(Consultant Assistance Needed - \$100,000 TPF)**
- No work on this task performed in FY 2016. *Commencement of work expected in 2017.*
- 4.2.a10** Conduct update to 2002 Transportation Mobility Measures Study. **(Consultant Assistance Needed - \$100,000 TPF)**
- No work on this task performed in FY 2016. *Commencement of work expected in 2017.*
- 4.2.a11** Update regional alternative fuel inventory and infrastructure plan. **(Consultant Assistance Needed - \$50,000 TPF)**
- H-GAC staff developed and distributed a survey, directed towards local fleet operators, to deduce the current alternative fuel vehicle inventory within the Houston region. The results from the survey will be combined with knowledge of existing alternative fuel infrastructure to make recommendations that will increase the penetration of alternative fuels within the region.
- 4.2.a12** Develop potential control strategies for PM 2.5 emissions. Potential control measures will utilize strategies throughout the region, with a particular focus on identifying cost-effective reductions around the Clinton Road monitor. **(Consultant Assistance Needed - \$50,000 TPF)**
- H-GAC staff, in conjunction with the Regional Air Quality Planning Advisory Committee (RAQPAC) developed a “Path Forward” update as part of the region’s participation in the EPA PM Advance Program. This update was approved by RAQPAC in September 2016, but was not submitted to EPA until October of 2016. This document listed and quantified voluntary PM reduction measures that are

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already being implemented by H-GAC and regional stakeholders. Additionally, the report outlined anticipated future projects that are expected to occur within the region.

4.2.a13 Conduct a study on how commuters and employers along Houston’s most congested corridors (IH-45 North, US59 South, and US290) respond to various incentives for using commute alternatives (**Consultant Assistance Required - \$56,000 SPR**) – SPR 113-3202-90

- Staff is preparing to work with various organizations to develop additional incentives for commuters and employers for Phase 3 of the study. It is expected that these will include new or expanded commuter and transit programs and services and targeted outreach/advertising along the congested corridors.
- Staff developed a marketing and outreach plan for Phase 3 of the study in September which expanded on the new Commute Solutions “Road Warrior for Smarter Commutes” media campaign for commuters which began on 8/8/16. Staff expanded the marketing campaign to include participation by employers to provide incentives and enhancements to their employees who travel along the three (3) congested corridors: IH-45 North, US-59 South and US-290. Because of growing traffic congestion along IH-10 West, staff added this travel corridor to the marketing campaign.
- Staff collaborated with transit agencies that operate service along these congested corridors and encouraged them to participate in the marketing campaign by providing discounted transit passes to their new riders during the campaign period. Meetings were held with Fort Bend County Public Transportation - 9/15/16 and The Woodlands Township – 9/19/16; and a conference call was held with Colorado Valley Transit – 9/12/16.
- Staff held one (1) meeting with METRO STAR to encourage their participation to provide incentives to new vanpool riders and vanpool groups who start in November or December 2016. H-GAC and METRO STAR met on 9/21/16 and they agreed to offer three (3) different vanpool incentives that will be provided throughout the media campaign.
- Staff met with the City of Sugar Land on 9/27/16 and the City of Conroe on 10/21/16 to request their participation in the “Road Warrior for Smarter Commutes” marketing campaign. Both cities are strongly considering their level of participation in the marketing campaign.
- Staff conducted a direct mail campaign on 10/18/16 with management districts, chambers of commerce/business associations, economic development councils, and transportation management organizations within major employment centers. A cover

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letter accompanied a “Road Warrior for Smarter Commutes” marketing packets and was sent to more than 33 organizations.

SUBTASK 4.3 Bicycle/Pedestrian System Planning (H-GAC C&E Planning Dept.)

The Transportation Policy Council (TPC) adopted the 2040 Regional Pedestrian and Bicycle Plan, which identifies actions that can be taken to improve the safety, comfort and convenience of walking and biking. This subtask programs support for the continued implementation of the Transportation Policy Council’s adopted policy recommendations.

SUBTASK-RELATED TRAINING

- Community and Environmental Planning Department staff attended the 2015 TxAPA Conference (October 7 – 9, 2015)
- Community and Environmental Planning Department staff attended the Texas Trails and Active Transportation Conference (March 9 – 11, 2016)
- Community and Environmental Planning Department staff attended the Urban Land Institute: Active Transportation and Trail-Oriented Development (September 29, 2016)

PRODUCTS:

- 4.3.a1** Provide technical assistance to local governments and other transportation agencies to identify bicycle and pedestrian issues, opportunities, needs and barriers, and provide assistance in project planning and design.
- One-on-one technical assistance is provided as requested. Information regarding pedestrian/bicycle mobility is presented to representatives from local governments and transportation agencies at quarterly Pedestrian-Bicyclist Subcommittee meetings.
- 4.3.a2** Review documentation of pedestrian and bicycle accommodations submitted by project sponsors and provide assistance or comments, as appropriate, and work with sponsors and TxDOT to move TIP and RTP bikeways and special district studies forward.
- H-GAC organized a workshop in partnership with TxDOT to discuss how TxDOT works with local governments to improve pedestrian/bicycle mobility (February 18, 2016). H-GAC provided TxDOT with technical assistance and support with outreach as the agency is developing the design of the Beltway 8 Shared-Use Path in West Houston, which is a TIP project.
- 4.3.a3** Maintain an up-to-date Regional Bikeway Plan that identifies existing and planned bicycle facilities, system gaps, and future facility needs. Provide technical assistance to

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local governments and other transportation agencies interested in realizing the Regional Concept Map and other concepts presented within the Regional Bikeway Plan. As part of regular updates to the plan, standardize data collection and other inputs from local governments and transportation agencies to produce easy-to-read maps. The Regional Bikeway Plan will be included in the project management system update to allow users and project sponsors to view bikeway projects programmed into the RTP and TIP.

- Ongoing. An online form was incorporated into the Regional Bikeway Viewer to allow local governments to report updates to bikeways in their community. Updates are made to the Regional Bikeway Viewer as necessary.

4.3.a4 Conduct or host topical pedestrian/bicycle training workshops for local government agencies, organizations, and interested groups. Potential topics include: “best practices” for local pedestrian and bicycle planning; design and maintenance for pedestrian and bicyclist facilities; improving connectivity; project management; cost estimation; and pedestrian bicyclist safety.

- H-GAC organized a workshop in partnership with TxDOT: Houston District to discuss how TxDOT works with local governments to improve pedestrian/bicycle mobility (February 18, 2016). H-GAC organized two events to show local governments how to use its Pedestrian Evaluation Tool (September 1, 2016 and September 30, 2016). Information regarding pedestrian/bicycle mobility is presented to representatives from local governments and transportation agencies at quarterly Pedestrian-Bicyclist Subcommittee meetings.

4.3.a5 Develop a resource local governments and other transportation agencies can utilize to learn about “best practices” for local pedestrian and bicycle planning; design and maintenance for pedestrian and bicyclist facilities; improving connectivity; project management; cost estimation; and/or pedestrian-bicyclist safety.

- *Pedestrian Pathways* was updated and reprinted in September 2016.
- *End-of-Trip Facilities, A Planning Guide for the Houston-Galveston Region* was released in November 2016

4.3.a6 REMOVED

4.3.a7 Conduct Special Districts study in the Greenway Plaza area of Houston to identify specific infrastructure implementation projects that will improve pedestrian and bicyclist mobility in areas where significant opportunities to replace automobile trips with other modes exist, and release a Call for Projects for additional projects identified in H-GAC’s 2010 Special Districts Study Update.

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- Consultant Assistance – Greenway Plaza (\$100,000 TPF \$20,000 Local)
 - Consultant Assistance – Additional Projects (\$125,000 TPF \$25,000 Local)
 - The Greenway Plaza study was completed in the Fall of 2016.
 - A Special Districts Call for Planning Study Partners was released on August 31, 2016 (applications are due November 18, 2016).
- 4.3.a8** Develop a guidebook based on a minimum of three (3) implementation case studies that identifies how innovative bicycle/pedestrian policies, programs, and practices being implemented nationwide can be applied by regional communities to improved mobility for bicyclist and pedestrians.
- The first implementation study (pedestrian evaluation tool) was completed, and initial research began on the second implementation study (trail-oriented development). H-GAC’s Pedestrian Evaluation Tool helps local governments and other stakeholders assess the safety, comfort, and convenience of pedestrian facilities in their community, helping them plan future infrastructure investments. It is intended to be used for preliminary planning and project prioritization.
- 4.3.a9** Coordinate and offer technical assistance for other H-GAC initiatives as necessary, including the 2040 RTP, Commute Solutions, air quality planning, transportation safety, and the subregional planning initiative.
- Staff assisted at Transportation Department public outreach activities in the summer of 2016. Staff assists on other initiatives as requested.
- 4.3.a10** Work with local governments and other transportation agencies to improve the accuracy of existing pedestrian and bicycle mapping tools.
- An online form was incorporated into the Regional Bikeway Viewer to allow local governments to report updates to bikeways in their community. Updates are made to the Regional Bikeway Viewer as necessary.
- 4.3.a11** Work with local governments, transportation agencies, research organizations, improvement districts, and non-profits to collect data on the number of pedestrians and bicyclists using transportation facilities. Coordinate regular pedestrian and bicycle counts and surveys at locations throughout the TMA. Maintain existing pedestrian/bicycle counters and purchase additional devices as needed. The data from the count efforts will be used to determine existing facility usage; calculate travel demand and air quality benefits associated with investments in pedestrian/bicyclist infrastructure; and document trends of facility usage over time. Consultant services will be required to assist with establishing a collection methodology and process for

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revisions and to include ongoing technical assistance. (**Consultant Assistance - \$10,000 TPF**)

- With assistance from the Texas Transportation Institute (TTI), H-GAC maintained two permanent pedestrian/bicycle counters within the City of Houston. Temporary pedestrian/bicycle counters were deployed at 293 locations in FY2016.

SUBTASK 4.4 Livable Centers (H-GAC C&E Planning Dept.)

This subtask provides outreach and technical assistance to local governments and private developers to achieve more efficient coordination between development patterns and the transportation system; to develop policies, plans and projects that will help achieve this objective within H-GAC Transportation Management Area (TMA).

SUBTASK-RELATED TRAINING

- Community and Environmental Planning Department staff attended the 2015 TxAPA Conference (October 7 – 9, 2015)
- Community and Environmental Planning Department staff attended the Regional Livable Communities Forum, April 2016.
- Community and Environmental Planning Department staff attended the Urban Land Institute: Active Transportation and Trail-Oriented Development (September 29, 2016)

PRODUCTS

4.4.a1 Assist project sponsors in completing project readiness component for TIP eligibility or for other funding sources, including planning-related assistance regarding the environmental processes, cost estimations, and partnership development.

- Staff provided assistance during the TIP development process, including providing information to assist project sponsors and reviewing submitted projects.

4.4.a2 Refine criteria and conduct livable center project evaluation for next TIP funding round and other potential funding programs.

- Staff reviewed new funding opportunities as they become available and provide information to potential interested entities regarding these funding programs.

4.4.a3 Assist Transportation Department staff, including contributing to land use/transportation related RTP elements, preparation for 2040 RTP, Subregional Planning program and public outreach efforts.

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- Staff assisted the Transportation Department on an as-needed basis during FY 2016. Staff assisted in Transportation Department public outreach events in summer of 2016.
- 4.4.a4** Conduct training workshops for local government staff and officials on implementing land use-transportation coordination principles such as context sensitive solutions, financing livable centers, urban design, and sustainability. Training will include cost-benefit assessments, land valuation, trip reduction data and implementation of projects.
- H-GAC conducted two training workshops for local governments to teach them how to use its Pedestrian Evaluation Tool (September 1, 2016 and September 30, 2016). Staff presented to TAC and TPC upon request, and conducted presentations for local governments as requested regarding various land use topics, including the Livable Centers program.
- 4.4.a5** Maintain updated database and map of significant centers, mixed use, transit oriented development, or sustainable mobility projects and local government planning and implementation projects pertaining to land use-transportation program.
- Staff updated the map of Livable Centers study areas throughout FY 2016.
- 4.4.a6** **REMOVED**
- 4.4.a7** Develop comprehensive implementation report examining completed Livable Centers studies. Working with local project sponsors, track completed and planned implementation of Livable Centers study recommendations, including funding sources and estimates of private development in study areas. Develop mechanism to receive on-going updates from project sponsors as projects are implemented.
- The Livable Centers Implementation Report completed in May 2016. The Implementation Report includes a survey of local project sponsors, tracks completed and planned study recommendations, and estimates of private development in study areas.
- 4.4.a8** Coordinate with past Livable Centers project sponsors for further implementation of Livable Centers study recommendations. One-on-one assistance will include examination of challenges faced by project sponsors and assistance with public engagement.

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- During FY 2016, staff began the process of documenting the challenges faced by project sponsors by conducting interviews.
- 4.4.a9** Demonstrate best practices in land use-transportation coordination through ‘Instant Impact’ (small-scale, low-cost demonstration projects) by working with interested local partners.
- An Instant Impact Guide, a how-to guide to instant impact projects, low-cost temporary urban design projects that recreate an underused public space into a bikeable and walkable place was completed in September 2016.
- 4.4.a10** Seek to identify new sources of funding to help support Livable Centers planning in diverse communities throughout the TMA.
- A Funding Guide for Pedestrian and Bicycle Improvements was completed in September 2016. The Funding Guide contains information updated with the new federal legislation (FAST Act).

Livable Center Studies

- 4.4.b1** Conduct Livable Centers Studies in conjunction with local project sponsors to facilitate the creation of more compact, walkable, mixed-use places in the region. Studies will provide a framework for promoting efficient use of existing infrastructure, creating multi-modal travel choices, improving accessibility and circulation, and leveraging private resources for strategic investment. Studies will identify TIP eligible transportation projects and include an air-quality benefit calculation. (**Consultant Assistance Needed - \$1,875,000** (\$1,500,000 STP, \$375,000 Local)) – CSJ 0912-00-491
- Two Livable Centers studies (Museum Park, and Rosenberg/90A) were completed FY16
 - Three Livable Centers studies are currently underway will be completed by December 31, 2016 (Kashmere Gardens, Hobby Area, and Texas City).
 - In February 2016 the TPC approved funding for a new round of Livable Centers studies. This funding will fund five new studies (Fulshear, Mont Belvieu, Westchase, International Management District and Spring Branch), selected through a Call for Planning Study Partners released in July 2015. The LPAFA for these studies was approved in August 2016. An RFP for the Westchase Livable Centers study was released in September 2016.

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Task 4 Funding Summary

Funding Source	Amount Budgeted	Amount Expended	Balance	% Expended
Transportation Planning Funds (PL 112 & FTA 5303)	\$3,137,607.00	\$2,021,090.56	\$1,116,516.44	64%
Local Planning Funds	\$ 347,500.00	\$ 165,262.69	182,237.31	48%
FTA (5304/5307/5309/5339)				
STP MM	\$1,550,000.00	\$ 0.00	\$1,550,000.00	0%
SPR	\$ 56,000.00	\$ 25,336.38	\$ 30,663.62	45%
Total	\$5,091,107.00	\$2,211,689.63	\$5,415,365.37	43%

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**Total Transportation Planning Funds (TPF)
Budgeted and Expended for FY 2016**

UPWP Task	Amount Budgeted	Amount Expended	Balance	% Expended
1.0	\$3,026,181.00	\$2,366,709.77	\$659,471.23	78%
2.0	\$3,551,183.00	\$2,425,213.69	\$1,125,969.31	68%
3.0	\$2,203,407.00	\$1,420,090.44	\$783,316.56	64 %
4.0	\$3,137,607.00	\$2,021,090.56	\$1,116,516.44	64%
5.0	\$238,149.00	\$131,048.79	\$107,100.21	55%
Total	\$12,156,527.00	\$8,364,154.25	\$3,792,372.75	69%

**Local Planning Funds
Budgeted and Expended for FY 2016**

UPWP Task	Amount Budgeted	Amount Expended	Balance	% Expended
1.0	\$0.00	\$0.00	\$0.00	0%
2.0	\$0.00	\$0.00	\$0.00	0%
3.0	\$272,000.00	\$0.00	\$272,700.00	0%
4.0	\$347,500.00	\$165,262.69	\$82,237.31	48%
5.0	\$250,000.00	\$0.00	\$250,000.00	0%
Total	\$870,200.00	\$165,262.69	\$704,937.31	19%

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**STP – MM Funds
Budgeted and Expended for FY 2016**

UPWP Task	Amount Budgeted	Amount Expended	Balance	% Expended
1.0	\$0.00	\$0.00	\$0.00	0%
2.0	\$0.00	\$0.00	\$0.00	0%
3.0	\$0.00	\$0.00	\$0.00	0%
4.0	\$1,550,000.00	\$0.00	\$1,550,000.00	0%
5.0	\$250,000.00	\$0.00	\$250,000.00	0%
Total	\$1,800,000.00	\$0.00	\$1,800,000.00	0%

TASK V

SPECIAL PLANNING STUDIES

The special studies of Task V include special one-time planning activities, major corridor studies/analyses, evacuation planning and freight planning.

Subtask 5.1 provides for MPO support of Major Corridor Studies (MCS) and analyses. Specifically, participation in Study Steering Committees, assistance in public information and outreach activities, and travel model forecasting are programmed.

Subtask 5.2 programs funds to support state and local government hurricane evacuation planning, coordination, and implementation efforts.

Subtask 5.3 updates and maintains inventories of multimodal transportation facilities and services including public transit, measures their use, and develops and maintains an inventory of goods movement statistics to and from the region. This subtask also looks at general aviation development for the region.

SUBTASK 5.1 Major Corridor Studies

The requirements for Major Corridor Studies (MCS), formerly called major investment studies (MIS), have changed with the implementation in 2005 of the Safe, Accountable, Flexible, and Efficient Transportation Equity Act – A Legacy for Users (SAFETEA-LU). The guidelines have been streamlined to reduce costs and the level of effort for studies associated with regionally significant projects. Also, efforts were made to coordinate development of environmental assessments as part of early phases of the corridor analyses.

A MCS may consist of many of the following activities or tasks consistent with the level of feasibility, alternative analyses and/or environmental assessments needed:

- Identify corridor and sub area boundaries, denoting any subdivided areas of analysis within the study area.
- Determination of current and future travel demand along the corridor through travel forecasting support for Major Corridor Studies: Development of input data; Development of travel forecasts; Review of travel forecasts; and Documentation and summary of forecasting methodology and forecasting results.
- Selection of reasonable transportation alternatives, identifying the demand associated with each of those alternatives.
- Perform estimation of the cost effectiveness of each transportation alternative, using financial analysis.
- Documentation of public comments for each alternative. Comments are received via the public involvement process.

- Identification based on technical analysis and public comments, of the preferred transportation alternative or combination of alternatives.

A combination of funding sources including STP funds will be used for these studies depending, in part, on whether or not a transit alternative is viable for each project.

SUBTASK-RELATED TRAINING

- No training for this subtask occurred during FY 2016.

PRODUCTS:

5.1.a1 REMOVED

5.1.a2 Complete US 59/IH 69 corridor congestion mitigation study (Consultant Assistance Needed - \$90,000).

- The US59/IH 69 corridor congestion mitigation study was completed in FY 2016.

SUBTASK 5.2 Evacuation Planning

The massive evacuation from the Houston metropolitan area in response to Hurricane Rita brought into sharp focus the difficulties in evacuating the metropolitan region efficiently and safely. Past planning activities have focused on traffic operations, communications and logistics. Operational improvements have focused on accident detection and management, changes in transit vehicle routing and scheduling, the elimination of bottlenecks at specific intersections and contra-flow lane operations. Current activities have included improving communications with the public and within the emergency response community.

SUBTASK-RELATED TRAINING

- Multimodal Planning Staff attended WebEOC Training in July 2016; Hurrevac Training in August 2016.

PRODUCTS:

5.2.b1 Continue development and maintenance of the Web Based Evacuation Map, which allows for the tracking by local governments of law enforcement and transportation resource deployments during a hurricane evacuation (Consultant Assistance Needed - \$40,000 TPF).

- Proposed upgrades to Web Based Evacuation Map were approved and funded by TxDOT.

5.2.b2 Monitor the Web Based Evacuation Map during an evacuation event.

- No evacuation events occurred during FY 2016.

5.2.b3 Update and maintain the Zip Zone and Evacuation Route maps and provide to interested parties as requested.

- Zip Zone and Evacuation Route maps were update to reflected approved route change on SH 36 and posted on April 11, 2016.

5.2.b4 Provide on-going support and training to local governments and State regarding evacuation-related matters.

- Staff participated in hurricane evacuation outreach events and coordination meetings with local governments throughout the FY 2016.

SUBTASK 5.3 Multimodal Initiatives

While improving the personal commute is perhaps a primary focus in transportation planning, freight movement is also a critical planning factor within the Houston-Galveston Area Council region. Freight facilities and services are strongly linked to regional economic competitiveness and quality of life and, from a transportation perspective, freight shipments continue to grow steadily across all modes. Planning for freight is also an effective means of addressing safety, security, environmental, and air quality issues.

A major objective of the freight program will be to initiate and sustain meaningful outreach to the local freight community and to build awareness and expertise among planners and the general public. A freight advisory committee will be the focal point of this effort.

As our region continues to grow, aviation planning becomes an increasing need as capacity at the region's primary airports continues to be filled. Improvements at alternative facilities need to be assessed to help alleviate the congestion.

SUBTASK-RELATED TRAINING

- Multimodal Planning Staff attended Texas Center for Transportation Research presentations in July 2016 on Oversize and Overweight vehicles and American Association of Ports Authorities Roundtable in August 2016.

- Multimodal Planning Staff also attended the IHS World Petrochemical Conference in March and the Institute for Trade and Transportation Studies *Freight in the Southeast* conference in April 2016.

PRODUCTS:

Freight Planning

- 5.3.a1** Provide staffing and coordination for the development of a Freight Advisory Committee, focused on addressing regional goods movement issues as part of the regional planning process and recommended by the Goods Movement Study.
- Staff established Greater Houston Freight Committee consisting of public and private sector freight stakeholders and the committee met in July 2016.
- 5.3.a2** Formally define and designate the Freight Significant Network and work with partners to mitigate short-term deficiencies on the network.
- Staff coordinated with the Greater Houston Freight Committee on the designation of Critical Urban Freight Corridors. Staff met with various stakeholders to obtain feedback to identify gaps and priority improvements to the freight network.
- 5.3.a3** Facilitate Freight Advisory Committee and freight community input on the major metropolitan transportation process documents and other relevant policy issues, technical studies and programs.
- Staff facilitated discussions with Greater Houston Freight Committee and presented on items such as Ports Area Mobility Study, Texas Freight Mobility Plan, and freight performance measures.
- 5.3.a4** Incorporate Freight-Specific Measures into Project Evaluation Processes (TIP).
- Staff identified some preliminary freight performance measures for the CMP process, and began coordinating with members of the TIP Subcommittee and the local freight community with regard to this proposal.
- 5.3.a5** Respond to inquiries, surveys, and requests regarding the region’s freight transportation network and freight planning process.
- Staff responded to multiple inquiries and requests for coordination from various agencies and freight stakeholders such as TxDOT, the Texas Trucking Association,

McCord Development Group, The Richardson Companies, LLC, Exxon-Mobil, The Houston Port Region Economic Alliance, The New Orleans Regional Planning Commission, FHWA – Texas Division, Harris County Judge Ed Emmet’s Office, and the Board of Commissioners of the Port of Houston Authority.

5.3.a6 Develop a freight performance measures program, in coordination with the RTP and CMP, to enable agencies to gauge system conditions and use, evaluate transportation programs and projects and help decision-makers allocate limited resources more effectively that would otherwise be possible.

- Staff began development of a regional Freight-related performance measurement Federal performance measures. Implementation was delayed pending direction and coordination from TxDOT. An initial list of freight performance measures was created for the CMP process.

5.3.a7 Develop a freight educational outreach effort as recommended by the Regional Goods Movement Study. This will include outreach to shippers, intermodal interests and freight stakeholders as well as developing, maintaining, and updating a user-friendly freight page on the H-GAC website containing freight-related information and data.

- Staff initiated education and outreach effort through the Greater Houston Freight committee meetings. Various freight stakeholders were contacted and invited to create the committee.

5.3.a8 Develop, refine and update freight related GIS information and data developed from the Regional Goods Movement Study.

- Staff updated quantitative and GIS information related to freight. Staff developed a freight data plan to collect and maintain information.

5.3.a9 Develop a freight data collection portal to facilitate the exchange of information and a concept of operations for a Freight ITS Program.

- Staff developed a data portal to disseminate freight information and shared the web-based application and a website with Greater Houston Freight Committee.

5.3.a10 Pursue grant funding opportunities through collaborative efforts with the H-GAC Air Quality program.

- No activity occurred on this work product during FY 2016.

5.3.a11 Conduct study to assess potential system improvement alternatives for freight movement identified from recommendations from the Regional Goods Movement Study (**Consultant Assistance Needed - \$1,600,000** (\$1,600,000 STP, 320,000 TDC) – CSJ 0912-00-495

- Staff developed a scope of work, conducted procurement process, and selected a consultant during FY 2016. The study will progress in FY 2017.

5.3.a12 Conduct study to assess a potential reliever route for freight movement from Freeport to Brookshire. (**Consultant Assistance Needed - \$1,000,000** (\$500,000 STP; \$500,000 Local)) – CSJ TBD

- Staff worked with TxDOT to identify a funding arrangement for a Draft Environmental Impact Statement (DEIS) to be conducted on the potential route covered in this task. TxDOT will be the primary lead on the study.

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Task 5 Funding Summary

Funding Source	Amount Budgeted	Amount Expended	Balance	% Expended
Transportation Planning Funds (PL 112 & FTA 5303)	\$238,149.00	\$131,048.79	\$107,100.21	55%
Local Planning Funds	\$250,000.00	\$0.00	\$250,000.00	0%
TxDOT State Funds	\$90,000.00	\$0.00	\$90,000.00	0%
STP MM	\$250,000.00	\$0.00	\$250,000.00	0%
Total	\$2,042,371.00	\$131,048.79	\$697,100.21	16%

FY 2016 FUNDING SUMMARY

**Total Transportation Planning Funds (TPF)
Budgeted and Expended for FY 2016**

UPWP Task	Amount Budgeted	Amount Expended	Balance	% Expended
1.0	\$3,026,181.00	\$2,366,709.77	\$659,471.23	78%
2.0	\$3,551,183.00	\$2,425,213.69	\$1,125,969.31	68%
3.0	\$2,203,407.00	\$1,420,090.44	\$783,316.56	64 %
4.0	\$3,137,607.00	\$2,021,090.56	\$1,116,516.44	64%
5.0	\$238,149.00	\$131,048.79	\$107,100.21	55%
Total	\$12,156,527.00	\$8,364,154.25	\$3,792,372.75	69%

**Local Planning Funds
Budgeted and Expended for FY 2016**

UPWP Task	Amount Budgeted	Amount Expended	Balance	% Expended
1.0	\$0.00	\$0.00	\$0.00	0%
2.0	\$0.00	\$0.00	\$0.00	0%
3.0	\$272,000.00	\$0.00	\$272,700.00	0%
4.0	\$347,500.00	\$165,262.69	\$82,237.31	48%
5.0	\$250,000.00	\$0.00	\$250,000.00	0%
Total	\$870,200.00	\$165,262.69	\$704,937.31	19%

Houston-Galveston Area Council – FY 2016 APER

**STP – MM Funds
Budgeted and Expended for FY 2016**

UPWP Task	Amount Budgeted	Amount Expended	Balance	% Expended
1.0	\$0.00	\$0.00	\$0.00	0%
2.0	\$0.00	\$0.00	\$0.00	0%
3.0	\$0.00	\$0.00	\$0.00	0%
4.0	\$1,550,000.00	\$0.00	\$1,550,000.00	0%
5.0	\$250,000.00	\$0.00	\$250,000.00	0%
Total	\$1,800,000.00	\$0.00	\$1,800,000.00	0%

Round II HAP & HOP Cumulative Numbers Through the Last Day of the Reporting Month

Total # of Homes Under Construction - Once the notice to proceed (NTP) is issued then the home is considered under construction:

This number should include any home under construction for the following:

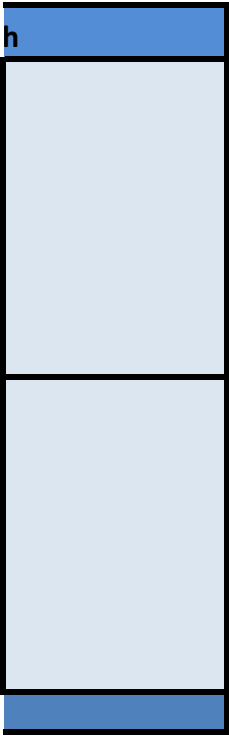
- HAP Rehabilitation -- 0
- HAP Reconstruction -- 0
- HOP Existing Home Purchases Requiring ADA Compliance -- 0
- HOP Vacant Lot New Construction -- 0
- Rapid Housing Recovery Pilot Program (RHRPP) -if applicable. -- 0

Total # of Homes Completed- This means that the home has received a final passed inspection:

This number should include:

- HAP Rehabilitation Construction Complete -- 24
- HAP Reconstruction Construction Complete -- 188
- HOP Existing Home Closings That Required ADA Compliance -- 4
- HOP Existing Home Closings (that **DID NOT** Require ADA Compliance or any other construction) -- 1
- HOP Vacant Lot New Construction Complete -- 2
- Rapid Housing Recovery Pilot Program (RHRPP) -if applicable. -- 20 Total (RHRPP Complete)

****Provide this report by the 10th of each month**





Round 2 Housing Monthly Data Report

Subrecipient Name: **Houston-Galveston Area Council**
 Subrecipient Contract #: **12-506-000-6719**

Monthly Construction Starts: **0** (Based on Notice to Proceed)
 Monthly Construction Complete: **0** (Final inspection or Ready to Move In)

Report Month: **August** | **2017**
 (Month) (Year)

Enter data fields for all applications received that have been filed (in part or whole) through the Application Intake Process. This is a cumulative report. Continue to update entries as actions occur throughout the application process. Housing Monthly Data Reports must be submitted to GLO monthly no later than the 10th of each month. Submit report by emailing an electronic copy to: dr_status_reporting@glo.texas.gov

