



**A G E N D A**  
**HOUSTON-GALVESTON AREA COUNCIL**  
**FINANCE AND BUDGET COMMITTEE MEETING**  
**August 17, 2021 9:15 AM**

[https://zoom.us/webinar/register/WN\\_9m5c3s71R0-S2seMMoMQgg](https://zoom.us/webinar/register/WN_9m5c3s71R0-S2seMMoMQgg)

1. CALL TO ORDER
2. N/A
3. PUBLIC COMMENTS – Members of the public may participate by sending comments to [BoardPublicComments@h-gac.com](mailto:BoardPublicComments@h-gac.com); by joining online via website; or by dialing US: 1-888-788-0099 (Toll Free) or 1-877-853-5247 (Toll Free) (Webinar ID: 932 9437 5101; Participant ID: 483684; Passcode: 154111)
4. DECLARE CONFLICTS OF INTEREST

**ACTION**

5. CONSENT AGENDA  
Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.
  - a. N/A
  - b. WATER QUALITY MANAGEMENT PLAN UPDATE  
Request acceptance of the fiscal year 2021 Water Quality Management Plan. (Staff Contact: Jeff Taebel)
  - c. WORKFORCE COMPASS CONTRACT  
Request approval to contract with the National Association of Workforce Boards for \$75,000 to develop and use the Workforce Compass platform. (Staff Contact: Mike Temple)
  - d. WORKFORCE PUBLIC OUTREACH CONTRACTS  
Request approval for staff to negotiate second-year contracts with Savage Design and Outreach Strategists for total amount of \$900,000. (Staff Contact: Mike Temple)
6. FINANCE AND BUDGET COMMITTEE  
Report on activities and Committee recommendations.
  - a. MONTHLY FINANCIAL REPORT – JULY 2021  
Request approval of the monthly financial report ending July 31, 2021. (Staff Contact: Nancy Haussler)
  - b. INVESTMENT REPORT – 2ND QUARTER 2021  
Request approval of the 2021 second quarter investment report ending June 30, 2021. (Staff Contact: Nancy Haussler)

- c. BENEFITS INSURANCE COVERAGE RENEWAL – 2021-2022 PLAN  
Request approval for the Executive Director to negotiate contracts for benefit coverage for medical/health coverage with comparable plan designs as currently provided to employees with BCBSTX. (Staff Contact: Nancy Haussler)
- d. MID-YEAR BUDGET REVISION  
Request adoption of proposed 2021 Revised Budget. (Staff Contact: Chuck Wemple)

7. HUMAN SERVICES

- a. WORKFORCE SOLUTIONS 2022 CONTRACTS  
Request approval of contracts with organizations listed in the attachment for a total of \$451,925,055. (Staff Contact: Mike Temple)
- b. AGING SERVICES 2021-2022 CONTRACTS  
Request approval to amend selected 2021 Aging contracts in the amount of \$203,877 and to negotiate for 2022 Aging contracts in the amount of \$8,143,190.(Staff Contact: Mike Temple)

8. N/A

9. N/A

10. N/A

11. N/A

12. EXECUTIVE DIRECTOR’S REPORT

13. ADJOURNMENT

## **WATER QUALITY MANAGEMENT PLAN UPDATE**

### **Background**

The Texas Commission on Environmental Quality administers 604(b) planning funds from the U.S. Environmental Protection Agency under the Clean Water Act. As the Governor-designated agency for water quality management planning in this region, H-GAC has had a long-standing contractual agreement with the Texas Commission on Environmental Quality to conduct planning and analytical efforts under this program. The activities of this annual project cover the entire 13-county H-GAC region and are summarized each year in a Water Quality Management Plan Update document. This document becomes part of the State of Texas Water Quality Management Plan.

### **Current Situation**

The work conducted under this program includes maintaining several wastewater infrastructure databases, facilitating watershed planning efforts, providing staff support for the Natural Resources Advisory Committee, and providing planning assistance to local governments. Highlights of the work conducted in fiscal year 2021 include:

- Working with Authorized Agents throughout the 13-county H-GAC region to update location information on over 100,000 septic tanks and other on-site sewage facilities;
- Coordination and program support for the Supplemental Environmental Project to repair or replace failing septic systems;
- Maintaining and expanding databases of wastewater infrastructure and monitoring data for permitted facilities;
- Providing program support for various watershed-based plans;
- Performing analysis of wastewater permit limit exceedances for the 13-county region.

The Natural Resources Advisory Committee met on August 5 and voted to recommend this Water Quality Management Plan Update to the Board for acceptance. Once accepted by the Board of Directors, the report will be submitted to the Texas Commission on Environmental Quality for certification and inclusion in the State's Water Quality Management Plan. The 2021 update can be found on the H-GAC website: <https://www.h-gac.com/water-quality-management-planning>.

