*The following is a quick capture of the Opening Up America Again guidelines that are most pertinent to Parks & Recreation. The full plan is outlined*

<https://www.whitehouse.gov/openingamerica/>

**A close up of a map

Description automatically generated**

**All Phases**

|  |  |
| --- | --- |
| Individuals | Employers |
| Hygiene Recommendations Continue | Social Distancing and Protective Equipment |
| Strongly Using Face Covering – Unless County Expresses Differently | Sanitation and Disinfection |
| Disinfection | Temperature Checks |

**After satisfying a downward trajectory of 14-days (symptoms, cases, etc.) phased comeback can be implemented.**

* For instance, Day 0 we are ## Cases, cases go on a downward trajectory for 14-days, **Phase I** begins.
* If downward trajectory continues for 14-days (Day 28), **Phase II** begins.
* If downward trajectory continues for 14-days (Day 42), **Phase III** begins.

**Phase 1 – *Currently Estimated for May 18***

|  |  |  |
| --- | --- | --- |
| Individuals | Employers | Specific Types Of Employers |
| In Parks/Outdoor Rec No More Than 10 People | Encourage Telework | Camps should remain closed |
| Minimize Non-Essential Travel | Return to Work in Phases | Senior Living Facilities Should be Prohibited |
|  | Close common areas | Large Venues Still Strict Physical Distancing – No Rentals |
|  | Non-Essential Travel Restricted | Gyms can open if they adhere to strict physical distancing and sanitation protocols - Fitness Clubs Not Us. |
|  | Strongly Encourage Special Accommodations for Vulnerable Population |  |

***Phase 2 – Currently Estimated for June 1***

|  |  |  |
| --- | --- | --- |
| Individuals | Employers | Specific Types Of Employers |
| In Parks/Outdoor Rec No More Than 50 People | Encourage Telework | ~~Camps can reopen~~ |
| Non-Essential Travel Can Resume | Close common areas | Senior Living Facilities Should be Prohibited |
|  | Special Accommodations for Vulnerable Population | Large Venues – Moderate Physical Distancing – Rentals can resume in limited capacities |
|  |  | Gyms can open if they adhere to strict physical distancing and sanitation protocols |

***Phase 3 – Currently Estimated for June 29***

|  |  |  |
| --- | --- | --- |
| Individuals | Employers | Specific Types Of Employers |
| Vulnerable individuals can resume public interactions | Unrestricted staffing of worksites. | Senior Living Facilities Can Resume |
| No # Restrictions |  | Large Venues – Moderate Physical Distancing – Rentals can resume with limited physical distancing |
|  |  | Gyms can open if they adhere to strict physical distancing and sanitation protocols |

***\*Number of people in following pages doesn’t reflect these phases. FYI. That will have to change if you want it to…***

**Facility Opening Schedule**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Staff Access | Public Access | Page |
| Parks & Open Spaces | Open | Never | 3 |
| Delores Fenwick Nature Center | Open | June 1, 2020 | 7 |
| Recreation Center & Natatorium | Partial – May 18  Full – June 1  PT Staff – June 22 | June 29, 2020 | 5 |
| Knapp Activity Center | May 18, 2020 | TBD | 4 |
| Westside Event Center | May 18, 2020 | TBD | 9 |
| Athletic Fields | Parks Maintenance Only | TBD | 6 |
| Special Events | NA | FY21 | 8 |

**Parks & Open Spaces**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Date Open | Max Users | Safety Requirements | Sanitation Procedures | Communications | Guidelines | Enforcement |
| Parks Maintenance Building | Open — Staff Only |  | PPE, Thermometer Check |  |  |  | Parks Superintendent |
| FT Staff – Vehicle Commuting | Open — Staff Only |  | PPE |  |  |  |  |
| Staff Access Only Spaces (Storage, Break Room, Offices) | Open | FT and PT Staff |  |  |  |  |  |
| Open Spaces & Trails | Open | </ = 5 People | Masks Required |  |  |  |  |
| Pavilions — General Use | April 22, 2020 | </ = 5 People | Masks Required |  |  |  |  |
| Dog Park | April 22, 2020 | </ = 5 People | Masks Required |  |  |  |  |
| Restrooms | April 22, 2020 | … ? … Don’t Be weird … | Masks Required |  |  |  |  |
| Tennis Courts | April 22, 2020 | </ = 5 People | Masks Required |  |  |  |  |
| Playgrounds | TBD | - | - |  |  | - | - |
| Splash Pads | TBD | - | - |  |  | - | - |
| Pavilions — Rentals | TBD | - | - |  |  | - | - |
| Basketball Courts | TBD | - |  |  |  |  |  |