Intake 1	Applicant Name 2		Property Address 3				Assistance 4	Colonia 5	Household Income 6	% Area Median Income (Choose from selections only) 7	Race (Choose from selections only) 8	Hispanic (Yes/No) 9	Household Members Under the Age of 18 (Yes/No) 10	Disability (Yes/No) 11	Elderly (Yes/No) 12	Application Status 13-15			Visitability Waiver 16-19				
	Last Name	First Name	Street	City	County	Zip Code	Activity Type (Choose from selections only)	If Colonia, input Colonia # (LRGVDC Only)								Applicant Eligibility Status (Choose from selections only)	Enter Activity #, if/when setup approved	HOP Eligible Area (Yes/No)	Visitability Waiver Requested (Yes/No)	Visitability Waiver Granted (Yes/No)	Basis for Qualifying Waiver (Choose from selections only)	Waiver Request Cost Savings	
3/6/2013	McAfee	Lynette	811 Cedar Lawn Dr.	Alvin	Brazoria	77511	Reconstruction		\$48,433.00	51% - 80%	Black or African American	No		Yes	No	Eligible	2016000038	No	No	No			
3/11/2013	Webb	Cynthia	z994 CR 144	Alvin	Brazoria	77511		\$20,184.00	31% - 50%	White	Yes		No	No	No	Ineligible		No	No	No			
2/28/2013	Perlander	Connie	715 Burnette St.	Quintana	Brazoria	77541	Reconstruction	\$8,520.00	0% - 30%	White	No		Yes	No	No	Eligible	2016000014	No	No	No			
2/26/2013	deWaal	Matthew	12018 Sandpiper Rd.	Angleton	Brazoria	77515					No					Ineligible		Yes	No	No			
2/28/2013	Minton	Beulah	300 E. Broad St.	Freeport	Brazoria	77541					No					Ineligible		Yes	No	No			
3/1/2013	Raby	John	304 E. Dumble St.	Alvin	Brazoria	77511				White	No	No	No	Yes	No	Ineligible		Yes	No	No			
2/28/2013	Hasehwood	Bernie	6159 Boxwood	Pearland	Brazoria	77581					No					Ineligible		No	No	No			
3/11/2013	Moore	Arthur	924 County Road 99	Alvin	Brazoria	77511	Reconstruction	\$13,335.00	0% - 30%	merican Indian or Alaska Native	No	No	Yes	No	No	Eligible	2016000137	Yes	No	No			
3/6/2013	Hall	John	4583 County Rd. 518	Angleton	Brazoria	77515	Reconstruction	\$8,760.00	0% - 30%	Black or African American	No		Yes	Yes	Yes	Eligible	2016000006	No	No	No			
2/21/2013	Bell	Janice	1929 County Road 215	Alvin	Brazoria	77511					No					Ineligible		Yes	No	No			
3/13/2013	Wright	Clarence	3199 County Road 422	Alvin	Brazoria	77511		\$29,759.00	0% - 30%	Black or African American	No		No	Yes	No	Ineligible		Yes	No	No			
2/26/2013	Bonner	Othree	499 County Road 275	Bay City	Matagorda	77414	Reconstruction	\$11,184.00	51% - 80%	Black or African American	No	No	Yes	Yes	Yes	Eligible	2016000123	No	No	No			
3/6/2013	Woodard	Marie	190 County Road 270	Bay City	Matagorda	77414		\$17,606.00	0% - 30%	Black or African American	Yes	No	Yes	Yes	Yes	Eligible		No	No	No			
2/21/2013	Bell	Ola	182 County Road 277	Bay City	Matagorda	77414		\$13,392.00	51% - 80%	Black or African American	No		No	No	Yes	Yes	Eligible		No	No	No		
3/6/2013	Bell	Emma	132 County Rd. 277	Bay City	Matagorda	77414					No					Eligible		No	No	No			
3/6/2013	Thomas	Charles	33247 FM 521	Cedar Lane	Matagorda	77415		\$9,276.00	51% - 80%	Black or African American	No		No	Yes	Yes	Eligible		No	No	No			
3/6/2013	Brown	Luberta	1301 County Rd. 273	Bay City	Matagorda	77414		\$8,520.00	0% - 30%	Black or African American	No	No	No	Yes	Yes	Eligible		No	No	No			
3/6/2013	Dalley	Lydia	1319 County Road 273	Bay City	Matagorda	77414		\$8,472.00	51% - 80%	Black or African American	No	No	No	Yes	Yes	Eligible		Yes	No	No			
3/7/2013	Tolbert	Brenetta	240 County Road 273	Bay City	Matagorda	77414		\$12,120.00	0% - 30%	Black or African American	No		Yes	Yes	Yes	Eligible		Yes	No	No			
3/27/2013	Ward	Chester	1766 Highway 2611	Cedar Lane	Matagorda	77415					No					Ineligible		No	No	No			
4/1/2013	Manning	Rosie	2620 Avenue A	Bay City	Matagorda	77414	Reconstruction	\$8,760.00	51% - 80%	Black or African American	No	No	No	No	Yes	Yes	Eligible	2016000036	No	No	No		
4/2/2013	Green	Josephine	423 County Road 175	Cedar Lane	Matagorda	77415		\$14,676.00	0% - 30%	Black or African American	No		No	Yes	Yes	Ineligible		Yes	No	No			
4/10/2013	Thomas	Cleopatra	1016 County Road 275	Bay City	Matagorda	77414		\$8,520.00	51% - 80%	Black or African American	No	No	No	Yes	Yes	Ineligible		No	No	No			
2/21/2013	Bratches	JoAnn	802 Coen Road	Arcola	Fort Bend	77583	Reconstruction	\$41,580.36	0% - 30%	Black or African American	Yes	No	Yes	Yes	Yes	Eligible	2016000020	No	No	No			
4/11/2013	Coronado	Antonio	4314 East Meadows Drive	Sugar Land	Fort Bend	77479		\$17,457.60	51% - 80%	White	No	Yes	No	No	No	Ineligible		No	No	No			
3/27/2013	Whaley	Leonida	27048 South Oak Creek Dr	Splendora	Montgomery	77372	Reconstruction	\$17,780.16	31% - 50%	White	No	No	Yes	Yes	Yes	Eligible	2016000007	No	No	No			
4/8/2013	Bates	Burlean	22205 Sharp Rd	Montgomery	Montgomery	77356	Reconstruction	\$20,193.60	51% - 80%	Black or African American	No	No	No	Yes	Yes	Eligible	2016000001	No	No	No			
4/11/2013	Flanigan	Nida	25531 Black St	Splendora	Montgomery	77372	Reconstruction	\$15,336.00	51% - 80%	White	No	No	No	Yes	Yes	Eligible	2016000028	No	No	No			
3/14/2013	Wilkerson	Eddie	2383 FM 980	Riverside	Walker	77367	Reconstruction	\$21,804.00	31% - 50%	Black or African American	No	Yes	Yes	Yes	Yes	Eligible	HO16000141	Yes	No	No			
4/12/2013	Jackson	Cynthia	1014 South Sixth Street	Conroe	Montgomery	77301	Reconstruction	\$21,796.57	31% - 50%	Black or African American	No		Yes	Yes	Yes	Eligible	2016000021	Yes	No	No			
4/15/2013	Woodard	Hollis	177 County Road 276	Bay City	Matagorda	77414		\$89,543.00	Greater than 80%	Black or African American	No	Yes	No	No	No	Ineligible		Yes	No	No			
4/1/2013	Davis	Kendra	3626 County Rd. 353	Brazoria	Brazoria	77422		\$22,425.60	51% - 80%	Black or African American	No		No	No	No	Ineligible		No	No	No			
3/27/2013	Jackson	Theresa	18337 County Rd. 463	Brazoria	Brazoria	77422		\$33,132.00	0% - 30%	White	No		Yes	Yes	Yes	Eligible		No	No	No			
3/27/2013	Fregeau	Lee	4815 County Rd. 182	Alvin	Brazoria	77511					No					Ineligible		Yes	No	No			
3/27/2013	Crawford	Magali	408 E. Foley	Alvin	Brazoria	77511					Black or African American	No	No	No	Yes	Ineligible		No	No	No			
3/27/2013	Evans	Jerry	121 Dutch Lake Ct.	Freeport	Brazoria	77541		\$8,352.00	0% - 30%	White	Yes	No	Yes	Yes	Yes	Eligible		No	No	No			
4/29/2013	Guerra, Jr.	Richard	1508 Frankfort Drive	Conroe	Montgomery	77385	Reconstruction	\$19,020.48	51% - 80%	White	No	No	Yes	No	No	Eligible	2016000022	No	No	No			
4/1/2013	Gooden	LaVonne	127 County Road 627	Brazoria	Brazoria	77422		\$8,520.00	0% - 30%	Black or African American	No		Yes	No	No	Ineligible		Yes	No	No			
4/18/2013	Wolf	James C.	824 Yancy Rd	Angleton	Brazoria	77515		\$31,533.00	51% - 80%	White	No		Yes	No	No	Ineligible		No	No	No			
4/8/2013	Hatcher	Keith	136 Harvey Lane	Danbury	Brazoria	77534	Reconstruction	\$10,680.00	0% - 30%	White	No	No	Yes	No	No	Eligible	2016000093	No	No	No			
4/10/2013	Phillips	Tammy L.	1006 Old Ocean Ave.	Sweeny	Brazoria	77480		\$23,040.00	51% - 80%	merican Indian or Alaska Native	No	Yes	No	No	No	Ineligible		No	No	No			
3/18/2013	Robbins	Gladys	3004 Avenue D	Bay City	Matagorda	77414	Reconstruction	\$8,700.00	51% - 80%	Black or African American	No	No	Yes	Yes	Yes	Eligible	2016000031	Yes	No	No			
4/16/2013	Williams	Charles	6431 County Rd. 42	Rosharon	Brazoria	77583	Reconstruction	\$12,372.00	0% - 30%	Black or African American	No	No	Yes	No	No	Eligible	2016000130	No	No	No			
4/22/2013	Thomas Sr.	Andrew	HC 2 Box 418	Bay City	Matagorda	77414	Reconstruction				Black or African American	No	No	Yes	Yes	Eligible	2016000145	Yes	No	No			
5/1/2013	Penrice	Okla	39762 Mt Zion Rd	Brookshire	Waller	77423	Reconstruction	\$8,520.00	0% - 30%	Black or African American	No	No	Yes	Yes	Yes	Eligible	2016000146		No	No			
5/2/2013	Fletcher	Susan	3292 County Rd. 344	Brazoria	Brazoria	77422					No					Ineligible		Yes	No	No			
5/7/2013	Thomas	Ruby	441 FM 1462 West	Rosharon	Brazoria	77583					Black or African American	No	Yes	No	No	Ineligible		No	No	No			
5/7/2013	Sam	Malis	6706 Summer Ln.	Rosharon	Brazoria	77583		\$14,400.00	51% - 80%	Asian	No	Yes	Yes	No	No	Ineligible		No	No	No			
5/7/2013	Donaldson	Anthony	7458 159 W.	Bellville	Austin	77418		\$26,880.00	51% - 80%	White	No	No	No	No	No	Ineligible		No	No	No			
5/7/2009	Backman	Michelle	1833 Acacia Circle	Freeport	Brazoria	77541					No					Ineligible		No	No	No			
5/8/2013	Matejowsky	Roger	822 W. 8th	Freeport	Brazoria	77541		\$17,963.76	51% - 80%	White	No		No	Yes	No	Ineligible		No	No	No			
5/9/2013	Curtis	Gwendolyn	330 County Rd. 36	Angleton	Brazoria	77515	Reconstruction	\$35,460.00	0% - 30%	Black or African American	No		Yes	Yes	Yes	Eligible	9720	Yes	No	No			
5/9/2013	Eskridge Sr.	Alvin	206 County Rd. 36	Angleton	Brazoria	77515		\$8,496.00	0% - 30%	Black or African American	Yes	No	Yes	Yes	Yes	Ineligible		No	No	No			
5/9/2013	Cantu	Raymundo	8819 DeLeon	Rosharon	Brazoria	77583		\$53,760.00	0% - 30%	Other Multi-Racial	Yes		No	No	Yes	Ineligible		No	No	No			
5/9/2013	Leng	Sokhan	8305 South Summer Lane	Rosharon	Brazoria	77583					Asian	No				Ineligible		No	No	No			
5/9/2013	Lowe	Valecia	915 W. 10th St.	Freeport	Brazoria	77541					Black or African American	Yes		No	No	Ineligible		Yes	No	No			
4/23/2013	Ayala	Dora L.	209 Aniak Dr.	Angleton	Brazoria	77515	Reconstruction	\$12,990.00	0% - 30%	White	Yes		Yes	No	No	Eligible	2016000032	Yes	No	No			
5/10/2013	Simpson	Laurencia	914 West 12th St.	Freeport	Brazoria	77541					Black or African American	No				Ineligible		No	No	No			
5/14/2013	Jones	Agnes	9154 Tamina Rd	Conroe	Montgomery	77385		\$8,076.00	0% - 30%	Black or African American	No	No	Yes	No	No	Ineligible		Yes	No	No			
5/14/2013	Joseph	Jay	1544 Campbell Rd.	Stowell	Chambers	77661		\$94,937.60	Greater than 80%	Black or African American	No												

5/16/2013	Preston	Ella	1108 FM 1462 East	Rosharon	Brazoria	77583		\$7,560.00	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible		Yes	No	No
4/29/2013	Saykosy	Khamsamongdy	7019 Ross Rd.	Rosharon	Brazoria	77583		\$20,800.00	0% - 30%	Asian	No	No	No	No	Ineligible		Yes	No	No
5/16/2013	Cooper	Regina	1027 Canterbury Dr	Pearland	Brazoria	77584	Rehabilitation	\$20,800.00	0% - 30%	Black or African American	No	No	No	No	Eligible	2016000005	Yes	No	No
5/28/2013	Taylor	Willie	807 Field Street	Richmond	Fort Bend	77469		\$9,288.00	0% - 30%	Black or African American	No	No	Yes	Yes	Ineligible		No	No	No
5/28/2013	Stiles	Sharon	18413 Hwy 105	Cleveland	Montgomery	77328	Reconstruction	\$14,732.52	0% - 30%	White	Yes	No	No	Yes	Eligible	2016000011	Yes	No	No
5/28/2013	Rodriguez	Adan	128 E Lane Two	Anahuac	Chambers	77514		\$39,023.00	0% - 30%	White	Yes	No	No	Yes	Eligible		No	No	No
5/29/2013	DeLeon, Jr.	Pablo & Petra	522 Redwood	Fresno	Fort Bend	77545	Reconstruction	\$20,232.00	0% - 30%	Other Multi-Racial	No	No	Yes	No	Eligible	2016000003	No	No	No
6/3/2013	Woods	Randy	2610 Lazy Springs Court	Missouri Cit	Fort Bend	77489		\$33,126.24	0% - 30%	Black or African American	No	No	No	No	Ineligible		No	No	No
6/3/2013	Cudd	Larry	23564 Sorters Road	Porter	Montgomery	77365		\$58,932.00	Greater than 80%	White	No	Yes	Yes	No	Ineligible		Yes	No	No
5/15/2013	Som	Dorn	7225 DeLeon Ct	Rosharon	Brazoria	77583		\$7,800.00	0% - 30%	Asian	No	Yes	No	No	Ineligible		Yes	No	No
5/24/2013	Stanley	John	20316 County Rd. 510G	Brazoria	Brazoria	77422		\$13,920.00	0% - 30%	White	No	No	No	Yes	Ineligible		No	No	No
5/24/2013	Diggs	Kenneth	504 W Peach St	Angleton	Brazoria	77515		\$21,480.00	0% - 30%	Black or African American	No	No	No	No	Ineligible		No	No	No
5/24/2013	Hanks	Terry	8228 Kirchner Rd	Manvel	Brazoria	77578		\$49,992.00	0% - 30%	White	No	Yes	No	No	Ineligible		Yes	No	No
5/24/2013	Wooten	Gary	139 County Rd. 130	Van Vleck	Matagorda	77482		\$60,931.00	Greater than 80%	White	No	Yes	No	No	Eligible		No	No	No
6/1/2013	Smith	Christopher	807 County Road 311	Brazoria	Brazoria	77422				Black or African American	Yes	No	No	No	Ineligible		No	No	No
6/1/2013	Henson	Virginia	16122 Highway 288B	Angleton	Brazoria	77515	Reconstruction	\$29,985.60	0% - 30%	White	No	No	Yes	Yes	Eligible	2016000018	Yes	No	No
6/2/2013	Williams	Delbert	520 E 6 St.	Freeport	Brazoria	77541				Black or African American	No	No	No	No	Ineligible		No	No	No
6/2/2013	Nguyen	Thu	5222 Blue Sage Dr	Pearland	Brazoria	77584	Reconstruction			Asian	No	No	No	No	Eligible	2016000049	Yes	No	No
6/3/2013	Ford	Grace	620 Marshall Rd.	Angleton	Brazoria	77515	Reconstruction	\$13,114.80	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible	2016000054	Yes	No	No
6/3/2013	Ramirez	Jessica	336 West Marion	Clute	Brazoria	77531		\$31,200.00	0% - 30%	White	No	No	No	No	Ineligible		Yes	No	No
6/3/2013	Viola	Janice	321 W Plum St	Angleton	Brazoria	77515		\$14,904.00	0% - 30%	Black or African American	No	No	No	Yes	Eligible		No	No	No
6/5/2013	Johnson	Evelyn	6447 W.Fuqua Drive	Missouri Cit	Fort Bend	77489	Homebuyer Assistance	\$15,348.00	0% - 30%	Black or African American	No	No	Yes	No	Eligible	HO16000138	Yes	No	No
6/10/2013	Edinburgh	Wanda	12612 Roy Harris Loop	Conroe	Montgomery	77306	Reconstruction	\$21,252.00	0% - 30%	White	No	No	Yes	No	Eligible	2016000041	Yes	No	No
5/24/2013	Moon	Thelma	1525 County Rd. 32	Angleton	Brazoria	77515	Reconstruction	\$26,833.20	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible		No	No	No
5/24/2013	Blair	Mildred	527 Austin Ave.	W. Columbi	Brazoria	77486					No	No			Ineligible		No	No	No
6/6/2013	Johnson	May	16521 County Rd. 568	Rosharon	Brazoria	77583		\$4,920.00	0% - 30%	Black or African American	Yes	No	Yes	Yes	Ineligible		No	No	No
6/12/2013	Serrano	Evis	2235 County Rd. 58	Rosharon	Brazoria	77583	Reconstruction	\$32,484.00	0% - 30%	White	No	Yes	Yes	No	Eligible	2016000129	No	No	No
6/19/2013	Pilgrim	Judy	1363 Blue Diamond Drive	Missouri Cit	Fort Bend	77489		\$14,400.00	0% - 30%	Black or African American	No	No	No	No	Ineligible		Yes	No	No
6/20/2013	Mayfield	Brenda	13006 Live Oak Lane	River-Win	Chambers	77535	Reconstruction			White	No	No	No	No	Ineligible	9723	Yes	No	No
6/24/2013	Breaux	Debra	6633 FM Rd. 2611	Brazoria	Brazoria	77422		\$20,928.00	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible		No	No	No
6/24/2013	Franklin	Bernadine	12869 East FM 1097	Willis	Montgomery	77378		\$15,732.66	0% - 30%	Black or African American	No	No	No	Yes	Ineligible		No	No	No
6/24/2013	Leigh, Sr	Andrew	204 Avenue M	Huntsville	Walker	77320	Reconstruction	\$8,520.00	0% - 30%	Black or African American	No	No	Yes	No	Eligible	2016000042	No	No	No
6/24/2013	Archie	Opal	425 7th Street	Huntsville	Walker	77320	Homebuyer Assistance	\$16,068.00	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible	HO16000035	No	No	No
6/24/2013	Ross	DeShanna	31 A Galloway Road	Shiro	Walker	77876		\$16,068.00	0% - 30%	Black or African American	No	Yes	No	No	Ineligible		Yes	No	No
6/26/2013	Humphrey Jr.	Rupert	1203 Work St	Anahuac	Chambers	77514		\$32,580.00	0% - 30%	Black or African American	No	No	Yes	Yes	Ineligible		No	No	No
6/26/2013	Higgins	Andrew & Lorine	117 T.J. Wright	Angleton	Brazoria	77515	Reconstruction	\$48,161.88	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible	2016000081	No	No	No
6/27/2013	Hightower	Cheryl	7 Collins/Old Montgomery Rd./Metc	Conroe	Montgomery	77301	Reconstruction	\$30,000.00	0% - 30%	Black or African American	Yes	Yes	Yes	No	Eligible	2016000010	No	No	No
6/27/2013	Boado	Irene	27202 Yellow Rose	Magnolia	Montgomery	77355	Reconstruction	\$11,052.00	0% - 30%	Other Multi-Racial	Yes	No	Yes	Yes	Eligible	2016000030	Yes	No	No
6/27/2013	Murillo Coronado	Maria	2711 Crossvine Circle	Spring	Montgomery	77380		\$0.00		White	Yes	No	No	No	Eligible		No	No	No
6/28/2013	Benavides	Severo	220 W Plum St	Angleton	Brazoria	77515	Reconstruction	\$19,332.00	0% - 30%	White	Yes	No	Yes	Yes	Eligible	2016000098	No	No	No
6/28/2013	Vincent	Ronney	138 Baldwin Rd	Dyster Cree	Brazoria	77541		\$29,175.60	0% - 30%	White	No	No	Yes	No	Ineligible		Yes	No	No
6/28/2013	Randon	Patricia	374 County Road 270	Bay City	Matagorda	77414		\$45,000.00	Greater than 80%	Black or African American	Yes	No	No	No	Ineligible		No	No	No
6/28/2013	Perez	Liboria	427 E Broad St.	Freeport	Brazoria	77541		\$12,228.00	0% - 30%	White	No	No	Yes	Yes	Eligible		No	No	No
6/28/2013	Sardelich	Jeffrey	302 Magnusson Ave	Palacios	Matagorda	77465		\$28,332.00	0% - 30%	White	No	No	Yes	No	Eligible		Yes	No	No
6/28/2013	Gaston	Joyce	728 W Live Oak	Angleton	Brazoria	77515	Rehabilitation	\$7,644.00	0% - 30%	Black or African American	No	Yes	No	Yes	Eligible		No	No	No
6/28/2013	Hall	Eria	123 N Parrish St	Angleton	Brazoria	77515		\$26,668.80	0% - 30%	Black or African American	No	Yes	No	Yes	Eligible		Yes	No	No
7/2/2013	Tannahill	Teresa	228 W Elm Ave	Winnie	Chambers	77665	Reconstruction	\$13,284.37	0% - 30%	White	No	Yes	No	No	Eligible	2016000004	No	No	No
7/3/2013	Van Scoyoc	Pamela	9515 Twin Oaks Dr.	Manvel	Brazoria	77578		\$57,588.00	0% - 30%	White	No	Yes	Yes	Yes	Ineligible		No	No	No
7/3/2013	Demerson	Larry & Thelma	1402 Hunter Ridge C court	Fresno	Fort Bend	77545		\$80,486.00	Greater than 80%	Black or African American	No	No	Yes	Yes	Ineligible		Yes	No	No
7/8/2013	Sommerfeld	Nealie	18182 William Lane	Conroe	unknown	77302			Greater than 80%	White	No	No	Yes	Yes	Ineligible		Yes	No	No
7/8/2013	Cooper	Bertha	548 N. Pine Street	Arcola	Fort Bend	77583	Reconstruction	\$16,452.00	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible	8745	No	No	No
7/9/2013	Clark	Bonnie	203 S. MLK	Sweeny	Brazoria	77480		\$31,570.00	0% - 30%	Black or African American	No	Yes	Yes	No	Ineligible		No	No	No
7/9/2013	Godley	Mary Lou	16114 County Rd. 897	Rosharon	Brazoria	77583		\$6,588.00	0% - 30%	Black or African American	No	No	Yes	Yes	Ineligible		No	No	No
7/9/2013	Neal	Brenda	14422 Stephen Lane	Thompson	Fort Bend	77481	Homebuyer Assistance	\$23,818.86	0% - 30%	Black or African American	No	No	No	Yes	Eligible	HO16000087	No	No	No
7/10/2013	Johnson Sr.	Alphonse	309 W Cedar St	Angleton	Brazoria	77515	Reconstruction	\$33,915.00	0% - 30%	Black or African American	No	No	No	Yes	Eligible	2016000009	Yes	No	No
7/10/2013	Martin	Jennifer	4303 Lori Lane	Bay City	Matagorda	77414		\$25,593.60	0% - 30%	Black or African American	No	No	No	No	Ineligible		No	No	No
7/10/2013	Welch	Michael	1620 N Avenue N	Freeport	Brazoria	77541		\$57,012.00	Greater than 80%	White	No	No	Yes	Yes	Ineligible		No	No	No
7/11/2013	Rebector	Eula	301 Harlem	Sweeny	Brazoria	77480		\$13,152.00	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible		Yes	No	No
7/11/2013	Smith	Georgia	1009 Trinity St.	Anahuac	Chambers	77514		\$18,672.00	0% - 30%	White	No	No	Yes	Yes	Ineligible		No	No	No
7/11/2013	Murchison	Ernest	4812 County Road 518 TR-C	Angleton	Brazoria	77515		\$10,356.00	0% - 30%	Black or African American	No	No	Yes	No	Ineligible		No	No	No
7/12/2013	Bollom	Kelvin	7498 County Road 215A	Alvin	Brazoria	77511	Reconstruction	\$15,840.00	0% - 30%	White	No	No	No	No	Eligible	2016000045	Yes	No	No
7/12/2013	Dawson	Delora	615 County Rd. 199	Angleton	Brazoria	77516		\$11,592.00	0% - 30%	White	No	No	Yes	Yes	Eligible		Yes	No	No
7/16/2013	Tolbert	Herma	5337 County Road 700	Brazoria	Brazoria	77422		\$67,990.80	Greater than 80%	Black or African American	No	No	No	Yes	Ineligible		No	No	No
7/16/2013	Phouthavong	Dogxonny	7107 Ross Rd.	Rosharon	Brazoria	77583				Asian	No	No	Yes	Yes	Ineligible		No	No	No
7/16/2013	Thomas	Rosia	124 Bennett	est Colum	Brazoria	77486		\$16,800.00	0% - 30%	Black or African American	No	No	Yes	Yes	Ineligible		Yes	No	No
7/16/2013	Davis	Elsie	2432 County Rd. 347	Brazoria	Brazoria	77422		\$15,840.00	0% - 30%	White	Yes	No	No	Yes	Ineligible		No	No	No
7/16/2013	Garza	Amelia	1119 Walnut Avenue	Rosenberg	Fort Bend	77471		unknown	Greater than 80%	White	No	Yes	Yes	Yes	Ineligible		Yes	No	No
7/16/2013	Malone	Gayle	1006 Bournewood Drive	Sugar Land	Fort Bend	77498	Reconstruction	\$36,641.00	0% - 30%	White	No	Yes	No	No	Eligible	2016000012	Yes	No	No
7/17/2013	Phillips	James	10396 County Road 909	Alvin	Brazoria	77511	Reconstruction	\$13,956.00	0% - 30%	White	No	Yes	Yes	No	Eligible	2016000047	No	No	No
7/17/2013	Johnson Short Reed	Mary Lou	61 Williams Road	Huntsville	Walker	77340		\$14,616.00	0% - 30%	Black or African American	Yes	No	Yes	No	Ineligible		No	No	No
7/22/2013	Lavanway	Candy	1011 4th St.	Palacios	Matagorda	77465		\$19,200.00	0% - 30%	White	No	No	No	No	Ineligible		No	No	No
7/22/2013	Cook Sr.	Volney	115 Dingee St.	Freeport	Brazoria	77541		\$49,291.68	0% - 30%	White	Yes	No	No	Yes	Ineligible		No	No	No
7/22/2013	Luera	Emilio	1104 Avenue E	Bay City	Matagorda	77414	Reconstruction	\$20,294.76	0% - 30%	White	Yes	No	No	Yes	Eligible	9177	No	No	No
7/22/2013	Gonzales	Marcos	305 Winding Way N	Bay City	Matagorda	77414	Reconstruction	\$24,070.00	0% - 30%	White	Yes	No	No	Yes	Eligible	2016000135	Yes	No	No
7/22/2013	Deloach	Connie	404 This Way	Bay City	Matagorda	77414	Reconstruction	\$0.00	0% - 30%	White	No	Yes	No	No	Eligible	2016000144	No	No	No
7/22/2013	Stroman	Eugene	418 Avenue E	Van Vleck	Matagorda	77482		\$8,424.00	0% - 30%	Black or African American	No	No	No	Yes	Ineligible		No	No	No
7/22/2013	Evans	Edith	2820 Moore Ave.	Bay City	Matagorda	77414		\$16,470.24	0% - 30%	Black or African American	No	No	No	Yes	Ineligible		Yes	No	No
7/23/2013	Rambo	Reese	1555 Blue Water Dr	Freeport	Brazoria	77541		\$67,200.00	Greater than 80%	White	No	No	No	Yes	Ineligible		Yes	No	No
7/23/2013	English	James	13203 County Road 748	Rosharon	Brazoria	77583	Reconstruction	\$24,996.00	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible	2016000080	Yes	No	No