### **Funding Source**

N/A

### **Budgeted**

N/A

### **Action Requested**

Request acceptance of the fiscal year 2021 Water Quality Management Plan Update. (Staff Contact: Jeff Taebel)

**ATTACHMENTS:**

▫ WQMP Flyer

Cover Memo

# 2021

## WATER QUALITY MANAGEMENT PLAN UPDATE



The *Water Quality Management Plan Update* is completed annually by H-GAC in cooperation with the Texas Commission on Environmental Quality (TCEQ). It provides a regional overview of activities that impact water quality in our region. Data collected through this annual update is used by numerous planning efforts that H-GAC conducts in collaboration with local government partners. These include the Bacteria Implementation Group, Clean Rivers Program, Total Maximum Daily Load projects, and Watershed Protection Plans. Data collection and analytical elements of this project include:

### **Wastewater Treatment Facilities**

Analyzing up-to-date permit, service area, and location data for the 1,243 permitted wastewater treatment plants in the region. Almost 60% of these facilities are small plants that do not have staff on-site 24/7.



### **Analysis of Discharge Data**

Evaluating self-reported discharge data from the region's wastewater treatment plants. The rate of compliance with permit limits for bacteria is high in most of these plants. However, considering the potential impact of malfunctioning plants, regular monitoring remains important.

### **Analysis of Sanitary Sewer Overflows**

Examining the locations, frequency, and causes of unauthorized discharges of untreated or partially treated wastewater from sanitary sewer collection systems. Blockages in the collection lines were the most common reported cause of these overflows, with fats, oils, and grease being the most prominent reason for those blockages.



### **On-Site Sewage Facility Database Update**

Maintaining an updated database and map of over 111,000 permitted (and an estimated 200,000 unpermitted) septic tanks and other on-site sewage facilities in the region. Annual updates and analysis of this information allow H-GAC to coordinate with local officials on our Homeowner Wastewater Assistance Program and conduct training for real estate inspectors and homeowners.

The annual Water Quality Management Plan Update is overseen by H-GAC's Natural Resources Advisory Committee, which voted on August 5, 2021, to recommend Board of Directors acceptance of this document. To view the draft version of the report, please visit [www.h-gac.com/water-quality-management-planning](http://www.h-gac.com/water-quality-management-planning).

## **WORKFORCE COMPASS CONTRACT**

### **Background**

Workforce Solutions, the region's public workforce system, continually looks for opportunities to leverage funds and expand the reach and impact of workforce development services. Workforce Compass, in development through the National Association of Workforce Boards, is a platform exclusively for boards that uses advanced labor market data and algorithms to help job seekers by identifying their skills, providing them personalized career path recommendations in their local communities, identifying specific local and national learning programs to address skill and certification gaps, and connecting them to real-time open jobs.

### **Current Situation**

At its August 10 meeting, the Workforce Board approved investing \$75,000 to leverage a one-year engagement with the National Association of Workforce Boards and FutureFit AI to develop and use the Workforce Compass platform. We are one of five workforce boards from across the nation participating in this project.

### **Funding Source**

Texas Workforce Commission

### **Budgeted**

Yes

### **Action Requested**

Request approval to contract with the National Association of Workforce Boards for \$75,000 to develop and use the Workforce Compass platform. (Staff Contact: Mike Temple)

## **WORKFORCE PUBLIC OUTREACH CONTRACTS**

### **Background**

The Gulf Coast Workforce Board uses Savage Design and Outreach Strategists to provide public outreach and communications services for the Board and the Workforce Solutions system. Following the system's comprehensive communications strategy, these two contractors are working to increase the visibility of the Board and Workforce Solutions.

### **Current Situation**

At its August 10 meeting, the Workforce Board approved second-year contracts for Savage Design and Outreach Strategists with a total of \$900,000.

Second year activities include:

- Rolling out internal system and external comprehensive communications plans;
- Implementing long-term employer engagement strategies through contacts with local economic development corporations;
- Completing 13-episodes of "workforce TV" in partnership with KHOU; and
- Supporting the comprehensive overhaul of Workforce Solutions' online presence.