*Max Users changes depending on users, refer to revision date at the bottom.*

**Knapp Activity Center**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Date Open | Users | Safety Requirements | Sanitation Procedures | Communications | Guidelines | Enforcement |
| Drive-Thru Meal Service | Weekly, Monday Only | Individuals in Vehicles; KAC Staff | Masks and Gloves Required | Individually packaged meals, cleaning procedures beginning, during, and after. | Communications to members as this varies week to week between 1xwk frozen, or multiple distribution dates for hot meals | Social distancing, patrons remain in vehicles for drive through distribution.  Health screening when reporting to work |  |
| Meal Delivery | Weekly, Monday Only | KAC Staff | Masks and Gloves Required | Hand sanitizing between deliveries, minimizing number of staff in contact with meals and on route for delivery | Communications to members as this varies week to week between 1xwk frozen, or multiple distribution dates for hot meals | No contact doorstep delivery for individuals who cannot leave their homes.  Health screening when reporting to work |  |
| Staff – 100% | Monday, May 18, 2020 | FT Staff | Social Distancing, PPE | Frequent hand washing, frequent facility sanitization, cleaning supplies visible and available | Social distance meetings, virtual or email when possible, maintaining safe distance | Health screening when reporting to work |  |
| Staff Access Only Spaces (Storage, Break Room, Offices) | Monday, May 18, 2020 | FT and PT Staff | Social distancing, PPE | Frequent hand washing, frequent facility sanitization, cleaning supplies visible and available |  | Maintain safe distance, do not congregate when able to avoid, wipe down surfaces multiple times a day |  |
| Open to Public | TBD | - | - | - |  | - | - |
| Group Fitness Classes | TBD | - | - | - |  | - | - |
| Programs | TBD | - | - | - |  | - | - |
| Socials & Events | TBD | - | - | - |  | - | - |
| Field Trips | TBD | - | - | - |  | - | - |
| Offsite Programs | TBD | - | - | - |  | - | - |
| Garden | TBD | - | - | - |  |  |  |

*CDC and DSHS have been issuing specific guidance for Senior Centers. As the most vulnerable populations, we will be following their guidance.*