7/23/2013	Turner	Timothy	520 3rd St.	Winnie	Chambers	77665									White	No	Yes	No	No	Ineligible		No	No	No
7/25/2013	Franklin	Freddie	6801 County Rd. 42	Rosharon	Brazoria	77583	\$26,621.28	0% - 30%	Black or African American	No	No	Yes	Yes	Ineligible		No	No	No	No	Ineligible		No	No	No
7/25/2013	Bolton	Velma	817 Chatman	Alvin	Brazoria	77511	\$9,324.00	0% - 30%	Black or African American	No	No	No	Yes	Ineligible		Yes	No	No	No	Ineligible		Yes	No	No
7/25/2013	Green	Theresia	513 S. Ave. H	Freeport	Brazoria	77541	\$6,036.00	0% - 30%	Black or African American	Yes		Yes	No	Ineligible		Yes	No	No	No	Ineligible		Yes	No	No
7/26/2013	Gamino	Elida	1018 Aurelia Lane	Rosenberg	Fort Bend	77471	\$22,969.92	0% - 30%	White	No	No	No	No	Ineligible						Ineligible		Yes	No	No
7/26/2013	Woods	Jessie	221 N Parrish St	Angleton	Brazoria	77515	\$39,374.41	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible	2016000091	No	No	No	No	Eligible		No	No	No
7/26/2013	Seaman	Mona	413 Humphrey Ave	Palacios	Matagorda	77465	\$16,320.00	0% - 30%	White	No	No	No	No	Ineligible		No	No	No	No	Ineligible		No	No	No
7/30/2013	Scott	Vicki	15923 McKay Road	Willis	Montgomery	77378	\$13,416.00	0% - 30%	White	No	Yes	Yes	No	Ineligible						Ineligible		No	No	No
7/31/2013	Smith	Audrey	802 Bailey Rd.	Anahuac	Chambers	77514	\$19,240.00	0% - 30%	Black or African American	No	No	Yes	No	Ineligible		No	No	No	No	Ineligible		No	No	No
7/31/2013	Moore	Darrell	5206 Bayside Dr.	Baytown	Chambers	77523	\$81,300.44	Greater than 80%	White	No	No	No	No	Ineligible		No	No	No	No	Ineligible		No	No	No
8/12/2013	Barker	Bobby & Peggy	19890 Emerald Lane	New Caney	Montgomery	77357	\$22,929.60	0% - 30%	White	Yes	No	Yes	Yes	Eligible	2016000008	No	No	No	No	Eligible		No	No	No
8/1/2013	Womack	Billie Sue	2602 Apache Drive	Montgomery	Montgomery	77316	\$30,118.80	0% - 30%	merican Indian or Alaska Native	No	No	No	Yes	Ineligible		No	No	No	Yes	Ineligible		No	No	No
8/2/2013	Rivon	Grace	812 Jackson Rd.	Anahuac	Chambers	77514	\$38,400.00	Greater than 80%	Black or African American	No	No	No	No	Ineligible		No	No	No	No	Ineligible		No	No	No
8/5/2013	Morgan	Everett	3835 D FM 563	Anahuac	Chambers	77514	\$36,349.04	0% - 30%	White	No	No	No	No	Eligible	2016000027	No	No	No	No	Eligible		No	No	No
8/9/2013	Steele	Elwyn	6908 Lum Rd.	Manvel	Brazoria	77578	\$19,918.80	0% - 30%	White	No		No	No	Ineligible		No	No	No	No	Ineligible		No	No	No
8/9/2013	Johnson	Mary	2724 County Rd. 310	Brazoria	Brazoria	77422	\$13,200.00	0% - 30%	Black or African American	No	No	Yes	Yes	Ineligible		No	No	No	No	Ineligible		No	No	No
8/9/2013	Lewis	Olivia	780 Ave. D	Van Vleck	Matagorda	77482	\$10,884.00	0% - 30%	Black or African American	Yes	No	Yes	Yes	Eligible		No	No	No	No	Eligible		No	No	No
8/9/2013	Sanchez	Graciela	7102 Stephen F Austin	Jones Creek	Brazoria	77541	\$17,280.00	0% - 30%	Other Multi-Racial	Yes		Yes	No	Ineligible		Yes	No	No	No	Ineligible		Yes	No	No
8/9/2013	Gonzales	Lorenzo	261 2nd St.	Van Vleck	Matagorda	77482	\$24,540.00	0% - 30%	Other Multi-Racial	No	No	Yes	Yes	Ineligible						Ineligible		No	No	No
8/9/2013	Davis	Glenn & Elsie	230 E. TX. St.	Brazoria	Brazoria	77422	\$33,666.00	0% - 30%	White	Yes		Yes	Yes	Eligible	9759	Yes	No	No	No	Eligible		Yes	No	No
8/9/2013	Muniz	Juan	912 Moore Ave.	Palacios	Matagorda	77465	\$9,816.00	0% - 30%	White	Yes	No	No	Yes	Ineligible		No	No	No	No	Ineligible		No	No	No
8/9/2013	Vallejo	Maria	1617 Ave. E	Bay City	Matagorda	77414	\$8,760.00	0% - 30%	White	No		No	Yes	Eligible	2016000017	Yes	No	No	No	Eligible		Yes	No	No
8/9/2013	Tao	Jana	7203 Summer Ln.	Rosharon	Brazoria	77583	\$12,000.00	0% - 30%	Asian	No	No	No	No	Ineligible		Yes	No	No	No	Ineligible		Yes	No	No
8/9/2013	Jackson	Delois	18115 FM 1301	Pledger	Matagorda	77468	\$8,520.00	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible		Yes	No	No	No	Eligible		Yes	No	No
8/12/2013	James	Ada	3442 County Rd. 310	Brazoria	Brazoria	77422	\$8,676.00	0% - 30%	Black or African American	No	No		Yes	Ineligible						Ineligible		No	No	No
8/12/2013	Irwin	Cindy & Joseph	20321 County Rd. 510	Brazoria	Brazoria	77422	\$62,155.20	51% - 80%	White	No		Yes	No	Eligible	9758	No	No	No	No	Eligible		No	No	No
8/13/2013	Times	Louisiana	5599 FM 2540 South	Bay City	Matagorda	77414	\$16,575.60	0% - 30%	Black or African American	No	No	No	Yes	Eligible	2016000147	Yes	No	No	No	Eligible		Yes	No	No
8/13/2013	Hebert	Sheldon	220 W. Elm Ave.	Winnie	Chambers	77665			White	No	No	Yes	No	Ineligible		No	No	No	No	Ineligible		No	No	No
8/14/2013	McCloud	Rosie Mae	102 South 11th Street	Conroe	Montgomery	77301	\$11,184.00	0% - 30%	Black or African American	No	No	Yes	Yes	Ineligible		No	No	No	No	Ineligible		No	No	No
8/14/2013	Deveraux	Alma	111 Amanda Street	Conroe	Montgomery	77304	\$17,613.72	0% - 30%	Black or African American	No	No	No	Yes	Eligible	2016000023	No	No	No	No	Eligible		No	No	No
8/14/2013	Williams	Lakendra	901 Avenue F	Conroe	Montgomery	77301	\$26,400.00	0% - 30%	Black or African American	No	Yes	No	No	Ineligible		No	No	No	No	Ineligible		No	No	No
8/14/2013	Moore	Louis	14509 Creighton Road	Conroe	Montgomery	77302	\$21,840.00	0% - 30%	Black or African American	No	No	No	No	Ineligible		Yes	No	No	No	Ineligible		Yes	No	No
8/14/2013	Holman	Gloria	1202 Avenue F	Conroe	Montgomery	77301	unknown	Greater than 80%	Black or African American	Yes	No	No	No	Ineligible		No	No	No	No	Ineligible		No	No	No
8/14/2013	Garcia	Wendy Ann	15103 Sam Street	Sugar Land	Fort Bend	77498	\$28,443.00	0% - 30%	White	No	Yes	Yes	Yes	Eligible	2016000026	Yes	No	No	No	Eligible		Yes	No	No
8/15/2013	Bell	Josephine	5994 Forest Drive	Cleveland	Montgomery	77328	\$13,513.20	0% - 30%	White	No	No	No	Yes	Eligible	2016000013	Yes	No	No	No	Eligible		Yes	No	No
8/15/2013	Hayes	Johnny Mae	948 S FM 1486	Dobbin	Montgomery	77333	\$0.00		Black or African American	No	No	No	No	Undetermined		No	No	No	No	Undetermined		No	No	No
8/15/2013	Clay	Janace	2921 Ave A	Bay City	Matagorda	77414	\$19,464.00	0% - 30%	Black or African American	No		Yes	No	Ineligible		No	No	No	No	Ineligible		No	No	No
8/15/2013	Butler	Jimmie	1748 West 8th St.	Freeport	Brazoria	77541	\$17,776.80	0% - 30%	Black or African American	No		Yes	Yes	Ineligible		Yes	No	No	No	Ineligible		Yes	No	No
8/21/2013	Sneed	Veronica	306 Avenue H	Conroe	Montgomery	77301	\$8,520.00	0% - 30%	Black or African American	Yes	Yes	No	No	Eligible	8789	No	No	No	No	Eligible		No	No	No
8/21/2013	Avitez	Inez	7203 CR 100	Pearland	Brazoria	77584			White	No		No	No	Ineligible		No	No	No	No	Ineligible		No	No	No
8/21/2013	Hicks	James	317 South 12th Street	Conroe	Montgomery	77301	\$27,580.08	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible	2016000040	Yes	No	No	No	Eligible		Yes	No	No
8/21/2013	Vance	Cynthia	290 Gourd Creek Road	ew Waver	Walker	77358	\$20,091.60	0% - 30%	Black or African American	No	No	Yes	Yes	Ineligible		Yes	No	No	No	Ineligible		Yes	No	No
8/21/2013	Moore	Merlene	1108 Avenue D	Bay City	Matagorda	77414	\$12,888.00	0% - 30%	Black or African American	Yes	No	No	Yes	Eligible		No	No	No	No	Eligible		No	No	No
8/21/2013	Balderas	Sergio	5476 FM 2611 Rd	Brazoria	Brazoria	77422	\$7,200.00	0% - 30%	White	No	No	No	No	Ineligible		Yes	No	No	No	Ineligible		Yes	No	No
8/27/2013	Mitchell	Marlene	319 Campbell Rd.	Winnie	Chambers	77665	\$15,012.00	0% - 30%	White	No	No	Yes	No	Ineligible		No	No	No	No	Ineligible		No	No	No
8/28/2013	Menard	Benjamin	511 Van Ostrand Ln.	Stowell	Chambers	77661	\$72,071.80	Greater than 80%	White	No	Yes	No	No	Ineligible		No	No	No	No	Ineligible		No	No	No
9/5/2013	Thomas	Calvin	1505 S. 2nd Street	Conroe	Montgomery	77301	\$48,000.00	0% - 30%	Black or African American	No	No	No	No	Ineligible		No	No	No	No	Ineligible		No	No	No
9/5/2013	Lomnick	Monica	2043 Greencrest Drive	Missouri Cit	Fort Bend	77489	\$32,486.40	0% - 30%	Black or African American	No	No	No	No	Eligible	8751	No	No	No	No	Eligible		No	No	No
9/5/2013	Spivey	Earline	105 Ross	Huntsville	Walker	77320	\$17,758.80	0% - 30%	Black or African American	No	No	No	Yes	Ineligible		No	No	No	No	Ineligible		No	No	No
9/5/2013	Garfield	Rita	1445 Rice St.	Hempstead	Waller	77445	\$38,400.00	0% - 30%	Black or African American	No	Yes	Yes	No	Ineligible		No	No	No	No	Ineligible		No	No	No
9/5/2013	Coulter	Amey	319 1st St.	Van Vleck	Matagorda	77482	\$15,588.00	0% - 30%	Black or African American	No	No	Yes	Yes	Ineligible		Yes	No	No	No	Ineligible		Yes	No	No
9/5/2013	Durgan	Mary	1305 Duncan St.	Bay City	Matagorda	77414	\$26,215.20	0% - 30%	Black or African American	No	No	Yes	Yes	Ineligible		Yes	No	No	No	Ineligible		Yes	No	No
9/5/2013	Lemons	Evelyn	36662 County Rd. 676	est Colum	Brazoria	77486	\$9,840.00	0% - 30%	Black or African American	No	No	Yes	No	Ineligible		Yes	No	No	No	Ineligible		Yes	No	No
9/5/2013	Williams	Bernice	10263 FM 521 Rd.	Brazoria	Brazoria	77422	\$8,760.00	0% - 30%	Black or African American	Yes	No		Yes	Ineligible		No	No	No	No	Ineligible		No	No	No
9/6/2013	Razo	María	254 3rd St.	Van Vleck	Matagorda	77482	\$8,520.00	0% - 30%	White	No	No	Yes	Yes	Eligible		No	No	No	No	Eligible		No	No	No
9/9/2013	Hall	Fay			Waller		\$8,520.00	0% - 30%	Black or African American	No	No	Yes	No	Ineligible		Yes	No	No	No	Ineligible		Yes	No	No
9/9/2013	Thomas	Sharon	1406 Marilyn #40	Conroe	Montgomery	77301	\$0.00		Black or African American	No	No	Yes	No	Ineligible		No	No	No	No	Ineligible		No	No	No
9/9/2013	Carethers	Charles	1587-9 County Rd. 32	Angleton	Brazoria	77515	\$55,815.96	51% - 80%	Black or African American	No	Yes	No	No	Ineligible		No	No	No	No	Ineligible		No	No	No
9/9/2013	Xmann	Nazr	307 Peach St.	Sweeny	Brazoria	77480	\$4,800.00	0% - 30%	Black or African American	No	Yes	Yes	No	Ineligible		No	No	No	No	Ineligible		No	No	No
9/10/2013	Henderson	Leonard	408 N. Erskine	Angleton	Brazoria	77515	\$16,800.00	0% - 30%	Black or African American	No	No	No	Yes	Eligible	2016000088	No	No	No	No	Eligible		No	No	No
9/11/2013	Brett	Charles	11313 Crockett Martin Road	Conroe	Montgomery	77306	\$34,528.80	0% - 30%	White	No	No	Yes	Yes	Eligible	2016000076	No	No	No	No	Eligible		No	No	No
9/11/2013	Perez	Jo Ann	193 Straughter Street, A	Willis	Montgomery	77378	\$8,256.00	0% - 30%	Black or African American	Yes	No	Yes	No	Ineligible		No	No	No	No	Ineligible		No	No	No
9/11/2013	Ortiz	Francisco	193 Straughter Street	Willis	Montgomery	77378	unknown	Greater than 80%	White	No	No	Yes	No	Ineligible		No	No	No	No	Ineligible		No	No	No
9/11/2013	Fagan	Kimberly	13080 E. FM 1097	Willis	Montgomery	77378	\$19,800.00	0% - 30%	Black or African American	No	Yes	No	No	Ineligible		No	No	No	No	Ineligible		No	No	No
9/11/2013	Lawrence	Mary Lee	314 Longstreet	Willis	Montgomery	77378	\$32,984.00	0% - 30%	Black or African American	No	Yes	Yes	Yes	Ineligible		No	No	No	No	Ineligible		No	No	No
9/16/2013	Woods	Freddie	5145 County Rd. 310	Angleton	Brazoria	77515	\$34,857.00	0% - 30%	Black or African American	No	No	No	Yes	Ineligible		No	No	No	No	Ineligible		No	No	No
9/16/2013	Roberson	Janice	806 Coen Rd.	Rosharon	Brazoria	77583	\$40,466.40	0% - 30%	Black or African American	No	No	No	Yes	Ineligible		No	No	No	No	Ineligible		No	No	No
9/16/2013	Kirk	Samuel	14480 Woodcrest Lane	Conroe	Montgomery	77306	\$56,761.60	Greater than 80%	White	No	Yes	Yes	No	Ineligible		No	No	No	No	Ineligible		No	No	No
9/16/2013	Cummings	Lorene	111 Felder	Willis	Montgomery	77378	\$20,928.00	0% - 30%	Black or African American	No	No	No												

10/14/2013	Reyes	Paula Ann	20888 Brandon Drive	New Caney	Montgomer	77357		unknown	Greater than 80%	White	No	No	Yes	Yes	Ineligible		Yes	No	No	
10/14/2013	Roberts	Ruth	1011 North Danville Street	Willis	Montgomer	77378	Reconstruction	\$17,899.26	0% - 30%	Black or African American	No	No	No	No	Eligible	2016000105	No	No	No	
10/14/2013	Benitez	Raylene	1400 S 7th Street	Conroe	Montgomer	77301	Reconstruction	\$25,901.98	0% - 30%	White	No	Yes	No	No	Eligible	2016000061	Yes	No	No	
10/14/2013	Ware	Willie Jean	507 Urquhart	Conroe	Montgomer	77301	Reconstruction	\$9,408.00	0% - 30%	Black or African American	Yes	No	Yes	Yes	Eligible	2016000039	Yes	No	No	
10/16/2013	Palacios	Joel & Lilia	12655 Robin Lane	Willis	Montgomer	77378		\$24,000.00	0% - 30%	White	No	Yes	No	No	Ineligible		Yes	No	No	
10/18/2013	Kizzie	John	168-A Booker Road	Huntsville	Walker	77320				Black or African American	No	Yes	Yes	No	Ineligible		No	No	No	
10/18/2013	Harvey	Roosevelt	20 C Colony Road	New Waver	Walker	77358		unknown	Greater than 80%	Black or African American	No		Yes	No	Ineligible		No	No	No	
10/22/2013	Brown	Elizabeth	106 Church Street	Willis	Montgomer	77378		\$30,685.20	0% - 30%	Black or African American	Yes	No	No	No	Ineligible		No	No	No	
10/17/2013	Rosillo	Ismael	808 Plummer Camp	Anahuac	Chambers	77514		\$75,863.13	Greater than 80%	Other Multi-Racial	No	No	No	No	Ineligible		No	No	No	
10/21/2013	Stevens	John	6601 FM 562	Anahuac	Chambers	77514				Black or African American	Yes	Yes	No	No	Ineligible		No	No	No	
10/25/2013	Trevino	Patricia	1307 Cummings St.	Anahuac	Chambers	77514	Reconstruction	\$12,192.00	0% - 30%	White	No	No	No	No	Eligible	2016000136	No	No	No	
10/29/2013	Scott	Betty	106 East 3rd St.	Stowell	Chambers	77661	Reconstruction	\$51,375.44	0% - 30%	Black or African American	No	Yes	No	No	Eligible	2016000071	No	No	No	
10/30/2013	Scott, Sr.	Anthony	74 A Bear Scott Road	Huntsville	Walker	77340				Black or African American	No	Yes	No	No	Ineligible		No	No	No	
10/30/2013	Amaro	Dorothy	4407 Buena Vista Street	Stafford	Fort Bend	77477	Reconstruction	\$13,776.00	0% - 30%	American Indian or Alaska Native	No	No	Yes	Yes	Eligible	2016000075	No	No	No	
10/31/2013	Taylor	Willie Ann	30102 Lazy Lane #18	Spring	Montgomer	77386			0% - 30%	Black or African American	No	No	Yes	No	Ineligible		Yes	No	No	
10/31/2013	Sparka	Lisa Kay	1110 N. 9th Street	Conroe	Montgomer	77301	Reconstruction	\$8,652.00		White	No	No	Yes	No	Eligible	2016000052	No	No	No	
10/31/2013	Drake	Kelly	406 Light St.	Anahuac	Chambers	77514				White	Yes	No	No	No	Ineligible		No	No	No	
11/5/2013	Grimaldo	Francisco	101 Sylvia St.	Anahuac	Chambers	77514				Other Multi-Racial	No	Yes	No	Yes	Ineligible		No	No	No	
11/5/2013	Stelly	Troy	553 South McDaniel	Stowell	Chambers	77661		\$78,078.00	0% - 30%	Black or African American	No	Yes	No	No	Ineligible		No	No	No	
11/6/2013	Godley	Frances	16502 County Rd. 568	Rosharon	Brazoria	77583	Reconstruction	\$21,996.00	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible	2016000043	No	No	No	
11/11/2013	Kizzie	Mary	21 FM 1696 E.	Huntsville	Walker	77320	Reconstruction	\$28,140.00	0% - 30%	Black or African American	No	Yes	Yes	No	Eligible	2016000143	No	No	No	
11/11/2013	Reece	Mamie	15750 Deer Glen Lane	Conroe	Montgomer	77302		\$21,159.24	0% - 30%	Black or African American	No	No	Yes	Yes	Ineligible		No	No	No	
11/11/2013	Mathews	Alberta	734 West Palm	Fresno	Fort Bend	77545	Reconstruction	\$15,648.00	0% - 30%	Black or African American	No	No	No	Yes	Eligible	2016000048	No	No	No	
11/11/2013	Reynolds	Johnnie Mae	2307 Hummingbird	New Caney	Montgomer	77357		\$53,104.80	0% - 30%	Black or African American	No	Yes	Yes	Yes	Ineligible		Yes	No	No	
11/11/2013	Tarver	Georgia	807 Wilcox St.	Anahuac	Chambers	77514				Black or African American	Yes	No	Yes	No	Eligible		No	No	No	
11/12/2013	Vargas	Natali	1300 Park St.	Anahuac	Chambers	77514	Reconstruction	\$14,000.00	0% - 30%	Other Multi-Racial	No	No	No	No	Eligible	2016000033	No	No	No	
11/15/2013	Hatchett	Earnest	1097 W. Gay Lake Road	Montgomer	Montgomer	77356	Reconstruction	\$9,720.00	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible	2016000067	No	No	No	
11/15/2013	Straughter	Ella	407 Smith Hill Road	Huntsville	Walker	77320				Black or African American	No	No	Yes	No	Ineligible		No	No	No	
11/15/2013	McIntyre	Bertha	26964 S. Oak Creek Drive	Splendora	Montgomer	77372				White	Yes	No	No	Yes	Ineligible		No	No	No	
11/20/2013	Manzano	Miguel	316 W. Magnolia	Angleton	Brazoria	77515		\$18,532.80	0% - 30%	White	No	Yes	No	No	Ineligible		No	No	No	
11/20/2013	Brandon	Lyle	503 Live Oak	Matagorda	Matagorda	77457		\$78,000.00	Greater than 80%	White	Yes	Yes	No	No	Ineligible		No	No	No	
11/20/2013	Manzano	Aaron	324 W. Magnolia	Angleton	Brazoria	77515		\$36,480.00	0% - 30%	White	No	Yes	No	No	Ineligible		No	No	No	
11/21/2013	Broussard	Joseph	430-A Franzen Rd.	Winnie	Chambers	77665	Reconstruction	\$41,394.96	0% - 30%	White	No	No	Yes	Yes	Eligible	2016000073	No	No	No	
12/5/2013	Sanna	Geania	1510 Indigo Drive	Conroe	Montgomer	77385				American Indian or Alaska Native	Yes	No	Yes	Yes	Ineligible		No	No	No	
12/9/2013	Llanes	Celia	802.5 Main St	Palacios	Matagorda	77465		\$15,360.00	0% - 30%	White	No	No	No	Yes	Ineligible		No	No	No	
12/9/2013	Wade	Randy	111 Heights-Manvel Rd.	Alvin	Brazoria	77511		\$12,192.00	0% - 30%	White	No	No	No	No	Ineligible		Yes	No	No	
12/9/2013	Ford	Dennis	3406 Wheatmeadow Lane	Pearland	Brazoria	77581		\$37,440.00	0% - 30%	Black or African American	No	Yes	No	No	Ineligible		No	No	No	
12/10/2013	Walker	Lamona	105 Rayford Street	Willis	Montgomer	77378		unknown	Greater than 80%	Other Multi-Racial	No	Yes	No	No	Ineligible		No	No	No	
12/10/2013	McCory, Jr.	Amos	804 Cleo Drive	Fresno	Fort Bend	77545		\$13,522.80	0% - 30%	Black or African American	No	No	Yes	Yes	Ineligible		Yes	No	No	
12/12/2013	Hasker	Laura	805 Coen Road	Arcola	Fort Bend	77583				Black or African American	No	No	No	No	Ineligible		Yes	No	No	
12/13/2013	Morton	Kimberly	78 County Rd. 233	Bay City	Matagorda	77414		\$20,496.00	0% - 30%	White	No	Yes	No	No	Eligible		No	No	No	
12/16/2013	Davis	Bridget	313 W. Orange St.	Angleton	Brazoria	77515		\$27,686.40	0% - 30%	Black or African American	No	No	No	No	Ineligible		No	No	No	
12/16/2013	Johnson	Russell	4577 County Rd. 700	Brazoria	Brazoria	77422		\$8,760.00	0% - 30%	Black or African American	No	Yes	Yes	Yes	Eligible		Yes	No	No	
12/16/2013	Brandon	Julious	927 Martin L. King, Jr. Blvd.	Montgomer	Montgomer	77356	Reconstruction	\$39,677.84	0% - 30%	Black or African American	Yes	No	Yes	Yes	Eligible	2016000055	No	No	No	
12/17/2013	Garza	Maria	2617 1st St.	Bay City	Matagorda	77414		\$8,652.00	0% - 30%	White	Yes	No	No	Yes	Eligible		No	No	No	
12/31/2013	Lozano	Leticia	121 E. Dent	Clute	Brazoria	77531	Reconstruction	\$20,659.20	0% - 30%	White	No	Yes	No	No	Eligible	2016000090	Yes	No	No	
12/31/2013	Dunbar	Eddie	801 Ave. C	Markham	Matagorda	77456		\$13,572.00	0% - 30%	Black or African American	No	No	No	Yes	Eligible		No	No	No	
1/2/2014	Johnson	Everleana	708 Duncan St.	Bay City	Matagorda	77414				Black or African American	No	No		Yes	Ineligible		No	No	No	
1/7/2014	Roberts	Randy	167 Church St.	Van Vleck	Matagorda	77482		\$5,768.04	0% - 30%	Black or African American	No	No	Yes	No	Ineligible		Yes	No	No	
1/7/2014	Ward	Anthony	507 Coen Road	Arcola	Fort Bend	77583	Reconstruction	\$17,550.00	0% - 30%	Black or African American	Yes	Yes	Yes	No	Eligible	2016000078	Yes	No	No	
1/8/2014	Herrera	Ignacio	5003 West Davis Road	Arcola	Fort Bend	77583				Other Multi-Racial	Yes	Yes	No	No	Ineligible		No	No	No	
1/13/2014	DeLeon	Johnny	5143 W. Davis Road	Arcola	Fort Bend	77583		\$26,610.72	0% - 30%	Other Multi-Racial	No	Yes	Yes	No	Ineligible		Yes	No	No	
1/14/2014	Jones	Cecilia	2817 Sims Ave	Bay City	Matagorda	77414		\$13,102.80	0% - 30%	Black or African American	Yes	No	Yes	No	Ineligible		Yes	No	No	
1/14/2014	Duarte	Erick	120 Lake Dr	Angleton	Brazoria	77515				White	No	Yes	No	No	Ineligible		No	No	No	
1/17/2014	Campbell	Willie	2307 FM 1462	Rosharon	Brazoria	77583	Reconstruction	\$8,520.00	0% - 30%	Black or African American	No	No	Yes	No	Eligible	2016000037	No	No	No	
1/22/2014	Thomas	Sarah	14840 FM 1887	Hempstead	Waller	77445	Reconstruction	\$13,185.24	0% - 30%	Black or African American	No	No	No	Yes	Eligible	2016000060	No	No	No	
1/22/2014	Austin	Gertrude	2840 County Rd. 353	Brazoria	Brazoria	77422	Reconstruction	\$57,830.52	0% - 30%	Black or African American	No	Yes	Yes	Yes	Eligible	2016000086	No	No	No	
1/27/2014	Mathis	Cynthia	1814 Allerton Drive	Missouri Cti	Fort Bend	77489	Rehabilitation			Black or African American	No	Yes	No	No	Eligible	2016000121	Yes	No	No	
1/27/2014	Abrams	Viola	506 Reedwood Drive	Missouri Cti	Fort Bend	77489		\$56,130.04	0% - 30%	Black or African American	No	Yes	No	No	Ineligible		Yes	No	No	
1/27/2014	Colemon	Regina	8523 Quail Crest Drive	Missouri Cti	Fort Bend	77489	Reconstruction	\$42,970.80	0% - 30%	Black or African American	No	Yes	Yes	No	Eligible	9278	No	No	No	
1/27/2014	Gaines	Rose	502 N Pine Street #1	Arcola	Fort Bend	77583	Reconstruction	\$14,928.00	0% - 30%	Black or African American	No	No	Yes	No	Eligible	9724	Yes	No	No	
1/30/2014	Harger	Patricia	529 Chestnut Ave	Winnie	Chambers	77665		\$45,567.60	Greater than 80%	White	No	No	No	No	Ineligible		No	No	No	
1/6/2014	Crawford	Blythe	4409 S. Hwy 61	Anahuac	Chambers	77514	Reconstruction	\$1,411.92	0% - 30%	White	No	No	No	No	Eligible	2016000057	No	No	No	
1/6/2014	Zamora	Francisco	418 E. Lane #3	Anahuac	Chambers	77514	Reconstruction	\$16,560.00	0% - 30%	White	No	No	Yes	Yes	Eligible	2016000051	No	No	No	
1/6/2014	Teel	Phyllis	821 9th St	Winnie	Chambers	77665		\$19,212.00	0% - 30%	White	No	No	Yes	Yes	Ineligible		No	No	No	
2/4/2014	Guillory	Roosevelt	2119 Campbell Rd.	Stowell	Chambers	77661	Reconstruction	\$11,000.00	0% - 30%	Black or African American	No	No	No	Yes	Eligible	2016000059	No	No	No	
2/4/2014	Bangart	Edmund	813 W. LeBlanc	Winnie	Chambers	77665		\$92,443.00		White	No	Yes	No	No	Ineligible		No	No	No	
2/11/2014	Marshall	Maria	5208 Old Coffee Plantation	Rosharon	Brazoria	77583		\$13,920.00	0% - 30%	White	No	No	No	No	Ineligible		No	No	No	
2/11/2014	Macon	Roseann	418 County Rd. 231	Freeport	Brazoria	77541	Reconstruction	\$1,320.00	0% - 30%	White	No	No	Yes	No	Eligible	2016000139	No	No	No	
2/21/2014	Yates	Beatrice	201 S. Sandra Street	Conroe	Montgomer	77301	Reconstruction	\$11,664.00	0% - 30%	Black or African American	No	No	No	Yes	Eligible	2016000062	Yes	No	No	
2/25/2014	Taylor	Linda & Glen	16019 Diamond Ridge Drive	Houston	Fort Bend	77053		\$66,003.60	51% - 80%	Black or African American	No	Yes	Yes	Yes	Ineligible		No	No	No	
3/3/2014	Hall	Sandra	1814 Halstead Street	Missouri Cti	Fort Bend	77489		\$27,939.84	0% - 30%	Black or African American	No	No	Yes	No	Ineligible		No	No	No	
3/3/2014	West	Mozelle	15119 Chaseridge Drive	Missouri Cti	Fort Bend	77489	Rehabilitation	\$9,249.60	0% - 30%	Black or African American	No	Yes	No	No	Eligible	2016000066	No	No	No	
3/3/2014	Jones	Edward	1907 N. Thunderwood Circle	Fresno	Fort Bend	77545			Greater than 80%	Black or African American	No	No	No	No	Ineligible		No	No	No	
3/3/2014	Chaney	Shante	348 South Pine Street	Arcola	Fort Bend	77583		\$81,512.60	Greater than 80%	Black or African American	Yes	Yes	No	No	Ineligible		Yes	No	No	
3/4/2014	Cruz	Jalibys	134 South Cochrans Green	Woodlands	Montgomer	77381		\$40,456.56		Other Multi-Racial	Yes	Yes	No	No	Eligible		No	No	No	
3/17/2014	Rose	Rena	307 Brown Road	Conroe	Montgomer	77304	Reconstruction	\$21,247.20	0% - 30%	Black or African American	No	No	No	Yes	Eligible	2016000064	No	No	No	
3/31/2014	Crawford	Willie	340 South Pine Street	Rosharon	Fort Bend	77583		</												

