

**5. MINUTES OF THE TRANSPORTATION POLICY COUNCIL FOR
THE HOUSTON-GALVESTON TRANSPORTATION MANAGEMENT AREA**

DATE: Friday, March 25, 2022

TIME: 9:30 a.m.

PLACE: 3555 Timmons Lane, Conference Room B, Houston, Texas 77027 and Video Conference

The presiding officer, Chair Robinson called the Transportation Policy Council (TPC) to order at 9:30 a.m. and made a statement to TPC members and others that this meeting was a special called meeting of the Transportation Policy Council being held in-person or by a video conference on Friday, March 25, 2022. Chair Robinson stated that he was the presiding officer of the TPC and was physically present at 3555 Timmons Lane, Houston, Texas 77027. Chair Robinson attested that the meeting was open and accessible to members of the public. Chair Robinson reminded each member of the governing body participating in via Zoom they must be visible and audible to be considered a participant in this meeting, and they must enable their video and microphone when responding to a roll call, voting on action items and asking questions.

ITEM 1. CERTIFICATION OF QUORUM

Mr. Patrick Mandapaka, H-GAC conducted the Roll Call of the TPC membership. Fourteen (14) members comprise a quorum. A quorum was declared present and recorded on the Roll Call, which is included with these Minutes as Attachment 1.

ITEM 2. INTRODUCTIONS

Chair Robinson invited introductions from Council members and staff.

The presentation, comments, questions and discussion under this item are included in the meeting recording at this [LINK](#)

ITEM 3. PUBLIC COMMENTS

Mr. Patrick Mandapaka began the presentation by informing the Council that one public comment submitted by 5:00 p.m. on March 24, 2022 and read the comment into public record. Chairman Robinson invited members of the public to make comments in person. There were two comments made in person. Members of the public were invited to make comments by video conference before Item 6. No public comments were made by video conference.

The public comments made over video conference or in person can be heard at this [LINK](#)

ITEM 4. DECLARE CONFLICTS OF INTEREST

TPC Chair Robinson asked members of the Council to Declare Conflicts of Interest on any items on the agenda. No member declared a conflict of interest at the meeting of March 25, 2022.

The public comments made in person and by videoconference during the meeting are included in the meeting recording at this [LINK](#)

ITEM 5. APPROVAL OF FRIDAY, FEBRUARY 25, 2021 MEETING MINUTES SUMMARY

Secretary Nancy Arnold presented the February 25, 2022 Meeting Minutes summary to the Council. Secretary Arnold asked that a correction to the roll call be made to the meeting summary. Representative Ed Thompson attended the meeting of TPC on February 25, 2022. There were no other modifications or corrections.

A motion was made by Chuck Wemple and seconded by Mayor Joe Zimmerman. The Council voted and approved the minutes summary.

The presentation, comments, questions and discussion under this item are included in the meeting recording at this [LINK](#)

ITEM 6. RESOLUTIONS OF COMMENDATION FOR OUTGOING MEMBERS, CRAIG RABORN, H-GAC

Mr. Patrick Mandapaka, H-GAC, read the Resolutions of Commendation for outgoing TPC members, Carrin Patman, METRO and Jeff Taebel, H-GAC which highlighted their accomplishments and thanked them both for their service to the Council.

A motion was made by several members and seconded by Commissioner Billy Combs. The Council voted and unanimously approved Resolution 2022-10 and Resolution 2022-13

Chairman Robinson invited Jeff Taebel to address the Council. Mr. Taebel thanked the Council and said it was a privilege to serve on the TAC and TPC representing Chuck Wemple as an alternate on the Council. A brief comment period occurred among the Council members to bestow their gratitude to Jeff for his leadership and service to the TPC and to the City of Houston. The Council congratulated him on his retirement.

The presentation, comments, questions and discussion under this item are included in the meeting recording at this [LINK](#)

ITEM 7. APPOINTMENT/REAPPOINTMENT OF 2022 TPC EX-OFFICIO MEMBERS, CHAIRMAN DAVID ROBINSON

Chairman David Robinson appointed the following Ex-Officio Members to the TPC:

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- Texas State Senate, Carol Alvarado, District 6
- Freight Rail Interests, Chad Schelbitzki, Union Pacific
- Freight Rail Interests, Hugh McCulley, BNSF Railway
- Texas House of Representatives, Dennis Paul, District 129
- Texas House of Representatives, Ed Thompson, District 29
- Wharton County, Phillip Spenrath, County Judge

A motion was made by Secretary Nancy Arnold and seconded by 1st Vice Chair Justin Beckendorff. The Council voted and unanimously approved the appointment of the Ex-Officio members to the TPC.

