



**A G E N D A**  
**HOUSTON-GALVESTON AREA COUNCIL**  
**FINANCE AND BUDGET COMMITTEE MEETING**  
**May 18, 2021 9:15 AM**

[https://zoom.us/webinar/register/WN\\_h0bUmmk1RyeYCzdGf4utKg](https://zoom.us/webinar/register/WN_h0bUmmk1RyeYCzdGf4utKg)

1. CALL TO ORDER
2. N/A
3. PUBLIC COMMENTS – Members of the public may participate by sending comments to [BoardPublicComments@h-gac.com](mailto:BoardPublicComments@h-gac.com); by joining online via website; or by dialing US: 1-888-788-0099 (Toll Free) or 1-877-853-5247 (Toll Free) (Webinar ID: 986 9170 9597; Participant ID: 445385; Passcode: 912666)
4. DECLARE CONFLICTS OF INTEREST

**ACTION**

5. CONSENT AGENDA  
Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.
  - a. N/A
  - b. HGACBUY – TEMPORARY STAFFING, DIRECT-HIRE AND OTHER EMPLOYER SERVICES  
Request authorization to negotiate a contract with respondents listed in the Contract Award Recommendation Table for temporary staffing, direct-hire and other employer services. (Staff Contact: Ronnie Barnes)
  - c. REGIONAL JUVENILE SERVICES PROJECT – FISCAL YEAR 2022  
Request authorization to submit an application for fiscal year 2022 Regional Juvenile Mental Health Services project; amount not to exceed \$136,126. (Staff Contact: Ronnie Barnes)
  - d. REGIONAL HOMELAND SECURITY PLANNING INITIATIVE  
Request authorization to submit an application for Fiscal Year 2021 Regional Homeland Security Planning Initiative; amount not to exceed \$192,340. (Staff Contact: Justin Riley)
  - e. CHILD PASSENGER – BICYCLE SAFETY EDUCATION & OUTREACH  
Request authorization to extend the contract and increase the contract amount with Texas Children’s Hospital Center for Childhood Injury Prevention by \$50,000 to continue conducting child passenger and bicycle safety outreach; total contract amount not to exceed \$210,000. (Staff Contact: Craig Raborn)
  - f. TEENS IN THE DRIVER SEAT PROGRAM  
Request authorization to extend the contract period and increase the contract amount with Texas A&M Transportation Institute by \$65,000 for the Teens in the

Driver Seat program; total contract amount not to exceed \$255,000. (Staff Contact: Craig Raborn)

g. TOTAL MAXIMUM DAILY LOAD PROJECTS

Request authorization to amend existing contract with Texas Commission on Environmental Quality to continue implementation of Regional Bacteria Reduction Plan and provide technical support; amount not to exceed \$2,000,000. (Staff Contact: Jeff Taebel)

h. WORKFORCE FINANCIAL MONITORING CONTRACTS

Request authorization to negotiate workforce financial monitoring contracts with Weaver and Tidwell LLC and Christine Nguyen, CPA for a third year; total for both contracts not to exceed \$975,000. (Staff Contact: Mike Temple)

i. WORKFORCE PAYROLL CONTRACT

Request authorization to increase contract with ProSource Inc. and extend contract end date to September 30, 2021 for service to 300 vocational rehabilitation customers; total amount not to exceed \$825,000. (Staff Contact: Mike Temple)

6. FINANCE AND BUDGET COMMITTEE

Report on activities and Committee recommendations.

a. MONTHLY FINANCIAL REPORT – APRIL 2021

Request approval of the monthly financial report ending April 30, 2021. (Staff Contact: Nancy Haussler)

b. INVESTMENT REPORT – FIRST QUARTER 2021

Request approval of the first quarter investment report ending March 31, 2021. (Staff Contact: Nancy Haussler)

7. ELDER JUSTICE

a. ELDER JUSTICE PROGRAM – FISCAL YEAR 2022

Request authorization to submit an application for Fiscal Year 2022 Victims of Crime Act funding; total amount not to exceed \$407,286. (Staff Contact: Ronnie Barnes)

b. H-GAC CENTER ON ABUSE IN LATER LIFE

Request authorization to submit an application for Fiscal Year 2022 Violence Against Women Act funding; total amount not to exceed \$324,845. (Staff Contact: Ronnie Barnes)

8. LAW ENFORCEMENT TRAINING

a. LAW ENFORCEMENT TRAINING – FISCAL YEARS 2022-2023

Request authorization to contract with recommended providers for law enforcement training programs; amount not to exceed \$932,400. (Staff Contact: Larry Smith)