### **Funding Source**

Texas Workforce Commission

### **Budgeted**

Yes

### **Action Requested**

Request approval for staff to negotiate second-year contracts with Savage Design and Outreach Strategists for total amount of \$900,000. (Staff Contact: Mike Temple)

## MONTHLY FINANCIAL REPORT – JULY 2021

### **Background**

N/A

### **Current Situation**

N/A

### **Funding Source**

N/A

### **Budgeted**

N/A

### **Action Requested**

Request approval of the monthly financial report ending July 31, 2021. (Staff Contact: Nancy Haussler)

### **ATTACHMENTS:**

▢ Board Report July 2021

PDF



**HOUSTON-GALVESTON AREA COUNCIL  
FINANCIAL STATUS REPORT  
For the Seven Months Ended July 2021**

|   | Budget<br>Year to date | Actual<br>Year to date | Variance<br>Dollar  | %    |
|---|------------------------|------------------------|---------------------|------|
| <b>Combined Revenues and Expenditures</b> |                        |                        |                     |      |
| Revenues                                  | \$ 226,151,088         | \$ 191,457,595         | \$ (34,693,493)     | -15% |
| Expenditures                              | (225,662,266)          | (189,935,494)          | 35,726,772          | -16% |
| <b>Change in Combined Fund Balance</b>    | <b>\$ 488,823</b>      | <b>\$ 1,522,101</b>    | <b>\$ 1,033,279</b> |      |

| <b>Change in Fund Balance by Fund Type</b>       |                   |                     |                   |  |
|--|-------------------|---------------------|-------------------|--|
| Change in fund balance - General Fund            | \$ 60,364         | \$ 368,424          | \$ 308,061        |  |
| Change in fund balance - Gulf Coast Regional 911 | 522,380           | 1,103,203           | 580,823           |  |
| Change in fund balance - Enterprise Fund         | 143,059           | 50,474              | (92,585)          |  |
| <b>Total Change in Fund Balances</b>             | <b>\$ 725,803</b> | <b>\$ 1,522,102</b> | <b>\$ 796,299</b> |  |

**Variance Analysis**

The presentation of the change in fund balance by fund type is intended to highlight the effects of revenue and expenditure transactions by fund. The General Fund (GF) consists of those funds not associated with grant programs or enterprise activities. The Special Revenue Fund (SRF) consists of those funds that are restricted for a specific purpose. HGAC's grant programs are in this fund. The Enterprise Fund is used to track activities of the Cooperative Purchasing program and the Energy Purchasing Corporation. The variances of specific revenues and expenditures are explained on the second page of this report.

\*\*\* The Cooperative Purchasing program has contributed a \$52,001 an increase toward the Enterprise fund balance YTD, and the Energy Purchasing Corporation is reflecting a (\$1,527) decrease to the Enterprise fund balance.

**HOUSTON-GALVESTON AREA COUNCIL  
FINANCIAL STATUS REPORT  
For the Seven Months Ended July 2021**

|  | Annual Budget         | Budget Year to<br>Date | Actual Year to<br>Date | Variance<br>Dollar     | %           |
|--|-----------------------|------------------------|------------------------|------------------------|-------------|
| <b>Revenues</b>                                    |                       |                        |                        |                        |             |
| <b>General and Enterprise Fund</b>                 |                       |                        |                        |                        |             |
| Membership dues (a)                                | \$ 395,538            | \$ 395,538             | \$ 361,328             | \$ (34,210)            | -9%         |
| HGAC Energy Purchasing Corporation (b)             | 90,000                | 52,500                 | 49,205                 | (3,295)                | -6%         |
| Cooperative Purchasing fees                        | 5,500,000             | 3,208,333              | 2,489,080              | (719,253)              | -22%        |
| Gulf Coast Regional 911 fees                       | 4,036,797             | 2,354,798              | 2,402,347              | 47,549                 | 2%          |
| Interest Income (c)                                | 35,000                | 20,417                 | 2,723                  | (17,694)               | -87%        |
| Other (d)  | 3,981,468             | 2,322,523              | 3,000,036              | 677,513                | 29%         |
| <b>Total General and Enterprise Fund revenues</b>  | <b>\$ 14,038,803</b>  | <b>\$ 8,354,109</b>    | <b>\$ 8,304,720</b>    | <b>\$ (49,390)</b>     | <b>-1%</b>  |
| <b>Special Revenue Fund</b>                        |                       |                        |                        |                        |             |
| Federal Grant (e)                                  | \$ 3,556,065          | \$ 2,074,371           | \$ 146,721             | \$ (1,927,650)         | -93%        |
| State Grants                                       | 369,810,185           | 215,722,608            | 183,006,153            | (32,716,455)           | -15%        |
| <b>Total Special Revenue Fund revenues</b>         | <b>\$ 373,366,250</b> | <b>\$ 217,796,979</b>  | <b>\$ 183,152,874</b>  | <b>\$ (34,644,106)</b> | <b>-16%</b> |
| <b>Total Revenues</b>                              | <b>\$ 387,405,053</b> | <b>\$ 226,151,088</b>  | <b>\$ 191,457,593</b>  | <b>\$ (34,693,495)</b> | <b>-15%</b> |
| <b>Expenditures</b>                                |                       |                        |                        |                        |             |
| Personnel  | \$ 27,608,829         | \$ 16,105,150          | \$ 15,978,811          | \$ (126,340)           | -1%         |
| Pass-through funds - grant                         | 341,090,281           | 198,969,331            | 167,075,513            | (31,893,818)           | -16%        |
| Consultant and contract services                   | 11,480,098            | 6,696,724              | 4,091,410              | (2,605,314)            | -39%        |
| Lease of office space                              | 1,791,142             | 1,044,833              | 1,013,563              | (31,270)               | -3%         |
| Equipment (f)                                      | 1,677,448             | 978,511                | 263,997                | (714,514)              | -73%        |
| Travel (f)   | 327,205               | 190,870                | 29,085                 | (161,785)              | -85%        |
| Other expense                                      | 2,874,595             | 1,676,847              | 1,483,114              | (193,733)              | -12%        |
| <b>Total Expenditures</b>                          | <b>\$ 386,849,598</b> | <b>\$ 225,662,266</b>  | <b>\$ 189,935,493</b>  | <b>\$ (35,726,773)</b> | <b>-16%</b> |
| <b>Excess of Revenues over(under) Expenditures</b> | <b>\$ 555,455</b>     | <b>\$ 488,823</b>      | <b>\$ 1,522,101</b>    | <b>\$ 1,033,278</b>    |             |

