

5A. MINUTES OF THE TRANSPORTATION ADVISORY COMMITTEE  
WEDNESDAY, December 11, 2024, 9:30 A.M. MEETING

**INTRODUCTIONS**

Chair Veronica Chapa-Gorczyński, called the Transportation Advisory Committee (TAC) meeting to order at 9:32 a.m. Chair Chapa-Gorczyński read the Open Meetings Act to the public and gave an overview of the house keeping rules for the Committee. The Chair then called Ms. Allie Isbell, MPO Assistant Director, to give the roll call.

A list of Committee representatives and alternates attending the meeting is included with these minutes as Attachment 1. There were 30 members in attendance; 22 are required for a quorum.

The meeting agenda and materials are available on the TAC website at:  
<http://www.h-gac.com/transportation-advisory-committee/meeting-agendas-and-minutes.aspx>.

In addition, the livestream recording is available at: <http://www.h-gac.com/transportation-advisory-committee/meeting-livestream-archive.aspx>.

**PUBLIC COMMENTS**

There were no written public comments received.

There were no public comments made from the floor.

**ORIENTATION TO AGENDA AND MPO DIRECTOR REPORT**

MPO Assistant Director Jamila Owens gave a summary to the Committee of agenda items both for action and information.

The items for action included the meeting minutes for November 6<sup>th</sup> TAC Meeting, Unified Planning Work Program (UPWP) Amendment, and the 2025-2028 TIP Amendments which were presented in two parts; 1) Congestion Mitigation and Air Quality Carryover Spend Down Projects (with one update) and 2) Additional TIP Amendments previewed from last month.

Informational items included Carryover Spend Down Summary Analysis, Project Selection Process Draft Project List, and Planning Activities for Administrative Amendments, Future Amendments, and a Transportation Conformity update.

To hear the MPO Director Report in its entirety, please click on the link [here](#).

**ITEM 5. APPROVAL OF CONSENT AGENDA ITEMS**

Chair Veronica Chapa-Gorczyński entertained a motion for Consent Agenda Item; 5A.) Meeting Minutes Summary for November 6, 2024.

A motion to approve was made by Mr. Jason Smith. A second motion for approval was made by Mr. Ken Fickes. The Committee voted and the motion carried.

A slide presentation and audio recording for this item is available [here](#).

**ITEM 6. UNIFIED PLANNING WORK PROGRAM (UPWP) AMENDMENT**

Ms. Allie Isbell presented on the Unified Planning Work Program Amendment. The 2025 Unified Planning Work Program (UPWP) describes the regional transportation planning activities that will be undertaken by the Houston-Galveston Area Council Metropolitan Planning Organization during fiscal year 2025. The current 2025 UPWP

was adopted by the Transportation Policy Council (TPC) on August 23, 2024, and is available online here:  
<https://www.h-gac.com/unified-planning-work-program>.

Ms. Isbell, discussed the revised pages that included the following:

- Page 66: Corrected FTA Funding Section to 5304 in Task III: Short-Range Planning – Funding Summary Table. (No fiscal impact).
- Page 76: Added two mobility studies requested by Montgomery County for Montgomery County Precinct 1 and Montgomery County Precinct 4, request letters attached. (No fiscal change. This addition will allow for staff to develop the projects. Funding will be added for these activities once further developed and scoped.)
- Page 109: Corrected Expected Products for Subtask 5.7.a – Corridor Planning to include the completion of Washington Avenue Corridor Study, Pearland FM 518 Corridor Study, and Cemetery Road Corridor Study, which are expected to be complete by the end of Federal Fiscal Year 2025.
- Page 111: Added an activity to Subtask 5.7.d – Transit Oriented Development (TOD) to reflect a partner activity to be completed by METRO. This activity is funded by a \$1,200,000 discretionary grant awarded to METRO by the Federal Transit Administration’s Fiscal Year 2024 Transit-Oriented Development (TOD) Planning grant program, request letter attached. Listing the activity in the Unified Planning Work Program is a requirement of the grant. (No impact to funding allocated through the Metropolitan Planning Organization or Transportation Policy Council).
- Page 115: Task V: Special Planning Projects – Funding Summary Table updated to include the aforementioned \$1,200,000 FTA grant to METRO (“Other Federal Funds” column).
- Page 119: Table 6-1 Clarified to reflect FTA Funding included for Sections 5304 and 5307. (No fiscal impact).

Staff requested TAC recommendation for Transportation Policy Council (TPC) Approval of Resolution UPWP 2025-01.

