

MEETING OF THE RTP SUBCOMMITTEE
HOUSTON-GALVESTON AREA COUNCIL
TELECONFERENCE PARTICIPATION VIA MICROSOFT TEAMS
April 12, 2023
1:30PM
Minutes

Member Attendance:

Primary-Name	Present	Alternate-Name	Present
Morad Kabiri	YES	Jildardo Arias	NO
Perri D'Armond	NO	Stacy Slawinski	NO
Joe Cutrufo	NO	Nikki Knight	NO
Bill Zrioka	YES	Marcel Allen	NO
Elizabeth Whitton	NO	Elijah Williams	NO
Andrea French	NO	Jonathan Brooks	NO
Harrison Humphreys	NO	VACANT	NO
Todd Stephens	YES	Ruthanne Haut	NO
Karen McKinnon	NO	Matt Hanks	NO
Hon. John Bowen	NO	Christopher Sims	NO
Robert Upton, P.E.	NO	Rajendra Shrestha	NO
David Fields	NO	Peter Eccles	NO
Loyd Smith, P.E.	NO	Brannan Hicks	NO
Monique Johnson	YES	Rick Ramirez	NO
Yancy Scott	NO	Hon. Jay Knight	NO
Katherine Parker	YES	Carol Lewis, PhD	NO
Bruce Mann	YES	Rohit Saxena	NO
Mike Wilson	YES	Rodger Rees	NO
Charles Airiohuodion	NO	Jeffrey English	YES
Lisa Collins	NO	Scott Ayres	YES
VACANT	NO	VACANT	NO
Ken Fickes	YES	Vernon Chambers	YES
Taylor Marcantel	NO	Jose Pulido	YES

Others Present: Veronica Waller, Megan Kennison, Carrie Evans, James Koch, Anita Hollmann Matijcio, Caroline Bailey, Jim Dickinson, Michael Onuogu, Adam Beckom, Ayo Jibowu, Tim (Guest), Diane Domagas, Sharon Ju, Amy Skicki, David Douglas, Catherine McCreight, Shixin Gao, Allie Isbell, Karen Owen, James Garland, Qing Li

Staff Participating:

Christopher Whaley, Stephen Keen, Craig Raborn, Vishu Lingala

1. Call to Order
 - a. Chairperson Morad Kabiri conducted roll call to ensure quorum
 - b. Quorum was not confirmed.

2. Acceptance of Minutes from March 8, 2023 Meeting
 - a. The March minutes could not be accepted due to lack of quorum; action item moved to the May meeting.

3. 2045 RTP Update: Public Outreach and Public Comments
 - a. Stephen Keen presents on Public Outreach Phase 3
 - a) Public commenting and review period from March 15th to April 17th 2023. Phase 3 Public Outreach have presented to committees, subcommittees, interested parties, and have attended events of regional importance.
 - b. Public Comments
 - a) Intake of public comments via email and our engage website are functional. The public comment breakdown shows that transit is the most commented on transportation topic for the 2045 RTP Update. Stephen outlines the auto-response for public comments. A public comment example and response was presented to the subcommittee.
 - c. Questions or comments
 - a) No questions or comments.

4. RTP Project Selection Process
 - a. Craig Raborn introduces the RTP Project Selection Process agenda item
 - a) There is no formal, structured process to include projects into the RTP nor has there been a formal process to introduce amendments to the Plan. The TPC Has authorized us to get started.
 - b. Vishu Lingala presents slides for RTP Project Selection Process discussion
 - a) The purpose of this presentation is to encourage discussion on how to add new projects and amendments to the RTP. An RTP amendment framework was approved in April 2021. Different considerations include, but are not limited to:
 - Review and evaluate statements of project interest
 - Solicit new statements of projects interest
 - Review recommended in other regional/subregional plans or studies
 - Sponsors send requests to H-GAC Staff
 - b) Potential criteria to consider:
 - Project need
 - Prior planning process conducted
 - Regional significance
 - Consistency with RTP vision statements and goals
 - Federal or state funding
 - Fiscal constraint and transportation conformity
 - c. Questions or comments
 - a) Charles Airiohuodion asks if a project is not subject to conformity, why do we wait a period to add to the project list?
 - Vishu says we are not doing this. He says if the existing project is changing, it should not take too long. Every project is subject to the proper vetting process.
 - b) Charles asks if a study needs to be completed before it can be added to the RTP?
 - Vishu says this is the point of the discussion. It would be nice if this is the case, but it will ultimately up to the subcommittee.
 - c) James Koch asks if a project needs to be re-evaluated each time it changes because projects change throughout the planning process frequently. Projects need to be submitted with conformity determinations in mind.
 - Vishu says further discussions are needed and the point needs to be remembered by staff going forward.

- d) Shixin Gao says that the administrative amendments do not need conformity, but level 2 amendments do need conformity. One round of conformity is run, rather than single project conformity.
 - Vishu agrees about one round says that we are changing to put together a criterion that projects are evaluated with. Projects that score well would be added to the RTP project list.
- e) Bruce Mann comments that adding projects each year as PELs are ongoing. Getting projects in as soon as we would be beneficial.
- f) Charles asks if there will be an illustrative list
 - Vishu says we do not have one now, but staff are considering and may include at a later point.

5. Public Transportation Agency Safety Plan (PTASP)

- a. Christopher Whaley presents on the PTASP Regional Safety Targets
 - a) Two tiers of targets – Tier 1 (METRO and Island Transit) and Tier 2 (Others). These targets are for 2023

6. Announcements

- a. Thank you, 2022-2023 RTP Subcommittee
 - a) Chairperson Morad Kabiri thanks the 2022-2023 RTP Subcommittee
- b. Next TAC Meeting – April 19, 2023, at 9:30AM (Hybrid)
- c. Next TPC Meeting – April 28, 2023, at 9:30AM (Hybrid)
- d. Next RTP Subcommittee Meeting – May 10, 2023, at 1:30PM (Conference Call)

7. Adjourn

- a. No adjournment because no quorum.