**Variance:**

- a) We have made significant progress in collecting outstanding dues, and we anticipate payment soon on the balance.
- b). The Energy Purchasing Corporation will not meet revenue projections this year. Enrollment in the service is down and usage is also down.
- c). Interest income is down due to the Federal Reserve holding interest rates low. Adjustment to interest income projections will be made at the mid-year budget review.
- d) Other revenue includes the EDA loan program that has seen increased activity due to COVID related funds being made available to small businesses. These funds were not originally in H-GAC's budget and will need to be included in the mid-year revision.
- e) Federal pass-through revenue and expense in an EPA program administered by the Transportation department is off to a slow start for the year. We will review and revise the anticipated progress on this grant during the budget revision process.
- f) H-GAC has tenant improvement funds for renovation to our space. We have engaged an architect and are reviewing options given the new working environment challenges presented since COVID-19. Staff will bring any recommendations to the Board for approval.
- g) The travel budget was anticipating that Covid restrictions would end in 2021. We are starting to see some easing of restrictions and requests for in-person events that include in-region and out-of-region travel, so we expect that our expenses will increase later in the year.

## INVESTMENT REPORT – 2ND QUARTER 2021

### ATTACHMENTS:

- 2021 2ND Quarter Investment Report PDF

**Houston Galveston Area Council  
Investment Report  
For the Six Months Ended June 30, 2021**

|  | Book Value             | Market Value           | Percent of Portfolio |                        |
|--|------------------------|------------------------|----------------------|------------------------|
| <b>Beginning Balance 12/31/2020</b>                                    |                        |                        |                      | <b>\$ 8,495,373.76</b> |
| Certificate of Deposit (Maturity 6/11/2022)<br>Yield 0.05% Chase Bank  | 1,045,581.76           | 1,045,581.76           | 12.30%               |                        |
| Certificate of Deposit (Maturity 11/10/2021)<br>Yield 0.05% Chase Bank | 3,107,628.79           | 3,107,628.79           | 36.57%               |                        |
| Money Market Fund<br>Yield 0.049% BOA                                  | 4,344,260.06           | 4,344,886.14           | 51.13%               |                        |
| Balance as of June 30, 2021  | <u>\$ 8,497,470.61</u> | <u>\$ 8,498,096.69</u> | <u>100.00%</u>       | <u>\$ 8,498,096.69</u> |
| Total Investment Income Y-T-D  |                        | <u>\$ 2,722.93</u>     |                      |                        |

The above securities are in compliance with PFIA and the investment objectives stated within the H-GAC Investment Policy.

  
 \_\_\_\_\_  
 Jean Mahood  
 Investment Officer

  
 \_\_\_\_\_  
 Nancy Hausler  
 Chief Financial Officer

## **BENEFITS INSURANCE COVERAGE RENEWAL – 2021-2022 PLAN YEAR**

### **Background**

H-GAC carefully analyzes and reviews its employee benefits package on an annual basis, to provide the best coverage available, while also competing for the best rates possible. Historically, the H-GAC board has approved medical, dental, vision, voluntary life and long-term disability coverage for the benefits package offered to employees. Recognizing that employees have a wide range of needs when purchasing health care benefits, H-GAC has traditionally provided three plans from which to choose. Beginning in 2020, H-GAC requested employees contribute nominally to their coverage if employees wanted the highest and most robust coverage of the three plans available. H-GAC does not participate in contributing toward the coverage of dependents.