**Recreation Center & Natatorium | *This is contingent on IMT not needing the facility now or in the future for COP or public use.***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Activity/ Amenity | Date Open | Users | Safety Requirements | Sanitation Procedures\* see attachment | Communications\* See attachment | Guidelines\* See attachment | Enforcement |
|  | May 18, 2020 | 9 Selected Full-Time Staff | PPE, Gloves, screening at start of shift | See facility sanitation procedures attached | Yes - see communications checklist attached | Signage, floor markers, equipment markers, develop training for PPE/sanitation/best practices, plexi dividers for front desks |  |
| Staff Access Only Spaces (Storage, Break Room, Offices) | May 18, 2020 | Designated staff | PPE | See facility sanitation procedures attached | Internal communications | Communal food restricted, social distancing in break room and office areas – video calls, phone calls, email encouraged |  |
| Staff – Full Time Team – 100% | June 1, 2020 | All staff | PPE, screening at start of shift | See facility sanitation procedures attached | Internal communications | Same as above |  |
| Staff – PT Return to Work | June 22, 2020 | All pt staff | PPE, screening at start of shift | See facility sanitation procedures attached | Internal communications | Same as above, front desk spaced out for social distancing – utilizing former work stations for sr office assistance. Thorough wipe down of assigned work space twice daily. |  |
| Open to Public | June 29, 2020 | Single Use | PPE | See facility sanitation procedures attached | Yes - see communications checklist attached | Limited capacity, reservation system, at risk group early hour, screening at door, limited amenities, |  |
| RCN Open Spaces | June 29, 2020 | </ = 5 People | PPE | See facility sanitation procedures attached | Yes - bottled water encouraged to discourage drinking fountain use | No congregating groups more than 5, coffee cart temporarily out of service. Encourage bottled water v drinking fountain |  |
| Weight Room | June 29, 2020 | </=10 Members, guests, facility attendants – sanitation, floating monitors | PPE | See facility sanitation procedures attached | Yes - see communications checklist attached | Distancing Cards required, Will close stations (such as every other) to ensure social distancing, reconfigure weight room for optimal social distancing, weight cleaning stations, equipment cleaning stations, designated personnel assigned to cleaning regimen |  |
| Gym | June 29, 2020 | </ = 10 People | PPE | See facility sanitation procedures attached | Yes - see communications checklist attached | Pickleball and activities that are </ = 5 People are Ok |  |
| Track | June 29, 2020 | </ = 10 People | PPE | See facility sanitation procedures attached | Yes - see communications checklist attached | Designated personnel for cleaning duties, social distancing on track, encourage bottled water – discourage fountain use |  |
| Racquetball Courts | June 29, 2020 | </ = 4 People | PPE | See facility sanitation procedures attached | Yes - see communications checklist attached | Social distance, no spectators, players only |  |
| Fitness Classes | TBD | @ phase 2, reduced capacity | Social distancing, reduced class capacity | See facility sanitation procedures attached | Yes - see communications checklist attached | Reduction in class capacity – reduce workout schedule to expand across both activity rooms for adequate spacing- floor markers, signage, script for contract instructors re: social distancing |  |
| Kidz Korner | TBD | @ phase 2, reduced capacity | Social distancing, screening at door | See facility sanitation procedures attached | Yes - see communications checklist attached | Screening at door for covid 19 symptoms including fever, etc. staff to wait in lobby with child until retrieved by parent. Shut down of KK for thorough disinfecting in the event of possible exposure | - |
| Nat: Swimming | TBD | @phase 2, reduced capacity | Social distancing, directional swim, lane distancing, reduced capacity | See facility sanitation procedures attached | Yes - see communications checklist attached | Screening upon entry  Reduced capacity  Staggered scheduling  Reservation system  Example: group fitness and swim lessons will not happen at the same time – set time blocks |  |
| Locker Rooms and Showers | TBD | @phase 2, reduced capacity | Social distancing, monitors dedicated to cleaning regimen, shower shoes, supply each shower with spray bottles of disinfectant | See facility sanitiaton procedures attached | Yes – see communications checklist attached | Shower shoes mandatory  Signage for proper spray and disinfecting after shower use  All left behind items are disposed of immediately  Facility monitor dedicated to this space for cleaning and disinfecting. Prior to phase 2, showers and locker rooms are restricted.  In phase 2, team practices can shower and dress at their school facility. |  |
| Nat: Fitness Classes | TBD | @phase 2, reduced capacity | Social distancing, reduced class sizes | See facility sanitation procedures attached | Yes - see communications checklist attached | Access to entire activity pool for social distancing  Reduced class size capacity  Reservation system |  |
| Nat: Swim Meets and FUAs | TBD | Phase 3 | Social distancing, parent drop off to limit spectators | See facility sanitation procedures attached | Yes - see communications checklist attached | Phase 3 for anything larger than 50. Drop off, no spectators or limited spectators. no "camping” between meets. Working with user groups, most have confirmed no large competitions will occur for one full year. |  |
| Nat: Common Areas | TBD | @phase 2, reduced capacity | Social distancing, parent drop off to limit spectators | See facility sanitation procedures attached | n/a | Social distancing, removal of tables and chairs for congregating, limited access to meet room. Designated areas for teams to leave equipment for sanitation and cleaning. |  |
| Nat: Rentals & Parties | TBD | -@phase 2, reduced capacity | - | See facility sanitation procedures attached | Yes - see communications checklist attached | Social distancing. Restrictions TBD | - |
| Programs | TBD - FALL 2020 | Reduced class size | - |  | Yes – see communications doc attached | Programming will resume in fall 2020. PIM will be digital only. PIM will be revamped for this season to fit the need and freshen content.  Classes will be smaller, block schedule to allow for thorough cleaning in between sessions | - |
| Basketball Courts | TBD- Phase 3 | tbd | - |  | Yes – see communications doc attached | Limited number of courts open, restrictions on pick-up games and number of players allowed on courts. Block schedule to allow for cleaning throughout the day | - |
| Room Rentals | TBD – Phase 2 for small groups | Small groups (designated count per square foot) | - |  | Yes – see communications doc attached | Group size limitations  Block scheduling to allow for cleaning in between gatherings | - |
| Facility Use Agreements – Outside Contract Programs | TBD- phase 2, and into the Fall 2020 | Small groups (designated count per square foot) |  |  | Draft communication to facility use parties and contracts | Signed waivers to abide by measures set forth by the department with full expectation to adhere to those terms. |  |
| Camp Kia and Mahalo | CANCELED | - | - | - | Letter to Parents prior to releasing on other platforms | - | - |