Chairman David Robinson asked Representative Ed Thompson to address the Council. Representative Thompson thanked the Council and said it was an honor to serve. Representative Thompson said it was great that he could attend the meetings and hear the region's transportation issues.

The presentation, comments, questions and discussion under this item are included in the meeting recording at this [LINK](#)

ITEM 8. AMENDMENTS TO THE 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AND THE 2045 REGIONAL TRANSPORTATION PLAN, JIM DICKINSON, H-GAC.

Mr. Jim Dickinson presented on the amendments to the 2021-2024 Transportation Improvement Program (TIP) and the 2045 Regional Transportation Plan (RTP). The amendment is listed below:

- Reprogram Gulf Coast Transit District FY 2013-20 FTA Section 5307 Programs of Projects into FY 2022 'Super Grant' for Texas City/La Marque and Lake Jackson/Angleton UZAs + 331K supplemental TDCs (\$5.2M)
 - Cancel ten (10) projects
 - Modify funding seven (7) projects
 - Modify TDCs six (6) project
 - Program eight new (8) projects

Mr. Dickinson requested approval of Resolutions 2022-11 (Amendments) and 2022-12 (Transportation Development Credits)

A motion was made by Mayor Joe Zimmerman and seconded by 1st Vice Chair Justin Beckendorff. The Council voted and approved Resolution 2022-11 (Amendments) and 2022-12 (Transportation Development Credits)

The presentation, comments, questions and discussion under this item are included in the meeting recording at this [LINK](#)

ITEM 9. REQUEST CREATION OF SAFETY TASK FORCE, CRAIG RABORN, H-GAC

Mr. Craig Raborn, H-GAC, presented on the creation of the Safety Task Force. Mr. Raborn explained that the TPC adopted the Performance Measures for our region last month following the TxDOT process. Mr. Raborn highlighted data on fatalities and injuries and the why establishing a task force is necessary and explained what topics the Safety Task Force would address. Mr. Raborn described that the proposed membership of the Task Force would include members from the Transportation Policy Council, Transportation Advisory Committee, and Transportation Safety Committee.

Mr. Raborn requested the Transportation Policy Councils authorization for the TPC Chair to establish a Regional Transportation Safety Task Force.

A motion was made by 1st Vice Chair Justin Beckendorff and seconded by Chuck Wemple. The Council voted and approved the creation of the Regional Safety Task Force.

The presentation, comments, questions and discussion under this item are included in the meeting recording at this [LINK](#)

ITEM 10. UNIFIED PLANNING WORK PROGRAM (UPWP) AMENDMENT REQUEST TPC APPROVAL FOR RESOLUTION 2022/23-2 (STAFF CONTACT: PATRICK MANDAPAKA, H-GAC)

Mr. Patrick Mandapaka presented on the amendments to the Unified Planning Work Program (UPWP). The 2022-2023 Unified Planning Work Program (UPWP.) He described the following proposed changes:

- Task II-Data Development and Maintenance, subtask 2.2, add language to UPWP to include the new update to SEE with MOVES3.
- Task II-Data Development and Maintenance, subtask 2.2, add additional TPF dollars of \$75,000 to the Task II, subtask 2.2 budget in FY2022 to cover the cost of the SEE upgrade to MOVES3.
- Task I-Administration and Management, subtask 1.1, add additional language to the 2022-23 UPWP identifying Swagit as the software provider for the MPO live-stream task activity.

Mr. Mandapaka asked for TPC Approval of UPWP Resolution 22/23-2.

A motion was made by Mayor Joe Zimmerman and seconded by Commissioner Billy Combes. The Council voted and approved UPWP resolution 22/23-2

The presentation, comments, questions and discussion under this item are included in the meeting recording at this [LINK](#)

ITEM 11. TPC ETHICS POLICY REVIEW INFORMATION (STAFF CONTACT: CRAIG RABORN, H-GAC)

Mr. Craig Raborn, H-GAC, gave an update on an Ethics complaint letter read at the November TPC meeting. This letter included multiple allegations:

- Failure to disclose conflict of interest by TPC member
- Ethics violations related to employer involvement in TPC-approved projects
- Additional violations outside scope of TPC ethics policy

Mr. Raborn said the TPC Chair requested staff to review the complaint letter and report back to the TPC. Staff reviewed the open letter. The review confirmed some factual elements, identifies subjective conclusions and identifies matters outside TPC’s Ethics Policy. The summary report and recommendations also concluded that neither TPC nor staff have the authority to investigate. There was no “determination that the ethical violations alleged in the letter were committed.” No enforcement action is recommended.