4/21/2014	Robins	Linda	8310 Lone Quail	Missouri Cit	Fort Bend	77489			Greater than 80%	Black or African American	No	No	Yes	No	Ineligible		No	No	No		
4/21/2014	Freeman	Brenda	1402 Hollowood Lane	Missouri Cit	Fort Bend	77489	Rehabilitation	\$39,358.80		Black or African American	No	No	No	Yes	Eligible	2016000070	No	No	No		
4/21/2014	Hightower	Anna	200 Little John Ln	Conroe	Montgomer	77304	Reconstruction	\$8,892.00		Black or African American	No	No	Yes	Yes	Eligible	2016000063	No	No	No		
4/3/2014	morris	otto	2104 w gulf	baytown	Harris	77520	Reconstruction	\$20,776.41		Black or African American	Yes	No	No	Yes	Eligible	9104	No	No	No		
2/28/2014	gutierrez	lucindo	219 south 3rd st	laporte	Harris	77571	Reconstruction	\$26,897.30		White	No	No	Yes	Yes	Eligible	9910	No	No	No		
3/24/2014	cross	gerald	6030 glen lee	humble	Harris	77396	Reconstruction	\$13,038.03		White	No	No	Yes	No	Eligible	9563	No	No	No		
3/14/2014	gana	brad	1910 todville	seabrook	Harris	77586		pending		White	No	Yes	No	No	Ineligible		No	No	No		
4/15/2014	debose	donald	2723 waco	baytown	Harris	77520	Reconstruction	\$16,474.80		Black or African American	No	No	Yes	No	Eligible	2016000101	No	No	No		
4/15/2014	frank	linda	419 oak st	crosby	Harris	77532	Reconstruction	\$17,348.16		Black or African American	No	No	No	No	Eligible	2016000106	No	No	No		
4/14/2014	curette	cenobia	12413 alma st	crosby	Harris	77532		pending		Black or African American	No	No	No	Yes	Undetermined		No	No	No		
4/4/2014	clark	gloria	725 Ridge dr	crosby	Harris	77532	Reconstruction	\$8,892.00		Black or African American	No	No	Yes	No	Eligible	9749	Yes	No	No		
4/9/2014	barett	robert	534 arcadian dr	crosby	Harris	77532	Reconstruction	\$14,611.55		Black or African American	No	Yes	No	Yes	Eligible	2016000111	No	No	No		
4/2/2014	bullock	gladys	7015 frank rd	baytown	Harris	77521	Reconstruction	\$26,910.52		Black or African American	No	No	No	No	Eligible	9778	No	No	No		
4/7/2014	thomas	frankie	7627 verdinell	baytown	Harris	77520		\$49,298.04		Black or African American	No	No	No	Yes	Undetermined		No	No	No		
4/3/2014	wheatfall	vernice	2715 waco st	baytown	Harris	77521		\$46,202.32		Black or African American	No	No	No	Yes	Undetermined		No	No	No		
4/3/2014	cowins	norman	2319 perry	baytown	Harris	77521	Reconstruction	\$22,388.39		Black or African American	No	No	No	Yes	Eligible	2016000102	No	No	No		
4/7/2014	goodall	annie	7108 harlem	baytown	Harris	77521	Reconstruction	\$31,375.00		Black or African American	No	No	No	Yes	Eligible	9612	No	No	No		
1/6/2014	courvell	karen	1505 ward rd	baytown	Harris	77520		\$8,652.00		White	No	No	Yes	No	Undetermined		No	No	No		
4/17/2014	knoxson	margie	504 magnolia	crosby	Harris	77532	Rehabilitation	\$25,780.39		Black or African American	No	No	No	Yes	Eligible	2016000128	No	No	No		
4/17/2014	collins	hubert	7510 verdinell	baytown	Harris	77521		pending		Black or African American	No	No	Yes	Yes	Undetermined		No	No	No		
4/17/2014	bradford	georgia	2642 Broadmore Drive	baytown	Harris	77521	Reconstruction	\$27,514.85		Black or African American	No	No	Yes	Yes	Eligible	2016000115	No	No	No		
4/17/2014	Poullard	charles	345 ridge dr	crosby	Harris	77532	Rehabilitation	\$31,319.45		Black or African American	No	No	Yes	Yes	Eligible	9205	No	No	No		
4/17/2014	Lewis	Lola	430 arcadian dr	crosby	Harris	77532		pending		Black or African American	No	No	No	Yes	Eligible		No	No	No		
4/17/2014	swanagan	joyce	7814 richard st	baytown	Harris	77521	Reconstruction	pending		Black or African American	No	No	Yes	Yes	Eligible	2016000118	No	No	No		
4/9/2014	sinegal	eva	250 melville	crosby	Harris	77532	Reconstruction	pending		Black or African American	No	No	No	No	Eligible	2016000114	No	No	No		
4/21/2014	donate	rhea	2807 waco	baytown	Harris	77521		pending		Black or African American	No	Yes	Yes	No	Undetermined		No	No	No		
4/14/2014	dixon	patricia	7715 richard st	baytown	Harris	77521		pending		Black or African American	No	No	Yes	Yes	Undetermined		No	No	No		
4/9/2014	caporal	deogracias	11911 fox creek dr	Houston	Harris	77065		pending		Asian	No	Yes	No	Yes	Undetermined		No	No	No		
4/15/2014	dangerfield	felicia	304 dreamland	crosby	Harris	77532	Reconstruction	pending		Black or African American	Yes	Yes	Yes	No	Eligible	2016000112	No	No	No		
4/21/2014	garcia	lydia	920 lindale st	Houston	Harris	77022		pending		White	No	No	No	Yes	Undetermined		No	No	No		
4/21/2014	burriss	barbara	2402 jones	baytown	Harris	77521		pending		Black or African American	No	No	Yes	Yes	Undetermined		No	No	No		
4/22/2014	mittchell	angela	2315 broad st	baytown	Harris	77521		pending		Black or African American	No	Yes	Yes	Yes	Undetermined		No	No	No		
4/21/2014	blake	charles	7421 washington	baytown	Harris	77521	RHRP	pending		Black or African American	No	No	Yes	Yes	Eligible	8831	No	No	No		
4/21/2014	marks	joyce	2114 jones rd	baytown	Harris	77521		pending		Black or African American	No	No	No	Yes	Undetermined		No	No	No		
4/17/2014	wilson	rose	405 dreamland	crosby	Harris	77532	Reconstruction	pending		Black or African American	No	No	No	Yes	Eligible	2016000126	No	No	No		
4/10/2014	singleton	yolanda	619 zinn dr	crosby	Harris	77532	Reconstruction	\$17,461.16		Black or African American	No	No	Yes	No	Eligible	2016000103	No	No	No		
4/10/2014	warren	nettie	212 north 3rd st	laporte	Harris	77571		pending		Black or African American	No	No	No	No	Undetermined		No	No	No		
4/22/2014	tucker	leroy	3206 shell duke way	baytown	Harris	77521		\$46,153.32		Black or African American	No	No	Yes	Yes	Undetermined		No	No	No		
4/2/2014	mccauley	james	11710 denise	Houston	Harris	77024		pending		White	No	No	No	Yes	Undetermined		No	No	No		
4/21/2014	felder	ricky	611 denby	baytown	Harris	77520		pending		Black or African American	No	Yes	No	No	Undetermined		No	No	No		
4/14/2014	lewis	Lola	7122 east st	baytown	Harris	77521		pending		Black or African American	No	No	Yes	Yes	Undetermined		No	No	No		
4/16/2014	juddistill	ramnarine	2201 missouri	baytown	Harris	77520		pending		Black or African American	No	No	Yes	No	Undetermined		No	No	No		
4/17/2014	merrick	veleta	342 barrett rd	baytown	Harris	77532	Reconstruction	\$8,892.04		Black or African American	No	No	Yes	Yes	Eligible	2016000113	No	No	No		
4/17/2014	alfred	barbara	7607 richard st	baytown	Harris	77521		\$44,101.91		Black or African American	No	No	No	Yes	Undetermined		No	No	No		
4/14/2017	creeks	antroynette	2406 jones rd	baytown	Harris	77521		over income		Black or African American	No	No	Yes	Yes	Undetermined		No	No	No		
4/17/2014	smith	joyce	501 cypress	crosby	Harris	77532	Reconstruction	pending		Black or African American	No	Yes	Yes	Yes	Eligible	2016000107	No	No	No		
4/17/2014	frank	daniel	410 oak ave	crosby	Harris	77532	Reconstruction	pending		Black or African American	No	No	Yes	No	Eligible	2016000124	No	No	No		
4/17/2014	stevens	ester	327 rueben white dr	crosby	Harris	77532	Reconstruction	pending		Black or African American	No	No	Yes	No	Eligible	2016000119	No	No	No		
4/17/2014	archie	freddy	12402 myrtle ave	crosby	Harris	77532	Reconstruction	\$23,939.56		Black or African American	No	No	No	Yes	Eligible	2016000127	No	No	No		
4/17/2014	deajon	sylvia	124 zinn dr	crosby	Harris	77532		pending		Black or African American	No	No	No	Yes	Undetermined		No	No	No		
4/17/2014	laday	gary	135 barrett rd	crosby	Harris	77532		pending		Black or African American	No	No	Yes	No	Undetermined		No	No	No		
4/17/2014	St. Julian	ernest	7204 harrison st	baytown	Harris	77521	Reconstruction	pending		Black or African American	No	Yes	Yes	Yes	Eligible	8758	No	No	No		
4/17/2014	St. Julian	kenneth	2315 harris st	baytown	Harris	77521	Reconstruction	\$13,425.60	0% - 30%	Black or African American	Yes	No	Yes	Yes	Eligible	8804	No	No	No		
4/22/2014	Mora	Jan	219 E. Cypress	Winnie	Chambers	77665				Other Multi-Racial	No	No	No	No	Ineligible		No	No	No		
4/22/2014	Batiste	Shalonda	1811 Campbell Rd.	Winnie	Chambers	77665				Black or African American	No	No	No	No	Ineligible		No	No	No		
4/22/2014	Hunter	Alice	209 McNeir St	Anahuac	Chambers	77514	Reconstruction	\$26,432.39	0% - 30%	White	No	Yes	Yes	No	Eligible	2016000104	No	No	No		
4/22/2014	Puente	Raquel	120 Metzwright	Anahuac	Chambers	77514	Reconstruction			White	No	Yes	No	No	Eligible	8828	Yes	No	No		
4/22/2014	White	Chastity	426 Ave J	Winnie	Chambers	77665				Black or African American	No	Yes	No	No	Ineligible		No	No	No		
4/22/2014	Myers	Lambert	417 Bond St.	Winnie	Chambers	77665				White	No	No	No	No	Ineligible		No	No	No		
4/22/2014	Cotton	Barbara	419 Wiggins Rd	Wallisville	Chambers	77597	Reconstruction			White	No	No	No	Yes	Eligible	8743	No	No	No		
4/22/2014	Barrow	Patricia	1220 Albritton Rd	Hankamer	Chambers	77560				White	No	Yes	Yes	Yes	Ineligible		No	No	No		
4/22/2014	Raymond	Willie	620 Speights Loop	Hankamer	Chambers	77560		\$31,512.72		Black or African American	Yes	No	Yes	Yes	Ineligible		No	No	No		
4/22/2014	Torres	Adriana	473 Crossover Rd	Anahuac	Chambers	77514				Other Multi-Racial	No	Yes	No	No	Ineligible		No	No	No		
4/22/2014	Hill	Stephanie	154 Jerry Raymond Rd	Wallisville	Chambers	77597				Black or African American	No	Yes	No	No	Ineligible		No	No	No		
4/22/2014	Kirkwood	Shirley	907 Albritton Gully Rd	Hankamer	Chambers	77560				Black or African American	No	No	Yes	No	Ineligible		No	No	No		
4/22/2014	Thomas	Nathaniel	311 E. Main St.	Stowell	Chambers	77661				Black or African American	No	No	Yes	Yes	Ineligible		No	No	No		
4/22/2014	Langley	Tabitha	338 #9 Rd	Wallisville	Chambers	77597				White	No	Yes	No	No	Ineligible		No	No	No		
4/22/2014	Bellon	Tonia	540 7th St	Winnie	Chambers	77665	Reconstruction			White	Yes	Yes	No	No	Eligible	8809	No	No	No		
4/22/2014	Garcia	Concha	1931 Rothwell	Stafford	Fort Bend	77477	Reconstruction	\$36,391.16	31% - 50%	White	No	No	No	Yes	Eligible	9729	No	No	No		
4/24/2014	Franklin	Brenda	3012 Avenue A	Bay City	Matagorda	77414		pending		Black or African American	Yes	No	Yes	Yes	Undetermined		No	No	No		
4/24/2014	Castillo	Anciano	1103 County Road 62	Rosharon	Brazoria	77583	Reconstruction	\$22,810.80	0% - 30%	Other Multi-Racial	No	No	No	No	Eligible	2016000133	No	No	No		
4/24/2014	Callis	Kista	2713 Avenue C	Bay City	Matagorda	77414		pending		Black or African American	No	Yes	No	No	Ineligible		No	No	No		
4/24/2014	Markwardt	Herbert	3716 County Road 651	Brazoria	Brazoria	77422	Rehabilitation	\$18,274.80	0% - 30%	White	No	No	No	No	Eligible	8923	Yes	No	No		
4/24/2013	Hall	Jacqueline	213 W Orange Street	Brazoria	Brazoria	77515		pending		Black or African American	No	No	No	No	Ineligible		No	No	No		
4/24/2014	Wilburn	Toby	5507 Carriage Trails	baytown	Chambers	77523				White	No	Yes	No	No	Undetermined		No	No	No		
4/28/2014	Coleman	Carolyn	116 Williams St	Conroe	Montgomer	77304	Reconstruction			Black or African American	No	No	No	No	Eligible	4157	No	No	No		
4/28/2014	Walker	Linda	1210 Hollowood Lane	Missouri Cit	Fort Bend	77489	Rehabilitation	\$42,034.08	31% - 50%	Black or African American	No	No	No	Yes	Eligible	2016000092	No	No	No		
4/28/2014	Davis	Katie & Arthur	16306 Setter Court	Missouri Cit	Fort Bend	77489	Rehabilitation	\$33,319.48	31% - 50%	Black or African American	No	No	No	No	Eligible	2016000056	No	No	No		
4/28/2014	Thibodeaux	Raymond	1726 Derrick Ave	Winnie	Chambers	77665	Reconstruction			Black or African American	No	Yes	Yes	No	Eligible	2016000058	No	No	No		
4/28/2014	Scott	Henry	270 Jewel	Conroe	Montgomer	77301	Reconstruction	\$14,772.00	0% - 30%	Black or African American	No										

5/2/2014	Robinson	Frederick	306 W. Cedar St	Angleton	Brazoria	77515			\$12,912.00	0% - 30%	Black or African American	No	No	No	No	Ineligible			No	No
5/2/2014	Shirley	Edwardo	4419 Edward Lane	Rosharon	Brazoria	77583			pending							Ineligible			No	No
5/2/2014	Jones	Howard	4390 County Road 945 C	Brazoria	Brazoria	77422			\$9,600.00	0% - 30%	Black or African American		No	Yes	Yes	Ineligible			No	No
5/2/2014	Carille	Felicia	462 County Road 941	Alvin	Brazoria	77511	Reconstruction		\$18,732.00	0% - 30%	White	No	Yes	Yes	Yes	Eligible	2016000134		No	No
5/2/2014	Perry	Alphonse	500 County Road 270	Cedar Lane	Matagorda	77415			pending		Black or African American	No	No	No	No	Ineligible			No	No
5/2/2014	Brown	William	409 N. Hancock St	Angleton	Brazoria	77515	Reconstruction		\$45,628.51	31% - 50%	Black or African American	No	No	Yes	Yes	Eligible	2016000084	No	No	No
5/5/2014	Adams	Lela	24416 FM 1097 West	Montgomery	Montgomery	77356			\$8,856.00	0% - 30%	Black or African American	No	No	No	Yes	Ineligible			No	No
5/5/2014	Lavergne	Mary	933 Albritton Gully Rd	Hankamer	Chambers	77560	Reconstruction		\$18,986.00	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible	2016000050	No	No	No
5/6/2014	Woods	George	10127 Longmire Rd	Conroe	Montgomery	77304			\$29,112.00	31% - 50%	Black or African American	No	No	Yes	Yes	Ineligible			No	No
5/7/2014	Helaire	Helen	7810 Chasecreek	Missouri Cit	Fort Bend	77489					Black or African American	No	No	No	No	Ineligible			No	No
5/7/2014	Chavez	Francisco	1514 Lazy Spring	Missouri Cit	Fort Bend	77489					White	Yes	No	Yes	No	Eligible			No	No
5/7/2014	Patterson	Angela	724 W. Ash	Angleton	Brazoria	77515					Black or African American	No	No	No	No	Ineligible			No	No
5/7/2014	Woods	Lilian	312 S Hancock	Angleton	Brazoria	77515	Reconstruction		\$6,600.00	0% - 30%	Black or African American	No	No	No	Yes	Eligible	2016000094		No	No
5/7/2014	Hall	Jessie	1114 FM 1462 East	Rosharon	Brazoria	77583					Black or African American	No	Yes	No	Yes	Ineligible			No	No
5/7/2014	King	Shayde	21947 Strickland Lane	Cleveland	Montgomery	77328	Reconstruction		\$18,664.08	0% - 30%	White	No	Yes	Yes	No	Eligible	2016000125	No	No	No
5/8/2014	Williams	Gene	616 Young St	Willis	Montgomery	77378			\$8,544.00	0% - 30%	Black or African American	No	No	Yes	Yes	Ineligible		Yes	No	No
5/12/2014	Williams	Willie	400 Avenue I	Conroe	Montgomery	77301	Rehabilitation		pending		Black or African American	No	Yes	No	No	Ineligible	2016000089	Yes	No	No
5/12/2014	Fields	Charlotte	217 Little John Ln	Conroe	Montgomery	77304	Reconstruction		pending		Black or African American	No	Yes	No	No	Eligible	2016000100	No	No	No
5/12/2014	Washington	Eliza	15857 FM 149 N	Montgomery	Montgomery	77356	Reconstruction		pending		Black or African American	No	No	No	No	Eligible	2016000132	No	No	No
5/12/2014	Alexander-Gallien	Jennice	1403 Green Moss Court	Fort Bend	Fort Bend	77489			pending		Black or African American	No	No	No	No	Undetermined			No	No
5/12/2014	Johnson-Moore	Jimmie	16327 Hunting Dog Lane	Fort Bend	Fort Bend	77489			pending		Black or African American	No	No	No	No	Undetermined			No	No
5/12/2014	Hatton	Jesse & Katherine	7302 W. Fuqua Drive	Fort Bend	Fort Bend	77489			pending		Black or African American	No	No	No	Yes	Ineligible		Yes	No	No
5/12/2014	Stewart	Sharon	1607 Oakbury	Fort Bend	Fort Bend	77489			pending		Black or African American	No	No	Yes	No	Ineligible			No	No
5/12/2014	Durham	Patricia Ann	3107 Southern Hills	Fort Bend	Fort Bend	77549	Rehabilitation		pending		Black or African American	No	No	No	No	Eligible	2016000142	No	No	No
5/14/2014	Johnson	Olan & Deborah	821 Birmingham Street	Huntsville	Walker	77320	Reconstruction		\$16,992.00	0% - 30%	Black or African American	No	Yes	Yes	Yes	Eligible	2016000083	Yes	No	No
5/14/2014	Pool	Linda	1712 Merchant	Huntsville	Walker	77320	Reconstruction		\$18,084.24	0% - 30%	Black or African American	No	Yes	Yes	No	Eligible	2016000074	No	No	No
5/14/2014	Mundy	Willie Mae	307 Gospel Hill	Huntsville	Walker	77320	Reconstruction		\$14,472.00	0% - 30%	Black or African American	No	No	Yes	Yes	Eligible	2016000069	No	No	No
5/14/2014	Thomas	Shemaria	205 Gospel Hill	Huntsville	Walker	77320	Reconstruction		\$18,548.52	31% - 50%	Black or African American	No	Yes	No	No	Eligible	2016000077	No	No	No
5/14/2014	Harrison	Pinkey Jean	921 Lincoln Drive	Huntsville	Walker	77320	Homebuyer Assistance		\$10,968.00	0% - 30%	Black or African American	No	Yes	Yes	No	Eligible	HO16000140	Yes	No	No
5/14/2014	Santos	Leocadio	524 E. 13th Street	Huntsville	Walker	77340	Reconstruction		\$39,779.00	31% - 50%	White	Yes	No	Yes	Yes	Eligible		Yes	No	No
4/17/2014	collins	elizabeth	301 winkin	crosby	Harris	77532	Reconstruction		\$15,136.20	0% - 30%	Black or African American	No	No	No	Yes	Eligible	2016000109		No	No
5/15/2014	Osborne	Alma	418 S. 11th Street	Conroe	Montgomery	77301			\$19,200.00	0% - 30%	Black or African American	No	No	Yes	No	Undetermined		Yes	No	No
5/15/2014	Howard	Benny	425 Ave I	Conroe	Montgomery	77301	Reconstruction		\$14,832.00	0% - 30%	Black or African American	No	No	No	Yes	Eligible	2016000019	Yes	No	No
5/16/2014	Patterson	Jack	37111 Green Persimmon	Magnolia	Montgomery	77354					White	No	No	Yes	No	Ineligible			No	No
5/19/2014	Gillaspie	Phyllis	301 Mary Avenue	Huntsville	Walker	77320			\$10,944.00	0% - 30%	Black or African American	No	No	Yes	No	Ineligible			No	No
5/19/2014	Smart	Pearlie	1375 FM 250 West	ew Waver	Walker	77358	Reconstruction				Black or African American	No	No	Yes	Yes	Eligible	9728		No	No
5/19/2014	Sallie	Rosie Lee	2086 FM 1375 East	ew Waver	Walker	77358					Black or African American	No	No	No	Yes	Ineligible			No	No
5/19/2014	Johnson	Betty	160 Pashun Lane	ew Waver	Walker	77358					Black or African American	No	No	Yes	Yes	Ineligible			No	No
5/19/2014	Hunter	Faiha	710 Slott Lane	ew Waver	Walker	77358					Black or African American	No	No	Yes	Yes	Ineligible			No	No
5/19/2014	Kligore	Katherine	503 Martin L. King, Jr. Blvd.	Huntsville	Walker	77320					Black or African American	No	No	Yes	Yes	Ineligible			No	No
5/20/2014	Lang	Cynthia	113 Felder St	Willis	Montgomery	77378	Rehabilitation		pending		Black or African American	No	No	Yes	No	Eligible	2016000072	No	No	No
5/22/2014	Ponce	Sebastian	1518 Ashmore Drive	Missouri Cit	Walker	77489			pending		American Indian or Alaska Native	Yes	Yes	No	No	Ineligible			No	No
5/27/2014	Gilliam	Ruby Lee	240 Gourd Creek Road	ew Waver	Walker	77358	Reconstruction		pending		Black or African American	No	No	Yes	Yes	Eligible	9727		No	No
5/28/2014	Johnson	Charletta Ann	8606 Rockmont	Missouri Cit	Fort Bend	77489			pending		Black or African American	No	No	No	Yes	Ineligible			No	No
5/28/2014	McKinney	Kevin & Emma	160 Clara Rudd Lane	ew Waver	Walker	77358			pending		Black or African American	No	No	No	No	Ineligible			No	No
5/28/2014	Taylor	Tommie	416 South 11th Street	Conroe	Montgomery	77301			pending		Black or African American	No	No	Yes	No	Ineligible		Yes	No	No
5/29/2014	Talford	Carl	206 Garrett Street	Conroe	Montgomery	77301	Reconstruction		pending		Black or African American	No	No	Yes	Yes	Eligible	2016000131	Yes	No	No
6/2/2014	Lewis	Susie	1021 Speights Rd.	Hankamer	Chambers	77560			\$38,373.02				No	No	Yes	Ineligible				
6/2/2014	Lewis	Danita	1026 Jackson Rd.	Anahuac	Chambers	77514			\$21,983.78				Yes	No	No	Ineligible				
6/6/2014	Haskins	Jerry	925 Albritton Gully Rd	Hankamer	Chambers	77560							No	No	Yes	Ineligible				
6/3/2014	Sullivan	Jeanette	118 Caroline Trail	Hankamer	Chambers	77560			\$10,032.00				No	Yes	Yes	Ineligible				
6/6/2014	Lewis	Danita	1026 Jackson Rd.	Anahuac	Chambers	77514			\$21,983.78	0% - 30%	Black or African American	No	Yes	No	No	Eligible			No	No
6/4/2014	gobert	lois	2103 godfrey st	baytown	Harris	77521	Reconstruction		\$16,260.01	0% - 30%	Black or African American	No	No	Yes	No	Eligible	2016000108	Yes	No	No
6/4/2014	Granja	Teofilo & Luisa	825 Lewis Street	Clute	Brazoria	77531			\$27,000.00	0% - 30%	White	No	Yes	No	Yes	Eligible		Yes	No	No
6/6/2014	Merchant	Charles	637 Miller Street	Angleton	Brazoria	77515	Reconstruction		pending		Black or African American	No	No	No	No	Eligible	2016000085	No	No	No
6/9/2014	Rucker	Thelma	1410 Peach Street	Conroe	Montgomery	77302			pending		Black or African American	No	No	No	No	Ineligible			No	No
6/9/2014	Speights	Patricia	827 Albritton Gully Rd	Hankamer	Chambers	77560			\$4,620.00	0% - 30%	Black or African American	No	No	Yes	Yes	Ineligible			No	No
6/9/2014	Stoner	Mildred	544 Lake Charlotte Rd	Wallsville	Chambers	77575	Reconstruction		\$21,600.00	0% - 30%	White	No	No	Yes	No	Eligible	2016000120	No	No	No
6/9/2014	Valencia	Ernesto	134 Barbara L St.	Anahuac	Chambers	77514	Reconstruction				White	No	Yes	No	No	Eligible	2016000068	No	No	No
6/9/2014	Macias	Gerardo	122 Sylvia St.	Anahuac	Chambers	77514	Reconstruction				White	No	Yes	Yes	Yes	Eligible	4155	Yes	No	No
6/10/2014	Butler	Jimmie	14430 FM 1488	Magnolia	Montgomery	77354			pending		Black or African American	No	Yes	Yes	No	Ineligible			No	No
6/10/2014	Franklin	Deborah	706A Mable Ave.	Anahuac	Chambers	77514					White	No	No	Yes	Yes	Ineligible		Yes	No	No
6/12/2014	Valencia	Eleazar	127 John O St.	Anahuac	Chambers	77514					Other Multi-Racial	No	No	Yes	Yes	Ineligible			No	No
6/12/2014	Grant	Ora Lee	3202 Fourth St.	Brookshire	Waller	77423			pending		Black or African American	No	No	Yes	Yes	Ineligible		Yes	No	No
6/12/2014	Dotson	Lillie	3107 Second St.	Brookshire	Waller	77423			pending		Black or African American	No	Yes	No	No	Ineligible		Yes	No	No
6/14/2014	Haskins	Delmar	937 Albritton Gully Rd	Hankamer	Chambers	77560			\$4,056.00	0% - 30%	Black or African American	No	No	No	Yes	Ineligible			No	No
6/14/2014	Bolton	Joe	206 Landers Rd.	Freeport	Brazoria	77541			\$30,972.00	31% - 50%	American Indian or Alaska Native	No	No	Yes	Yes	Ineligible			No	No
6/14/2014	Eaton	Tonya	2932 Shady Creek Ln.	Dyster Cree	Brazoria	77541	Reconstruction		\$14,880.00	0% - 30%	White	No	Yes	Yes	No	Eligible	4178	No	No	No
6/14/2014	Rennie	Stacy	7707 County Rd. 172	Alvin	Brazoria	77511	Rehabilitation				White	No	No	No	No	Eligible	4133	Yes	No	No
6/16/2014	Burden	Anthony	4646 Blue Water Hwy	Freeport	Brazoria	77541			\$29,038.92	31% - 50%	White	No	No	No	No	Ineligible		Yes	No	No
6/18/2014	Luce	Mary	928 E. Main St.	Stowell	Chambers	77661	Reconstruction		\$6,348.00	0% - 30%	White	No	No	No	No	Eligible	2016000097	No	No	No
6/18/2014	Upson	Eunice	285 West Drive	ew Waver	Walker	77358					Black or African American	No	No	No	No	Ineligible			No	No
6/19/2014	Perkins	Shermeke	7819 Chaseview Drive	Missouri Cit	Fort Bend	77489					Black or African American	No	Yes	Yes	No	Ineligible		Yes	No	No
6/20/2014	Thomas	Pearl	704 Hudson Road	Conroe	Montgomery	77304					Black or African American	No	No	Yes	Yes	Ineligible			No	No
6/20/2014	Hall	Rodney	311 W. Orange St.	Angleton	Brazoria	77515	Reconstruction				Black or African American	No	Yes	Yes	No	Eligible	2016000096	Yes	No	No
6/20/2014	Jackson	Jalvin	4425 CR 929 B	Brazoria	Brazoria	77422					Black or African American	No	Yes	Yes	No	Ineligible		Yes	No	No
6/20/2014	Spencer	Ruby	1223 CR 312	Brazoria	Brazoria	77422	Reconstruction				Black or African American	No	No	Yes	Yes	Eligible	8774	Yes	No	No
6/20/2014	Payne	Herman	2217 FM 522	Brazoria	Brazoria	77422	Reconstruction				Black or African American	No	No	No	No	Eligible	2016000117	No	No	No
6/23/2014	Cook	Charles	243 FM 1462 West	Rosharon	Brazoria	77583	Reconstruction				Black or African American	No	Yes	No	Yes	Eligible	2016000148	No	No	No
6/23/2014	Bryant	Linda Joyce	6178 Mt Zion Road	ew Waver	Walker	77358					Black or African American	No	No	Yes	Yes	Ineligible			No	No
6/23/2014	James	Ruth	11423.5 Sunnyside	Baytown	Chambers	77520			\$8,652.00	0% - 30%	White	No	No	Yes	Yes	Ineligible			No	No
6/23/2014</																				

6/26/2014	Glover	Lee Noria	14277 FM	Hempstead	Waller	77445									Black or African American	No	No	No	No	Ineligible			No	No	No	No	
6/30/2014	Johnson	Freda	5034.5 Trammel Fresno R	Fresno	Fort Bend	77545									White	No	No	No	No	Ineligible			No	No	No	No	
6/30/2014	Birdow	Armelin	13386 FM 2854		Montgomer	77304		pending							Black or African American	No	Yes	No	No	Ineligible			No	No	No	No	
6/30/2014	Reece	Thomas	#58 Reece Lane	Huntsville	Walker	77340		pending							Black or African American	No	Yes	No	Yes	Ineligible			No	No	No	No	
6/30/2014	Hughes	Scherhanda	14692 N. Liberty St.	Montgomer	Montgomer	77356		pending							Black or African American	No	Yes	No	No	Ineligible			No	No	No	No	
7/1/2014	Wheaton	Latonya	706 Ave J Place	Conroe	Montgomer	77301		pending							Black or African American	No	Yes	No	Yes	Ineligible			No	No	No	No	
7/1/2014	Gamez	Jose	1407 County Rd. 55	Rosharon	Brazoria	77583			\$19,200.00	31% - 50%				White	Yes	No	No	Yes	Ineligible			No	No	No	No	No	
7/3/2014	Davis	Erma	110 Morgan St.	Conroe	Montgomer	77301		pending							Black or African American	No	Yes	No	No	Eligible			No	No	No	No	
7/3/2014	Carder	Darrell	411 CR 842	Brazoria	Brazoria	77422		pending							White	No	No	Yes	Yes	Ineligible			No	No	No	No	
7/3/2014	Kibodeaux	Arbelle	1113 Robinhood Lane	Angleton	Brazoria	77515		pending							White	No	No	No	Yes	Eligible			No	No	No	No	
7/3/2014	Saidana	Elva	1818 Cottonwood	Bay City	Matagorda	77414		pending								Yes	No	No	No	Ineligible			No	No	No	No	
7/3/2014	Ford	Anita	315 W FM 1462	Angleton	Brazoria	77583		pending							White	No	Yes	Yes	No	Ineligible			No	No	No	No	
7/3/2014	Hall Sr.	Sherman	181 Halls Road	Angleton	Brazoria	77515		pending							Black or African American	No	No	Yes	Yes	Ineligible			No	No	No	No	
7/3/2014	Hall	Eugene & Linda	299 Halls Road	Angleton	Brazoria	77515		pending							Black or African American	No	Yes	Yes	Yes	Ineligible			No	No	No	No	
7/8/2014	Godley	Lloyd	208 CR 859	Rosharon	Brazoria	77583	Reconstruction				pending				Black or African American	No	No	No	No	Eligible		8772	No	No	No	No	
7/8/2014	Vielma	Maria	824 Lewis Street	Clute	Brazoria	77531	Reconstruction				pending					Yes	Yes	Yes	No	Eligible		9334	No	No	No	No	
7/9/2014	Olveda	Pedro	1309 Cummings St.	Anahuac	Chambers	77514			\$73,000.00	Greater than 80%					White	Yes	Yes	No	Yes	Ineligible			No	No	No	No	
7/9/2014	Scott	Lula Mae	20 A Colony Road	ew Waver	Walker	77358					pending				Black or African American	No	No	Yes	No	Ineligible			No	No	No	No	
7/7/2014	Brown	Larry & Patricia	19119 CR 5208	Brazoria	Brazoria	77422					pending				Black or African American	No	Yes	Yes	Yes	Ineligible			No	No	No	No	
7/8/2014	Williams	Patricia	5338 CR 388 F	Brazoria	Brazoria	77422					pending				Black or African American	No	No	Yes	No	Ineligible			No	No	No	No	
7/10/2014	Hantz	James	1310 Lake Charlotte Rd	Wallisville	Chambers	77575	Reconstruction		\$21,612.00	31% - 50%					White	No	No	No	No	Eligible		2016000122	No	No	No	No	
7/10/2014	Villarreal Jr	Ynes	2502 Sycamore	Bay City	Matagorda	77414					pending					No	No	No	No	Ineligible			No	No	No	No	
7/10/2014	Taylor	Mae	3117 Moore Ave.	Bay City	Brazoria	77414					pending				Black or African American	No	No	Yes	Yes	Ineligible			No	No	No	No	
7/10/2014	Thompson	Robert	128 West Jackson	est Columb	Brazoria	77486					pending				Black or African American	No	No	Yes	No	Ineligible			No	No	No	No	
7/11/2014	Cook	William	1111 CR 428	Angleton	Brazoria	77515					pending				White	No	Yes	No	No	Ineligible			No	No	No	No	
7/11/2014	Herron	Toni & Jerry	5681 CR 803	Brazoria	Brazoria	77422					pending				White	No	Yes	No	No	Ineligible			No	No	No	No	
7/18/2014	Davis Jr.	Donald	239 County Road 787	Sweeny	Brazoria	77480	Reconstruction				pending				White	No	Yes	Yes	No	Eligible		2016000116	No	No	No	No	
7/21/2014	Hill	Priscilla	2110 Valley Manor	Missouri Cit	Fort Bend	77489					pending				Black or African American	No	No	Yes	No	Ineligible			No	No	No	No	
7/21/2014	Williams	Shirley Ruth	629 Austin Street	est Columb	Brazoria	77486					pending				Black or African American	No	No	No	Yes	Ineligible			No	No	No	No	
7/21/2014	Robin	Joseph	15105 County Road 602	Danbury	Brazoria	77534					pending				White	No	Yes	Yes	Yes	Ineligible			No	No	No	No	
7/21/2014	Razo	Abel	603 Kelley Rd.	Anahuac	Chambers	77514									White	Yes	No	No	Yes	Ineligible			Yes	No	No	No	
7/21/2014	Deculus	Bernard	319 E. 5th st.	Stowell	Chambers	77661									Black or African American	No	Yes	No	No	Yes	Ineligible			No	No	No	No
7/21/2014	LeBlanc	Gwendolyn	1006 Hamilton St.	Anahuac	Chambers	77514									Black or African American	No	No	Yes	No	Ineligible			No	No	No	No	
7/21/2014	Latham	Shirley	426 Sherwood Blair	Hankamer	Chambers	77560	Reconstruction		\$13,116.00	0% - 30%					White	No	Yes	No	No	Eligible		4156	Yes	No	No	No	
7/21/2014	Mathis	Georgiana	104 Booker St.	Baytown	Chambers	77523	Reconstruction								Black or African American	No	No	Yes	No	Eligible		4130	No	No	No	No	
7/21/2014	Woods	Samuel	5117 County Rd 31	Angleton	Brazoria	77515					pending				Black or African American	No	No	No	No	Eligible			No	No	No	No	
7/21/2014	Randon	Brenda	510 CR 629	Brazoria	Brazoria	77422					pending				Black or African American	No	Yes	Yes	No	Ineligible			No	No	No	No	
7/21/2014	Robinson	Alberta	1292 CR 348	Brazoria	Brazoria	77422					pending				Black or African American	No	No	Yes	No	Ineligible			No	No	No	No	
7/21/2014	Bivens	Hattie	2849 CR 310	Brazoria	Brazoria	77422					pending				Black or African American	No	Yes	Yes	Yes	Ineligible			No	No	No	No	
7/22/2014	Hall	Julia	630 W Locust Street	Brazoria	Brazoria	77515					pending				Black or African American	No	No	No	Yes	Ineligible			No	No	No	No	
7/22/2014	Loggin	Harvey	16221 First Street	Brazoria	Brazoria	77583					pending				Black or African American	No	Yes	No	Yes	Ineligible			No	No	No	No	
5/5/2014	Lara	Maria	1204 5th Street	Brazoria	Brazoria	77414					pending					Yes	No	Yes	No	Ineligible			No	No	No	No	
5/5/2014	donato	cleo	2418 hodges street	Baytown	Harris	77521	Rehabilitation		\$18,204.88	0% - 30%					Black or African American	No	No	No	Yes	Eligible		9564	No	No	No	No	
5/5/2014	mclothin	bobbie	314 reese rd	crosby	Harris	77532					pending				Black or African American	No	No	Yes	No	Ineligible			No	No	No	No	
4/25/2014	barrett	elmer	520 cypress	crosby	Harris	77532	Reconstruction				pending				Black or African American	No	No	No	Yes	Eligible		8893	No	No	No	No	
4/25/2014	parish	kendolyn	20935 fox swift ct	humble	Harris	77338					pending				Black or African American	No	Yes	No	No	Ineligible			No	No	No	No	
5/19/2014	le day	jewel	7134 harlem	baytown	Harris	77521					pending				Black or African American	No	No	Yes	Yes	Ineligible			No	No	No	No	
4/28/2014	sanchez	luis	1407 w. gulf	Baytown	Harris	77520					pending				White	Yes	Yes	No	No	Ineligible			No	No	No	No	
5/1/2014	fontenet	landry	414 west archer rd	Baytown	Harris	77521	Reconstruction				pending				Black or African American	No	No	No	Yes	Eligible		2016000110	No	No	No	No	
5/14/2014	salinas	felix	2204 pinemont	Baytown	Harris	77520			\$72,759.00	Greater than 80%					White	Yes	Yes	No	No	Ineligible			No	No	No	No	
4/21/2014	dangerfield	millard	6915 frank rd	Baytown	Harris	77520			\$44,193.60	51% - 80%					Black or African American	No	No	No	Yes	Ineligible			No	No	No	No	
5/2/2014	malone	brandon	2619 waco	Baytown	Harris	77521									Black or African American	No	No	No	Yes	Ineligible			No	No	No	No	
6/25/2014	martinez	Maria	2304 raspberry	pasadena	Harris	77502					pending				White	Yes	No	Yes	No	Ineligible			No	No	No	No	
5/5/2014	bradford	samantha	210 blinkin ave	crosby	Harris	77532									Black or African American	No	Yes	No	Yes	Ineligible			No	No	No	No	
5/5/2014	gonzalez	Angela	414 doris ave	pasadena	Harris	77502									White	Yes	Yes	No	No	Ineligible			No	No	No	No	
5/28/2014	aiken	barbara	18807 droitwich	humble	Harris	77346									White	No	No	Yes	No	Ineligible			No	No	No	No	
6/2/2014	kang	illseon	3906 langsbury ct	houston	Harris	77084									Asian	No	Yes	No	Yes	Ineligible			No	No	No	No	
7/2/2014	clay	joseph	2302 holly street	crosby	Harris	77532									Black or African American	No	No	No	No	Ineligible			No	No	No	No	
6/18/2014	lawrence	richie	2030 godfrey st	Baytown	Harris	77521	Reconstruction								Black or African American	No	No	No	Yes	Eligible		8995	No	No	No	No	
7/2/2014	hester	marty	17280 louis lane	porter	Montgomer	77365	Reconstruction								White	No	No	No	Yes	Eligible		9203	No	No	No	No	
7/21/2014	wyche	mary	7122 kings Dr	Baytown	Harris	77521									Black or African American	No	No	Yes	No	Ineligible			No	No	No	No	
7/21/2014	duhon	joseph	101 red oaks ave	crosby	Harris	77532									Black or African American	No	No	Yes	No	Ineligible			No	No	No	No	
7/23/2014	vela	jesus	2004 utah	Baytown	Harris	77520									White	Yes	No	Yes	No	Ineligible			No	No	No	No	
7/28/2014	ramon	armando	201 arbor st	Baytown	Harris	77520									White	Yes	No	No	No	Ineligible			No	No	No	No	
7/28/2014	McDaniel	Billy	118 Lone Oak	Anahuac	Chambers	77514	Reconstruction								White	No	Yes	No	No	Eligible		9365	Yes	No	No	No	
7/30/2014	Desormeaux	Joseph	604 South Main	Anahuac	Chambers	77514									White	No	No	No	No	Ineligible			No	No	No	No	
7/30/2014	Haskins	Linda	1006 Main St.	Anahuac	Chambers	77514									Black or African American	No	Yes	Yes	No	Ineligible			No	No	No	No	
8/4/2014	Congleton	Cheryl	4610 FM 563 N	Anahuac	Chambers	77514			\$8,640.00	0% - 30%					White	No	No	Yes	No	Ineligible			Yes	No	No	No	
8/4/2014	Teran	Everardo	118 FM 562	Anahuac	Chambers	77514	Reconstruction		\$29,609.00	51% - 80%					White	Yes	No	No	No	Eligible		2016000079	No	No	No	No	
8/11/2014	Tolbert	Valerie	29163 County Rd. 610	Angleton	Brazoria	77515			\$14,724.00	0% - 30%					Black or African American	No	No	No	No	Eligible			Yes	No	No	No	
8/12/2014	Orr	Ruby	62 Bump Rd.	Blessing	Matagorda	77419					pending				White	No	No	Yes	Yes	Ineligible			No	No	No	No	
8/13/2014	Hailey	Sean	18880 Johnson Rd.	Conroe	Montgomer	77385					pending				Black or African American	No	Yes	Yes	No	Undetermined			No	No	No	No	
8/13/2014	Hill	Mattie	701 Albritton Gully Rd.	Hankamer	Chambers	77560			\$16,486.08	31% - 50%					Black or African American	No	No	No	Yes								