Mr. Jason Smith made a motion to approve the amendments. A second motion for approval was made by Mr. Bruce Mann. The Committee voted and the motion carried.

A slide presentation and audio recording for this item is available on the TAC [here](#).

#### **ITEM 7. 2025-2028 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENTS AND 2045 REGIONAL TRANSPORTATION PLAN (RTP)**

The 2025-2028 Transportation Improvement Program (TIP) is a four-year capital improvements program for transportation projects. Under federal rules, all federally assisted projects must be included in the TIP to be eligible for funding. In addition, federal rules require that regionally significant local projects must also be included in the TIP.

The 2045 Regional Transportation Plan (RTP) is a long-range plan that prioritizes spending on regional transportation projects including short and long-range strategies to ensure the transportation network is safe and efficient. Updated every four years, the RTP outlines a fiscally constrained transportation investment program that is based on the unique needs and characteristics of the MPO region.

Amendments to the TIP and RTP are brought to the Transportation Policy Council for consideration monthly and amended in accordance with the H-GAC Public Participation Plan.

Item 7, 2025-2028 TIP Amendments and 2045 Regional Transportation Plan (RTP) were presented in two parts. 7A. Congestion Mitigation and Air Quality Carryover Spend Down Projects and 7B. Amendment to 2025-2028 TIP and the 2045 RTP.

A. Ms. Callie Barnes presented an update on the Congestion Mitigation and Air Quality Carryover Spend Down Projects. Ms. Barnes gave a recap of the timeline of events for CMAQ Carryover Spend Down Projects List and presented an update to the list for TAC recommendation. Staff requested TAC recommendation for TPC Approval of Resolution 2024-44 and 2024-45, to fund all projects included in 7A. -03 to spend down the carryover balances in Congestion Mitigation Air Quality (CMAQ)/Category 5 Funds. The projects include 17 projects with \$259,457,023 of CMAQ/Category 5 funds. The projects included in Item 7A-03 received TxDOT concurrence on November 24, 2024. To review the proposed updates, please refer to the December 11, 2024, TAC Packet.

Mr. Jason Smith made a motion to approve the amendments. A second motion for approval was made by Ms. Catherine McCreight. The Committee voted and the motion carried.

A slide presentation and audio recording for this item is available on the TAC [here](#).

B. Mr. Jim Dickinson presented 2025-2028 TIP and RTP Amendments. A summary of the proposed revision to the 2025-2028 Transportation Improvement Program is included below.

- Program the remaining \$43.2M of Surface Transportation Block Grant (STBG) funds approved as part of the 2018 Call-for-Projects, matched with 10.6M Transportation Development Credits, in Houston-Galveston Area Council's FY 2026 Regional Freeway Incident Management project (MPO ID 18856). Advance from FY 2026 to FY 2025 and group in TXDOT's Statewide Safety Program.

Staff sought Transportation Advisory Committee recommendation for Transportation Policy Council approval of Resolutions 2024-46 and 2024-47.

Mr. Alan Clark made a motion to approve the amendments. A second motion for approval was made by Mr. David Wurdlow. The Committee voted and the motion carried.

A slide presentation and audio recording for this item is available on the TAC [here](#).

### **ITEM 8. CARRYOVER SPEND DOWN SUMMARY ANALYSIS**

Ms. Callie Barnes presented on Carryover Spend Down Summary Analysis. The Carryover Spend Down Policy (Item 8-02) was approved by the Transportation Policy Council (TPC) on December 15, 2023. There have been three rounds of programming carryover spend down projects since the Carryover Spend Down Policy was approved.

- In December 2023 (the first round of carryover spend down), TPC programmed approximately \$335M of projects with Surface Transportation Block Grant (STBG) Program, Congestion Mitigation Air Quality (CMAQ) and Carbon Reduction Program (CRP) funds. These projects were programmed with an August 2025 let date.
- In September 2024 (2<sup>nd</sup> round of carryover spend down), TPC programmed an additional \$65M of projects with STBG Program funds with a let date of August 2025.
- In October 2024 (3<sup>rd</sup> round of carryover spend down), TPC programmed approximately \$335M of projects with STBG Program funds with a let date of August 2026.

The 4<sup>th</sup> round of carryover spend down recommended projects, with approximately \$260M of CMAQ funds, TPC requested staff conduct an analysis of how projects programmed throughout this process align with the project selection process category priorities of the policy council. Because the 4<sup>th</sup> round of projects was expected to gain approval in December 2024, the projects were included in the category analysis presented at TAC and TPC.