Mr. Raborn described three recommendations that will be implemented in the future and how they will be distributed. The recommendations are listed below:

- Specific opportunity to declare conflicts of interest
- Provide regular ethics training to TPC, TAC, and MPO Staff
- Update TPC’s Annual Ethics Acknowledgement Form

A short comment period occurred after this presentation by Mayor Joe Zimmerman.

The presentation, comments, questions and discussion under this item are included in the meeting recording at this [LINK](#)

For Information Only. No action needed.

ITEM 12. UPDATE ON THE TIP DEVELOPMENT, (STAFF CONTACT: ADAM BECKOM, H-GAC)

Mr. Adam Beckom, H-GAC, gave an update on the development of the 2023-2026 TIP. The Transportation Improvement Program (TIP) is a four-year capital improvements program for transportation projects. Mr. Beckom gave an overview of purpose of the TIP and described a timeline of the development of 2023-2026 TIP. Mr. Beckom proceeded to describe a listing of major projects that will completed in the next 4 years and gave also described listing by project type and funding sources. Mr. Beckom concluded his presentation with a schedule expecting approval by the TAC and TPC in May 2022 and anticipates State approval in August 2022 and Federal approval in October/November 2022.

A short question and answer period occurred by after this presentation.

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For Information Only. No action needed.

ITEM 13. PLANNING ACTIVITIES

A. Administrative Amendments to the 2021-2024 TIP and 2045 RTP

Mr. Jim Dickinson, H-GAC, provided information on the Amendment modifications to the 2021-2024 TIP and 2045 RTP. Information was provided to the TPC in the meeting packet.

B. Future Amendment to the 2021-2024 TIP AND 2045 RTP

Mr. Jim Dickinson, H-GAC, provided information on the Amendment modifications to the TIP and RTP. Information was provided to the TPC in the meeting packet.

A questions, answer and comment period occurred during this presentation

C. Summary of Highway Performance Monitoring System (HPMS)

Mr. Chris Van Slyke, H-GAC gave the Council a summary of the data analysis from HPMS.

D. Intersection Safety Assessments

Mr. David Fink, H-GAC gave the Council an update on Intersection Safety Assessments.

E. Update on Bicycle-Pedestrian Counter Program

Mr. Christopher Whaley, H-GAC, gave the Council an update on the Bicycle-Pedestrian Counter Program.

F. Summary of Transportation Planning Activities

A summary of Transportation Planning Activities and described specific MPO activities. Information was provided to the TPC in the meeting packet.

G. H-GAC Board of Directors Report

The H-GAC Board of Directors meeting was held on March 15, 2022. Information was provided to the TPC in the meeting packet.

The presentation, comments, questions and discussion under this item are included in the meeting recording at this [LINK](#)

For Information Only. No action needed.

ITEM 14. ANNOUNCEMENTS & ADJORNMENT

All meetings below are conducted by Teleconference (TBD).

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- TIP Public Meetings -March 22, 2022, 2:00 p.m. and 5:30 p.m. (Virtual)
- Next TAC Meeting- April 13, 2022, 9:30 a.m. (in-person or videoconference)
- Next TPC Meeting – April 22, 2022, 9:30 a.m. (in-person or videoconference)

Chair David Robinson adjourned the meeting of the TPC 11:00 a.m.

The presentation, comments, questions and discussion under this item are included in the meeting recording at this [LINK](#)

For Information Only. No action needed.

Hon. Nancy Arnold, Secretary
Transportation Policy Council

Attachment 1
TRANSPORTATION POLICY COUNCIL (TPC)
FOR THE HOUSTON-GALVESTON
TRANSPORTATION MANAGEMENT AREA
March 25, 2022

ROLL

<u>AGENCY</u>	<u>VOTING MEMBER/ALTERNATE</u>	<u>REPRESENTING</u>
Baytown, City of	_____ Honorable Brandon Capetillo Mayor _____ Honorable Heather Betancourth – Alternate	City of Baytown
Conroe, City of	_____ Raymond McDonald Mayor Pro Tem _____ Thomas Woolley – Alternate	City of Conroe
Galveston, City of	<u> X </u> Honorable David Collins Council Member _____ Hon. John Paul Listowski - Alternate	City of Galveston
Houston, City of	<u> X </u> Honorable David W. Robinson Council Member – Chairman _____ Honorable Abbie Kamin- Alternate	City of Houston
Houston, City of	<u> X </u> Honorable Carolyn Evans-Shabazz Council Member _____ Honorable Sallie Alcorn - Alternate	City of Houston
Houston, City of	<u> X </u> Carol Haddock, P.E. Director, Houston Public Works _____ Veronica O. Davis, P.E. – Alternate	City of Houston
League City, City of	<u> X </u> Honorable Larry Millican Council Member, Position 3 _____ Honorable John Bowen - Alternate	City of League City
Missouri City, City of	<u> X </u> Shashi Kumar, P.E.. Director of Public Works _____ Todd Hoover – Alternate	City of Missouri City
Pasadena, City of	_____ Honorable Cary Bass Council Member _____ Dan Pennington-Alternate	City of Pasadena