### **Current Situation**

Health Insurance: At the beginning of the 2020-2021 benefit year, the agency offered employees the choice of a traditional Preferred Provider Organization (PPO) which requires the employee to contribute toward the premium; a Consumer Driven Health Plan (CDHP)/Health Savings Account (HSA) (also known as a High Deductible Health Plan) which H-GAC would contribute \$750 toward the account at the beginning of the plan year to offset medical expenses; or Health Maintenance Organization (HMO) which has a limited network; however, comes free of premium cost to the employee, and less expensive premium options for dependent coverage. The medical insurance provider for the 2020-2021 plan year has been BlueCross BlueShield of Texas (BCBSTX).

H-GAC worked with Alliant Benefits to obtain the most competitive health care coverage quotes for the coming plan year. Proposals were requested from all major insurance carriers in the local market, as well as the Texas Municipal League, to seek a similar benefit plan design for the 2021-2022 plan year. Insurance quotes were received from BlueCross BlueShield, Cigna, Aetna, Humana, United Health Care, and Memorial Hermann. The proposals received from Aetna, Humana, United Health Care, and Memorial Hermann were not competitive. The two most competitive proposals were received from Blue Cross and Cigna. The attached schedule summarizes the difference between the two plans. Both plans offer similar design, with Cigna offering a narrower network of providers in their HMO comparable plan.

Staff recommends staying with Blue Cross Blue Shield for two reasons:

- Blue Cross has provided excellent service and submitted a nominal increase proposal during a challenging year for insurance carriers and employers. Changing to Cigna may result in a higher proposal in subsequent years.
- The disruption of providers for our employees would be significant. 29 providers and/or facilities currently used by H-GAC staff members are not included in the Cigna network. Continuation of in-network physicians for our employees during this time would be beneficial to our employees.

Increases will be shared proportionally between employees and H-GAC in accordance with the current contribution schedules shown below:

|                                  | <b>Standard PPO</b> | <b>High-Deductible/HSA</b> | <b>HMO</b> |
|----------------------------------|---------------------|----------------------------|------------|
| Employee                         | \$776.39            | \$737.57                   | \$695.70   |
| Employee + Spouse                | \$1,707.90          | \$1,622.51                 | \$1,530.55 |
| Employee + Children              | \$1,436.21          | \$1,364.39                 | \$1,287.07 |
| Employee + Family                | \$2,484.24          | \$2,360.03                 | \$2,226.25 |
| Employee contribution of \$79/mo |                     |                            |            |
| Total cost to H-GAC              | \$1,732,903         | \$177,018                  | \$450,814  |
| (estimate)                       |                     |                            |            |
| Total Increase                   | \$64,181            |                            |            |

Other Coverages: Other benefit policies had multi-year agreements and do not require further action.

### **Funding Source**

Benefit Pool

### **Budgeted**

Yes

### **Action Requested**

Request approval for the Executive Director to negotiate contracts for benefit coverage for medical/health coverage with comparable plan designs as currently provided to employees with BCBSTX. (Staff Contact: Nancy Haussler)

### **ATTACHMENTS:**

▫ Benefits Plan Comparisons August 2021

Cover Memo



## **MID-YEAR BUDGET REVISION**

### **Background**

H-GAC's Budget is a dynamic document. The bulk of H-GAC's revenues derive from intergovernmental contracts with local, state, and federal entities. These contracts have various durations, and may span more than one H-GAC budget year.

### **Current Situation**

The proposed 2021 Revised Budget incorporates all known changes in revenues and expenditures, as well as financial results of operations through June.

### **Funding Source**

N/A

### **Budgeted**

N/A

### **Action Requested**

Request adoption of proposed 2021 Revised Budget. (Staff Contact: Chuck Wemple)

### **ATTACHMENTS:**

- Mid-Year Budget Revision Summary
- Cover Memo



**2021 PROPOSED REVISED BUDGET AND SERVICE PLAN  
SUMMARY**

|  |          |                |                  |
|--|----------|----------------|------------------|
| Unified Budget                               |          |                | \$405,424,076    |
|  | Increase | 4.80%          | 18,574,478       |
| Pass-through funds                           |          |                | 363,718,774      |
|  | Increase | 6.63%          | 22,628,493       |
| Operations                                   |          |                | 41,705,302       |
|  | Decrease | 8.86%          | (4,054,015)      |
| Increases                                    |          |                |                  |
| Public Services                              |          | 33.54%         | 2,657,599        |
| Workforce                                    |          | 6.31%          | 20,515,374       |
| Aging  |          | 4.81%          | 709,328          |
| Local Capital                                |          | 0.45%          | 6,000            |
| Decreases                                    |          |                |                  |
| Shared Services                              |          | 23.61%         | 1,212,511        |
| Local Activities                             |          | 16.63%         | 25,100           |
| Transportation                               |          | 14.71%         | 3,439,856        |
| Data Services                                |          | 12.41%         | 619,434          |
| Community & Environmental                    |          | 0.40%          | 16,920           |
| Employee Benefits                            |          |                |                  |
| Released Time                                |          | 16.30%         | \$2,997,341      |
| Insurance, Retirement and<br>Social Security |          | 33.40%         | 6,137,320        |
| Prior Year Carry Forward                     |          | <u>(1.98%)</u> | <u>(377,038)</u> |
| Total Benefits & Release Time                |          | 47.72%         | \$8,757,623      |