TPC approved approximately \$1B of carryover spend down projects since December 2023. Staff presented the summary analysis of how these projects aligned with the Carryover Spend Down Policy and also presented on a project selection process category analysis for 1) All carryover spend down projects (programmed or expected to be programmed) since December 2023; and 2) All projects programmed in the Transportation Improvement Program (TIP) since December 2023, inclusive of the carryover spend down projects and projects anticipated to be programmed as part of the Project Selection Process. Ms. Barnes further provided next steps of events to show how progress will move forward. To review the summary analysis, please click on the link below.

This item was for information only.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

#### **ITEM 9. PROJECT SELECTION PROCESS DRAFT PROJECT LIST**

Mr. Vishu Lingala presented on the Project Selection Process Draft Project List. At the March 2020 Transportation Policy Council (TPC) meeting, the Council approved goals, priorities, and policies for selection and prioritization of projects to be programmed in Transportation Improvement Program (TIP), 10-Year Plan, and the Regional Transportation Plan (RTP). These goals, priorities and policies guide the H-GAC staff, Transportation Advisory Committee (TAC), and the TIP Subcommittee in development of project selection criteria and evaluation methodologies for project planning and programming. At the January 2023 meeting, TPC authorized the MPO staff to initiate the Project Selection Process.

Staff is continuing to evaluate the project readiness information for the top scoring projects submitted for consideration in the following five investment categories:

- Major Projects
- High Growth Area Needs
- Operational Improvements and Congestion Management
- Resiliency and State of Good Repair
- Transit

Staff provided information of the five investment categories listed above, to show the project categories currently being evaluated. The information showed each investment category, funding instructions, and the description and purpose for those categories. Staff also gave an update on completed actions, reviewed and explained how the benefit-cost scoring method was applied for scoring projects, and how the projects ranked. Additionally, a preview of next steps were shown for upcoming timeline of events.

To review the initial draft scores and ranking, please click here: <https://www.h-gac.com/transportation-project-selection-process>.

This item was for information only.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

**ITEM 10. PLANNING ACTIVITIES**

**A. Future Amendments to the 2025-2028 TIP Amendments**

Mr. Jim Dickinson provided an update on Future Amendments. These future amendments will be brought back to the Committee in January for recommendation for TPC approval. To hear this update, please click on the link below.

For Information Only. No action needed.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

**B. Administrative Amendments to the 2025-2028 TIP Amendments**

Mr. Jim Dickinson provided an update on Administrative Amendments made to the 2025-2028 TIP. To hear this update, please click on the link below.

For Information Only. No action needed.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

**C. Transportation Conformity Update**

Mr. Andrew DeCandis gave an update on Transportation Conformity. To hear this update, please click on the link below.

For Information Only. No action needed.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

**ANNOUNCEMENTS**

The following announcements were shown on the slide for the upcoming meetings:

Transportation Policy Council (TPC) Meeting	December 20	9:30 a.m.	H-GAC Office
Transportation Improvement Program (TIP) Subcommittee Meeting	January 8	9:30 a.m.	Virtual
Regional Transportation Plan (RTP) Subcommittee Meeting	January 8	1:30 p.m.	Virtual
Regional Transit Coordination (RTC) Subcommittee	January 9	9:30 a.m.	Virtual
Transportation Advisory Committee (TAC) Meeting	January 15	9:30 a.m.	H-GAC Office
Clean Cities Stakeholder Meetings	January 15	12:00 p.m.	Virtual
Pedestrian Bicyclist (Ped-Bike) Subcommittee	January 16	9:30 a.m.	Virtual
Regional Air Quality Planning Advisory Committee (RAQPAC) Meeting	January 30	10:00 a.m.	Virtual

ADJOURNMENT

Chair Veronica Chapa-Gorczyński adjourned the meeting of the TAC at 11:21 a.m.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

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First Vice Chair  
Transportation Advisory Committee

ATTACHMENT 1

**TRANSPORTATION ADVISORY COMMITTEE  
MEETING ATTENDANCE (Roll Call)  
December 11, 2024, at 9:30 a.m.**

NOTES:

1. Attendance is marked with “X” in the corresponding column for the Member and/or Alternate.
2. Where both the Member and Alternate are present, the Alternate is marked with an asterisk (\*) after the “X” to indicate that this person does not count toward quorum or votes for this meeting.