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<u>AGENCY</u>	<u>VOTING MEMBER/ALTERNATE</u>	<u>REPRESENTING</u>
Pearland, City of	_____ Honorable Kevin Cole Mayor <u>X</u> Mayor Emeritus Tom Reid-Alternate	City of Pearland
Sugar Land, City of	<u>X</u> Honorable Joe Zimmerman Mayor _____ Honorable Jennifer Lane – Alternate	City of Sugar Land
Texas City, City of	_____ Honorable Dedrick Johnson Mayor <u>X</u> Jon Branson. - Alternate	City of Texas City
Waller, City of	<u>X</u> Honorable Nancy Arnold Council Member, Secretary _____ Honorable Sally Branson-Alternate	Smaller Cities, Harris County
Vacant	_____ Honorable Sally Branson-Alternate	
Brazoria County	<u>X</u> Honorable Matt Hanks, JD, P.E. County Engineer _____ Honorable David Linder – Alternate	Brazoria County
Chambers County	<u>X</u> Honorable Billy Combs County Commissioner, Pct 4 _____ Cory Taylor, P.E. - Alternate	Chambers County
Fort Bend County	<u>X</u> Honorable Grady Prestage County Commissioner, 2nd Vice Chair _____ Stacy Slawinski, P.E. – Alternate	Fort Bend County
Galveston County	<u>X</u> Honorable Kenneth Clark County Commissioner – Past Chairman _____ Honorable Joe Giusti– Alternate	Galveston County
Harris County	_____ Honorable Lina Hidalgo County Judge <u>X</u> Robert Treviño, P.E. – Alternate	Harris County
Harris County	_____ Honorable Adrian Garcia County Commissioner, Pct. 2 <u>X</u> Milton Rahman, P.E. – Alternate	Harris County
Liberty County	<u>X</u> David Douglas Engineering Administrator _____ Honorable Jay Knight - Alternate	Liberty County

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<u>AGENCY</u>	<u>VOTING MEMBER/ALTERNATE</u>	<u>REPRESENTING</u>
Montgomery County	<u> X </u> Honorable Mark Keough County Judge <u> </u> Commissioner, James Metts – Alternate	Montgomery County
Waller County	<u> X </u> Honorable Justin Beckendorff County Commissioner – 1st Vice Chair <u> </u> Commissioner, Walter Smith - Alternate	Waller County
Houston Metropolitan Transit Authority	<u> X </u> Sanjay Ramabhadran METRO Chair <u> </u> Thomas Lambert	METRO
Houston-Galveston Area Council At Large	<u> X </u> Chuck Wemple Executive Director <u> </u> Jeff Taebel – Alternate	H-GAC
TxDOT	<u> X </u> Eliza Paul, P. E. District Engineer <u> </u> Varuna Singh, P.E.– Alternate	TxDOT Houston District
TxDOT	<u> X </u> Martin Gonzalez, P.E. District Engineer <u> </u> Adam Jack, P.E. – Alternate	TxDOT Beaumont District
Port Freeport	<u> X </u> Phyllis Saathoff Executive Director, Port Freeport <u> </u> Roger Guenther, Port Houston - Alternate	Other Transportation Interests
Gulf Coast Rail District	<u> X </u> Dr. Carol Lewis Chairman, GCRD <u> </u> Jeff Ross - Alternate	Gulf Coast Rail District
	<u> 28 </u> Total Voting Membership	
	<u> 25 </u> Voting Membership Present	
	<u> 14 </u> Required Quorum	

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AGENCY

NON-VOTING MEMBERS

REPRESENTING

Texas State Senate	<u> </u> Hon. Carol Alvarado	8-County Region
Freight Rail Interests	<u> </u> Clint Schelbitzki	Union Pacific
Freight Rail Interests	<u> X </u> Hugh McCulley	BNSF Railway
Texas State Legislator	<u> </u> Hon. Dennis Paul	8-County Region
Texas State Legislator	<u> X </u> Hon. Ed Thompson	8-County Region
Wharton County	<u> X </u> Hon. Phillip Spenrath County Judge	Wharton County