9. N/A

10. N/A

11. N/A

12. N/A

13. EXECUTIVE DIRECTOR'S  
REPORT

14. ADJOURNMENT

## HGACBUY – TEMPORARY STAFFING, DIRECT-HIRE AND OTHER EMPLOYER SERVICES

### Background

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened thirty-five proposals for temporary staffing, direct-hire and other employer services on December 15, 2020. The following companies submitted proposals:

22nd Century Technologies, Inc.	McLean, VA
Abacus Service Corporation	Southfield, MI
Acara Solutions, Inc.	Williamsville, NY
Advance'd Temporaries, Inc. dba A.T. Staffing	Houston, TX
Aliron International, Inc.*	South Plainfield, NJ
ASEDA Enterprises, Inc. dba Express Employment Professionals	Friendswood, TX
Beacon Systems, Inc.	Coral Springs, FL
BG Staffing, Inc.	Plano, TX
Cambay Consulting, LLC	Katy, TX
CathyJon Enterprises, Inc. dba HB Staffing	Huntington Beach, CA
COGENT Infotech Corporation	Pittsburgh, PA
Compu-Vision Consulting, Inc.	North Brunswick, NJ
Connective Talent Corp.	Houston, TX
Cynet Health, Inc.	Sterling, VA
Cynet Systems, Inc.	Sterling, VA
DatamanUSA, LLC	Centennial, CO
Direct Care Staffing, LLC	Denton, TX
Diskriter, Inc.	Pittsburgh, PA
Enterprise Solutions, Inc.	Naperville, IL
Infojini, Inc.	Columbia, MD
LaneStaffing, Inc.	Williamsville, NY
Little Dimples II Corp.	Baltimore, MD
Premier Staffing Source, Inc. dba Texas Premier Staffing Source, Inc.	Lanham, MD
RADgov, Inc.	Fort Lauderdale, FL
Recruiting Source International, LLC	Katy, TX
Robert Half International, Inc.	Menlo Park, CA
Staff Today, Inc. (STI)	Covina, CA
SuperbTech, Inc.	Culver City, CA
System Soft Technologies, Inc.	Tampa, FL
Taylor Smith Consulting, LLC	Houston, TX

The Burnett Companies Consolidated, Inc. dba Burnett Specialists	Houston, TX
The Reserves Network, Inc. dba ExecuTeam Staffing	Fairview Park, OH
TX CityWide Professional Services, Corp.	Houston, TX
Virtelligence, Inc.	Eden Prairie, MN
vTech Solutions, Inc.	Washington, DC

\*Joint proposer

### **Current Situation**

This contract is a continuation of an existing contract in our portfolio, consisting of various types of temporary staffing, direct-hire and other related employer services (i.e. payroll services). Eighteen new contractors were added. All proposal responses have been evaluated by H-GAC staff. Twenty-four proposals are being recommended for award.

### **Funding Source**

Participating local government purchases

### **Budgeted**

N/A

### **Action Requested**

Request authorization to negotiate a contract with respondents listed in the Contract Award Recommendation Table for temporary staffing, direct-hire and other employer services. (Staff Contact: Ronnie Barnes)

### **ATTACHMENTS:**

- ▢ TS06-21 Award Recommendation Table
- Cover Memo

**H-GAC Product Categories**

- A.** Accounting
- B.** Administrative Support and Clerical
- C.** Education
- D.** General Services and Materials Handling Support
- E.** Health
- F.** Information Technology
- G.** Procurement
- H.** Professional
- I.** Scientific
- J.** Miscellaneous

**TS06-21 Award Recommendation Table**

<b>Proposal</b>	<b>Product Category</b>
22 <sup>nd</sup> Century Technologies, Inc.	A, B, C, D, E, F, G, H, I, J
Abacus Service Corporation	A, B, C, D, E, F, G, H, I, J
Acara Solutions, Inc.	A, B, D, F, G, H, I, J
ASEDA Enterprises, Inc. dba Express Employment Professionals	A, B, D, E, F, G, H, J
BG Staffing, Inc.	A, B, D, F, H
Cambay Consulting, LLC	A, B, C, D, E, F, G, H, I, J
CathyJon Enterprises, Inc. dba HB Staffing	A, B, C, D, F, G, H, J
COGENT Infotech Corporation	A, B, C, D, E, F, G, H, I, J
Compu-Vision Consulting, Inc.	A, B, C, D, E, F, G, H, I, J
Cynet Health, Inc.	E
Cynet Systems, Inc.	A, B, C, D, F, G, H, I, J
DatamanUSA, LLC	A, B, C, D, E, F, G, H, I, J
Diskriter, Inc.	A, B, C, D, E, F, G, H, I, J
Enterprise Solutions, Inc	A, B, C, D, F, G, H, I, J
Infojini, Inc.	A, B, C, D, E, F, G, H, I, J
LaneStaffing, Inc.	A, B, C, D, E, F, G, H, I, J
Premier Staffing Source, Inc. dba Texas Premier Staffing Source, Inc.	A, B, C, D, E, F, G, H, I, J
RADgov, Inc.	A, B, C, D, E, F, G, H, I, J
Robert Half International, Inc.	A, B, D, E, F, G, H, J
SuperbTech, Inc.	A, F, G, H
System Soft Technologies, Inc.	F, H
Taylor Smith Consulting, LLC	A, B, C, D, E, F, G, H, I, J

