

MEETING OF THE RTP SUBCOMMITTEE

HOUSTON-GALVESTON AREA COUNCIL

TELECONFERENCE PARTICIPATION VIA MICROSOFT TEAMS

June 12th, 2024

1:30 PM

Minutes

Member Attendance:

Primary-Name	Present	Alternate-Name	Present
Kristina Rossenberg		Michael D. Jackson	YES
Bill Zrioka	YES	Paul Tollison	
Marlisa Briggs	YES	Nikki Knight	
Peter Eccles		Dexter Handy	YES
Amy Skicki	YES	Dr. Shelley Sekula-Gibbs	
Karen McKinnon		Wael Tabara	
Kayla Dohkani	YES	Marcus Snell	
Todd Stephens		Ruthanne Haut	YES
Jil Arias	YES	Morad Kabiri	
Jeffery Boutte		Patrick Mandapaka	
Luke Fortkamp		Ross McCall	
Perri D'Armond	YES	Pamela LeBrane	YES
Monique Johnson		Brandon Mosley	YES
Joe Garcia		Jean Mann	
Katherine Parker	YES	Katherine Summerlin	YES
Bruce Mann	YES	Rohit Saxena	
Vacant		Vacant	
Nancy Peron		Carolina Lopez-Herrera	YES
David Gao	YES	Jeffrey English	YES
Ken Fickes		Vernon Chambers	
Sean Middleton		Ted Ross	YES
Alberto Lyne	YES	Rachel Die Montenegro	
Brian Alcott	YES	Amar Mohite	

Others Present: Veronica Waller, Shixin Gao, Susan Jaworski, Vishu Lingala, Eric Pacheco, Eliza Paul, Carrie Evans, Andrew DeCandis, Calos Lugo, Gloria Brown, Maggie Isied, Marcus Tucker, Carrie Evans, Vinny Polignano, Rodney Sigua, Qun Zhao, Sydni Ligons, Allie Isbell, Lucinda Martinez

Staff Participating:

Stephen Keen, Craig Raborn

1. Call to Order

- Chair Brian Alcott calls the meeting to order at 1:32 PM.
- Quorum achieved.

2. Meeting Minutes

- Stephen Keen went over the May Meeting Minutes Recap.
- No questions or comments over the May Meeting Minutes.
- Brian moved to accept Meeting Minutes.

3. What we heard: May RTP Subcommittee Meeting

- Stephen went on overview any questions or comments from the April RTP Subcommittee.
 - Do subregional studies/plans address future technologies and population growth and density forecasts? – Yes, each are considered.
 - Will there be an example project available for sponsors to the RTP Project Development Process? – There will not be an example available for sponsors this cycle. Staff will develop an example project for the next cycle.
 - Define resiliency within the RTP Project Development Process. – Per FHWA, resiliency is the ability to anticipate, prepare for, and adapt to changing conditions and withstand, respond to, and recover rapidly from disruptions.

4. What we heard: Project Sponsor Workshop Recap

- Stephen gave a review of the workshop which brought in 40 attendees (not including H-GAC staff) out of the 65 registered.
- Also gave a review of all previous questions asked for more clarity during the workshop.
- Katherine Summerlin asked about the stringency on parameters for data gathering used along with older projects, to which Stephen reassured there aren't strict requirements just more need for detailed narratives to why the data is relevant for the project.
- Stephen went over all the tools and resources presented in the workshop which included the H-GAC Crash database, Road Condition Form, TAM Plans, National Transit Database, COMPAT and TCAT congestion analysis tools, Eco-Logical and MOSERS tools.
- Dexter Handy asked about the availability of a Acronym sheet regarding all the tools provided in the workshop.

5. Online Portal (Stephen Keen)

- Online Portal Open and Close: May 22nd to July 22nd
- Applicants must create account before submission (Staff highly encourages sponsors to create account, even if project is not yet ready to be submitted)
- All application questions on RTP Project Development Process Webpage (Recording of Project Sponsor Workshop includes Website Administrator's presentation that shows how to submit project to online portal).
- Once a project is submitted, sponsor can print PDF version of submission for record keeping.
- H-GAC staff will have 60 days to evaluate projects.
- Project sponsors should expect their project's status toward the end or after those 60 days. (Staff will be available to set up meetings for questions)
- This evaluation will result in an RTP-eligible project list – Fiscal Constraint process will occur, and the number of projects will determine if an Illustrative List is necessary.

6. Announcements

- New Regional Planning Manager – Susan Jaworski
- Transportation Advisory Committee
 - Next Meeting: July 17, 2024, at 9:30 am (In-Person).
- Transportation Policy Council
 - Next Meeting: June 28, 2024, at 9:30 am (In-Person).
 - July TPC Meeting: July 26, 2024, at 9:30 am (In-Person).
- Regional Transportation Plan Subcommittee
 - Next Meeting: July 10, 2024, at 1:30 pm (Virtual).

7. Adjourn

- Chair Brian Alcott calls for adjournment at 2:11 PM.