<u>Member</u>	<u>Present</u>	<u>Representing</u>	<u>Alternate</u>	<u>Present</u>
<i>Chair</i>				
Veronica Chapa Gorczynski	<u>X</u>	Business Interests	David Kim	<u>X*</u>
1 <sup>st</sup> Vice Chair				
Morad Kabiri, P.E.	<u>X</u>	Smaller Cities	Jildardo Arias	
2nd Vice Chair				
Perri D’Armond	<u>X</u>	Transit	Shawn Davis	
Dan Johnson, P.E., CFM		Smaller Cities	Andy Rodgers	<u>X</u>
Hon. Joe Garcia	<u>X</u>	Smaller Cities	Brian Winningham	
Ken Fickes	<u>X</u>	Transit	Vernon Chambers	<u>X*</u>
Ruthanne Haut	<u>X</u>	Transit	Todd Stephens	
Shelley Sekula-Gibbs, M.D.	<u>X</u>	Environmental	Sue Theiss	
Katherine Parker	<u>X</u>	Environmental	Carl Woodward, P.E., CFM	
Marlene Gafrick		Planning	Brandon Mosley	<u>X</u>
David Wurdlow	<u>X</u>	Planning	Katherine Summerlin	
Catherine McCreight	<u>X</u>	Planning	Brenda Bustillos, PhD	
Marlisa Briggs	<u>X</u>	Business Interests	Amy Skicki	
Nikki Knight		Citizens Interests	Dexter Handy	
Sherry Weesner, P.E., CPM	<u>X</u>	Citizens Interests	Irma Sanchez	
Bruce Mann	<u>X</u>	Port of Houston	Rohit Saxena	
(Vacant)		Ports	Dean Corgey	
Brian Alcott	<u>X</u>	Toll Road	Amar Mohite	
Robert Castaneda		Toll Road	David Gornet	
Stephen Gage	<u>X</u>	Active Transportation	Patricia Kievlan	
(Vacant)		Active Transportation	Joe Cutrufo	
James Brown		Airport	Marcel Allen	
Hon. Joe Compian		Regional Planning	(Vacant)	
Clint Harbert		METRO	Alan Clark	<u>X</u>
Nancy Peron, P.E.		TxDOT-Beaumont District	Carolina Lopez-Herrera	<u>X</u>

<u>Member</u>	<u>Present</u>	<u>Representing</u>	<u>Alternate</u>	<u>Present</u>
Varuna Singh, P.E.	<u>X</u>	TxDOT-Houston District	Jeffrey English, AICP	<u>          </u>
Wael Tabara, P.E.	<u>X</u>	Brazoria County	Karen McKinnon, P.E.	<u>          </u>
(Vacant)	<u>          </u>	Chambers County	Cory Taylor, P.E.	<u>          </u>
Stacy Slawinski, P.E.	<u>          </u>	Fort Bend County	Rick J. Staigle, P.E.	<u>          </u>
Michael Shannon, P.E.	<u>          </u>	Galveston County	Nancy Baher, P.E.	<u>          </u>
Patrick Mandapaka, Ph.D, AICP	<u>          </u>	Harris County	Susan Fraser, P.E.	<u>          </u>
Comm. Greg Arthur	<u>          </u>	Liberty County	Hon. Jay Knight	<u>          </u>
Jason Smith	<u>X</u>	Montgomery County	Jean Mann	<u>          </u>
Ross McCall	<u>          </u>	Waller County	Luke Fortkamp	<u>          </u>
Brant Gary	<u>X</u>	City of Baytown	Martin Scribner	<u>          </u>
Greg Hall, Jr.	<u>          </u>	City of Conroe	Chuck Purvis	<u>          </u>
Robert Winiecke, P.E., CFM	<u>X</u>	City of Galveston	Brandon Cook	<u>          </u>
Fabio Capillo	<u>X</u>	City of Houston	(Vacant)	<u>          </u>
Christopher Sims	<u>X</u>	City of League City	Cara Davis	<u>          </u>
Marcus Snell	<u>X</u>	City of Missouri City	Joi Johnson	<u>X*</u>
Sarah Benavides	<u>          </u>	City of Pasadena	Mark Gardemal	<u>          </u>
Lorenzo Wingate	<u>X</u>	City of Pearland	Rajendra Shrestha, P.E., CFM	<u>          </u>
Melanie Beaman	<u>X</u>	City of Sugar Land	Sagnik “Nik” Raha, P.E.	<u>          </u>
Kim Golden, P.E.	<u>          </u>	City of Texas City	Jack Haralson, P.E.	<u>          </u>
	<u>44</u>	<b>Total Voting Membership</b>		
	<u>30</u>	<b>Total Voting Membership Present</b>		
	<u>22</u>	<b>Required for Quorum</b>		