The Burnett Companies Consolidated, Inc. dba Burnett Specialists	A, B, D, E, F, G, H, J
The Reserves Network, Inc. dba ExecuTeam Staffing	A, B, D, E, F, G, H, I, J

## REGIONAL JUVENILE SERVICES PROJECT - FISCAL YEAR 2022

### Background

There is an increasing need for counties to address mental health issues of youth who have been referred to their Juvenile Probation Departments. This topic is listed as a need in county Community Plans and is a priority in the Commissioners Courts of our region. Of particular concern are juveniles in need of diagnosis and therapy. Because this is a region-wide need, the H-GAC Criminal Justice Program is applying for funds that would enable counties to increase the availability of diagnostic and counseling services for these individuals. Over the past three years, the Juvenile Mental Health program provided more than 750 evaluations and 1,800 hours of counseling to young people across the region suffering from behavioral and psychological issues.

### Current Situation

The fiscal year 2021 project is providing counseling and mental health services for juveniles in the ten counties currently contracting with the Houston-Galveston Area Council. Surveys are being conducted to determine exact needs in the juvenile counseling/mental health area among the thirteen Juvenile Probation Departments in the region. Once identified, \$105,000 in pass-through funds will be made available to the juvenile probation departments to provide diagnostic services and/or professional therapy if needed:

#### Proposed Fiscal Year 2022 Budget

Contracts to Juvenile Probation Departments	\$105,000
Personnel	\$21,141
Travel	\$1,527
Supplies and Direct Operating Expenses	\$6,044
Indirect Costs	\$2,414
Total	<u>\$136,126</u>

### Funding Source

Criminal Justice Division, Governor's Office

### Budgeted

Yes

### Action Requested

Request authorization to submit an application for fiscal year 2022 Regional Juvenile Mental Health Services project; amount not to exceed \$136,126. (Staff Contact: Ronnie Barnes)

### ATTACHMENTS:



## REGIONAL HOMELAND SECURITY PLANNING INITIATIVE

### Background

This project will continue planning activities to support the 13-county H-GAC region. H-GAC Public Safety Planners will coordinate the development of the Regional Homeland Security Implementation Plan; work with the Houston Urban Area Security Initiative; coordinate the Regional Homeland Security Coordinating Council / Homeland Security Advisory Committee; represent the region as part of statewide homeland security/emergency management work groups; and conduct regional and local homeland security and emergency management catastrophic planning. In addition, H-GAC Public Safety staff will assist jurisdictions with adopting/revising the Gulf Coast State Planning Regional Mutual Aid Agreement. In addition, the project will provide H-GAC Public Safety Planners the training, and associated travel, required to perform the activities in accordance with best practices.

### Current Situation

H-GAC Public Safety staff assists jurisdictions with catastrophic planning including identifying capability gaps, assisting jurisdictions with homeland security/emergency management planning; developing regional preparedness strategies, and ensuring the region is able to prevent, respond, and recover from all-hazards, including acts of terrorism.

### Proposed Fiscal Year 2021 Budget

Personnel	\$128,033
Travel and Training	\$ 15,645
Supplies and Direct Operating Expenses	\$ 34,041
Indirect Costs	\$ 14,621
Total	<u>\$192,340</u>

### Funding Source

Homeland Security Grants Division, Governor's Office

### Budgeted

Yes

### Action Requested

Request authorization to submit an application for Fiscal Year 2021 Regional Homeland Security Planning Initiative; amount not to exceed \$192,340. (Staff Contact: Justin Riley)

### ATTACHMENTS:

## **CHILD PASSENGER - BICYCLE SAFETY EDUCATION & OUTREACH**

### **Background**

Since March 2010, H-GAC has contracted with Texas Children's Hospital Center for Childhood Injury Prevention and its Safe Kids<sup>®</sup> Coalition to expand its child passenger and bicycle safety outreach assistance. The Safe Kids Coalition is a key provider of education and assistance in the region for proper child safety system installation.