## WORKFORCE SOLUTIONS 2022 CONTRACTS

### Background

Periodically we solicit proposals to operate Workforce Solutions, the Gulf Coast Workforce Board's operating affiliate. This year we issued seven separate requests for the interrelated parts of Workforce Solutions: employer service, local career offices, financial aid payment office, financial aid support center, youth projects, early education quality, and staff professional development. We received 24 proposals from 21 organizations. Staff reviewed and scored all proposals, presenting results to the Workforce Board's Procurement Committee. The committee then presented recommendations to the Workforce Board.

We will see a 46% increase in funds for 2022 Workforce Solutions operations, driven mainly by additional funds to provide early education/childcare financial assistance to working parents.

### Current Situation

At its August 10 meeting, the Workforce Board approved contracts with 12 proposers, including four organizations new to the system, to operate the region's workforce system in 2022.

- We received only one proposal for the financial aid support center, financial aid payment office, early education quality, and staff professional development services. The Workforce Board approved one year contracts for these proposers as well as one year contracts for the two proposers for Employer Service. We will solicit additional applicants and procure again next year for these services.
- The Workforce Board approved up to four years of annual contracts, renewable depending on performance, availability of funds, and approval by the Workforce Board and the H-GAC Board for the career office and youth project proposers.

With these contracts, we expect to:

- Serve at least 30,000 employers and 525,000 individuals
- Ensure 64% of employers return for additional service
- Assist in creating 3,400 new jobs
- Use at least \$18 million for scholarships, apprenticeships, and upskilling or reskilling for more than 5,000 individuals
- Help more than 35,000 working families and 50,000 children with early education expenses
- Help more than 262,000 individuals go to work
- Raise the incomes of 110,000 individuals by at least 20%
- Ensure at least 86% of the individuals pursuing a post-secondary education attain a certificate or degree

Attached are the recommendations for Workforce Solutions 2022 operations contracts for a total of \$451,925,055.

### Funding Source

Texas Workforce Commission

**Budgeted**

Yes

**Action Requested**

Request approval of contracts with organizations listed in the attachment for a total of \$451,925,055.  
(Staff Contact: Mike Temple)

**ATTACHMENTS:**

- ▢ Workforce Solutions 2022 Proposed Contracts Backup Material

**WORKFORCE SOLUTIONS 2022 PROPOSED SYSTEM OPERATIONS CONTRACTS**

|   | Current               | Minimum Proposed      | Maximum Proposed      |
|---|-----------------------|-----------------------|-----------------------|
| <b>Employer Service</b>                     |                       |                       |                       |
| Employment and Training Centers             | \$ 7,450,000          | \$ 7,500,000          | \$ 9,000,000          |
| Adaptive Construction Solutions             |                       | 3,000,000             | 3,500,000             |
| Grant Associates                            | 3,349,004             |                       |                       |
| <b>Career Offices</b>                       |                       |                       |                       |
| BakerRipley                                 | 24,427,838            | 22,600,000            | 24,500,000            |
| Interfaith of the Woodlands                 | 16,300,000            | 17,000,000            | 18,000,000            |
| Equus                                       | 6,000,000             | 6,000,000             | 6,500,000             |
| CareerTeam                                  |                       |                       |                       |
| <b>NextGen Youth</b>                        |                       |                       |                       |
| Alliance of Community Assistance Ministries |                       |                       | 2,500,000             |
| SERJobs                                     | 1,200,000             |                       | 2,300,000             |
| Career Team                                 |                       |                       | 1,500,000             |
| Juma Ventures                               |                       |                       | 130,000               |
| America Youth Works                         |                       |                       | 268,055               |
| Bee Busy                                    |                       |                       |                       |
| Harris County Department of Education       |                       |                       |                       |
| BridgeYear                                  |                       |                       |                       |
| Adams and Associates                        |                       |                       |                       |
| Dynamic Education System, Inc.              | 350,000               |                       |                       |
| Center for Urban Transformation             |                       |                       |                       |
| Connections to Success                      |                       |                       |                       |
| Knowledge-First                             |                       |                       |                       |
| <b>Payment Office</b>                       |                       |                       |                       |
| BakerRipley                                 | 3,333,000             | 3,600,000             | 3,600,000             |
| Financial Aid                               | 230,000,000           | 360,000,000           | 366,000,000           |
| <b>Support Center</b>                       |                       |                       |                       |
| Interfaith of the Woodlands                 | 5,600,000             | 6,100,000             | 6,200,000             |
| <b>Professional Development</b>             |                       |                       |                       |
| Learning Designs                            | 979,668               | 927,000               | 927,000               |
| <b>Early Education</b>                      |                       |                       |                       |
| Collaborative for Children                  | 7,000,000             | 5,500,000             | 7,000,000             |
| <b>Total Contracts for Award</b>            | <b>\$ 305,989,510</b> | <b>\$ 432,227,000</b> | <b>\$ 451,925,055</b> |