**Athletic Fields**

**Hickory Slough Sports Complex, Veterans Sports Complex, Shadow Creek Ranch Sports Complex**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Date Open | Users | Safety Requirements | Sanitation Procedures | Communications | Guidelines | Enforcement |
| Staff Access | Open to Staff | - | -PPE, staff screening at start of shift | See facility sanitation procedures attached | - | - | - |
| Courts | TBD |  |  |  | - | - | - |
| Fields | Phase 2 | - | - |  | - | - | - |
| Rentals | Phase 2 | Small groups (designated count per square foot) | Social distancing | See facility sanitation procedures attached | - | - | - |
| RSAs | Phase 2 | RSA discretion based on City recommendation | Social distancing | See facility sanitation procedures attached | - | Practices only and small groups for phase 2. Larger tournaments to be reserved for phase 3 | - |
| Pavilions | Open? To 5 or less? | Small groups (designated count per square foot) | Social distancing, PPE | See facility sanitation procedures attached | - | - | - |
| Playgrounds | TBD | - | TBD |  | - | - | - |
| Special Amenities | TBD | - | - |  | - | - | - |

**Delores Fenwick Nature Center**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Date Open | Users | Safety Requirements | Sanitation Procedures | Communications | Guidelines | Enforcement |
| JHEC Trails and Pond Area | Open | Groups of </ = 5 People | Masks Required |  |  |  | ? |
| Staff – 100% | Open | FT Staff | Social Distancing, PPE |  |  |  | NA |
| Staff Access Only Spaces (Storage, Break Room, Offices) | Open | FT and PT Staff |  |  |  |  |  |
| Open to Public | June 1, 2020 | Groups of </ = 5 People | Masks Required |  |  |  | NA |
| Programs | TBD | Will close stations (such as every other) to ensure social distancing |  |  |  | Distancing Cards required |  |
| Tours | TBD | - | - | - |  | - | - |
| Field Trips | TBD | - | - | - |  | - | - |
| Facility Rentals | TBD | - | - | - |  | - | - |
| Equipment Rental | TBD | - | - |  |  |  |  |
| Camp Pelican | Canceled Until Summer 2021 | - | - | - | Yes… |  |  |

**Special Events**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Event | Date Open | Location | Users | Safety Requirements | Sanitation Procedures | Communications | Guidelines | Enforcement |
| Paws in the Park | Canceled | Independence Park | - | - | - | Yes | - | - |
| Earth Day | Canceled | Independence Park | - | - | - | Yes | - | - |
| Concerts in the Park | Canceled | Southdown Park | - | - | - | Yes | - | - |
| Celebration of Freedom | Canceled | Independence Park | - | - | - | yes | - | - |

**Westside Event Center**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Date Open | Users | Safety Requirements | Sanitation Procedures | Communications | Guidelines | Enforcement |
| Staff Access | Monday, May 18, 2020 |  |  |  |  |  |  |
| Staff Access Only Spaces (Storage, Break Room, Offices) | Open | FT and PT Staff | Social distancing, PPE, avoid communal meals, wipe down surfaces used immediately after use | See facility sanitation procedures attached |  | For WEC, programming will resume in Fall of 2020 in reduced sized classes to allow for social distancing. Special considerations for materials used, proper cleaning, and block scheduling to reset and disinfect before a new group enters. Rentals can resume scheduling in phase 2 barring we are fully equipped to do so. |  |
| Programs | FALL 2020 | Reduction in class size |  | See facility sanitation procedures attached | Yes - see communications checklist attached | See above |  |
| Rentals | Phase 3 | Small groups (designated count per square foot) |  | See facility sanitation procedures attached | Yes - see communications checklist attached | See above |  |
| Contract Camps | Fall 2020 | Reduction in class size |  | See facility sanitation procedures attached | Yes - see communications checklist attached | See above |  |
| Open to Public | Fall 2020- programs  Phase 2 or 3, group fit | Reduction in class size |  | See facility sanitation procedures attached | Yes - see communications checklist attached | See above |  |