Through this partnership, Safe Kids has trained 148 child passenger safety specialists, including four Spanish-speaking specialists; distributed 25,000 bike helmets to economically-disadvantaged children; held several bike rodeos for child bicycle safety; provided child safety materials to over 600,000 people; and provided 6,400 child seats to economically-disadvantaged families in the region.

### **Current Situation**

The current contract with Texas Children's Hospital Center includes an amount of \$160,000 and the contract ends on August 31, 2021. H-GAC is requesting to increase the contract by \$50,000 for a total contract amount not to exceed \$210,000. Upon this approval, the contract will be extended through July 31, 2022 along with the addition of funding amount.

### **Funding Source**

Federal Transportation Funds

### **Budgeted**

Yes

### **Action Requested**

Request authorization to extend the contract and increase the contract amount with Texas Children's Hospital Center for Childhood Injury Prevention by \$50,000 to continue conducting child passenger and bicycle safety outreach; total contract amount not to exceed \$210,000. (Staff Contact: Craig Raborn)

## **TEENS IN THE DRIVER SEAT PROGRAM**

### **Background**

Since November 2009, H-GAC has contracted with the Texas A&M Transportation Institute to provide traffic safety outreach assistance through its Teens in the Driver Seat program. The program is a unique approach to safety outreach, working with teens and young adults to provide them the information and tools to educate their fellow students about traffic safety.

The program currently has 50 chapters or partnerships in the region, include 30 high school chapters and 20 junior high school chapters. The program is also working to establish chapters at colleges.

### **Current Situation**

The Teens in the Driver Seat program is an important part of the regional safety campaign. Due to the significance of addressing driver safety early and often with young drivers, it is critical to ensure that this information continues in junior high schools, high schools, and now colleges in the region.

The current contract with Texas A&M Transportation Institute includes an amount of \$190,000 and the contract ends on August 31, 2021. H-GAC is requesting authorization to increase the contract by \$65,000 for a total contract amount of \$255,000. Upon this approval, the contract will be extended through July 31, 2022 along with the additional funding amount.

### **Funding Source**

Federal Transportation Funds

### **Budgeted**

Yes

### **Action Requested**

Request authorization to extend the contract period and increase the contract amount with Texas A&M Transportation Institute by \$65,000 for the Teens in the Driver Seat program; total contract amount not to exceed \$255,000. (Staff Contact: Craig Raborn)

## TOTAL MAXIMUM DAILY LOAD PROJECTS

### Background

Houston-Galveston Area Council has contracted with the Texas Commission on Environmental Quality since 2007 to support initiatives to reduce bacteria and other pollutants in area waterways through Total Maximum Daily Load projects. The scope of this agreement covers all the bayous in the Houston metropolitan area, as well as Clear Creek, Lake Houston, Armand Bayou, and other areas. Through this contract, H-GAC established the Bacteria Implementation Group, comprised of local government representatives and other stakeholders. The Bacteria Implementation Group developed a voluntary Regional Bacteria Reduction Plan, implementation of which is underway.

### Current Situation

The Texas Commission on Environmental Quality has proposed to amend the current contract with H-GAC to continue coordination of Regional Bacteria Reduction Plan implementation efforts and provide technical support including water quality standards, monitoring and assessment; watershed planning and management; and public participation to waterbodies within the 13-county H-GAC service region.

This amendment will take effect on the date of signing and continue through November 30, 2024.