8/18/2014	Hernandez	Jacinto	302 Oak Island Dr.	Oak Island	Chambers	77650				Other Multi-Racial	Yes	Yes	No	No	Undetermined		Yes	No	No
8/18/2014	Carrington	barbara	835 Speights Loop	Hankamer	Chambers	77560				Black or African American	No	Yes	No	No	Undetermined		No	No	No
8/19/2014	Duncan	Larry	1541 Haynes Rd.	Anahuac	Chambers	77514				White	No	No	No	Yes	Undetermined		Yes	No	No
8/21/2014	Ford	Joe	725 Magnolia Rd.	Conroe	Montgomer	77304		pending		Black or African American	No	No	Yes	No	Undetermined		No	No	No
8/22/2014	West	Odie Pearl	723 Gill Rd.	Anahuac	Chambers	77514	Reconstruction			Black or African American	No	No	No	Yes	Eligible	8756	No	No	No
8/22/2014	Stone	Roger and Marjorie	702 Shady Lane	Angleton	Brazoria	77515		\$38,445.36	51% - 80%	White	No	No	Yes	No	Eligible		Yes	No	No
8/22/2014	Henderson	Robert & Norva	1746 Grand Park Dr.	Missouri Cit	Fort Bend	77489				Black or African American	No	No	No	Yes	Undetermined		Yes	No	No
8/22/2014	Hunter	Choiçetta	802 County Rd. 311	Brazoria	Brazoria	77422	Reconstruction	\$11,064.00	0% - 30%	Black or African American	No	Yes	No	No	Eligible	8775	Yes	No	No
8/25/2014	Fields	Carolina	20945 Hwy 36 N.	Brazoria	Brazoria	77422	Reconstruction					No	Yes	Yes	Eligible	2016000100	No	No	No
8/25/2014	Handcock	Lois	714 W. 5th St.	Freeport	Brazoria	77541		\$12,636.00	0% - 30%	White	No	No	Yes	No	Eligible		Yes	No	No
8/25/2014	Griggs	Ellis and Mary	220 Halls Rd.	Angleton	Brazoria	77515		pending		Black or African American	No	Yes	Yes	Yes	Eligible		Yes	No	No
8/25/2014	Bruce	Dunlap and Ruth	705 Pine Money	Clute	Brazoria	77531		\$20,280.00	31% - 50%				No	No	Eligible		No	No	No
8/26/2014	Salinas	Abelardo and Maria	1519 W. 6th	Freeport	Brazoria	77541		\$22,561.92	0% - 30%		Yes	Yes	No	Yes	Ineligible		No	No	No
8/26/2014	Newsome	Susie	301 County Rd. 717 NO 7	Angleton	Brazoria	77515		\$14,770.08	0% - 30%	Black or African American	No	Yes	No	Yes	Ineligible		Yes	No	No
8/26/2014	Garcia	Edward	5620 Stevens Manvel	manvel	Brazoria	77578		\$29,398.70	31% - 50%	Other Multi-Racial	Yes	No	Yes	Yes	Ineligible		Yes	No	No
8/26/2014	Allen	Emil	705 W. Smith	Brazoria	Brazoria	77422		\$8,652.00	0% - 30%	Black or African American	No	No	Yes	No	Eligible		No	No	No
9/2/2014	Hilton	Duane	1121 N. Ave. O	Freeport	Brazoria	77541		pending		White	No	No	Yes	No	Ineligible		Yes	No	No
9/3/2014	Tywater	Walker and Elizabeth	6422 County Rd. 754	Alvin	Brazoria	77511		\$45,292.38	51% - 80%	White	No	No	Yes	Yes	Eligible		No	No	No
9/3/2014	Hawkins	Myrtle	827 Williams Ln	Pledger	Matagorda	77456		\$15,994.80	31% - 50%	Black or African American	No	No	Yes	Yes	Undetermined		No	No	No
9/3/2014	Monroe	Eunice	71 County Rd. 198	Bay City	Matagorda	77414		pending		Black or African American	No	No	No	Yes	Ineligible		Yes	No	No
9/3/2014	Williams	Jeffery	P.O. Box 765	Markham	Matagorda	77456		pending		Black or African American	No	No	Yes	No	Ineligible		No	No	No
9/3/2014	Poik	Jennifer	5748 FM 254055	Bay City	Matagorda	77414		pending		Black or African American	No	Yes	No	No	Ineligible		No	No	No
9/3/2014	Garza	Tomasita	2217 Ducros	Bay City	Matagorda	77414		pending		White	Yes	Yes	Yes	Yes	Ineligible		No	No	No
9/4/2014	Morgan	Margaret	1204 1/2 Ave. B	Bay City	Matagorda	77414		pending		Black or African American	No	No	No	Yes	Undetermined		Yes	No	No
8/22/2014	Holcomb	Steve & Dorothy	3603 Louis Street	Fresno	Fort Bend	77545		pending		Black or African American	No	No	No	No	Ineligible		No	No	No
8/28/2014	McGinty	Charlene	14339 Morgan Drive	Splendora	Montgomer	77372	Reconstruction	pending		White	No	No	Yes	No	Eligible	8749	No	No	No
8/22/2014	Brown	Gail	9930 Sleepy Hollow	Conroe	Montgomer	77385	Reconstruction	pending		Black or African American	No	Yes	No	No	Eligible	4196	No	No	No
9/10/2014	Clay	Chelsie	614 Ave. J	Conroe	Montgomer	77301		pending		Black or African American	No	Yes	No	No	Ineligible		Yes	No	No
9/10/2014	Waller	James and Phyllis	11506 Muholland Dr.	Stafford	Fort Bend	77477		pending		Black or African American		No	Yes	Yes	Ineligible		Yes	No	No
9/10/2014	Milligan	Patrician	624 W. Live Oak St.	Angleton	Brazoria	77515		pending		Black or African American	No	Yes	Yes	No	Eligible	8773	No	No	No
9/10/2014	Cormier	Eddie and Sharon	435 P.O. Box	Stowell	Chambers	77661	Reconstruction	\$26,817.60	51% - 80%	White		No	Yes	Yes	Eligible	8770	No	No	No
9/10/2014	Godinez	Esther	318 1st St.	Winnie	Chambers	77665		pending		White	Yes	No	No	Yes	Undetermined		No	No	No
9/10/2014	Williams	barbara	12118 Holly Rd.	crosby	Harris	77532		pending		Black or African American	No	Yes	Yes	No	Undetermined		Yes	No	No
9/10/2014	herd	irene	555 Zinn Rd.	crosby	Harris	77532		pending		Black or African American	No	No	No	No	Undetermined		Yes	No	No
9/16/2014	bell	clarene	712 S. 5th St.	laporte	Harris	77571		pending		Black or African American	No	No	No	No	Undetermined		No	No	No
9/17/2014	Meshack	Brenda	14911 Chaseridge Dr.	Missouri Cit	Fort Bend	77489		pending		Black or African American	No	No		No	Undetermined		Yes	No	No
9/18/2014	Richardson	Sterling	408 Speights Rd.	Hankamer	Chambers	77560	Reconstruction	pending		Black or African American	No	No	Yes	Yes	Eligible	8753	No	No	No
9/18/2014	Sasser Jr.	Leon	161 Bailey Rd.	Angleton	Brazoria	77515		\$14,400.00	0% - 30%	Black or African American	No	Yes	Yes	Yes	Ineligible		Yes	No	No
9/22/2014	Warren	Lois	20607 S. Post Oak	Fresno	Fort Bend	77545		pending		Black or African American	No	No	Yes	Yes	Undetermined		Yes	No	No
9/22/2014	Whittington	Roseland	719 Speights Rd.	Hankamer	Chambers	77560		pending		Black or African American		No	No	No	Undetermined		No	No	No
9/30/2014	Gregg	Patricia	25821 Taylor St.	Montgomer	Montgomer	77356	Rehabilitation	pending		White	No	No	No	No	Eligible	9194	No	No	No
9/30/2014	Richardson	Wilma	506 Golden St.	Willis	Montgomer	77378		pending		Black or African American	No	Yes	No	No	Ineligible		No	No	No
10/6/2014	Franklin	Jezebel	303 S. 13th St.	Conroe	Montgomer	77301	Reconstruction	\$29,752.28	51% - 80%	Black or African American	No	No	No	No	Eligible	9237	No	No	No
10/6/2014	Holts	Dorothy	930 MLK	Montgomer	Montgomer	77356	Reconstruction	11832	0% - 30%	American Indian or Alaska Native	No	No	Yes	Yes	Eligible	8747	No	No	No
10/13/2014	Banks	Zacqueline	109 South Sandra	Conroe	Montgomer	77301		19278.24	31% - 50%	Black or African American	No	No	Yes	Yes	Ineligible		No	No	No
10/13/2014	Carrington	Claudia	931 Front Street	ew Waver	Walker	77358		pending		Black or African American	No	No	No	No	Ineligible		No	No	No
10/14/2014	Padilla	Derrald	7458 Bahia Lane	Missouri Cit	Ft. Bend	77489		pending		Black or African American	No	No	Yes	No	Ineligible		No	No	No
10/14/2014	Simmons	Ethel	2003 Hammerwood Dr.	Missouri Cit	Ft. Bend	77489		pending		Black or African American		No	Yes	Yes	Ineligible		Yes	No	No
10/14/2014	Straughn	James & Martha	13919 Ivy Mount Dr.	Sugarland	Ft. Bend	77498		pending		White		No	Yes	Yes	Ineligible		No	No	No
10/16/2014	Smith	Paula	201 Ed Hopkins	Anahuac	Chambers	77514	Reconstruction	8891.88	0% - 30%	Black or African American	No	No	Yes	No	Eligible	2016000095	No	No	No
10/16/2014	Robertson	Brine & Candace	305 Bayside	Anahuac	Chambers	77514		pending		White		Yes	No	No	Ineligible		Yes	No	No
10/20/2014	Rodriguez	Roberto	203 South 2nd St.	Stowell	Chambers	77661		pending		American Indian or Alaska Native	Yes	No	No	No	Ineligible		No	No	No
10/20/2014	Magana	Pedro	1208 5th St.	Bay City	Matagorda	77414		pending		White	Yes	Yes	No	No	Ineligible		Yes	No	No
10/20/2014	Hernandez	Ruben	3965 County Rd. 651	Brazoria	Brazoria	77422		pending		White	Yes	No	Yes	Yes	Ineligible		Yes	No	No
10/20/2014	Green	Eric	141 Oak Dr.	ake Jackson	Brazoria	77566		pending		Black or African American	No	Yes	No	No	Ineligible		No	No	No
10/20/2014	Hernandez	Daniel	134 North Columbia St.	Angleton	Brazoria	77515		pending		White	Yes	Yes	Yes	No	Ineligible		No	No	No
10/20/2014	Helton	Calvin and Carol	436 Center Way	ake Jackson	Brazoria	77566		pending		White	No	Yes	Yes	No	Ineligible		No	No	No
10/20/2014	Ellison	Linda	751 B Haynes Rd.	Anahuac	Chambers	77514		pending		White	No	Yes	Yes	No	Ineligible		Yes	No	No
10/20/2014	Caldwell	Thomas	2109 County Rd. 353	Brazoria	Brazoria	77422		pending		Black or African American	No	No	Yes	Yes	Ineligible		No	No	No
10/20/2014	Amaya	Felipe	717 Meadowglen Dr.	Anahuac	Chambers	77521		pending		White	Yes	No	No	Yes	Ineligible		No	No	No
10/21/2014	Law Jr	Thurman	411 W. Parrish St.	Angleton	Brazoria	77515		pending		Black or African American	No		No	No	Ineligible		No	No	No
10/21/2014	Smith	Alonzo and Lois	809 County Rd. 312	Brazoria	Brazoria	77422		pending		Black or African American	No	Yes	No	Yes	Ineligible		Yes	No	No
10/21/2014	Green	Lydia	522 Meadow Croft	Winnie	Chambers	77665		pending		Black or African American	No	No	Yes	No	Ineligible		No	No	No
10/21/2014	Davis	Melissa	924 Van Ostrand Ln.	Stowell	Chambers	77661		pending		White	No	No	No	Yes	Ineligible		No	No	No
10/22/2014	Bess	Joycelyn	151 Bailey Rd.	Angleton	Brazoria	77515		pending		Black or African American	No	No	Yes	No	Ineligible		Yes	No	No
10/27/2014	Bradford	Sandy	3603 Wellington Dr.	Pearland	Brazoria	77584		pending		Black or African American	No	Yes	No	No	Ineligible		No	No	No
10/28/2014	Kociban	Carolyn	327 Barrow Cemetery Rd.	Hankamer	Chambers	77560		pending		White	No	No	Yes	Yes	Ineligible		No	No	No
11/3/2014	Sanchez	David	2511 Elm	Bay City	Matagorda	77414		pending		White	Yes	No	No	No	Ineligible		No	No	No
11/3/2014	Mouton	Clifton	436 Leblanc	Winnie	Chambers	77665	Reconstruction	\$17,892.00	31% - 50%	Black or African American	No	No	Yes	No	Eligible	8754	No	No	No
11/3/2014	Lewis	Rebecca	22028 I-10	Wallisville	Chambers	77665		pending		Black or African American	No	No	No	No	Ineligible		No	No	No
11/3/2014	Hernandez	Canuta	610 N. Rock Island	Angleton	Brazoria	77597		\$8,880.00	0% - 30%	White	Yes	No	No	Yes	Ineligible		Yes	No	No
11/3/2014	Trotter	Kazell	425 Cora St.	Clute	Brazoria	77515		pending		Black or African American	No	Yes	No	No	Ineligible		No	No	No
11/4/2014	Crane	Juanita	119 S. Ave. F	Freeport	Brazoria	77531		\$15,744.00	0% - 30%	Black or African American	No	Yes	No	Yes	Ineligible		Yes	No	No
11/5/2014	Bertrand	James & Dessie	315 Hale Rd	Winnie	Chambers	77541		pending		White	No	Yes	Yes	No	Ineligible		No	No	No
11/6/2014	Randle	Pamela	817 Speights Loop Rd	Hankamer	Chambers	77665		pending		Black or African American	No	Yes	No	No	Ineligible		Yes	No	No
11/10/2014	Monroe	Marilyn	1300 Gifford Ln.	Angleton	Brazoria	77560		pending		Black or African American	No	Yes	No	No	Ineligible		No	No	No
11/10/2014	Lewis	David	1431 Speights Rd.	Hankamer	Chambers	77515		pending		Black or African American	No	No	No	No	Ineligible		Yes	No	No
11/10/2014	Williams	James	200 William St.	Conroe	Montgomer	77560		\$34,870.80	51% - 80%	Black or African American	No	No	No	No	Eligible		No	No	No
11/11/2014	Simpson	Ada	15726 Highway 149 N.	Montgomer	Montgomer	77304		\$28,086.47	31% - 50%	Black or African American	No	Yes	No	Yes	Eligible		Yes	No	No
11/11/2014	Bell	Dorothy	8305 Annie Belle	Conroe	Montgomer	77356		pending		Black or African American	No	No	Yes	Yes	Ineligible		No	No	No
11/13/2014	Jones	Sandra	8547 Annie Belle	Conroe	Montgomer	77304		pending		Black or African American	No	Yes	No	No	Ineligible		No	No	No
11/13/2014	Carter	Shawn	15223 Chaseridge Dr.	Missouri Cit	Fort Bend	77304		pending		Black or African American	No	No	No	No	Ineligible		Yes	No	No
11/17/2014	Finn	George and JoVita	211 Hale Rd.	Winnie	Chambers	77489		pending		White	No	No	No	Yes	Ineligible		No	No	No

11/18/2014	Rios	Sonia	1029 Coen Rd.	Arcola	Fort Bend	77665				pending			White	Yes	Yes	No	No	Ineligible			Yes	No	No
11/18/2014	Thomas	Wanda Lynn	222 Campbell Rd.	Stowell	Chambers	77583				pending			Black or African American	No	No	Yes	No	Ineligible			No	No	No
11/19/2014	Billingsley	Mary	213 Sitkad	Holiday Lake	Brazoria	77661				pending			White	No	No	Yes	No	Ineligible			Yes	No	No
11/19/2014	Washington	Daniel & Yolanda	16715 Gold Bridge	Houston	Fort Bend	77515				pending			Black or African American	No	Yes	Yes	No	Ineligible			Yes	No	No
11/21/2014	Lanehart	David & Belainesh	2006 Longbarrel Lane	Missouri Cit	Fort Bend	77053				pending			Black or African American	No	No	No	No	Ineligible			Yes	No	No
11/25/2014	Rivon	Anitra	1457 Speights Rd.	Hankamer	Chambers	77489				pending			Black or African American	No	Yes	No	No	Ineligible			Yes	No	No
12/1/2014	Chavez	Maria Elena	1703 FM Hwy 562	Anahuac	Chambers	77560				pending			Other Multi-Racial	Yes	No	No	Yes	Ineligible			No	No	No
12/1/2014	Williams	Bruce & Brenda	231 Jerry Raymond Rd	Wallisville	Chambers	77597				pending			Black or African American		Yes	No	No	Ineligible			No		
12/1/2014	Jackson	Derrick	17418 Little Bough Lane	Magnolia	Montgomer	77354				pending			Black or African American	No	Yes	No	No	Undetermined			No		
12/1/2014	Gonzalez	Carmen	411 Billington St.	Clute	Brazoria	77531				pending			White	Yes	Yes	No	Yes	Undetermined			Yes		
12/4/2014	Walton	Rosalind	609 W. Orange St.	Angleton	Brazoria	77515				\$12,957.60	0% - 30%		Black or African American	No	No	Yes	Yes	Undetermined			Yes		
12/8/2014	Bonner	Evelyn	1118 Blue Diamond	Missouri Cit	Fort Bend	77489				pending			Black or African American	No	No	No	No	Ineligible			Yes		
12/8/2014	Mayes	Dorothy Lee	1307 Kenforest Dr.	Missouri Cit	Fort Bend	77589				pending			Black or African American	No	No	Yes	No	Ineligible			Yes		
12/4/2014	Johnson	Margie Davette	920 Dr M.L.K. Blvd	Montgomer	Montgomer	77356				pending			Black or African American	No	Yes	No	No	Undetermined			No		
12/9/2014	Damian	John & Ellander	233 E Pecan Lane	Clute	Brazoria	77531				pending			White	Yes	Yes	No	No	Undetermined			Yes		
12/9/2014	Mayes	Lavine	838 Albritton Gully Rd.	Hankamer	Chambers	77560	Reconstruction			pending			Black or African American	No	No	No	Yes	Eligible			9722	No	
12/11/2014	Andrade	Ruven	21330 Walker Dr.	Conroe	Montgomer	77306				\$15,800.40	31% - 50%		Other Multi-Racial	Yes	No	Yes	Yes	Undetermined			Yes		
12/16/2014	Wilson	Flora	1311 Kenforest Dr.	Missouri Cit	Fort Bend	77489				pending			Black or African American	No	No	No	No	Undetermined			Yes		
12/16/2014	Vo	Truong	704 Eagle Rd.	Anahuac	Chambers	77514				\$26,000.00	31% - 50%		Asian	No	Yes	No	No	Undetermined			Yes		
12/17/2014	Hill	Calvin	495 Wilson Rd.	Hankamer	Chambers	77560				\$21,120.00	31% - 50%		Black or African American	No	Yes	No	No	Undetermined			No		
12/17/2014	Williams	Austin	808 6th St.	Brazoria	Brazoria	77422				pending			Black or African American	No	No	Yes	No	Undetermined			No		
12/17/2014	Hobbs	Andrew	413 Bryan St.	Angleton	Brazoria	77515				pending			Black or African American	No	Yes	Yes	Yes	Undetermined			Yes		
12/18/2014	Smith	christopher	807 CR 311	Brazoria	Brazoria	77422				pending			Black or African American	No	No	No	No	Undetermined			Yes		
12/19/2014	Johnson	Trinia	2310 Wade Circle S.	Conroe	Montgomer	77304				pending			Black or African American	No	Yes	No	No	Undetermined			No		
12/22/2014	Harris	Barbara	21754 Sharp Rd.	Montgomer	Montgomer	77356				pending			Black or African American	No	No	Yes	No	Undetermined			No		
12/30/2014	Griggs	Pearl	901 West Miller	Angleton	Brazoria	77515				pending			Black or African American	No	Yes	Yes	No	Undetermined			No		
12/30/2014	Scruggs	Provilla	12714 Fondren Grove Circle	Missouri Cit	Harris	77489				pending			Black or African American	No	No	Yes	No	Undetermined			Yes		
1/5/2015	Southall	William	634 Troy	Anahuac	Chambers	77514				pending			White	No	No	Yes	No	Undetermined			Yes		
1/5/2015	Lemon	Deannette	999 Gulf County Rd.	Hankamer	Chambers	77560				pending			White	No	No	No	No	Ineligible			No		
1/6/2015	Kirkwood	Mary	505 Albritton Gully Rd.	Hankamer	Chambers	77560				pending			Black or African American	No	Yes	Yes	No	Ineligible			No		
1/6/2015	Moore	Tamara	1101 Wallisville Liberty Rd.	Anahuac	Chambers	77514				pending			Black or African American	No	Yes	Yes	No	Undetermined			No		
1/9/2015	Gaspie	Lee & Betty	1307 South 1st St.	Conroe	Montgomer	77301				\$27,586.80	31% - 50%		Black or African American	No	Yes	Yes	Yes	Eligible			Yes		
1/13/2015	Dozier	Bennie	1624 10th St.	Huntsville	Walker	77320				pending			Black or African American		No	Yes	No	Undetermined			No		
1/15/2015	Smith	Torrey	19791 Keenan Cutt Off Rd.	Montgomer	Montgomer	77316				pending			Black or African American	No	Yes	Yes	No	Undetermined			No		
1/15/2015	Mathews	Margaret	122 W. 7th	Freeport	Brazoria	77541				pending			Black or African American	No	No	No	No	Undetermined			Yes		
1/15/2015	Echartea	Cecilio	16172 S. Hwy 288B #1B	Angleton	Brazoria	77515				pending			White	Yes	No	No	No	Undetermined			No		
1/20/2015	Henry	Bobby	FM 563 RT Box 19	Wallisville	Chambers	77597				pending			Black or African American	No	Yes	No	No	Undetermined					
1/20/2015	Manning	Joyce	15725 Redbud Ln	Montgomer	Montgomer	77356				pending			Black or African American	No	No	No	Yes	Undetermined					
1/20/2015	Stuart	Patrick & Violet	12896 FM 2854	Conroe	Montgomer	77304				pending			Black or African American	No	Yes	Yes	Yes	Undetermined			No		
1/20/2015	Wilkerson	Johnny	1789 MLK Blvd.	Montgomer	Montgomer	77356				pending			Black or African American	No	No	No	No	Undetermined			No		
1/21/2015	Speights	Quedlus	801 Speights Rd.	Hankamer	Chambers	77560				pending			Black or African American	No	No	No	Yes	Ineligible			No		
1/21/2015	Alvarez-Guevara	Nicolas	222 E. Mack Foster	Stowell	Chambers	77661				pending			Other Multi-Racial	Yes	No	Yes		Undetermined					
1/21/2015	Chavez	Jose			Chambers					pending								Undetermined					
1/21/2015	Gomez	Mario			Chambers					pending								Undetermined					
1/21/2015	Guillory	Tessie	620 Jerry Raymond Rd	Wallisville	Chambers					pending							No	Undetermined			No		
1/21/2015	Lamb	Dennis	3034 Hwy 563	Anahuac	Chambers	77514				pending			White	No	No	Yes	Yes	Undetermined			No		
1/21/2015	Lewis	Effie May	1120 Speights Rd.	Hankamer	Chambers	77560				pending			Black or African American	No	No	Yes	No	Eligible			No		
1/21/2015	Rodriguez	Carlos	2132 Thomas Ln.	Stowell	Chambers	77661				pending			Other Multi-Racial	Yes	Yes	No		Undetermined					
1/21/2015	Humphrey	Calvin	117 Cain Rd/RTI Box 342C		Chambers					pending								Undetermined					
1/22/2015	Guia	Mercedez			Chambers					pending							No	Undetermined			No		
1/26/2015	Landry	William	307 Speights Rd.	Hankamer	Chambers	77560				pending			Black or African American	No	No	No	Yes	Undetermined			No		
1/26/2015	Coale	Christopher	2230 County Rd. 220	Angleton	Brazoria	77515				pending			White	No	No		Yes	Undetermined			Yes		
1/26/2015	Bosquez	Rolando	800 Akers St.	Angleton	Brazoria	77515				\$17,843.28	0% - 30%		White	Yes	No	Yes	Yes	Undetermined			No		
1/26/2015	Holder	Joyce	218 N. Texas Ave.	Angleton	Brazoria	77515				\$13,212.00	0% - 30%		White		No		Yes	Undetermined			No		
1/26/2015	Green	James	338 County Rd.	Angleton	Brazoria	77515				\$972.00	0% - 30%		Black or African American	No	No	Yes	Yes	Undetermined			No		
1/27/2015	Curiel	Angela	705 Davis Ave.	Anahuac	Chambers	77514				\$25,850.60	31% - 50%		White	Yes	No	No	No	Undetermined			No		
1/28/2015	Smith	David	712 E. Buccaneer	Winnie	Chambers	77665				pending			White	No	Yes	Yes	Yes	Undetermined			No		
1/28/2015	Gonzales	Johnnie & Jessie	1803 South 1st. St.	Conroe	Montgomer	77301				pending			Black or African American	No	No	No	Yes	Undetermined			No		
2/26/2015	Hall	Henry	500 N. Kansas St.	Anahuac	Chambers	77514				pending			Black or African American	No	No	Yes	Yes	Undetermined			No		
2/26/2015	Hagger	Dian	1102 New Tree Lane	Missouri Cit	Fort Bend	77459					Greater than 80%		Black or African American	No	No	Yes	Yes	Undetermined			No		
2/26/2015	Monroe	Djuana Kitchens	212 W Plum	Angleton	Brazoria	77515							Black or African American	No	Yes	Yes	No	Undetermined			No		
2/26/2015	Grimaldo	Juan	1311 Stowell Street	Anahuac	Chambers	77514							Other Multi-Racial	Yes		No	No	Ineligible			No		
2/26/2015	Cotton	Ernest Ray	839 Marshall Rd	Angleton	Brazoria	77515				pending			Black or African American					Undetermined					
3/25/2015	Moore	Grace Marie	2308 Eagle Ferry Rd	Anahuac	Chambers	77514				pending			Black or African American					Undetermined					
3/25/2015	Ward	Chester	1766 Hwy 2611	Cedar Lake	Matagorda	77414				pending			Black or African American	No	Yes	Yes	Yes	Undetermined					
3/25/2015	Henicke	Brandy	1302 Cummings St	Anahuac	Chambers	77514				pending			White			No	No	Undetermined					
3/25/2015	Franklin	Brenda	1007 Duncan St	Bay City	Matagorda	77414				pending			Black or African American			Yes	Yes	Undetermined					
3/25/2015	Johnson	Dora	519 Simonton St	Montgomer	Montgomer	77356				pending			Black or African American			No	No	Undetermined					
3/25/2015	Ortega	Hector	620 S Erskine St	Angleton	Brazoria	77515				pending			Other Multi-Racial			No	No	Undetermined					
3/25/2015	Villareal	Linda	110 14th St	Galveston		77550				pending			White	Yes		Yes	No	Undetermined					
3/25/2015	Amaya	Agustin	610 West Lane 2	Anahuac	Chambers	77514				pending			White			No	Yes	Undetermined					
3/25/2015	Dang	Tom	2674 FM 517 S	San Leon		77539	RHRP			pending			Asian			Yes	Yes	Eligible			9859		
3/25/2015	Keith	Jessie	337 2nd St	Van Vleck	Matagorda	77482				pending			Black or African American			Yes	Yes	Undetermined					
25-Mar	Brown	Geraldine	123 Church Dr	Van Vleck	Matagorda	77482				pending			Black or African American			No	Yes	Undetermined					
3/25/2015	Davis	Patricia	1305 Shepard St	Hempstead	Waller	77445				pending			Black or African American			Yes	No	Undetermined					
3/25/2015	Urps	Irish	73 CR 276	Bay City	Matagorda	77414				pending			Black or African American			Yes	Yes	Undetermined					
3/25/2015	Gilbert	Ruth	500 North Parrish	Angleton	Brazoria	77515				pending			Black or African American			Yes	Yes	Undetermined					
3/25/2015	Guel	Jesus	730 E Dent	Clute	Brazoria	77531				pending			White			No	No	Undetermined					
3/25/2015	Miles	Jesse	2209 Wade Circle N	Conroe	Montgomer	77304				pending			Black or African American			No	No	Undetermined					
3/25/2015	Johnson	Frederick	127 Virginia Dr	Fresno	Fort Bend	77545				pending			Black or African American			No	No	Undetermined					
3/25/2015	Strozier	Martha	11194 FM 1484	Conroe	Montgomer	77303																	



