

MEETING OF THE RTP SUBCOMMITTEE

HOUSTON-GALVESTON AREA COUNCIL

TELECONFERENCE PARTICIPATION VIA MICROSOFT TEAMS

April 10, 2024

1:30PM

Minutes

Member Attendance:

Primary-Name	Present	Alternate-Name	Present
Kristina Ronnenberg		Vacant	
Bill Zrioka	YES	Paul Tollison	
Marlisa Briggs	YES	Nikki Knight	
Peter Eccles	YES	Dexter Handy	
Amy Skicki		Vacant	
Karen McKinnon		Wael Tabara	
Kayla Dohkani	YES	Marcus Snell	
Todd Stephens	YES	Ruthanne Haut	
Jildardo Ardias		Morad Kabiri	YES
Jeffrey Boutte	YES	Patrick Mandapaka	
Luke Fortkamp	YES	Ross McCall	
Perri D'Armond	YES	Pamela LeBrane	YES
Monique Johnson	YES	Brandon Mosley	YES
Vacant		Vacant	
Katherine Parker	YES	Katherine Summerlin	YES
Bruce Mann	YES	Rohit Saxena	
Vacant		Vacant	
Nancy Peron		Vacant	
Vacant		Vacant	
Ken Fickes		Vernon Chambers	YES
Sean Middleton		Vacant	
Alberto Lyne		Rachel Die Montenegro	YES
Brian Alcott	YES	Vacant	

Others Present:

Veronica Waller, Jerry Bustamante, Carolina Lopez-Herrera, Shixin Gao, Sanford Klanfer, Luke, Gloria Brown, Marcus Tucker, Carrie Evans, Qun Zhao, Carlene Mullins, Vishu Lingala, Thomas Gray, Stephan Gage, Jean Mann, Christopher Whaley, Alberto Lyne, Jeffery English.

Staff Participating:

Karen Owen, Stephen Keen.

1. Call to Order
 - Chair Perri D'Armond calls the meeting to order at 1:30 PM.
 - Chair confirms quorum.
2. Election of Officers for the 2024-2025 Subcommittee
 - Chair Perri D'Armond nominates Brian Alcott as Chair. Morad Kabiri and Bruce Mann second the nomination.
 - Vernon Chambers nominates Bruce Mann as the Vice Chair. Morad Kabiri, Brian Alcott and Monique Johnson second the nomination.
 - Nominations for Chair and Vice Chair approve.
3. Acceptance of meeting Minutes from March 14, 2024
 - Bruce Mann moves for approval.
 - Katherine Parker Seconds the motion for approval.
 - Motion approves.
4. Reliability, Congestion and Air Quality Performance Measures (Karen Owen)
 - Karen Owen gave an overview of the process and a look ahead of the federal performance measures.
5. What we heard: March RTP Subcommittee
 - Question 1: Is the 500-word limit for the project Development Process narratives enough to sufficiently support a project?
 - Staff has increased the limit to 750 words for the narratives and other open-ended responses will remain limited at 500 words.
 - Question 2: Can project sponsors save progress and return to the application later?
 - Yes. It will be a feature for the online portal.
 - Question 3: how can we measure the progress toward RTP goals through submitted projects?
 - Staff asked for enough project information at this stage the RTP stage to feel comfortable with the direction of our transportation network. However, the RTP Project Development Process will not measure RTP goal progress.
6. Regional Transportation Plan Subcommittee Orientation (Stephen Keen)
 - Stephen Keen gave the presentation

7. RTP Project Development Process: Update (Stephen Keen)

- Online Portal Development
- Project Sponsor Workshop
 - Hybrid event (H-GAC offices and Microsoft Teams)
 - 9 am – 12 pm
 - Date TBD (Late April/Early May)
 - Workshop Agenda:
 - Present RTP Project Development Process
 - Present online portal, and how to submit a project.
 - Present free and publicly available data applications to enhance project submissions.
 - Q&A session.

8. Announcements

- Transportation Advisory Committee (TAC)
 - Next meetings: April 17, 2024, at 9:30 AM (In-Person)
- Transportation Policy Council (TPC)
 - Next meetings: April 26, 2024, at 9:30 AM (In-Person)
- Regional Transportation Plan (RTP) Subcommittee
 - Next meeting: May 8, 2024, at 1:30 PM (Virtual)

9. Adjourn

- Chair Perri D'Armond calls for adjournment at 2:10 PM.