### Funding Source

Texas Commission on Environmental Quality

### Budgeted

Yes

### Action Requested

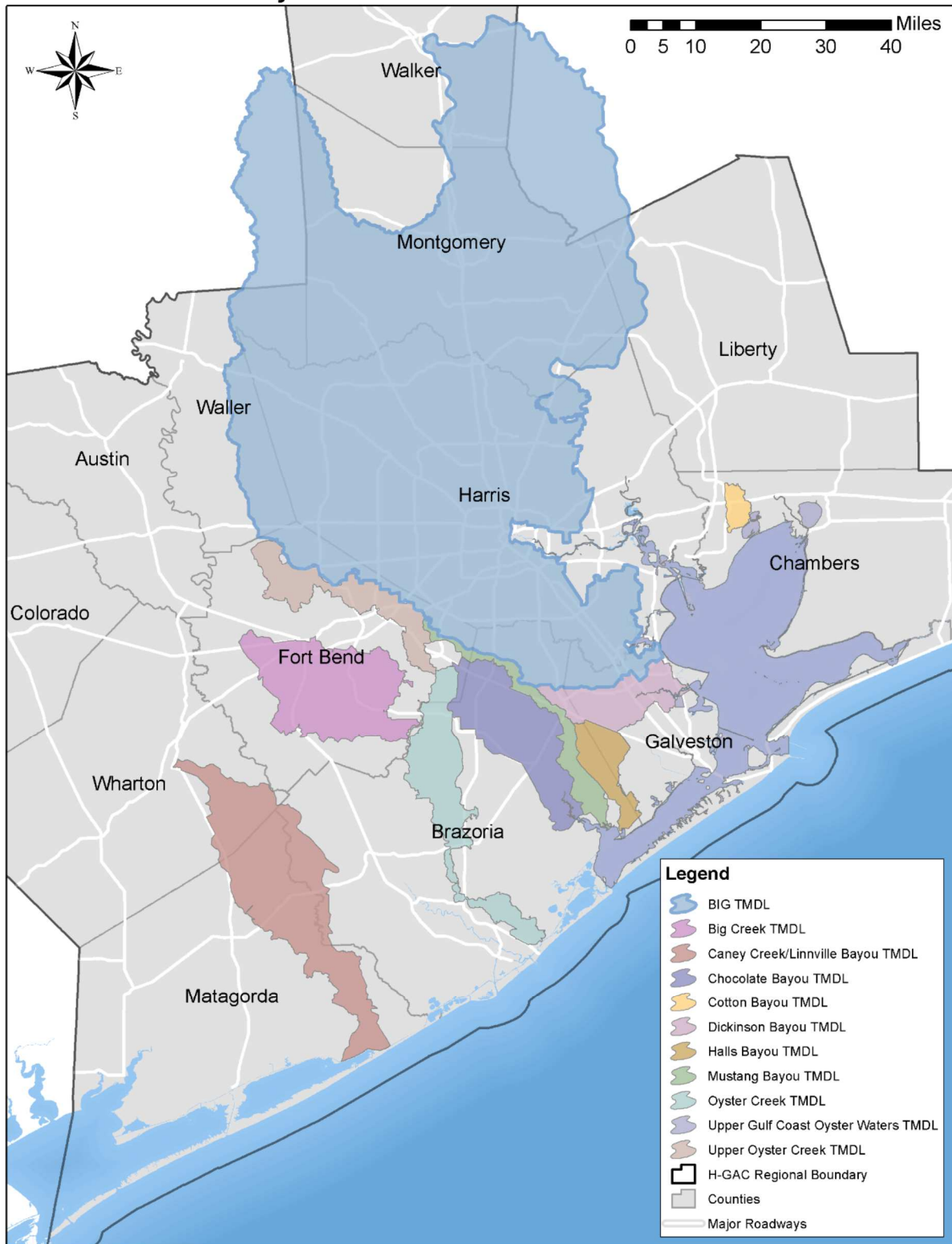
Request authorization to amend existing contract with Texas Commission on Environmental Quality to continue implementation of Regional Bacteria Reduction Plan and provide technical support; amount not to exceed \$2,000,000. (Staff Contact: Jeff Taebel)

### ATTACHMENTS:

▣ TMDL Projects Map

Exhibit

# TMDL Projects Within the H-GAC Service Area



## **WORKFORCE FINANCIAL MONITORING CONTRACTS**

### **Background**

Through H-GAC, the Workforce Board contracts with two financial monitoring firms to review workforce system contractors' financial systems and billings - ensuring compliance with contract requirements, rules, and regulations as well as appropriateness of expenditures. Financial monitors are procured on a four-year cycle, renewable annually.

### **Current Situation**

Our financial monitors - Weaver and Tidwell LLC and Christine Nguyen, CPA - continue to deliver exceptional service in reviewing workforce contractors. We are recommending the Board renew both for a third year.

Because of an increase in both the dollars invested in the workforce system and number of workforce contractors, we are recommending up to \$975,000 for financial monitoring activities that include:

- financial system compliance monitoring
- expenditure testing for appropriateness and allowability
- special reviews of workforce management information and financial reporting systems and risk management
- continuing education for contractors on financial topics

We will negotiate scopes of work with each contractor to ensure that total dollars in the two contracts combined would not exceed the maximum available.

### **Funding Source**

Texas Workforce Commission

### **Budgeted**

Yes

### **Action Requested**

Request authorization to negotiate workforce financial monitoring contracts with Weaver and Tidwell LLC and Christine Nguyen, CPA for a third year; total for both contracts not to exceed \$975,000. (Staff Contact: Mike Temple)

## **WORKFORCE PAYROLL CONTRACT**

### **Background**

The Workforce Board through H-GAC contracts with ProSource Solutions Inc., a payrolling agency, to support Vocational Rehabilitation Services customers who are participating in work experience. VRS counselors stationed in local workforce system offices identify worksites and place their customers - individuals with disabilities - in part-time, subsidized jobs to help these customers gain needed work experience before entering the job market.