Round 2 Housing Monthly Data Report

Subrecipient Name: Houston-Galveston Area Council
Subrecipient Contract #: 12-506-000-6719

Monthly Construction Starts: 0 (Based on Notice to Proceed)
Monthly Construction Complete: 0 (Final Inspection or Ready to Move In)

Report Month: January 2017
(Month) (Year)

Enter data fields for all applications received that have been filed (in part or whole) through the Application Intake Process. This is a cumulative report. Continue to update entries as actions occur throughout the application process. Housing Monthly Data Reports must be submitted to GLO monthly no later than the 10th of each month. Submit report by emailing an electronic copy to: dr_status_reporting@glo.texas.gov

Intake	Applicant Name		Property Address				Assistance	Colonia	6	7	8	AFFH Data			Application Status			Visiblity Waiver				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19				
Application Intake Date	Last Name	First Name	Street	City	County	Zip Code	Activity Type (Choose from selections only)	If Colonia, Input Colonia # (LRGVC Only)	Household Income	% Area Median Income (Choose from selections only)	Race (Choose from selections only)	Hispanic (Yes/No)	Household Members Under the Age of 18 (Yes/No)	Disability (Yes/No)	Elderly (Yes/No)	Applicant Eligibility Status (Choose from selections only)	Enter Activity #, if/when setup approved	HOP Eligible Area (Yes/No)	Visiblity Waiver Requested (Yes/No)	Visiblity Waiver Granted (Yes/No)	Basis for Qualifying Waiver (Choose from selections only)	Waiver Request Cost Savings
3/6/2013	McAfee	Lynette	811 Cedar Lawn Dr.	Alvin	Brazoria	77511	Reconstruction		\$48,433.00	51% - 80%	Black or African American	No		Yes	No	Eligible	201600038	No	No	No	No	
3/11/2013	Webb	Cynthia	2994 CR 144	Alvin	Brazoria	77511			\$20,184.00	31% - 50%	White	Yes		No	No	Ineligible		No	No	No	No	
2/28/2013	Pearlander	Conale	715 Burnette St.	Quintana	Brazoria	77541	Reconstruction		\$8,520.00	0% - 30%	White	Yes		Yes	No	Eligible	201600014	No	No	No	No	
2/26/2013	deWaal	Matthew	12018 Sandpiper Rd.	Angleton	Brazoria	77515						No				Ineligible		Yes	No	No	No	
2/28/2013	Minton	Beulah	300 E. Broad St.	Freeport	Brazoria	77541						No				Ineligible		Yes	No	No	No	
3/1/2013	Raby	John	304 E. Dumble St.	Alvin	Brazoria	77511					White	No		No	Yes	Ineligible		Yes	No	No	No	
2/28/2013	Hasehwood	Bernie	6159 Bowwood	Pearland	Brazoria	77581						No		No	Yes	Ineligible		No	No	No	No	
3/11/2013	Moore	Arthur	924 County Road 99	Alvin	Brazoria	77511	Reconstruction		\$13,335.00	0% - 30%	American Indian or Alaska Native	No		Yes	No	Eligible	2016000137	Yes	No	No	No	
3/6/2013	Hall	John	4583 County Rd. 518	Angleton	Brazoria	77515	Reconstruction		\$8,760.00	0% - 30%	Black or African American	No		Yes	Yes	Eligible	201600006	No	No	No	No	
2/21/2013	Bell	Janice	1929 County Road 215	Alvin	Brazoria	77511						No				Ineligible		Yes	No	No	No	
3/13/2013	Wright	Clarence	3199 County Road 422	Alvin	Brazoria	77511			\$29,759.00	0% - 30%	Black or African American	No		No	Yes	Ineligible		Yes	No	No	No	
2/26/2013	Bonner	Othree	499 County Road 275	Bay City	Matagorda	77414	Reconstruction		\$11,184.00	51% - 80%	Black or African American	No		Yes	Yes	Eligible	2016000123	No	No	No	No	
3/6/2013	Woodard	Marie	190 County Road 270	Bay City	Matagorda	77414			\$17,606.00	0% - 30%	Black or African American	Yes		Yes	Yes	Eligible		No	No	No	No	
2/21/2013	Bell	Olivia	182 County Road 277	Bay City	Matagorda	77414			\$13,192.00	51% - 80%	Black or African American	No		No	Yes	Eligible		No	No	No	No	
3/6/2013	Bell	Emma	132 County Rd. 277	Bay City	Matagorda	77414						No		No	Yes	Eligible		No	No	No	No	
3/6/2013	Thomas	Charles	33247 FM 521	Cedar Lane	Matagorda	77415			\$9,276.00	51% - 80%	Black or African American	No		No	Yes	Eligible		No	No	No	No	
3/6/2013	Brown	Luberta	1301 County Rd. 273	Bay City	Matagorda	77414			\$8,520.00	0% - 30%	Black or African American	No		No	Yes	Eligible		No	No	No	No	
3/6/2013	Dalley	Lydia	1319 County Road 273	Bay City	Matagorda	77414			\$8,472.00	51% - 80%	Black or African American	No		No	Yes	Eligible		Yes	No	No	No	
3/7/2013	Tolbert	Brenetta	240 County Road 273	Bay City	Matagorda	77414			\$12,120.00	0% - 30%	Black or African American	No		Yes	Yes	Eligible		No	No	No	No	
3/27/2013	Ward	Chester	1766 Highway 2611	Cedar Lane	Matagorda	77415						No				Ineligible		Yes	No	No	No	
4/1/2013	Manning	Rosie	2620 Avenue A	Bay City	Matagorda	77414	Reconstruction		\$8,760.00	51% - 80%	Black or African American	No		No	Yes	Eligible	201600036	No	No	No	No	
4/2/2013	Green	Josephine	423 County Road 175	Cedar Lane	Matagorda	77415			\$14,676.00	0% - 30%	Black or African American	No		No	Yes	Ineligible		Yes	No	No	No	
4/10/2013	Thomas	Cleopatra	1016 County Road 275	Bay City	Matagorda	77414			\$8,520.00	51% - 80%	Black or African American	No		No	Yes	Ineligible		No	No	No	No	
2/21/2013	Bratches	JoAnn	802 Coen Road	Arcola	Fort Bend	77583	Reconstruction		\$41,580.36	0% - 30%	Black or African American	Yes		Yes	Yes	Eligible	201600020	No	No	No	No	
4/11/2013	Coronado	Antonio	4314 East Meadows Drive	Sugar Land	Fort Bend	77479			\$17,457.60	51% - 80%	White	No		Yes	No	Ineligible		No	No	No	No	
3/27/2013	Whaley	Leorida	27048 South Oak Creek Dr	Splendor	Montgomery	77372			\$17,780.16	31% - 50%	White	No		Yes	Yes	Eligible	201600007	No	No	No	No	
4/8/2013	Rates	Burlean	22205 Sharp Rd	Montgomery	Montgomery	77356	Reconstruction		\$20,193.60	51% - 80%	Black or African American	No		No	Yes	Eligible	201600001	No	No	No	No	
4/11/2013	Flanagan	Nida	25331 Black St	Splendor	Montgomery	77372	Reconstruction		\$15,336.00	51% - 80%	White	No		No	Yes	Eligible	201600028	No	No	No	No	
3/14/2013	Wilkinson	Edlie	2183 FM 980	Riverside	Walker	77367	Reconstruction		\$21,804.00	31% - 50%	Black or African American	No		Yes	Yes	Eligible	HO16000141	Yes	No	No	No	
4/12/2013	Jackson	Cynthia	1014 South Sixth Street	Conroe	Montgomery	77301	Reconstruction		\$21,796.57	31% - 50%	Black or African American	No		Yes	Yes	Eligible	201600021	Yes	No	No	No	
4/15/2013	Woodard	Hollis	177 County Road 276	Bay City	Matagorda	77414			\$89,543.00	Greater than 80%	Black or African American	No		Yes	No	Ineligible		Yes	No	No	No	
4/1/2013	Davis	Kendra	3626 County Rd. 353	Brazoria	Brazoria	77422			\$22,425.60	51% - 80%	Black or African American	No		No	No	Ineligible		No	No	No	No	
3/27/2013	Jackson	Theresa	18337 County Rd. 463	Brazoria	Brazoria	77422			\$33,132.00	0% - 30%	White	No		Yes	Yes	Eligible		No	No	No	No	
3/27/2013	Frageau	Lee	4815 County Rd. 182	Alvin	Brazoria	77511						No				Ineligible		Yes	No	No	No	
3/27/2013	Crawford	Magali	408 E. Foley	Alvin	Brazoria	77511					Black or African American	No		No	Yes	Ineligible		No	No	No	No	
3/27/2013	Evans	Jerry	121 Dutch Lake Ct.	Freeport	Brazoria	77541			\$8,352.00	0% - 30%	White	Yes		No	Yes	Eligible		No	No	No	No	
4/29/2013	Guerra, Jr.	Richard	1508 Frankfort Drive	Conroe	Montgomery	77385	Reconstruction		\$19,020.48	51% - 80%	White	No		Yes	No	Eligible	201600022	No	No	No	No	
4/1/2013	Gooden	LaVonne	127 County Road 627	Brazoria	Brazoria	77422			\$8,520.00	0% - 30%	Black or African American	No		Yes	No	Ineligible		Yes	No	No	No	
4/18/2013	Wolf	James C.	824 Yancy Rd	Angleton	Brazoria	77515			\$31,533.00	51% - 80%	White	No		Yes	No	Ineligible		No	No	No	No	
4/8/2013	Hatcher	Keith	136 Harvey Lane	Danbury	Brazoria	77534	Reconstruction		\$10,680.00	0% - 30%	White	No		No	Yes	Eligible	201600093	No	No	No	No	
4/10/2013	Phillips	Tammy L.	1006 Old Ocean Ave	Sweeny	Brazoria	77480			\$23,040.00	51% - 80%	American Indian or Alaska Native	No		Yes	No	Ineligible		No	No	No	No	
3/18/2013	Robbins	Gladys	3004 Avenue D	Bay City	Matagorda	77414	Reconstruction		\$8,700.00	51% - 80%	Black or African American	No		Yes	Yes	Eligible	201600031	Yes	No	No	No	
4/16/2013	Williams	Charles	6432 County Rd. 42	Rosharon	Brazoria	77583	Reconstruction		\$12,372.00	0% - 30%	Black or African American	No		Yes	No	Eligible	2016000130	No	No	No	No	
4/22/2013	Thomas Sr.	Andrew	HC 2 Box 418	Bay City	Matagorda	77414	Reconstruction				Black or African American	No		Yes	Yes	Eligible	2016000145	Yes	No	No	No	
5/1/2013	Pierice	Okla	39762 Mt Zion Rd	Brookshire	Waller	77423	Reconstruction		\$8,520.00	0% - 30%	Black or African American	No		Yes	Yes	Eligible	2016000146	Yes	No	No	No	
5/2/2013	Fletcher	Susan	3292 County Rd. 344	Brazoria	Brazoria	77422						No				Ineligible		Yes	No	No	No	
5/7/2013	Thomas	Ruby	441 FM 1462 West	Rosharon	Brazoria	77583					Black or African American	No		Yes	No	Ineligible		No	No	No	No	
5/7/2013	Sam	Malls	6706 Summer Ln.	Rosharon	Brazoria	77583			\$14,400.00	51% - 80%	Asian	Yes		Yes	No	Ineligible		No	No	No	No	
5/7/2013	Donaldson	Anthony	7458 139 W.	Bellville	Austin	77418			\$26,880.00	51% - 80%	White	No		No	No	Ineligible		No	No	No	No	
5/7/2009	Backman	Michelle	1833 Acacia Circle	Freeport	Brazoria	77541						No		No	No	Ineligible		No	No	No	No	
5/8/2013	Matejowsky	Roger	822 W. 8th	Freeport	Brazoria	77541			\$17,963.76	51% - 80%	White	No		No	Yes	Ineligible		No	No	No	No	
5/9/2013	Curtis	Gwendolyn	330 County Rd. 36	Angleton	Brazoria	77515			\$35,460.00	0% - 30%	Black or African American	Yes		Yes	Yes	Eligible	9720	Yes	No	No	No	
5/9/2013	Eskridge Sr.	Alvin	206 County Rd. 36	Angleton	Brazoria	77515			\$8,496.00	0% - 30%	Black or African American	Yes		Yes	Yes	Ineligible		No	No	No	No	
5/9/2013	Cantu	Raymundo	8819 DeLeon	Rosharon	Brazoria	77583			\$53,760.00	0% - 30%	Other Multi-Racial	Yes		No	Yes	Ineligible		No	No	No	No	
5/9/2013	Lang	Sokhan	8305 South Summer Lane	Rosharon	Brazoria	77583					Asian	No		No	No	Ineligible		No	No	No	No	
5/9/2013	Lowe	Valecia	915 W. 10th St.	Freeport	Brazoria	77541					Black or African American	Yes		No	No	Ineligible		Yes	No	No	No	
4/23/2013	Ayala	Dora L.	209 Anlak Dr.	Angleton	Brazoria	77515	Reconstruction		\$12,990.00	0% - 30%	White	Yes		Yes	No	Eligible	201600032	Yes	No	No	No	
5/10/2013	Simpson	Laurencia	914 West 12th St.	Freeport	Brazoria	77541					Black or African American	No		Yes	No	Ineligible		No	No	No	No	
5/14/2013	Jones	Agnes	9154 Tamina Rd	Conroe	Montgomery	77385			\$8,076.00	0% - 30%	Black or African American	No		Yes	No	Ineligible		Yes	No	No	No	
5/14/2013	Joseph	Jay	1544 Campbell Rd.	Stowell	Chambers	77661			\$94,937.60	Greater than 80%	Black or African American	No		Yes	Yes	Ineligible		Yes	No	No	No	
4/29/2013	Keys	Frankie M.	239 239 E FM 1462 RD	Rosharon	Brazoria	77583	Reconstruction		\$13,668.00	0% - 30%	Black or African American	No		No	Yes	Eligible	201600002	No	No	No	No	
5/16/2013	Spurlock	Cleo	401 Avenue I	Conroe	Montgomery	77301	Reconstruction		\$14,076.00	0% - 30%	Black or African American	No		Yes	Yes	Eligible	201600024	No	No	No	No	
5/16/2013	Taylor	Lola	21630 Chick Ln	Montgomery	Montgomery	77356	Reconstruction		\$28,522.84	0% - 30%	Black or African American	No		Yes	Yes	Eligible	201600015	No	No	No	No	
5/16/2013	Monroe	Margie	6938 FM 2540 S	Bay City	Brazoria	77414	Reconstruction		\$28,080.00	0% - 30%	Black or African American	No		No	No	Eligible	201600065	No	No	No	No	
5/16/2013	Preston	Ella	1108 FM 1462 East	Rosharon	Brazoria	77583			\$7,560.00	0% - 30%	Black or African American	No		Yes	Yes	Eligible		Yes	No	No	No	
4/29/2013	Saykooy	Khamsamongdy	7019 Ross Rd.	Rosharon	Brazoria	77583			\$20,800.00	0% - 30%	Asian	No		No	No	Ineligible		Yes	No	No	No	
5/16/2013	Cooper	Regina	1027 Canterbury Dr	Pearland	Brazoria	77584	Rehabilitation		\$20,800.00	0% - 30%	Black or African American	No		No	No	Eligible	201600005	Yes	No	No	No	
5/28/2013	Taylor	Willie	807 Field Street	Richmond	Fort Bend	77469			\$9,288.00	0% - 30%	Black or African American	No		Yes	Yes	Ineligible		No	No	No	No	
5/28/2013	Stiles	Sharon	18413 Hwy 105	Cleveland	Montgomery	77328																

6/24/2013	Franklin	Bernadine	12869 East FM 1097	Willis	Montgomery	77378			\$15,732.66	0% - 30%		Black or African American	No	No	Ineligible		No	No	No	No
6/24/2013	Leigh, Sr	Andrew	204 Avenue M	Huntsville	Walker	77320	Reconstruction		\$8,520.00	0% - 30%		Black or African American	No	No	Eligible	2016000042	No	No	No	No
6/24/2013	Archie	Opal	425 7th Street	Huntsville	Walker	77320	Homebuyer Assistance		\$16,068.00	0% - 30%		Black or African American	No	No	Eligible	H016000035	No	No	No	No
6/24/2013	Ross	DeShanna	31 A Galloway Road	Shiro	Walker	77876			\$16,068.00	0% - 30%		Black or African American	No	Yes	Ineligible		Yes	No	No	No
6/26/2013	Humphrey Jr.	Rupert	1203 Work St	Anahuac	Chambers	77514			\$32,580.00	0% - 30%		Black or African American	No	Yes	Eligible		No	No	No	No
6/26/2013	Higgins	Andrew & Lorine	117 T.J. Wright	Angleton	Brazoria	77515	Reconstruction		\$48,161.88	0% - 30%		Black or African American	No	Yes	Eligible	2016000081	No	No	No	No
6/27/2013	Highower	Cheryl	7 Collins/Old Montgomery Rd./Med	Conroe	Montgomery	77303			\$30,000.00	0% - 30%		Black or African American	Yes	Yes	Eligible	2016000010	No	No	No	No
6/27/2013	Roads	Irene	27202 Yellow Rose	Magnolia	Montgomery	77355	Reconstruction		\$11,052.00	0% - 30%		Other Multi-Racial	Yes	Yes	Eligible	2016000030	Yes	No	No	No
6/27/2013	Murillo Coronado	Maria	2711 Crossvine Circle	Spring	Montgomery	77380			\$0.00			White	Yes	No	Eligible		No	No	No	No
6/28/2013	Benavides	Severo	220 W Plum St	Angleton	Brazoria	77515	Reconstruction		\$19,332.00	0% - 30%		White	Yes	No	Eligible	2016000098	No	No	No	No
6/28/2013	Vincent	Romey	138 Baldwin Rd	Dyster Cree	Brazoria	77541			\$29,175.60	0% - 30%		White	No	Yes	Ineligible		Yes	No	No	No
6/28/2013	Randon	Patricia	374 County Road 270	Bay City	Matagorda	77414			\$45,000.00	Greater than 80%		Black or African American	Yes	No	Ineligible		No	No	No	No
6/28/2013	Perez	Liboria	427 E Broad St.	Freeport	Brazoria	77541			\$12,228.00	0% - 30%		White	No	Yes	Eligible		No	No	No	No
6/28/2013	Sardelich	Jeffrey	302 Magnuson Ave	Palacios	Matagorda	77465			\$28,332.00	0% - 30%		White	No	Yes	Eligible		Yes	No	No	No
6/28/2013	Gaston	Joyce	728 W Live Oak	Angleton	Brazoria	77515	Rehabilitation		\$7,644.00	0% - 30%		Black or African American	No	No	Eligible		No	No	No	No
6/28/2013	Hall	Eria	123 N Parrish St	Angleton	Brazoria	77515			\$26,668.80	0% - 30%		Black or African American	No	Yes	Eligible		Yes	No	No	No
7/2/2013	Tannahill	Teresa	228 W Elm Ave	Winnie	Chambers	77665	Reconstruction		\$13,284.37	0% - 30%		White	No	No	Eligible	2016000004	No	No	No	No
7/3/2013	Van Scoyoc	Pamela	9515 Twin Oaks Dr.	Manvel	Brazoria	77578			\$57,588.00	0% - 30%		White	No	Yes	Ineligible		Yes	No	No	No
7/3/2013	Demerson	Larry & Thelma	1402 Hunter Ridge Court	Fresno	Fort Bend	77545			\$80,486.00	Greater than 80%		Black or African American	No	Yes	Eligible		Yes	No	No	No
7/8/2013	Sommerfeld	Nealie	18182 William Lane	Conroe	Montgomery	77302			unknown	Greater than 80%		White	No	Yes	Ineligible		Yes	No	No	No
7/8/2013	Cooper	Bertha	548 N. Pine Street	Arcola	Fort Bend	77583			\$16,452.00	0% - 30%		Black or African American	No	Yes	Eligible	8745	No	No	No	No
7/9/2013	Clark	Bonnie	203 S. MLK	Sweeney	Brazoria	77480			\$31,570.00	0% - 30%		Black or African American	No	Yes	Ineligible		No	No	No	No
7/9/2013	Godley	Mary Lou	16114 County Rd. 897	Rosharon	Brazoria	77583			\$6,588.00	0% - 30%		Black or African American	No	Yes	Eligible		No	No	No	No
7/9/2013	Neal	Brenda	14422 Stephen Lane	Thompson	Fort Bend	77481	Homebuyer Assistance		\$23,818.88	0% - 30%		Black or African American	No	No	Eligible	H016000087	No	No	No	No
7/10/2013	Johnson Sr.	Alphonse	309 W Cedar St	Angleton	Brazoria	77515	Reconstruction		\$33,935.00	0% - 30%		Black or African American	No	No	Eligible	2016000009	Yes	No	No	No
7/10/2013	Martin	Jennifer	4303 Lori Lane	Bay City	Matagorda	77414			\$25,593.60	0% - 30%		Black or African American	No	No	Ineligible		No	No	No	No
7/10/2013	Welch	Michael	1620 N Avenue N	Freeport	Brazoria	77541			\$57,012.00	Greater than 80%		White	No	Yes	Ineligible		No	No	No	No
7/11/2013	Rebector	Eula	301 Harlem	Sweeney	Brazoria	77480			\$13,152.00	0% - 30%		Black or African American	No	Yes	Eligible		Yes	No	No	No
7/11/2013	Smith	Georgia	1009 Trinity St.	Anahuac	Chambers	77514			\$18,672.00	0% - 30%		White	No	Yes	Eligible		No	No	No	No
7/11/2013	Murchison	Ernest	4812 County Road 538 TR-C	Angleton	Brazoria	77515			\$10,356.00	0% - 30%		Black or African American	No	Yes	Ineligible		No	No	No	No
7/12/2013	Bollom	Kevin	7498 County Road 215A	Alvin	Brazoria	77511	Reconstruction		\$15,840.00	0% - 30%		White	No	No	Eligible	2016000045	Yes	No	No	No
7/12/2013	Dawson	Delora	615 County Rd. 199	Angleton	Brazoria	77516	Reconstruction		\$11,592.00	0% - 30%		White	No	Yes	Eligible		Yes	No	No	No
7/16/2013	Tilbert	Herma	5337 County Road 700	Brazoria	Brazoria	77422			\$67,990.80	Greater than 80%		Black or African American	No	No	Ineligible		No	No	No	No
7/16/2013	Phouthavong	Dogannonoy	7107 Ross Rd.	Rosharon	Brazoria	77583						Asian	No	Yes	Eligible		No	No	No	No
7/16/2013	Thomas	Rosia	124 Bennett	Est Column	Brazoria	77486			\$16,800.00	0% - 30%		Black or African American	No	Yes	Ineligible		Yes	No	No	No
7/16/2013	Davis	Elsie	2432 County Rd. 347	Brazoria	Brazoria	77422			\$15,840.00	0% - 30%		White	Yes	No	Eligible		No	No	No	No
7/16/2013	Garza	Amelia	1119 Walnut Avenue	Rosenberg	Fort Bend	77472	Reconstruction		unknown	Greater than 80%		White	No	Yes	Ineligible		Yes	No	No	No
7/16/2013	Malone	Gayle	1006 Bournewood Drive	Sugar Land	Fort Bend	77498	Reconstruction		\$36,641.00	0% - 30%		White	No	Yes	Eligible	2016000012	Yes	No	No	No
7/17/2013	Phillips	James	10396 County Road 909	Alvin	Brazoria	77511	Reconstruction		\$13,956.00	0% - 30%		White	Yes	No	Eligible	2016000047	No	No	No	No
7/17/2013	Johnson Short Reed	Mary Lou	61 Williams Road	Huntsville	Walker	77340			\$14,636.00	0% - 30%		Black or African American	Yes	No	Ineligible		No	No	No	No
7/22/2013	Lavanway	Candy	1011 4th St.	Palacios	Matagorda	77465			\$19,200.00	0% - 30%		White	No	No	Ineligible		No	No	No	No
7/22/2013	Cook Sr.	Volney	115 Dingee St.	Freeport	Brazoria	77541			\$49,291.68	0% - 30%		White	Yes	No	Ineligible		No	No	No	No
7/22/2013	Luera	Emilio	1104 Avenue E	Bay City	Matagorda	77414			\$20,294.76	0% - 30%		White	Yes	Yes	Eligible	9177	No	No	No	No
7/22/2013	Gonzales	Marcos	305 Winding Way N	Bay City	Matagorda	77414	Reconstruction		\$24,070.00	0% - 30%		White	Yes	No	Eligible	2016000135	Yes	No	No	No
7/22/2013	Deloach	Connie	404 This Way	Bay City	Matagorda	77414	Reconstruction		\$0.00	0% - 30%		White	No	No	Eligible	2016000144	No	No	No	No
7/22/2013	Stroman	Eugene	418 Avenue E	Van Vleck	Matagorda	77482			\$8,424.00	0% - 30%		Black or African American	No	No	Ineligible		No	No	No	No
7/22/2013	Evans	Edith	2820 Moore Ave.	Bay City	Matagorda	77414			\$16,470.24	0% - 30%		Black or African American	No	No	Eligible		Yes	No	No	No
7/23/2013	Rambo	Reese	1555 Blue Water Dr.	Freeport	Brazoria	77541			\$67,200.00	Greater than 80%		White	No	No	Ineligible		Yes	No	No	No
7/23/2013	English	James	13203 County Road 748	Rosharon	Brazoria	77583	Reconstruction		\$24,996.00	0% - 30%		Black or African American	No	Yes	Eligible	2016000080	Yes	No	No	No
7/23/2013	Edwards	Elena	822 Chatman St	Alvin	Brazoria	77511			\$14,772.00	0% - 30%		Black or African American	No	Yes	Eligible		Yes	No	No	No
7/23/2013	Garrett	David	7842 County Road 628	Brazoria	Brazoria	77422			\$37,092.00	0% - 30%		White	No	Yes	Eligible		Yes	No	No	No
7/23/2013	Massolenti	Stephen	1331 W 8th St	Freeport	Brazoria	77541			\$33,480.00	0% - 30%		White	No	No	Ineligible		No	No	No	No
7/23/2013	Richy	James	1330 South FM 1724A	Anahuac	Chambers	77514			\$27,040.00	0% - 30%		White	No	Yes	Ineligible		No	No	No	No
7/23/2013	Turner	Timothy	520 3rd St.	Winnie	Chambers	77665						White	No	Yes	Ineligible		No	No	No	No
7/25/2013	Franklin	Freddie	6801 County Rd. 42	Rosharon	Brazoria	77583			\$26,621.28	0% - 30%		Black or African American	No	Yes	Eligible		No	No	No	No
7/25/2013	Bolton	Velma	817 Chatman	Alvin	Brazoria	77511			\$9,324.00	0% - 30%		Black or African American	No	No	Eligible		Yes	No	No	No
7/25/2013	Green	Theresa	513 S. Ave. H	Freeport	Brazoria	77541			\$6,036.00	0% - 30%		Black or African American	Yes	No	Ineligible		Yes	No	No	No
7/26/2013	Gamino	Elda	1018 Aurelia Lane	Rosenberg	Fort Bend	77471			\$22,969.92	0% - 30%		White	No	No	Ineligible		Yes	No	No	No
7/26/2013	Woods	Jessie	221 N Parrish St	Angleton	Brazoria	77515	Reconstruction		\$39,374.41	0% - 30%		Black or African American	No	Yes	Eligible	2016000091	No	No	No	No
7/26/2013	Seaman	Mona	413 Humphrey Ave	Palacios	Matagorda	77465			\$16,320.00	0% - 30%		White	No	No	Ineligible		No	No	No	No
7/30/2013	Scott	Vicki	15923 McKay Road	Willis	Montgomery	77378			\$13,416.00	0% - 30%		White	No	Yes	Ineligible		No	No	No	No
7/31/2013	Smith	Audrey	802 Bailey Rd.	Anahuac	Chambers	77514			\$19,240.00	0% - 30%		Black or African American	No	Yes	Ineligible		No	No	No	No
7/31/2013	Moore	Darrell	5206 BaySide Dr.	Baytown	Chambers	77523			\$81,300.44	Greater than 80%		White	No	No	Ineligible		No	No	No	No
8/1/2013	Barker	Bobby & Peggy	19890 Emerald Lane	New Canoe	Montgomery	77357	Reconstruction		\$22,929.60	0% - 30%		White	Yes	Yes	Eligible	2016000008	No	No	No	No
8/1/2013	Womack	Billie Sue	2602 Apache Drive	Montgomery	Montgomery	77316			\$30,118.80	0% - 30%		American Indian or Alaska Native	No	No	Ineligible		No	No	No	No
8/2/2013	Rivon	Grace	812 Jackson Rd.	Anahuac	Chambers	77514	Reconstruction		\$38,400.00	Greater than 80%		Black or African American	No	No	Ineligible		No	No	No	No
8/5/2013	Morgan	Everett	1835 D FM 563	Anahuac	Chambers	77514			\$36,349.04	0% - 30%		White	No	No	Eligible	2016000027	No	No	No	No
8/9/2013	Steele	Elwyn	6908 Lum Rd.	Manvel	Brazoria	77578			\$19,918.80	0% - 30%		White	No	No	Ineligible		No	No	No	No