## AGING SERVICES 2021-2022 CONTRACTS

### Background

H-GAC is the Area Agency on Aging for 12 counties in the region (Harris County not included). Each year we contract with community organizations to provide nutrition, transportation, and direct services – such as personal assistance, respite care, residential repair, health maintenance and promotion, and emergency response – for individuals aged sixty and older.

### Current Situation

At its August 2021 meeting, the Aging & Disability Advisory Committee approved the attached recommendations for 2022 contracts, as well as amendments increasing funds to selected 2021 contracts.

- We received supplemental funds from the Health and Human Services Commission for the current contract year to provide additional direct services. The contractors recommended by the Advisory Committee have the capacity to provide additional services and have met or exceeded program performance this year. We propose adding a total of \$203,877 to these selected 2021 contracts.
- We have also received a larger than usual allocation for the 2022 contract year and the Advisory Committee recommends continuing funding for existing contractors all of whom have performed satisfactorily. Total funds for 2022 are 14.8% higher than the current year.

Attachments A and B summarize the recommendations to amend the 2019 contracts as well as the recommendations for 2020 contracts.

### Funding Source

Texas Health and Human Services Commission

### Budgeted

Yes

### Action Requested

Request approval to amend selected 2021 Aging contracts in the amount of \$203,877 and to negotiate for 2022 Aging contracts in the amount of \$8,143,190. (Staff Contact: Mike Temple)

### ATTACHMENTS:

- |  |                 |
|--|-----------------|
| <input type="checkbox"/> Attachment A – Community Providers      | Backup Material |
| <input type="checkbox"/> Attachment B – Direct Service Providers | Backup Material |

**HOUSTON-GALVESTON AREA COUNCIL / AREA AGENCY ON AGING**  
**FY 2021 & 2022 Aging Contract Recommendation**  
**Attachment A - Community Providers**

| <b>Contractor Name</b>  | <b>Service Area</b> | <b>2021 Approved Contract</b> | <b>2021 Amended</b> | <b>2022 Proposed</b> | <b>Service(s)</b>                                 |
|---|---------------------|-------------------------------|---------------------|----------------------|---|
| Actions of Brazoria County  | Brazoria            | \$ 726,338                    |                     | \$ 851,178           | Congregate & Home Delivered Meals, Transportation |
| Catholic Charities of the Archdiocese of Galveston-Houston                            | Fort Bend           | \$ 246,414                    |                     | \$ 334,960           | Congregate Meals                                  |
| Cleveland Senior Citizens Organization  | Liberty             | \$ 190,529                    |                     | \$ 182,882           | Congregate & Home Delivered Meals, Transportation |
| Colorado Valley Transit, Inc.   | Austin<br>Waller    | \$ 88,494                     |                     | \$ 106,753           | Transportation                                    |
| Economic Action Committee of the Gulf Coast   | Matagorda           | \$ 167,830                    |                     | \$ 154,505           | Congregate & Home Delivered Meals, Transportation |
| Fort Bend Seniors Meals on Wheels & Much Much More, Inc.                              | Fort Bend           | \$ 1,215,563                  |                     | \$ 1,433,841         | Congregate & Home Delivered Meals, Transportation |
| Fort Bend Seniors Meals on Wheels & Much Much More, Inc. - Waller County Sr. Citizens | Waller              | \$ 125,304                    |                     | \$ 103,067           | Congregate & Home Delivered Meals                 |
| Galveston County  | Galveston           | \$ 501,797                    |                     | \$ 643,500           | Congregate Meals and Transportation               |
| G.R.A.C.E Initiative of South Liberty County  | Liberty             | \$ 58,302                     |                     | \$ 72,663            | Home Delivered Meals                              |
| Helping One Another, Inc. of Austin County  | Austin              | \$ 123,395                    |                     | \$ 100,678           | Congregate & Home Delivered Meals                 |
| Interfaith Ministries for Greater Houston   | Galveston           | \$ 290,575                    |                     | \$ 290,048           | Home Delivered Meals                              |
| Meals on Wheels Montgomery County   | Montgomery          | \$ 1,005,632                  |                     | \$ 1,199,565         | Congregate & Home Delivered Meals, Transportation |
| Senior Center of Walker County  | Walker              | \$ 182,429                    |                     | \$ 172,716           | Congregate & Home Delivered Meals, Transportation |
| Senior Citizens Project of Chamber County   | Chamber             | \$ 128,958                    |                     | \$ 81,612            | Home Delivered Meals & Transportation             |
| Wharton County Junior College - Colorado County                                       | Colorado            | \$ 139,030                    |                     | \$ 118,581           | Congregate & Home Delivered Meals, Transportation |
| Wharton County Junior College - Wharton County  | Wharton             | \$ 185,576                    |                     | \$ 176,641           | Congregate & Home Delivered Meals, Transportation |
| <b>Total</b>  |                     | <b>\$ 5,376,166</b>           | <b>\$ -</b>         | <b>\$ 6,023,190</b>  |   |