### **Current Situation**

We are seeing an increase in the number of Vocational Rehabilitation Services customers placed in work experience, and consequently we have a need for additional funds for ProSource, which continues to perform satisfactorily as a payroller/employer of record for vocational rehabilitation customers.

We recommend increasing the ProSource Solutions Inc. contract to a total of \$825,000 and extending the term one month to September 30, 2021. With this contract, we expect to serve up to 300 individuals with disabilities.

### **Funding Source**

Texas Workforce Commission

### **Budgeted**

Yes

### **Action Requested**

Request authorization to increase contract with ProSource Solutions Inc. and extend contract to September 30, 2021 for service to 300 vocational rehabilitation customers; total amount not to exceed \$825,000. (Staff Contact: Mike Temple)

**MONTHLY FINANCIAL REPORT - APRIL 2021**

**ATTACHMENTS:**

▯ April 2021 Board Report

PDF



**HOUSTON-GALVESTON AREA COUNCIL  
FINANCIAL STATUS REPORT  
For the Four Months Ended April 2021**

	Budget Year to date	Actual Year to date	Variance Dollar	%
<b>Combined Revenues and Expenditures</b>				
Revenues	\$ 129,398,710	\$ 100,726,288	\$ (28,672,421)	-22%
Expenditures	(128,949,866)	(99,476,488)	29,473,378	-23%
<b>Change in Combined Fund Balance</b>	<b>\$ 448,844</b>	<b>\$ 1,249,799</b>	<b>\$ 800,957</b>	

<b>Change in Fund Balance by Fund Type</b>				
Change in fund balance - General Fund	\$ 60,364	\$ 121,171	\$ 60,808	
Change in fund balance - Gulf Coast Regional 911	671,632	664,289	(7,343)	
Change in fund balance - Enterprise Fund	183,933	464,339	280,406	
<b>Total Change in Fund Balances</b>	<b>\$ 915,929</b>	<b>\$ 1,249,799</b>	<b>\$ 333,871</b>	

**Variance Analysis**

The presentation of the change in fund balance by fund type is intended to highlight the effects of revenue and expenditure transactions by fund. The General Fund (GF) consists of those funds not associated with grant programs or enterprise activities. The Special Revenue Fund (SRF) consists of those funds that are restricted for a specific purpose. HGAC's grant programs are in this fund. The Enterprise Fund is used to track activities of the Cooperative Purchasing program and the Energy Purchasing Corporation. The variances of specific revenues and expenditures are explained on the second page of this report.

\*\*\* The Cooperative Purchasing program has contributed a \$474,740 increase toward the Enterprise fund balance YTD, and the Energy Purchasing Corporation is reflecting a (\$10,401) decrease to the Enterprise fund balance.

**HOUSTON-GALVESTON AREA COUNCIL  
FINANCIAL STATUS REPORT  
For the Four Months Ended April 2021**

	<b>Annual Budget</b>	<b>Budget Year to Date</b>	<b>Actual Year to Date</b>	<b>Variance Dollar</b>	<b>%</b>
<b>Revenues</b>					
<b>General and Enterprise Fund</b>					
Membership dues (a)	\$ 395,538	\$ 395,538	\$ 113,652	\$ (281,886)	-71%
HGAC Energy Purchasing Corporation	130,000	30,000	23,360	(6,640)	-22%
Cooperative Purchasing fees	5,500,000	1,833,333	1,722,105	(111,229)	-6%
Gulf Coast Regional 911 fees	4,036,797	1,345,599	1,433,382	87,783	7%
Interest Income	35,000	11,667	200	(11,467)	-98%
Other	3,981,468	1,327,156	1,997,728	670,572	51%
<b>Total General and Enterprise Fund revenues</b>	<b>\$ 14,078,803</b>	<b>\$ 4,943,293</b>	<b>\$ 5,290,426</b>	<b>\$ 347,133</b>	<b>7%</b>
<b>Special Revenue Fund</b>					
Federal Grant	\$ 3,556,065	\$ 1,185,355	\$ 77,884	\$ (1,107,471)	-93%
State Grants	369,810,185	123,270,062	95,357,976	(27,912,086)	-23%
<b>Total Special Revenue Fund revenues</b>	<b>\$ 373,366,250</b>	<b>\$ 124,455,417</b>	<b>\$ 95,435,860</b>	<b>\$ (29,019,557)</b>	<b>-23%</b>
<b>Total Revenues</b>	<b>\$ 387,445,053</b>	<b>\$ 129,398,710</b>	<b>\$ 100,726,286</b>	<b>\$ (28,672,423)</b>	<b>-22%</b>
<b>Expenditures</b>					
Personnel	\$ 27,608,829	\$ 9,202,943	\$ 8,624,637	\$ (578,307)	-6%
Pass-through funds - grant	341,090,281	113,696,760	87,344,133	(26,352,627)	-23%
Consultant and contract services	11,480,098	3,826,699	1,898,724	(1,927,976)	-50%
Lease of office space	1,791,142	597,047	599,573	2,526	0%
Equipment	1,677,448	559,149	136,718	(422,432)	-76%
Travel	327,205	109,068	12,417	(96,652)	-89%
Other expense	2,874,595	958,198	860,287	(97,912)	-10%
<b>Total Expenditures</b>	<b>\$ 386,849,598</b>	<b>\$ 128,949,866</b>	<b>\$ 99,476,487</b>	<b>\$ (29,473,379)</b>	<b>-23%</b>
<b>Excess of Revenues over(under) Expenditures</b>	<b>\$ 595,455</b>	<b>\$ 448,844</b>	<b>\$ 1,249,799</b>	<b>\$ 800,956</b>	