9/11/2013	Brett	Charles	1133 Crockett Martin Road	Conroe	Montgomery	77306	Rehabilitation		\$34,528.80	0% - 30%	White	No	No	Eligible	2016000076	No	No	No	No
9/11/2013	Perez	Jo Ann	193 Straughter Street, A	Willis	Montgomery	77378			\$8,256.00	0% - 30%	Black or African American	Yes	Yes	Ineligible		No	No	No	No
9/11/2013	Ortiz	Francisco	193 Straughter Street	Willis	Montgomery	77378			unknown	Greater than 80%	White	No	No	Ineligible		No	No	No	No
9/11/2013	Fagan	Kimberly	13080 E. FM 1097	Willis	Montgomery	77378			\$19,800.00	0% - 30%	Black or African American	No	Yes	Ineligible		No	No	No	No
9/11/2013	Lawrence	Mary Lee	314 Longstreet	Willis	Montgomery	77378			\$32,984.00	0% - 30%	Black or African American	No	Yes	Ineligible		No	No	No	No
9/16/2013	Woods	Freddie	5145 County Rd. 310	Angleton	Brazoria	77515			\$34,857.00	0% - 30%	Black or African American	No	No	Eligible		No	No	No	No
9/16/2013	Roberson	Janice	806 Coen Rd.	Rosharon	Brazoria	77583			\$40,466.40	0% - 30%	Black or African American	No	No	Ineligible		No	No	No	No
9/16/2013	Kirk	Samuel	14480 Woodcrest Lane	Conroe	Montgomery	77306			\$56,761.60	Greater than 80%	White	No	Yes	Ineligible		No	No	No	No
9/16/2013	Cummings	Lorene	111 Felder	Willis	Montgomery	77378	Reconstruction		\$20,928.00	0% - 30%	Black or African American	No	No	Eligible	2016000025	No	No	No	No
9/16/2013	Dillard	Christopher	88 Ridgeway Drive	Conroe	Montgomery	77303	Reconstruction		\$38,759.27	0% - 30%	White	No	Yes	Eligible	2016000016	No	No	No	No
9/18/2013	Foster Jr.	Jessie	1414 Speights Rd.	Hankamer	Chambers	77560			\$20,040.00	0% - 30%	Black or African American	No	No	Ineligible		No	No	No	No
9/20/2013	Howard	Patricia Ann	406 West Powell Street	Willis	Montgomery	77378	Reconstruction		\$18,768.00	0% - 30%	White	No	Yes	Eligible	2016000019	No	No	No	No
9/20/2013	Madden	Mary Beth	610 N. San Jacinto Street	Conroe	Montgomery	77301	Reconstruction		\$14,927.00	0% - 30%	White	No	Yes	Eligible	2016000044	No	No	No	No
9/20/2013	Pierce	Fred	7121 S. FM 1486 Road	Montgomery	Montgomery	77316			\$23,272.80	0% - 30%	White	No	Yes	Eligible		No	No	No	No
9/20/2013	King	Shawn	21980 Strickland Lane	Cleveland	Montgomery	77328			\$14,560.00	0% - 30%	White	No	Yes	Ineligible		No	No	No	No
9/20/2013	Hutchinson	Calvin	817 College Street	Conroe	Montgomery	77301			\$9,684.00	0% - 30%	Black or African American	No	Yes	Ineligible	8748	No	No	No	No
9/23/2013	Pedersen	Orville	12003 Live Oak Lane	Dayton	Chambers	77535			\$8,520.00	0% - 30%	White	No	Yes	No	8757	Yes	No	No	No
9/24/2013	Carter	Celeste	106 Long Street Road	Willis	Montgomery	77378			unknown	Greater than 80%	Black or African American	No	Yes	No		No	No	No	No
9/24/2013	Reed	Melvin	13853 African Hill Road	Willis	Montgomery	77378			\$0.00		Black or African American	No	No	Ineligible		No	No	No	No
10/7/2013	Moulton	Rosetta	1811 Eagle Ferry Rd	Anahuac	Chambers	77514	Reconstruction		\$21,384.00	0% - 30%	Black or African American	No	No	Eligible	2016000029	No	No	No	No
10/10/2013	Odom	Renee	903 9th St	Winnik	Chambers	77665	Reconstruction		\$59,578.98	0% - 30%	White	No	Yes	Eligible	2016000034	No	No	No	No
10/11/2013	Williams	Janet	602 South Ave F	Freeport	Brazoria	77541						No	No	Undetermined		No	No	No	No
10/14/2013	Tolliver	Jamara	18604 Tolliver Road	Conroe	Montgomery	77306					White	No	Yes	Ineligible		Yes	No	No	No
10/14/2013	Reyes	Paula Ann	20888 Brandon Drive	New Caney	Montgomery	77357			unknown	Greater than 80%	White	No	No	Ineligible		Yes	No	No	No
10/14/2013	Roberts	Ruth	1011 North Danville Street	Willis	Montgomery	77378	Reconstruction		\$17,899.26	0% - 30%	Black or African American	No	No	Eligible	2016000105	No	No	No	No
10/14/2013	Benitez	Raylene	1400 S 7th Street	Conroe	Montgomery	77301	Reconstruction		\$25,901.98	0% - 30%	White	No	Yes	Eligible	2016000061	Yes	No	No	No
10/14/2013	Ware	Willie Jean	507 Urquhart	Conroe	Montgomery	77301	Reconstruction		\$9,408.00	0% - 30%	Black or African American	Yes	Yes	Eligible	2016000039	Yes	No	No	No
10/16/2013	Palacios	Joel & Lilia	12655 Robin Lane	Willis	Montgomery	77378			\$24,000.00	0% - 30%	White	No	Yes	Ineligible		Yes	No	No	No
10/18/2013	Kizzle	John	168-A Booker Road	Huntsville	Walker	77320					Black or African American	No	Yes	Ineligible		No	No	No	No
10/18/2013	Harvey	Roosevelt	20 C Colony Road	New Weaver	Walker	77358			unknown	Greater than 80%	Black or African American	No	Yes	No		No	No	No	No
10/22/2013	Brown	Elizabeth	106 Church Street	Willis	Montgomery	77378			\$30,685.20	0% - 30%	Black or African American	Yes	No	Ineligible		No	No	No	No
10/17/2013	Rosillo	Ismael	808 Plummer Camp	Anahuac	Chambers	77514			\$75,863.13	Greater than 80%	Other Multi-Racial	No	No	Ineligible		No	No	No	No
10/21/2013	Stevens	John	6601 FM 562	Anahuac	Chambers	77514					Black or African American	Yes	Yes	Ineligible		No	No	No	No
10/25/2013	Trevino	Patricia	1307 Cummings St.	Anahuac	Chambers	77514	Reconstruction		\$12,192.00	0% - 30%	White	No	No	Eligible	2016000136	No	No	No	No
10/29/2013	West	Betty	106 East 3rd St	Stowell	Chambers	77661			\$51,375.44	0% - 30%	Black or African American	No	Yes	Eligible	2016000071	No	No	No	No
10/30/2013	Scott, Sr.	Anthony	74 A Bear Scott Road	Huntsville	Walker	77340					Black or African American	No	Yes	Ineligible		No	No	No	No
10/30/2013	Amaro	Dorothy	4407 Burma Vista Street	Stafford	Fort Bend	77477	Reconstruction		\$13,776.00	0% - 30%	American Indian or Alaska Native	No	Yes	Eligible	2016000075	No	No	No	No
10/31/2013	Taylor	Willie Ann	90102 Lazy Lane #18	Spring	Montgomery	77386					Black or African American	No	Yes	No		Yes	No	No	No
10/31/2013	Sparka	Lisa Kay	1110 N. 9th Street	Conroe	Montgomery	77301	Reconstruction		\$8,652.00		White	No	Yes	Eligible	2016000052	No	No	No	No
10/31/2013	Drake	Kelly	406 Light St.	Anahuac	Chambers	77514					White	Yes	No	Ineligible		No	No	No	No
11/5/2013	Grimaldo	Francisco	101 Sylvia St.	Anahuac	Chambers	77514					Other Multi-Racial	No	Yes	Ineligible		No	No	No	No
11/5/2013	Stelly	Troy	553 South McDaniel	Stowell	Chambers	77661			\$78,078.00	0% - 30%	Black or African American	No	Yes	Ineligible		No	No	No	No
11/6/2013	Godley	Frances	16502 County Rd. 568	Rosharon	Brazoria	77583	Reconstruction		\$21,996.00	0% - 30%	Black or African American	No	Yes	Eligible	2016000043	No	No	No	No
11/11/2013	Kizzle	Mary	21 FM 1696 E.	Huntsville	Walker	77320	Reconstruction		\$28,140.00	0% - 30%	Black or African American	No	Yes	Eligible	2016000143	No	No	No	No
11/11/2013	Reece	Mamie	15750 Deer Glen Lane	Conroe	Montgomery	77302			\$21,159.24	0% - 30%	Black or African American	No	Yes	Ineligible		No	No	No	No
11/11/2013	Mathews	Alberta	734 West Palm	Fresno	Fort Bend	77545	Reconstruction		\$15,648.00	0% - 30%	Black or African American	No	No	Eligible	2016000048	No	No	No	No
11/11/2013	Reynolds	Johnnie Mae	2307 Hummingbird	New Caney	Montgomery	77357			\$53,104.80	0% - 30%	Black or African American	No	Yes	Eligible		Yes	No	No	No
11/11/2013	Tarver	Georgina	807 Wilcox St.	Anahuac	Chambers	77514					Black or African American	Yes	Yes	Eligible		No	No	No	No
11/12/2013	Vargas	Natali	1300 Park St.	Anahuac	Chambers	77514	Reconstruction		\$14,000.00	0% - 30%	Other Multi-Racial	No	No	Eligible	2016000033	No	No	No	No
11/15/2013	Hatchett	Earliest	1097 W. Gay Lake Road	Montgomery	Montgomery	77356	Reconstruction		\$9,720.00	0% - 30%	Black or African American	No	Yes	Eligible	2016000067	No	No	No	No
11/15/2013	Struglitter	Ella	407 Smith Hill Road	Huntsville	Walker	77320					Black or African American	No	Yes	No		No	No	No	No
11/15/2013	McIntyre	Bertha	28964 S. Oak Creek Drive	Splendora	Montgomery	77372					White	Yes	No	Ineligible		No	No	No	No
11/20/2013	Manzano	Miguel	316 W. Magnolia	Angleton	Brazoria	77515			\$18,532.80	0% - 30%	White	No	Yes	Ineligible		No	No	No	No
11/20/2013	Brandon	Lyle	503 Live Oak	Matagorda	Matagorda	77457			\$78,000.00	Greater than 80%	White	Yes	No	Ineligible		No	No	No	No
11/20/2013	Manzano	Aaron	324 W. Magnolia	Angleton	Brazoria	77515			\$36,480.00	0% - 30%	White	No	Yes	Ineligible		No	No	No	No
11/21/2013	Broussard	Joseph	430-A Franzen Rd.	Winnie	Chambers	77665	Reconstruction		\$41,394.96	0% - 30%	White	No	Yes	Eligible	2016000073	No	No	No	No
12/5/2013	Sanna	Geania	1510 Indigo Drive	Conroe	Montgomery	77385					American Indian or Alaska Native	Yes	Yes	Ineligible		No	No	No	No
12/9/2013	Llanes	Celia	802.5 Main St	Palacios	Matagorda	77465			\$15,360.00	0% - 30%	White	No	No	Eligible		No	No	No	No
12/9/2013	Wade	Randy	111 Heights-Manvel Rd.	Alvin	Brazoria	77511			\$12,192.00	0% - 30%	White	No	No	Ineligible		Yes	No	No	No
12/9/2013	Ford	Dennis	3406 Wheatmeadow Lane	Pearland	Brazoria	77581			\$37,440.00	0% - 30%	Black or African American	Yes	No	Ineligible		No	No	No	No
12/10/2013	Walker	Lamona	105 Rayford Street	Willis	Montgomery	77378			unknown	Greater than 80%	Other Multi-Racial	No	No	Ineligible		No	No	No	No
12/10/2013	McCory, Jr.	Amos	804 Cleo Drive	Fresno	Fort Bend	77545			\$13,522.80	0% - 30%	Black or African American	No	Yes	Eligible		Yes	No	No	No
12/12/2013	Hasker	Laura	805 Coen Road	Arcola	Fort Bend	77583					Black or African American	No	No	Ineligible		Yes	No	No	No
12/13/2013	Morton	Kimberly	78 County Rd. 233	Bay City	Matagorda	77414			\$20,496.00	0% - 30%	White	No	Yes	Eligible		No	No	No	No
12/16/2013	Davis	Bridget	313 W. Orange St.	Angleton	Brazoria	77515			\$27,686.40	0% - 30%	Black or African American	No	No	Ineligible		No	No	No	No
12/16/2013	Johnson	Russell	4577 County Rd. 700	Brazoria	Brazoria	77422			\$8,760.00	0% - 30%	Black or African American	Yes	Yes	Eligible		Yes	No	No	No
12/16/2013	Brandon	Julious	927 Martin L. King, Jr. Blvd.	Montgomery	Montgomery	77356	Reconstruction		\$39,677.84	0% - 30%	Black or African American	Yes	Yes	Eligible	2016000055	No	No	No	No
12/17/2013	Garza	Maria	2617 1st St.	Bay City	Matagorda	77414			\$8,652.00	0% - 30%	White	Yes	No	Eligible		No	No	No	No
12/31/2013	Lozano	Leticia	121 E. Dent	Clute	Brazoria	77531	Reconstruction		\$20,659.20	0% - 30%	White	No	Yes	Eligible	2016000090	Yes	No	No	No
12/31/2013	Dunbar	Eddie	801 Ave. C	Markham	Matagorda	77456			\$13,572.00	0% - 30%	Black or African American	No	No	Eligible		No	No	No	No
1/2/2014	Johnson	Everleane	708 Duncan St.	Bay City	Matagorda	77414					Black or African American	No	Yes	Ineligible		No	No	No	No
1/7/2014	Roberts	Randy	167 Church St.	Van Vleet	Matagorda	77482			\$5,768.04	0% - 30%	Black or African American	No	Yes	No		Yes	No	No	No
1/7/2014	Ward	Anthony	507 Coen Road	Arcola	Fort Bend	77583	Reconstruction		\$17,550.00	0% - 30%	Black or African American	Yes	Yes	Eligible	2016000078	Yes	No	No	No
1/8/2014	Herrera	Ignacio	5003 West Davis Road	Arcola	Fort Bend	77583					Other Multi-Racial	Yes	No	Ineligible		No	No	No	No
1/13/2014	DeLeon	Johnny	5143 W. Davis Road	Arcola	Fort Bend	77583			\$26,610.72	0% - 30%	Other Multi-Racial	Yes	Yes	Ineligible		Yes	No	No	No
1/14/2014	Jones	Cecilia	2817 Sims Ave	Bay City	Matagorda	77414			\$13,102.80	0% - 30%	Black or African American	Yes	No	Ineligible		Yes	No	No	No
1/14/2014	Duarte	Erick	120 Lake Dr	Angleton	Brazoria	77515					White	No	No	Ineligible		No	No	No	No
1/17/2014	Campbell	Willie	2307 FM 1462	Rosharon	Brazoria	77583	Reconstruction		\$8,520.00	0% - 30%	Black or African American	No	Yes	Eligible	2016000037	No	No	No	No
1/22/2014	Thomas	Sarah	14840 FM 1887	Hempstead	Waller	77445	Reconstruction		\$13,185.24	0% - 30%	Black or African American	No	No	Eligible	2016000060	No	No	No	No
1/22/2014	Austin	Gertrude	2840 County Rd. 353	Brazoria	Brazoria	77422	Reconstruction		\$57,830.52	0% - 30%	Black or African American	No	Yes	Eligible	2016000086	No	No	No	No
1/27/2014	Mathis	Cynthia	1814 Allerton Drive	Missouri Cr	Fort Bend	77489	Rehabilitation				Black or African American	No	No	Eligible	2016000121				

8/4/2014	Congleton	Cheryl	4610 FM 563 N	Anahuac	Chambers	77514	Reconstruction	\$8,640.00	0% - 30%	White	No	No	Ineligible		Yes	No	No	No	No	No
8/4/2014	Teran	Everardo	118 FM 562	Anahuac	Chambers	77514		\$29,609.00	51% - 80%	White	Yes	No	Eligible	201600079	No	No	No	No	No	No
8/11/2014	Tolbert	Valerie	29163 County Rd. 610	Angleton	Brazoria	77515		\$14,724.00	0% - 30%	Black or African American	No	No	Eligible		Yes	No	No	No	No	No
8/12/2014	Orr	Ruby	62 Bump Rd.	Blessing	Matagorda	77419				White	No	Yes	Ineligible		Yes	No	No	No	No	No
8/13/2014	Halley	Sean	18880 Johnson Rd.	Conroe	Montgomery	77385		pending		Black or African American	No	Yes	Undetermined		No	No	No	No	No	No
8/13/2014	Hill	Mattie	701 Albritton Gully Rd.	Hankamer	Chambers	77560		\$16,486.08	31% - 50%	Black or African American	No	No	Undetermined		No	No	No	No	No	No
8/14/2014	Perez	Marilyn	417 N. Campbell Rd.	Winnin	Chambers	77665	Reconstruction	\$12,204.00	0% - 30%	White	No	Yes	Eligible	201600083	No	No	No	No	No	No
8/14/2014	Richardson	Alex	841 Albritton Gully Rd.	Hankamer	Chambers	77560				Black or African American	No	Yes	Undetermined		No	No	No	No	No	No
8/14/2014	Rivon	Henry	112 Lone Oak	Anahuac	Chambers	77514		\$24,508.80	31% - 50%	Black or African American	No	Yes	Undetermined		Yes	No	No	No	No	No
8/14/2014	Richardson	George	1426A Speights Rd.	Hankamer	Chambers	77560				Black or African American	No	No	Undetermined		Yes	No	No	No	No	No
8/14/2014	Vasquez	Juan	3948 Belton Ln.	Anahuac	Chambers	77514				Other Multi-Racial	Yes	No	Undetermined		Yes	No	No	No	No	No
8/18/2014	Hernandez	Cristobal	1205 Park St.	Anahuac	Chambers	77514	Reconstruction			White	Yes	No	Eligible	201600099	No	No	No	No	No	No
8/18/2014	Pena	Kenneth	504 Lane 3 Poskey Rd.	Anahuac	Chambers	77514				White	Yes	Yes	Undetermined		No	No	No	No	No	No
8/18/2014	Garcia	Jose	1205 Cummings St.	Anahuac	Chambers	77514				White	Yes	Yes	Undetermined		No	No	No	No	No	No
8/18/2014	Glass	Gladys	4107 Belton Ln.	Anahuac	Chambers	77514		\$23,330.04	51% - 80%	White	No	No	Undetermined		Yes	No	No	No	No	No
8/18/2014	Ray	Robin	220 Jackson Rd.	Anahuac	Chambers	77514				Other Multi-Racial	No	Yes	Undetermined		No	No	No	No	No	No
8/18/2014	Hernandez	Jacinto	302 Oak Island Dr.	Oak Island	Chambers	77650				Other Multi-Racial	Yes	Yes	Undetermined		Yes	No	No	No	No	No
8/18/2014	Carrington	barbara	835 Speights Loop	Hankamer	Chambers	77560				Black or African American	No	Yes	Undetermined		No	No	No	No	No	No
8/19/2014	Duncan	Larry	1541 Haynes Rd.	Anahuac	Chambers	77514				White	No	No	Undetermined		Yes	No	No	No	No	No
8/21/2014	Ford	Joe	725 Magnolia Rd.	Conroe	Montgomery	77304		pending		Black or African American	No	No	Undetermined		No	No	No	No	No	No
8/22/2014	West	Oddie Pearl	723 Gill Rd.	Anahuac	Chambers	77514				Black or African American	No	No	Undetermined	8756	No	No	No	No	No	No
8/22/2014	Stone	Roger and Marjorie	702 Shady Lane	Angleton	Brazoria	77515		\$38,445.36	51% - 80%	White	No	No	Eligible		Yes	No	No	No	No	No
8/22/2014	Henderson	Robert & Norma	1746 Grand Park Dr.	Missouri Cr	Fort Bend	77489				Black or African American	No	No	Undetermined		Yes	No	No	No	No	No
8/22/2014	Hunter	Chiochetta	802 County Rd. 311	Brazoria	Brazoria	77422	Reconstruction	\$11,064.00	0% - 30%	Black or African American	No	Yes	Eligible	8775	Yes	No	No	No	No	No
8/25/2014	Fields	Carolina	20945 Hwy 36 N.	Brazoria	Brazoria	77422				Black or African American	No	Yes	Eligible	2016000100	No	No	No	No	No	No
8/25/2014	Handcock	Lois	714 W. 5th St.	Freeport	Brazoria	77541		\$12,636.00	0% - 30%	White	No	No	Eligible		Yes	No	No	No	No	No
8/25/2014	Griggs	Ellis and Mary	220 Halls Rd.	Angleton	Brazoria	77515		pending		Black or African American	No	Yes	Eligible		Yes	No	No	No	No	No
8/25/2014	Bruce	Dunlap and Ruth	705 Pine Money	Clute	Brazoria	77531		\$20,280.00	31% - 50%	White	No	No	Eligible		No	No	No	No	No	No
8/26/2014	Salinas	Abelardo and Maria	1519 W. 6th	Freeport	Brazoria	77541		\$22,561.92	0% - 30%		Yes	Yes	Ineligible		No	No	No	No	No	No
8/26/2014	Newsome	Susie	301 County Rd. 717 NO 7	Angleton	Brazoria	77515		\$14,770.08	0% - 30%	Black or African American	No	Yes	Ineligible		Yes	No	No	No	No	No
8/26/2014	Garcia	Edward	5620 Stevens Manvel	manvel	Brazoria	77578		\$29,398.70	31% - 50%	Other Multi-Racial	Yes	Yes	Ineligible		Yes	No	No	No	No	No
8/26/2014	Allen	Emil	705 W. Smith	Brazoria	Brazoria	77422		\$8,652.00	0% - 30%	Black or African American	No	Yes	Eligible		No	No	No	No	No	No
9/2/2014	Hilton	Duane	1121 N. Ave. O	Freeport	Brazoria	77541		pending		White	No	Yes	Ineligible		Yes	No	No	No	No	No
9/3/2014	Tywater	Walker and Elizabeth	6422 County Rd. 754	Alvin	Brazoria	77511		\$45,292.38	51% - 80%	White	No	No	Eligible		No	No	No	No	No	No
9/3/2014	Hawkins	Myrtle	827 Williams Ln	Pledger	Matagorda	77456		\$15,994.80	31% - 50%	Black or African American	No	No	Undetermined		Yes	No	No	No	No	No
9/3/2014	Monroe	Eunice	71 County Rd. 198	Bay City	Matagorda	77414		pending		Black or African American	No	No	Undetermined		Yes	No	No	No	No	No
9/3/2014	Williams	Jeffery	P.O. Box 785	Markham	Matagorda	77456		pending		Black or African American	No	No	Ineligible		Yes	No	No	No	No	No
9/3/2014	Polk	Jennifer	5748 FM 254055	Bay City	Matagorda	77414		pending		Black or African American	No	Yes	Ineligible		No	No	No	No	No	No
9/3/2014	Garza	Tomasita	2217 Ducros	Bay City	Matagorda	77414		pending		White	Yes	Yes	Ineligible		Yes	No	No	No	No	No
9/4/2014	Morgan	Margaret	1204 1/2 Ave. B	Bay City	Matagorda	77414		pending		Black or African American	No	No	Undetermined		Yes	No	No	No	No	No
8/22/2014	Holcomb	Steve & Dorothy	3603 Louis Street	Fresno	Fort Bend	77545		pending		Black or African American	No	No	Ineligible		No	No	No	No	No	No
8/28/2014	McGinty	Charlene	14339 Morgan Drive	Splendor	Montgomery	77372		pending		White	No	Yes	Ineligible	8749	No	No	No	No	No	No
8/22/2014	Brown	Gail	9930 Sleepy Hollow	Conroe	Montgomery	77385		pending		Black or African American	No	Yes	Ineligible	4196	No	No	No	No	No	No
9/10/2014	Clay	Cheslie	614 Ave. J	Conroe	Montgomery	77301		pending		Black or African American	No	Yes	Ineligible		Yes	No	No	No	No	No
9/10/2014	Waller	James and Phyllis	11506 Muholland Dr.	Stafford	Fort Bend	77477		pending		Black or African American	No	Yes	Ineligible		Yes	No	No	No	No	No
9/10/2014	Milligan	Patrician	624 W. Live Oak St.	Angleton	Brazoria	77515		pending		Black or African American	No	Yes	Eligible	8773	No	No	No	No	No	No
9/10/2014	Cormier	Eddie and Sharon	435 P.O. Box	Stowell	Chambers	77661		\$26,817.60	51% - 80%	White	No	Yes	Undetermined	8770	No	No	No	No	No	No
9/10/2014	Godnez	Eather	318 1st St.	Winnin	Chambers	77665		pending		White	Yes	No	Undetermined		No	No	No	No	No	No
9/10/2014	Williams	barbara	12118 Holly Rd.	croby	Harris	77532		pending		Black or African American	Yes	Yes	Undetermined		Yes	No	No	No	No	No
9/10/2014	herd	Irene	555 Zion Rd.	croby	Harris	77532		pending		Black or African American	No	No	Undetermined		Yes	No	No	No	No	No
9/16/2014	bell	clarence	712 S. 5th St.	laporte	Harris	77572		pending		Black or African American	No	No	Undetermined		No	No	No	No	No	No
9/17/2014	Meshack	Brenda	14911 Chaserridge Dr.	Missouri Cr	Fort Bend	77489		pending		Black or African American	No	No	Undetermined		Yes	No	No	No	No	No
9/18/2014	Richardson	Sterling	408 Speights Rd.	Hankamer	Chambers	77560		pending		Black or African American	No	Yes	Undetermined	8753	Yes	No	No	No	No	No
9/18/2014	Sasser Jr.	Leon	161 Bailey Rd.	Angleton	Brazoria	77515		\$14,400.00	0% - 30%	Black or African American	No	Yes	Ineligible		Yes	No	No	No	No	No
9/22/2014	Warren	Lois	20607 S. Post Oak	Fresno	Fort Bend	77545		pending		Black or African American	No	No	Undetermined		Yes	No	No	No	No	No
9/22/2014	Whittington	Roseland	719 Speights Rd.	Hankamer	Chambers	77560		pending		Black or African American	No	No	Undetermined		Yes	No	No	No	No	No
9/30/2014	Gregg	Patricia	25821 Taylor St.	Montgomery	Montgomery	77356		pending		White	No	No	Undetermined	9194	No	No	No	No	No	No
9/30/2014	Richardson	Wilma	506 Golden St.	Willis	Montgomery	77378		pending		Black or African American	No	Yes	Ineligible		No	No	No	No	No	No
10/6/2014	Franklin	Jezabel	303 S. 13th St.	Conroe	Montgomery	77301		\$29,752.28	51% - 80%	Black or African American	No	No	Eligible	9237	No	No	No	No	No	No
10/6/2014	Holts	Dorothy	930 MLK	Montgomery	Montgomery	77356		11832	0% - 30%	American Indian or Alaska Native	No	Yes	Eligible	8747	No	No	No	No	No	No
10/13/2014	Banks	Zacquelaine	109 South Sandra	Conroe	Montgomery	77301		19278.24	31% - 50%	Black or African American	No	Yes	Ineligible		No	No	No	No	No	No
10/13/2014	Carrington	Claudia	931 Front Street	New Weaver	Walker	77358		pending		Black or African American	No	No	Ineligible		No	No	No	No	No	No
10/14/2014	Padilla	Derrald	7458 Bahia Lane	Missouri Cr	Fl. Bend	77489		pending		Black or African American	No	Yes	Ineligible		No	No	No	No	No	No
10/14/2014	Simmons	Ethel	2003 Hammerwood Dr.	Missouri Cr	Fl. Bend	77489		pending		Black or African American	No	Yes	Ineligible		Yes	No	No	No	No	No
10/14/2014	Straughn	James & Martha	13919 Hymount Dr.	Sugarland	Fl. Bend	77489		pending		White	No	Yes	Ineligible		No	No	No	No	No	No
10/16/2014	Smith	Paula	201 Ed Hopkins	Anahuac	Chambers	77514	Reconstruction	8891.88	0% - 30%	Black or African American	No	No	Eligible	2016000095	No	No	No	No	No	No
10/16/2014	Robertson	Brine & Candace	305 Bayside	Anahuac	Chambers	77514		pending		White	Yes	No	Ineligible		Yes	No	No	No	No	No
10/20/2014	Rodriguez	Roberto	203 South 2nd St.	Stowell	Chambers	77661		pending		American Indian or Alaska Native	Yes	No	Ineligible		No	No	No	No	No	No
10/20/2014	Magana	Pedro	1208 5th St.	Bay City	Matagorda	77414		pending		White	Yes	Yes	Ineligible		Yes	No	No	No	No	No
10/20/2014	Hernandez	Ruben	3965 County Rd. 651	Brazoria	Brazoria	77422		pending		White	Yes	Yes	Ineligible		Yes	No	No	No	No	No
10/20/2014	Green	Eric	141 Oak Dr.	ake Jackso	Brazoria	77566		pending		Black or African American	No	Yes	Ineligible		No	No	No	No	No	No
10/20/2014	Hernandez	Daniel	134 North Columbia St.	Angleton	Brazoria	77515		pending		White	Yes	Yes	Ineligible		No	No	No	No	No	No
10/20/2014	Helton	Calvin and Carol	436 Center Way	ake Jackso	Brazoria	77566		pending		White	No	Yes	Ineligible		Yes	No	No	No	No	No
10/20/2014	Ellison	Linda	751 B Haynes Rd.	Anahuac	Chambers	77514		pending		White	No	Yes	Ineligible		Yes	No	No	No	No	No
10/20/2014	Caldwell	Thomas	2109 County Rd. 353	Brazoria	Brazoria	77422		pending		Black or African American	No	No	Ineligible		No	No	No	No	No	No
10/20/2014	Amaya	Felipe	717 Meadowsden Dr.	Anahuac	Chambers	77521		pending		White	Yes	No	Ineligible		No	No	No	No	No	No
10/21/2014	Law Jr	Tharman	411 W. Parrish St.	Angleton	Brazoria	77515		pending		Black or African American	No	No	Ineligible		No	No	No	No	No	No
10/21/2014	Smith	Alonzo and Lois	809 County Rd. 312	Brazoria	Brazoria	77422		pending		Black or African American	No	Yes	Ineligible		Yes	No	No	No	No	No
10/21/2014	Green	Lydla	522 Meadow Croft	Winnin	Chambers	77665		pending		Black or African American	No	No	Ineligible		No	No	No	No	No	No
10/21/2014	Davis	Melissa	924 Van Ostrand Ln.	Stowell	Chambers	77661		pending		White	No	No	Ineligible		No	No	No	No	No	No
10/22/2014	Bess	Joycelyn	151 Bailey Rd.	Angleton	Brazoria	77515		pending		Black or African American	No	No	Ineligible		Yes	No	No	No	No	No
10/22/2014	Bradford	Sandy	3603 Wellington Dr.	Pearland	Brazoria	77584		pending		Black or African American	No	Yes	Ineligible		No	No	No	No	No	No
10/28/2014	Kociban	Carolyn	327 Barrow Cementary Rd.	Hankamer	Chambers	77560		pending		White	No	Yes	Ineligible		No					

8/25/2015	Travis	Bernadine	3926 Pickfair	Houston	Harris	77026			pending		Black or African American		n	y	Yes	Undetermined		Pending	No	No		
8/25/2015	Bishop	Eveline	119 Reese St.	Willis	Montgomer	77378			pending		Black or African American		n	y	Yes	Undetermined		Pending	No	No		

Sub-recipient / Jurisdiction Name:: _____

1. Do you require a Scope Change and/or an Amendment?

Yes

No

2. Do you require a Period of Performance (POP) Extension?

Yes

No

3. Current Percentage Complete:

_____ %

The percentage of actual work that has been completed at the end of the reporting period (not a % of funds expended).

4. Total Funds Expended to Date:

\$ _____

The Federal and local amount that has been spent on the project to date.

5. Anticipated Final Amount:

\$ _____

The estimated cost of project at completion (this may even exceed the obligation amount).

6. Anticipated Completion Date:

The date you expect the work to be completed.

7. Work Status: Select One

On Schedule

Delayed

Completed

Suspended

Cancelled

Closed

Other (Please Specify):

8. Cost Status: Select One:

Cost Unchanged

Cost Overrun

Cost Underrun

Other (Please Specify):

Required

What progress was made this quarter?