**HOUSTON-GALVESTON AREA COUNCIL / AREA AGENCY ON AGING**  
**FY 2021 & 2022 Aging Contract Recommendation**  
**Attachment B - Direct Service Providers**

| <b>Contractor Name</b>                                       | <b>Service Area</b> | <b>2021 Current Contract</b> | <b>2021 Amended</b> | <b>2022 Proposed</b>              | <b>Service(s)</b>  |
|--|---------------------|------------------------------|---------------------|-----------------------------------|--|
| ADT US Holding, LLC.   | 12 County Region    | \$ 15,000                    |                     | \$ 15,000                         | Emergency Response Services                                    |
| Aegis Senior Care Group, LLC                                 | 12 County Region    | \$ 65,000                    | \$ 83,094           | \$ 88,040                         | Personal Assistance, Respite                                   |
| American Primary Home Car, LLC.                              | 12 County Region    | \$ 70,000                    | \$ 85,074           | \$ 80,700                         | Personal Assistance, Respite                                   |
| Best By dba Critical Signal Technologies, Inc.               | 12 County Region    | \$ 15,000                    |                     | \$ 15,000                         | Emergency Response Services                                    |
| Brown Sterling Builders, Inc.                                | 12 County Region    | \$ 300,000                   | \$ 355,068          | \$ 440,300                        | Residential Repair   |
| Byrdson Services, LLC. dba Excello Construction              | 12 County Region    | \$ 300,000                   |                     | \$ 440,300                        | Residential Repair   |
| Consider the Lilies Home Care, Inc.                          | 12 County Region    | \$ 65,000                    | \$ 90,759           | \$ 102,700                        | Personal Assistance, Respite                                   |
| Crystal Beach Ventures, LLC. dba Synergy Home Care Galveston | 12 County Region    | \$ 65,000                    |                     | \$ 73,300                         | Personal Assistance, Respite                                   |
| EntraMed, Inc. dba Sentido Health                            | 12 County Region    | \$ 70,000                    |                     | \$ 90,000                         | Health Maintenance   |
| Haselden HomeCare LLC dba Synergy Home Care - Katy           | 12 County Region    | \$ 85,000                    |                     | \$ <sup>Page 3 of 3</sup> 102,700 | Personal Assistance, Respite                                   |
| Health Solutions and Dietetics                               | 12 County Region    | \$ 50,000                    |                     | \$ 50,000                         | Nutrition Monitoring, Education, Menu Analysis, & Consultation |
| Kristen Cares, Inc. dba Right at Home - Greater Galveston    | 12 County Region    | \$ 75,000                    |                     | \$ 88,000                         | Personal Assistance, Respite                                   |
| Merc Medical Supply  | 12 County Region    | \$ 80,000                    |                     | \$ 100,000                        | Health Maintenance   |
| MiMac Health Services, Inc.                                  | 12 County Region    | \$ 115,000                   | \$ 159,932          | \$ 190,760                        | Participant Assessment, Respite Care, Personal Assistance      |
| Mosher Initiatives Inc. dba Synergy HomeCare                 | 12 County Region    | \$ 65,000                    | \$ 109,950          | \$ 161,500                        | Personal Assistance, Respite                                   |
| Texas Southern University                                    | 12 County Region    | \$ 70,000                    |                     | \$ 70,000                         | Health Education and Promotion                                 |
| Valued Relationships, Inc.                                   | 12 County Region    | \$ 8,000                     |                     | \$ 11,700                         | Emergency Response Services                                    |
| <b>2021 Total Proposed Additional</b>                        |                     |                              | <b>\$ 203,877</b>   |                                   |  |
| <b>2021 Total All Contracts</b>                              |                     | <b>\$ 1,513,000</b>          | <b>\$ 1,716,877</b> |                                   |  |
| <b>2022 Total All Contracts</b>                              |                     |                              |                     | <b>\$ 2,120,000</b>               |  |