**Variiances:**

- a) We have been in contact with entities that have outstanding dues, and we anticipate payment soon.
- (b) Other revenue includes the EDA loan program that has seen increased activity due to COVID related funds being made available to small businesses. These funds were not originally in H-GAC's budget and will need to be included in the mid-year revision.
- (c) Federal pass-through revenue and expense in an EPA program administered by the Transportation department is off to a slow start for the year. We will review and revise the anticipated progress on this grant during the budget revision process.
- (d) The travel budget was anticipating that Covid restrictions would end in 2021. We are starting to see some easing of restrictions and requests for in-person events that include in-region and out-of-region travel, so we expect that our expenses will increase later in the year.

**INVESTMENT REPORT - FIRST QUARTER 2021**

**ATTACHMENTS:**

▫ Investment Report - 1st Quarter 2021

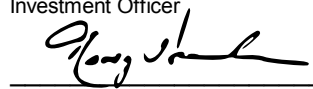
Exhibit

**Houston Galveston Area Council  
Investment Report  
For the Three Months Ended March 31, 2021**

	Book Value	Market Value	Percent of Portfolio	
<b>Beginning Balance 12/31/2020</b>				<b>\$ 8,495,373.76</b>
Certificate of Deposit (Maturity 6/11/2021) Yield 0.08% Chase Bank	1,044,734.36	1,044,734.36	12.30%	
Certificate of Deposit (Maturity 05/10/2021) Yield 0.08% Chase Bank	3,106,379.34	3,106,379.34	36.56%	
Money Market Fund Yield 0.049% BOA	4,344,260.06	4,344,536.04	51.14%	
Balance as of March 31, 2021	<u>\$ 8,495,373.76</u>	<u>\$ 8,495,649.74</u>	<u>100.00%</u>	<u>\$ 8,495,649.74</u>
Total Investment Income Y-T-D		<u>\$ 275.98</u>		

The above securities are in compliance with PFIA and the investment objectives stated within the H-GAC Investment Policy.

  
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 Jean Mahood  
 Investment Officer

  
 \_\_\_\_\_  
 Nancy Haussler  
 Chief Financial Officer

## ELDER JUSTICE PROGRAM - FISCAL YEAR 2022

### Background

Elder abuse is the fastest growing crime in the United States, according to the Federal Bureau of Investigations. Rates of victimization were expected to double by 2030 even before the pandemic increased pressures on families and further isolated vulnerable seniors. As a public safety and criminal justice issue, the rising tide of elder abuse has major implications for Texas, which has the nation's third-largest senior population. Launched in fall of 2018, H-GAC's Elder Justice Program provides limited services directly to seniors who have fallen victim to crime. H-GAC concentrates on filling the #1 unmet victim need — legal advocacy and access to basic legal tools such as protective orders and power of attorney — through the work of staff attorneys as well as the recruitment and training of a new corps of pro bono attorneys and law students. The cash value of the in-kind services donated by these volunteer lawyers and law students will constitute H-GAC's local match as required under the federal Victims of Crime Act.