Next quarter goals:

Quarterly reporting form for Texas Low Income Repair Assistance Program (LIRAP), Retrofit, and Accelerated Vehicle Retirement Program

Submission Date

Rpt Period Start Date

Rpt Period End Date

[COUNTY]

Name of County submitting this report:

Vendor ID

County Mailing Address

City

State

ZIP Code

Name of official representative of county (program manager or responsible party)

Title

Phone

[COG]

Name of COG preparing report on behalf of county (if applicable)

COG Representative Name (if applicable)

COG Representative Title (if applicable)

COG Phone

QUARTERLY SUMMARY DATA

Total number of applications **RECEIVED** this reporting period

Total number of applications **APPROVED** this reporting period

Total funds **RECEIVED** during this reporting period

	REPAIR ASSISTANCE	RETIREMENT	
Total funds DISBURSED during this reporting period for:	<input type="text" value="\$26,088.60"/>	<input type="text" value="\$96,000.00"/>	<input type="text" value="\$122,088.60"/>
Total # approved transactions during this reporting period:	<input type="text" value="47"/>	<input type="text" value="31"/>	<input type="text" value="78"/>
Total cost to the repair/retirement facilities:	<input type="text" value="\$34,663.79"/>	<input type="text" value="\$434,128.45"/>	<input type="text" value="\$468,792.24"/>
Total amount of funds paid to repair/retirement facilities:	<input type="text" value="\$26,088.60"/>	<input type="text" value="\$96,000.00"/>	<input type="text" value="\$122,088.60"/>

Total funds disbursed in excess of funds received this period:

Quarterly reporting form for Texas Low Income Repair Assistance Program (LIRAP), Retrofit, and Accelerated Vehicle Retirement Program

Submission Date

Rpt Period Start Date

Rpt Period End Date

[COUNTY]

Name of County submitting this report:

Vendor ID

County Mailing Address

City

State

ZIP Code

Name of official representative of county (program manager or responsible party)

Title

Phone

[COG]

Name of COG preparing report on behalf of county (if applicable)

COG Representative Name (if applicable)

COG Representative Title (if applicable)

COG Phone

QUARTERLY SUMMARY DATA

Total number of applications **RECEIVED** this reporting period

Total number of applications **APPROVED** this reporting period

Total funds **RECEIVED** during this reporting period

	REPAIR ASSISTANCE	RETIREMENT	
Total funds DISBURSED during this reporting period for:	<input type="text" value="\$78,896.03"/>	<input type="text" value="\$927,500.00"/>	<input type="text" value="\$1,006,396.03"/>
Total # approved transactions during this reporting period:	<input type="text" value="133"/>	<input type="text" value="303"/>	<input type="text" value="436"/>
Total cost to the repair/retirement facilities:	<input type="text" value="\$95,916.65"/>	<input type="text" value="\$6,450,964.41"/>	<input type="text" value="\$6,546,881.06"/>
Total amount of funds paid to repair/retirement facilities:	<input type="text" value="\$78,896.03"/>	<input type="text" value="\$927,500.00"/>	<input type="text" value="\$1,006,396.03"/>

Total funds disbursed in excess of funds received this period:

Quarterly reporting form for Texas Low Income Repair Assistance Program (LIRAP), Retrofit, and Accelerated Vehicle Retirement Program

Submission Date

Rpt Period Start Date

Rpt Period End Date

[COUNTY]

Name of County submitting this report:

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County Mailing Address

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Name of COG preparing report on behalf of county (if applicable)

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COG Representative Title (if applicable)

COG Phone

QUARTERLY SUMMARY DATA

Total number of applications **RECEIVED** this reporting period

Total number of applications **APPROVED** this reporting period

Total funds **RECEIVED** during this reporting period

	REPAIR ASSISTANCE	RETIREMENT	
Total funds DISBURSED during this reporting period for:	<input type="text" value="\$83,244.76"/>	<input type="text" value="\$126,500.00"/>	<input type="text" value="\$209,744.76"/>
Total # approved transactions during this reporting period:	<input type="text" value="153"/>	<input type="text" value="41"/>	<input type="text" value="194"/>
Total cost to the repair/retirement facilities:	<input type="text" value="\$98,318.97"/>	<input type="text" value="\$834,843.07"/>	<input type="text" value="\$933,162.04"/>
Total amount of funds paid to repair/retirement facilities:	<input type="text" value="\$83,244.76"/>	<input type="text" value="\$126,500.00"/>	<input type="text" value="\$209,744.76"/>

Total funds disbursed in excess of funds received this period:

Quarterly reporting form for Texas Low Income Repair Assistance Program (LIRAP), Retrofit, and Accelerated Vehicle Retirement Program

Submission Date

Rpt Period Start Date

Rpt Period End Date

[COUNTY]

Name of County submitting this report:

Vendor ID

County Mailing Address

City

State

ZIP Code

Name of official representative of county (program manager or responsible party)

Title

Phone

[COG]

Name of COG preparing report on behalf of county (if applicable)

COG Representative Name (if applicable)

COG Representative Title (if applicable)

COG Phone

QUARTERLY SUMMARY DATA

Total number of applications **RECEIVED** this reporting period

Total number of applications **APPROVED** this reporting period

Total funds **RECEIVED** during this reporting period

	REPAIR ASSISTANCE	RETIREMENT	
Total funds DISBURSED during this reporting period for:	<input type="text" value="\$568,634.68"/>	<input type="text" value="\$4,434,000.00"/>	<input type="text" value="\$5,002,634.68"/>
Total # approved transactions during this reporting period:	<input type="text" value="1007"/>	<input type="text" value="1450"/>	<input type="text" value="2,457"/>
Total cost to the repair/retirement facilities:	<input type="text" value="\$707,179.60"/>	<input type="text" value="\$29,804,990.55"/>	<input type="text" value="\$30,512,170.15"/>
Total amount of funds paid to repair/retirement facilities:	<input type="text" value="\$568,634.68"/>	<input type="text" value="\$4,434,000.00"/>	<input type="text" value="\$5,002,634.68"/>

Total funds disbursed in excess of funds received this period:

Quarterly reporting form for Texas Low Income Repair Assistance Program (LIRAP), Retrofit, and Accelerated Vehicle Retirement Program

Submission Date

Rpt Period Start Date

Rpt Period End Date

[COUNTY]

Name of County submitting this report:

Vendor ID

County Mailing Address

City

State

ZIP Code

Name of official representative of county (program manager or responsible party)

Title

Phone

[COG]

Name of COG preparing report on behalf of county (if applicable)

COG Representative Name (if applicable)

COG Representative Title (if applicable)

COG Phone

QUARTERLY SUMMARY DATA

Total number of applications **RECEIVED** this reporting period

Total number of applications **APPROVED** this reporting period

Total funds **RECEIVED** during this reporting period

	REPAIR ASSISTANCE	RETIREMENT	
Total funds DISBURSED during this reporting period for:	<input type="text" value="\$123,124.57"/>	<input type="text" value="\$126,000.00"/>	<input type="text" value="\$249,124.57"/>
Total # approved transactions during this reporting period:	<input type="text" value="224"/>	<input type="text" value="41"/>	<input type="text" value="265"/>
Total cost to the repair/retirement facilities:	<input type="text" value="\$141,122.68"/>	<input type="text" value="\$763,082.14"/>	<input type="text" value="\$904,204.82"/>
Total amount of funds paid to repair/retirement facilities:	<input type="text" value="\$123,124.57"/>	<input type="text" value="\$126,000.00"/>	<input type="text" value="\$249,124.57"/>

Total funds disbursed in excess of funds received this period:

Sub-recipient / Jurisdiction Name:: _____

1. Do you require a Scope Change and/or an Amendment?

Yes

No

2. Do you require a Period of Performance (POP) Extension?

Yes

No

3. Current Percentage Complete:

_____ %

The percentage of actual work that has been completed at the end of the reporting period (not a % of funds expended).

4. Total Funds Expended to Date:

\$ _____

The Federal and local amount that has been spent on the project to date.

5. Anticipated Final Amount:

\$ _____

The estimated cost of project at completion (this may even exceed the obligation amount).

6. Anticipated Completion Date:

The date you expect the work to be completed.

7. Work Status: Select One

On Schedule

Delayed

Completed

Suspended

Cancelled

Closed

Other (Please Specify):

8. Cost Status: Select One:

Cost Unchanged

Cost Overrun

Cost Underrun

Other (Please Specify):

Required

What progress was made this quarter?

Next quarter goals:



Houston-Galveston Area Council

December 1, 2017

Mr. Laruen Garduño, P.E.
Director of Project Planning and Development
Texas Department of Transportation
118 East Riverside Drive
Austin, Texas 78704

RE: 2017 Transportation Development Credit (TDC) Annual Report

Mr. Garduño,

As required by 43 TAC §5.106, I am pleased to submit this report documenting management of the transportation development credits allocated to the Houston-Galveston metropolitan region. During fiscal year 2016, a total of 2.3 million Transportation Development Credits (TDCs) were awarded to four transportation projects consistent with H-GAC's adopted TDC Policy.

The adopted policy reflects our policy board's priorities for the use of credits and their preference that credits not be used to supplant or in any way reduce previously committed local financial participation in transportation projects and services. As a result, the credits awarded have principally supported the use of federal transit funds and region-wide activities that provide air quality, safety and congestion reduction benefits. A copy of our TDC Policy is also attached for your records.

We appreciate the Department's efforts to make this non-cash financial tool available to local decision makers to support adequate and sustainable investment in our region's multimodal transportation system.

If you have any questions regarding this information, please contact me via email at alan.clark@h-gac.com or phone at (713) 993-4585.

Sincerely,

A handwritten signature in black ink that reads "Alan C. Clark".

Alan C. Clark
MPO Director

AC/dw

CC: Mr. Peter Smith, P.E., (TPP)
Mr. Jack Foster, P.E., (TPP)
Ms. Peggy Thurin, P.E., (TPP)
Ms. Leanna Sheppard (TPP)
Ms. Latrica Good (FIN)
Mr. Quincy Allen, P.E., (HOU)
Mr. Tucker Ferguson, P.E., (BMT)

Houston-Galveston Area Council

2017 Summary of Allocated Transportation Development Credits

Beginning Balance:		533,870,094
Uses of Credits:		(9,103,858)
<i>Credit Awards:</i>	<i>9,103,858</i>	
<i>Transfers to TxDOT:</i>	<i>-0-</i>	
<i>Transfers to MPOs:</i>	<i>-0-</i>	
Additional Credits Allocated:		-0-
<i>Date Allocated:</i>	<i>-0-</i>	
Net Change due to Uses and Allocations:		(9,103,858)
<i>Other Adjustments:</i>		-0-
Ending Balance:		524,766,236

FY 2017 Approved Transportation Development Credit (TDC) Requests

Agency	MPOIDs/CSJs	Project	Federal Source	Federal Funds	TDCs Awarded	Priority Use Under TDC Policy	Comments
Awarded December 16, 2016							
Texas Department of Transportation - Houston District	17130	PREPARE DRAFT ENVIRONMENTAL IMPACT STATEMENT (NEED AND PURPOSE, ALTERNATIVE ANALYSIS, IMPACT ANALYSIS, BENEFIT/COST ANALYSIS, SELECTION OF LOCALLY PREFERRED ALTERNATIVE)	STP-MM	\$2,000,000	400,000	Other Regionally Significant Project	TDCs will enable TXDOT to expedite initiation of the Draft Environment Impact Statement as all current planning/project development funds allocated to the Houston District have been committed to other investments.
Houston-Galveston Area Council	16085	CLEAN AIR ACTION PROGRAM DEVELOPMENT, IMPLEMENTATION AND OUTREACH (STAFF AND CONTRACTOR): FY 2017	CMAQ	\$1,562,000	312,400	Other Regionally Significant Project	The Clean Air Action Program supports marketing and public outreach activities to operate and promoted air quality programs in the 8-county Houston-Galveston-Brazoria region.
Fort Bend County Transit	16266	CAPITAL EXPENDITURES FOR PUBLIC TRANSPORTATION FOR FORT BEND COUNTY: FY 2016	FTA-5307	\$2,133,262	387,653	Support of Federal Transit Funding	Fort Bend County is using TDCs to match Capital and Planning funds so the local funds normally allocated to these projects can be used for operating expenses.
Fort Bend County Transit	16267	PLANNING EXPENDITURES FOR PUBLIC TRANSPORTATION FOR FORT BEND COUNTY: FY 2016	FTA-5307	\$621,170	124,234	Support of Federal Transit Funding	Fort Bend County is using TDCs to match Capital and Planning funds so the local funds normally allocated to these projects can be used for operating expenses.
Harris County Community & Economic Development Department	16254	HARRIS COUNTY TRANSIT CAPITAL EXPENSES: FY 2016	FTA-5307	\$1,421,040	10,000	Support of Federal Transit Funding	Harris County transit is using TDCs to match Capital funds so the local funds normally allocated to these projects can be used for operating expenses. The federal operating reimbursement cap is below what normally would have normally been reimbursed with federal funding and, consequently, Harris County transit will use local cash for the deficit in federal reimbursement.
Harris County Community & Economic Development Department	16256	HARRIS COUNTY TRANSIT OPERATING EXPENSES: FY 2016	FTA-5307	\$333,233	25,000	Support of Federal Transit Funding	Harris County transit is using TDCs to match Capital funds so the local funds normally allocated to these projects can be used for operating expenses. The federal operating reimbursement cap is below what normally would have normally been reimbursed with federal funding and, consequently, Harris County transit will use local cash for the deficit in federal reimbursement.

FY 2017 Approved Transportation Development Credit (TDC) Requests

Agency	MPOIDs/CSJs	Project	Federal Source	Federal Funds	TDCs Awarded	Priority Use Under TDC Policy	Comments
Metropolitan Transit Authority of Harris County (METRO)	14902	RAIL COUPLER UPGRADE RAIL IMPROVEMENT 5307 PROGRAM: FY 2017	FTA-5307	\$459,000	91,800	Support of Federal Transit Funding	The project is included in METRO's 2017 capital budget. The TDCs will be used to complement METRO's ongoing program of grant funded projects. Local matching funds replaced by the TDCs will be used to support other METRO projects included in the capital budget.
Metropolitan Transit Authority of Harris County (METRO)	15287	PASSENGER SHELTERS AMENITIES AND LIGHTING: FY 2016	FTA-5307	\$2,446,000	489,200	Support of Federal Transit Funding	The project is included in METRO's 2017 capital budget. The TDCs will be used to complement METRO's ongoing program of grant funded projects. Local matching funds replaced by the TDCs will be used to support other METRO projects included in the capital budget.
Metropolitan Transit Authority of Harris County (METRO)	16246	WEST BELLFORT P&R MODIFICATIONS: FY 2016	FTA-5339	\$7,317,848	1,463,571	Support of Federal Transit Funding	The project is included in METRO's 2016-2020 CIP. The TDCs will be used to complement METRO's ongoing program of grant funded projects. Local matching funds replaced by the TDCs will be used to support other METRO projects included in the CIP.

Awarded April 28, 2017

Houston-Galveston Area Council	16105 0912-00-487	REGIONAL FREEWAY INCIDENT MANAGEMENT - MOTORIST ASSISTANCE, SURVEILLANCE AND PROGRAM ADMINISTRATION (FY 2017/2018)	STP-MM	\$5,000,000	1,000,000	Other Regionally Significant Project	TDCs will reduce the administrative burden of documenting local in-kind donations and facilitating engagement with new local government participants.
	11914 0912-00-556	REGIONAL FREEWAY INCIDENT MANAGEMENT - MOTORIST ASSISTANCE, SURVEILLANCE AND PROGRAM ADMINISTRATION (FY 2019)	STP-MM	\$4,000,000	800,000	Other Regionally Significant Project	
	11915 0912-00-557	REGIONAL FREEWAY INCIDENT MANAGEMENT - MOTORIST ASSISTANCE, SURVEILLANCE AND PROGRAM ADMINISTRATION: FY 2020	STP-MM	\$4,000,000	800,000	Other Regionally Significant Project	
	11916 0912-00-558	REGIONAL FREEWAY INCIDENT MANAGEMENT - TOWING (FY2019)	STP-MM	\$8,000,000	1,600,000	Other Regionally Significant Project	
	11917 0912-00-559	REGIONAL FREEWAY INCIDENT MANAGEMENT - TOWING (FY 2020)	STP-MM	\$8,000,000	1,600,000	Other Regionally Significant Project	

Total: \$47,293,553 9,103,858

Houston-Galveston Area Council

Transportation Development Credits Policy and Procedures

Adopted, September 23, 2013

Background

Transportation Development Credits (TDCs) can be used to fulfill some or all of the requirements for non-federal, state or local matching funds associated with the use of federal highway and transit reimbursements for eligible capital, operating and planning activities (23 U.S.C. §120). TDCs are not cash. By fulfilling the requirement for a non-federal share of a federally funded transportation project, the use of TDCs allows 100% federal reimbursement of eligible project costs assuming available federal funds are sufficient to pay all eligible project costs.

Credits are earned when the state, a toll authority, or a private entity expends funds on capital improvements to public highways using revenues from toll receipts and related transactions, including borrowed funds supported by these revenues. Eligible expenditures exclude debt service, returns to investors or the routine operation and maintenance of toll facilities.

The Texas Administrative Code (Title 43 Part 1 Ch. 5 Subchapter H) grants Metropolitan Planning Organizations (MPOs) the authority to award TDCs certified by the state and made available to specific MPOs based on toll projects within that MPO's jurisdiction. The Code requires MPOs with TDCs to develop guidelines and procedures to receive, evaluate and award credits while considering how the credits will expand the availability of funding for transportation projects. The MPO will evaluate applications and award credits as well as incorporate the information regarding the award of credits into its Transportation Improvement Program.

The Transportation Policy Council (TPC) is the designated Metropolitan Planning Organization for eight counties in the metropolitan Houston region and includes: Harris, Galveston, Brazoria, Fort Bend, Waller, Montgomery, Liberty and Chambers Counties.

Definitions

The following words and terms, when used in this document shall have the following meanings, unless the context clearly indicates otherwise.

- (1) Commission--The Texas Transportation Commission.
- (2) Department--The Texas Department of Transportation.
- (3) Eligible entity--Any entity that is eligible for funding under Title 23, U.S.C. or Chapter 53 of Title 49, U.S.C., is in good standing with the department, and has no deficiencies or findings of noncompliance.
- (4) Eligible project--A highway, rail, transit, bicycle or pedestrian project, as authorized by Title 23, U.S.C., other than an emergency relief program authorized by 23 U.S.C. §125, or Chapter 53 of Title 49, U.S.C.
- (5) Locally earned credits--Transportation development credits earned from:
 - (A) a project of a regional tollway authority;
 - (B) a project of a county acting under Transportation Code, Chapter 284;
 - (C) a project of a regional mobility authority;
 - (D) an international bridge not owned by the state; and

- (E) a department project located within the geographic area of a regional tollway authority, a county acting under Transportation Code Chapter 284, or a regional mobility authority that has developed one or more toll projects.
- (6) Metropolitan Planning Organization (MPO)--An organization designated in certain urbanized areas to carry out the transportation planning process as required by 23 U.S.C §134. The Transportation Policy Council is the policy making body for the Houston-Galveston area MPO.
- (7) Transportation Development Credits--A financing tool approved by the Federal Highway Administration that allows states to use federal obligation authority without the requirement of non-federal matching dollars.
- (8) Transportation Improvement Program (TIP)—A program of projects formally adopted by the Metropolitan Planning Organization covering not less than four years identifying specific transportation projects selected for federal transportation funding assistance.

Policy Goal

It is the Policy Council's intent that use of TDCs advance projects of regional significance, increase funding flexibility in support of these projects and/or increase or maintain funding for key transportation activities in the region.

Priorities for the Use of Credits

The Transportation Policy Council has identified three priority uses for Transportation Development Credits. These projects or activities are most likely to provide benefits of regional significance and include:

1. Regionally Significant Roadway Capacity Projects
 - Added capacity projects on major thoroughfares (roadways classified as "arterial roadways" or higher or, as a result of the proposed improvement, may be redesignated as such).
 - Roadway projects must result in measurable capacity or operational improvement for vehicular traffic. Roadway projects may include ancillary transit, bicycle and pedestrian treatments as a part of the overall roadway improvements.
2. Support of Federal Transit Funding.
 - TDCs may be used to assist transit agencies adversely affected by new federal cost eligibility rules contained in MAP 21. These requests will be considered on a case by case basis. Project sponsors must demonstrate that the use of TDCs will not reduce local, non-federal funding support for their transit services.
 - TDCs may be used to support the expansion of transit services, providing:
 - the project sponsor demonstrates no reduction in local funding for transit; and
 - the project sponsor documents the ability to operate and maintain the expanded services without continued reliance on Transportation Development Credits.
3. Other Regionally Significant Projects. To the extent the following items may be eligible for federal highway and transit funding, the following activities will be considered for TDC award:
 - Freight rail improvements addressing the safety, capacity and reliability of the transportation system;
 - Improved access to ports, airports, major manufacturing and warehousing centers that reduces delay to freight and conflict with other vehicular traffic;
 - Regional traffic monitoring and management, including incident management;

- Other regional transit projects decreasing vehicular congestion, such as HOV/HOT lanes, Park and Ride facilities and services, expanded express bus services, commuter rail, and travel demand reduction through vanpooling, carpooling, teleworking and other trip reduction strategies; and
- Support for other regional strategies to promote reductions in vehicle emissions.

Projects that will not typically be considered for TDCs because they individually lack regionally significant benefit include, but are not limited to:

- Transportation Enhancement Projects,
- “Stand alone” sidewalk and on-street bicycle projects,
- Roadway projects on collector or local streets,
- Roadway maintenance, repaving or reconstruction projects without regionally significant added capacity components,
- Access management projects, and
- Livable centers projects.

Process for Considering Use of Credits

1. The request for TDCs should be made at the time the project is submitted for federal funding consideration. The available Transportation Development Credits will be identified by the MPO at the time it issues a call for projects to be considered for selection by the MPO Transportation Policy Council.
 - In the case of the TIP Call for projects, the use of TDCs will be considered in project scoring and ranking.
 - For other federal grant applications, a *conditional* award of TDCs may be considered by the TPC prior to the final submission of the grant application (or grant proposal). It is the responsibility of the applicant to provide its request for a conditional award one month prior to the regularly scheduled TPC meeting at which the award will be considered. An actual award will be based upon the final project scope and the actual federal funds received.
2. The award of TDCs will generally not be made retroactively (i.e. a project awarded federal funds supported by local dollars as the match may not replace the local matching funds with TDCs).
3. While a project may be in an eligible category for consideration of TDCs, it is not a guarantee that TDCs will be awarded. The final decision to award the TDCs lies with the TPC.
4. For roadway projects selected by the Transportation Policy Council, state or local matching funds that have been replaced by TDCs must be reinvested in transportation projects within the eight county MPO area consistent with the Regional Transportation Plan. Sponsoring agencies must identify the transportation project or projects to be implemented or supported with the local money which would have been used to match federal funds.

Receipt and Evaluation of Applications

TDC requests must include:

1. a detailed description of the project, the need for the project and benefits which will result from project implementation; and
2. a detailed explanation of how the award of credits will expand the availability of funding for transportation projects, considering the Policy Goal described above.

Notification of Award Decision

The MPO shall notify each applicant for Transportation Development Credits of the decision to award or not to award Transportation Development Credits no later than 90 days of receipt of a completed application. Project sponsors whose applications are judged incomplete by the MPO Director will be notified and provided the opportunity to correct their application. However, incomplete applications will not initiate TPC review of a TDC request.

Should the MPO decline to award requested TDCs, the applicant may pursue an award from the Texas Transportation Commission provided that:

1. the project is explicitly identified and programmed in the Transportation Improvement Program or Regional Transportation Plan; or
2. the project sponsor receives a letter of support from the MPO stating that, if approved for a TDC award by the Texas Transportation Commission, the proposed project will be amended into the Regional Transportation Plan and Transportation Improvement Program as appropriate.

Opportunity for Public Review and Comment

Opportunities for public review and comment will be provided at key decision points consistent with H-GAC's adopted Public Participation Plan.

Administration of Transportation Development Credits

Before project sponsors awarded transportation development credits by the MPO may use them, the Texas Transportation Code requires the project sponsor to enter into a TDC agreement with the MPO. The purpose of this agreement is to describe the project for which the credits will be employed and the amount of credits awarded. This agreement does not substitute for project agreements required by TxDOT or federal grantor agencies. If permitted by TxDOT, the TDC agreement may be incorporated into TxDOT's Advanced Funding Agreement. The MPO shall transmit a TDC agreement for execution by the project sponsor within 90 days of Transportation Policy Council action to award TDCs. If an entity does not sign its TDC agreement within one year after receipt of the agreement, the credits may be rescinded and awarded to another eligible project(s) and project sponsor(s).

Annual Report

Not later than December 1st of each year, the MPO will submit a report to the Texas Department of Transportation documenting the management of its credit allocations for the previous fiscal year. This document will list all projects to which credits have been awarded and their implementation status.

Transfer of Credits

Based upon a documented request from another Metropolitan Planning Organization or the Texas Department of Transportation, the Transportation Policy Council may approve a transfer of Transportation Development Credits allocated to it to another MPO or to the Texas Transportation Commission. An approved transfer shall be documented in the MPO's Annual TDC Report.

Sub-recipient / Jurisdiction Name:: _____

1. Do you require a Scope Change and/or an Amendment?

Yes

No

2. Do you require a Period of Performance (POP) Extension?

Yes

No

3. Current Percentage Complete: _____ %

The percentage of actual work that has been completed at the end of the reporting period (not a % of funds expended).

4. Total Funds Expended to Date: \$ _____

The Federal and local amount that has been spent on the project to date.

5. Anticipated Final Amount: \$ _____

The estimated cost of project at completion (this may even exceed the obligation amount).

6. Anticipated Completion Date: _____

The date you expect the work to be completed.

7. Work Status: Select One

On Schedule

Delayed

Completed

Suspended

Cancelled

Closed

Other (Please Specify):

8. Cost Status: Select One:

Cost Unchanged

Cost Overrun

Cost Underrun

Other (Please Specify):

Required

What progress was made this quarter?

Next quarter goals:

Sub-recipient / Jurisdiction Name:: _____

1. Do you require a Scope Change and/or an Amendment?

Yes

No

2. Do you require a Period of Performance (POP) Extension?

Yes

No

3. Current Percentage Complete:

_____ %

The percentage of actual work that has been completed at the end of the reporting period (not a % of funds expended).

4. Total Funds Expended to Date:

\$ _____

The Federal and local amount that has been spent on the project to date.

5. Anticipated Final Amount:

\$ _____

The estimated cost of project at completion (this may even exceed the obligation amount).

6. Anticipated Completion Date:

The date you expect the work to be completed.

7. Work Status: Select One

On Schedule

Delayed

Completed

Suspended

Cancelled

Closed

Other (Please Specify):

8. Cost Status: Select One:

Cost Unchanged

Cost Overrun

Cost Underrun

Other (Please Specify):

Required

What progress was made this quarter?

Next quarter goals:



November 10, 2017

Texas State Auditor
Attn: Reports
P. O. Box 12067
Austin, Texas 78711-2067

Dear Sirs:

I am writing in response to the state requirement found in Section 391.0117(e) of the Local government code that regional planning commissions must adopt salary schedules and submit them to the State Auditor's Office forty-five days prior to the end of our fiscal year, which began on January 1, 2017.

According to State law and regulations, this provision does not apply to a regional planning commission whenever the average weekly wage of the commission's most populous county exceeds the state average weekly wage by 20 percent or more for the previous year. According to the Texas Workforce Commission's County Employment and Wage Information Report, the following are average weekly wages for 2016, the most recent year with complete data.

State of Texas Average Weekly Wage --	\$1,044.86
Harris County Average Weekly Wage --	\$1,302.47
Percent Harris County exceeds state average --	24.7%

Therefore, H-GAC is not statutorily required to submit a salary schedule to the State Auditor's Office under Texas Local Government Code, Section 391.0117(f) and is filing this exemption notice. However, we are enclosing for your information H-GAC's 2018 proposed salary schedule with comparable state ranges showing that H-GAC salary ranges are generally consistent with the state salary schedule.

If you have any questions about this information, please let me know.

Sincerely,

Jack Steele

JS/rdg

Enclosure



H-GAC Salary Range Matrix 2018

H-GAC Level	H-GAC Group	Example H-GAC Titles	2018 H-GAC Salary Range		2017 H-GAC Salary Range		2017-2019 State Salary Range	
			Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
14	Management VI	Executive Director	\$162,802.00	\$260,483.00	\$160,871.00	\$257,394.00	\$162,000.00	\$261,068.00
12	Management V	Chief Financial Officer	\$127,354.00	\$203,767.00	\$125,884.00	\$206,384.00	\$122,972.00	\$207,977.00
12		Chief Operating Officer						
11	Management IV	Director	\$115,776.00	\$185,241.00	\$114,403.00	\$187,621.00	\$111,793.00	\$189,069.00
10	Management III	Assistant Director	\$105,251.00	\$168,402.00	\$104,003.00	\$170,565.00	\$101,630.00	\$171,881.00
10	Management III	Senior Manager						
9	Management II	Manager	\$89,512.00	\$149,187.00	\$88,451.00	\$147,418.00	\$76,356.00	\$156,256.00
8	Mgt I - Prof. IV	Accounting Administrator	\$69,460.00	\$115,766.00	\$68,636.00	\$114,394.00	\$63,104.00	\$117,397.00
8		Facilities Administrator						
8		Principal Industry Liaison						
8		Principal Data Analyst						
8		Principal Financial Analyst						
8		Principal GIS Analyst						
8		Principal Outreach Coordinator						
8		Principal Planner						
8		Principal Program Coordinator						
8		Principal Purchasing Coordinator						
8		Procurement Administrator						
8		Program Administrator						
8		Project Manager						
8		Systems Operations Administrator						
8		Web Administrator						
7	Professional III	Account Liaison	\$54,646.00	\$91,077.00	\$53,999.00	\$89,998.00	\$51,614.00	\$90,393.00
7		Lead Benefit Counseling Coordinator						
7		Lead Ombudsman Coordinator						
7		Lead Procurement Coordinator						
7		Lead Program Coordinator						
7		Lead Quality Assurance Analyst						
7		Senior Agency Webmaster						
7		Senior Auditor						

7	Senior Communication Coordinator						
7	Senior Data Analyst						
7	Senior Education Coordinator						
7	Senior Financial Analyst						
7	Senior GIS Analyst						
7	Senior Loan Coordinator						
7	Senior Operations Analyst						
7	Senior Outreach Coordinator						
7	Senior Planner						
7	Senior Program Coordinator						
7	Senior Quality Assurance Coordinator						
7	Senior Specifications Analyst						
7	Senior Systems Analyst						
7	Senior Webmaster						
6	Professional II Accountant	\$46,638.00	\$77,730.00	\$47,476.00	\$76,809.00	\$42,244.00	\$78,953.00
6	Accounting/Finance Coordinator						
6	Administrative Coordinator						
6	Auditor						
6	Data Analyst						
6	Executive Assistant						
6	Financial Analyst						
6	GIS Analyst						
6	Human Resources Coordinator						
6	Inspector						
6	Loan Coordinator						
6	Operations Analyst						
6	Outreach Coordinator						
6	Planner						
6	Procurement Coordinator						
6	Program Coordinator						
6	Quality Assurance Analyst						
6	Specifications Coordinator						
6	Systems Analyst						
6	Webmaster						

5	Professional I	Accounting/Finance Specialist	\$39,030.00	\$60,009.29	\$38,567.00	\$64,279.00	\$36,976.00	\$64,449.00
5		Administrative Assistant						
5		Audit Specialist						
5		Benefits Counselor						
5		Human Resources Specialist						
5		Loan Specialist						
5		Ombudsman						
5		Outreach Specialist						
5		Program Specialist						
5		Quality Assurance Specialist						
5		Web Specialist						
5		Systems Specialist						
4	Skilled III	GIS Technician	\$33,905.00	\$54,247.00			\$32,976.00	\$55,130.00
4		PC Support/Helpdesk Tech			\$33,502.00	\$54,944.00		
3	Skilled II	Print and Mail Associate	\$30,236.00	\$48,378.00	\$29,878.00	\$49,000.00	\$29,439.00	\$49,134.00
3		Receptionist						
2	Skilled I	None	\$26,047.00	\$39,393.00	\$25,738.00	\$41,182.00	\$26,332.00	\$41,355.00
1	Support	Intern	\$22,565.00	\$34,600.00	\$22,298.00	\$34,190.00	\$23,781.00	\$34,859.00