### Current Situation

The Public Safety Program seeks authorization to apply for the continuation of its existing Victims of Crime Act grant. Victims of Crime Act funds underwrite H-GAC staff time in helping seniors who are victims of crime in seeking protection, restitution, recovery and justice. In early 2021, H-GAC entered Phase II of the Elder Justice Program which saw expansion of legal advocacy and legal representation services for victims from four counties (Fort Bend, Galveston, Harris, Montgomery) to eight counties with the addition of Chambers, Liberty, Matagorda, and Wharton counties. This Resolution seeks the Board of Directors' approval to apply for and to accept a Victims of Crime Act grant for operating funds to cover the expanded program services. If awarded, this Victims of Crime Act grant will run from October 1, 2021 through September 30, 2022.

### Proposed Fiscal Year 2022 Project Budget

Personnel	\$226,156
Indirect Costs	\$25,826
Supplies & Direct Operating Expenses	\$61,086
Contractual & Professional Services	\$0
Travel & Training	\$4,942
Cash Award from Office of Governor	\$318,010
Value of H-GAV's Required In-Kind Match	\$89,276
<b>Total Project Cost</b>	<b>\$407,286</b>

### Funding Source

Criminal Justice Division, Office of the Governor

### Budgeted

Yes

**Action Requested**

Request authorization to submit an application for Fiscal Year 2022 Victims of Crime Act funding total amount not to exceed \$407,286. (Staff Contact: Ronnie Barnes)

**ATTACHMENTS:**

## H-GAC CENTER ON ABUSE IN LATER LIFE

### Background

The Center on Abuse in Later Life grew out of H-GAC's three-year old Elder Justice Program with the goal of protecting and supporting victims by building a coordinated community response to crimes of elder abuse. When H-GAC began providing direct services to seniors recovering from crime in 2018, staff quickly realized that there was a lack of formal training for those investigating and prosecuting elder abuse, as well as those helping the victims recover. The Center for Abuse in Later Life was established to bring specialized training, national best practices and technical assistance in elder abuse to government and non-profit agencies throughout H-GAC's thirteen-county region.

Texas is experiencing an increase of elder abuse cases and the FBI forecasts that the number of elder abuse crimes will double by 2030. Increased victimization has major implications for Texas, which has the nation's third-largest senior population.

### Current Situation

Violence Against Women Act funds are used to launch Multi-Disciplinary Case Review Teams (e.g. technical assistance, in-region training by national experts, a shared Regional Board of Experts). Our Multi-Disciplinary Case Review Teams are currently in three urban counties: Fort Bend, Galveston and Montgomery; and four rural counties: Chambers, Liberty, Matagorda and Wharton. H-GAC has a long-term goal of establishing Multi-Disciplinary Case Review Teams in all thirteen H-GAC counties. Trainings and case consultation are offered to criminal justice and non-profit agencies throughout H-GAC's thirteen county region to prepare responders to handle elder abuse cases. The grant renewal would run from September 1, 2021, through August 31, 2022.

### Proposed Fiscal Year 2022 Project Budget

Personnel	\$130,434
Indirect Costs	\$14,896
Supplies & Direct Operating Expenses	\$45,957
Contractual & Professional Services	\$28,000
Travel & Training	\$6,635
Office of Governor Funds Sought	\$225,922
Required In-Kind Match	\$98,923
<b>Total Project Cost</b>	<b>\$324,845</b>

### Funding Source

Criminal Justice Division, Office of the Governor

### Budgeted

Yes

### Action Requested

Request authorization to submit an application for Fiscal Year 2022 Violence Against Women Act

funding; total amount not to exceed \$324,845. (Staff Contact: Ronnie Barnes)

**ATTACHMENTS:**



## LAW ENFORCEMENT TRAINING - FISCAL YEARS 2022-2023

### Background

H-GAC has sponsored a regional law enforcement training program for over thirty years. The program supports local law enforcement training academies and other training providers that meet Texas Commission on Law Enforcement standards. The program averages training 2,500 officers with 90,000 contact hours per year.

### Current Situation

H-GAC will request new proposals from qualified training providers for Fiscal Year 2022 – Fiscal Year 2023 for Basic Peace Officer Course, in-service, intermediate and advanced training. When preparing recommendations, staff will use results of the annual Training Needs Survey, cost per contact hour, geographic accessibility, and the number of officers to be served. Once identified, \$640,162 in pass-through funds will be made available to the awarded entities.

#### Proposed Law Enforcement Training Fiscal Years 2022-2023

Contractual	\$640,162
Personnel	\$132,343
Travel	\$10,315
Supplies and Direct Operating Expenses	\$130,580
<u>Indirect Cost</u>	<u>\$19,000</u>
Total	\$932,400

### Funding Source

Criminal Justice Division, Governor's Office

### Budgeted

Yes

### Action Requested

Request authorization to contract with recommended providers for law enforcement training programs; amount not to exceed \$932,400. (Staff Contact: Larry Smith)

### ATTACHMENTS: