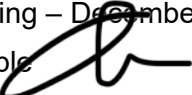




TO: H-GAC Corporation for Regional Excellence Board of Directors  
SUBJECT: Annual Meeting – December 19, 2023  
FROM: Chuck Wemple   
DATE: December 13, 2023

---

I am writing to provide notice of the H-GAC Corporation for Regional Excellence (Corporation) annual meeting. The Corporation is a 501 (c)(3) non-profit that receives tax exempt contributions and disburses them for projects benefiting the H-GAC region.

A brief annual business meeting will be held at 11:00 a.m., Tuesday, December 19, 2023, or upon adjournment of the H-GAC Board meeting.

Enclosed are:

- Meeting agenda
- Minutes of the Corporation's March 16, 2021, meeting
- Financial Statements for 2021 to year-to-date
- Status report

Please do not hesitate to contact me with any questions about the Corporation or this meeting.

CW/wm

Enclosures



# Corporation for Regional Excellence Board of Directors Meeting

December 19, 2023, 11:00 a.m.

## A G E N D A

**1. Call to Order**

**2. Approve Minutes**

Request approval of March 16, 2021, meeting minutes. (Staff contact: Rick Guerrero)

**3. Status Report**

No action requested, for information only. (Staff contact: Chuck Wemple)

**4. Approve Financial Reports**

Request approval of financial reports for 2021 year-to-date. (Staff contact: Christina Ordonez-Campos)

**5. Election of Officers**

Request for nominations and approval of newly elected officers (Contact: Stacy Adams)

**6. Miscellaneous Business**

No action requested, for information only. (Staff Contact: Chuck Wemple)

**7. Adjourn**

**MEETING MINUTES**  
**H-GAC Corporation for Regional Excellence**  
**3555 Timmons Lane, 2<sup>nd</sup> Floor, Conference Room D**  
**Houston, Texas**  
**Tuesday, March 16, 2021**

**ATTENDANCE ROSTER**

The following members of the Corporation for Regional Excellence of the Houston-Galveston Area Council attended all or a portion of the March 16, 2021, committee meeting:

Brazoria County Commissioner Stacy Adams, Board Chair  
City of Waller Councilmember Nancy Arnold, Vice Chair  
Mayor of Pattison Joe Garcia  
City of Texas Commissioner Jami Clark  
City of Friendswood Council Member Sally Branson  
Huntsville ISD Trustee Rissie Owens  
Chuck Wemple, President  
Nancy Haussler, Secretary/Treasurer

H-GAC Staff:  
Rick Guerrero

**1. CALL TO ORDER**

Board Chair, Brazoria County Commissioner Stacy Adams called the meeting to order at 11:23 a.m. on Tuesday, March 16, 2021, in H-GAC's Conference Room D at 3555 Timmons Lane in Houston.

**2. APPOINTMENT OF DIRECTORS**

After discussion Board Chair Adams called for approval for the appointment of directors. Vice-Chair Arnold made the motion for the appointment of directors and Council Member Branson seconded the motion. Board chair Adams called for a vote, which resulted in unanimous approval.

**3. APPROVAL OF MINUTES FROM FEBRUARY 18, 2020, MEETING**

After a cursory overview of the February 18, 2020, minutes Board Chair Adams called for approval of the minutes. Trustee Owens made a motion to approve the minutes. Board Chair Adams seconded the motion. Board Chair Adams called for a vote, which resulted in unanimous approval.

**4. STATUS REPORT**

Corporation President Chuck Wemple gave a snapshot of the 2020 activities. Mr. Wemple stated that the longstanding programs that are linked to the Corporation for Regional Excellence will remain in place. The clean air programs continued to receive donations for various projects to help promote the replacement of older engines and other vehicles with cleaner technology. An example of a significant grant received by CRENP was the Houston Endowment for the 2020 Census Outreach program. Mr. Wemple stated that sponsorship donations continued from Workforce. Mr. Wemple anticipates donations will continue to be received and disbursed for transportation initiatives and other programs in 2020.

**5. APPROVAL OF FINANCIAL STATEMENTS**

Board Chair Adams called on Secretary/Treasurer Nancy Haussler to provide a financial report for the Corporation for Regional Excellence. Mrs. Haussler presented the financial statement as of 12/31/2020. Mrs. Haussler prefaced before her presentation that these funds were pre-audit, but the funds would be audited in the scope of the H-GAC audit. According to the balance sheet provided by Mrs. Haussler the corporation had cash assets on hand received from donations and other contributions. Board Chair Adams

sought clarification regarding the net income of \$190,092. Mrs. Haussler addressed the query by stating that as of January 1st, this amount will be restored to restricted funds. Mayor Garcia moved to approve the financial statements. Board Chair Adams seconded the motion. Board Chair Adams called for a vote, which resulted in unanimous approval.

**6. ELECTION OF OFFICERS**

Board Chair Adams called upon volunteers to serve as officers on the Corporation Board. Council Member Arnold made a motion for Commissioner Adams to serve as Chair, Council Member Nancy Arnold to serve as Vice-Chair, H-GAC Executive Director Chuck Wemple to serve as President and H-GAC CFO Nancy Haussler to serve as Secretary/Treasurer. Council Member Branson seconded the motion. Board Chair Adams called for a vote, which resulted in unanimous approval.

**7. MISCELLANEOUS BUSINESS**

Board Chair Adams then called upon Mr. Wemple to discuss any other business. President Wemple stated it may be in the best interest of the Corporation for Regional Excellence to meet more frequently, perhaps twice a year. President Wemple expressed a desire to develop marketing materials for the Corporation for Regional Excellence. The goal is to enhance awareness and promote the work of this non-profit organization.

**8. ADJOURNMENT**

There being no further business, Board Chair Adams adjourned the meeting at 11:38 a.m.

**H-GAC CORPORATION FOR REGIONAL EXCELLENCE**

**BALANCE SHEET**

**AS OF 11/30/2023**

ASSETS

Cash and Investment

Cash 505,995

Investment 500,000

**Total Cash and Investment** 1,005,995

Accounts Receivable

Accounts Receivable 0

Total Accounts Receivable 0

**Total ASSETS** 1,005,995

LIABILITIES & EQUITY

Liabilities

Payable to HGAC-Wells Fargo Water Quality 0

Clean Air Initiatives 0

Transportation Outreach 0

**Total Liabilities** 0

Equity

Unrestricted Retained Earnings 791,607

Net Income 214,388

**Total Equity** 1,005,995

**Total LIABILITIES & EQUITY** 1,005,995

**CORPORATION FOR REGIONAL EXCELLENCE**  
**STATEMENT OF REVENUE AND EXPENDITURES**  
**01/01/2023 - 11/30/2023**

**REVENUE**

Contributed Support	
TML Sponsorship	30,150
Clean Air Initiatives-CMAQ	163,633
C&E Workshop	2,498
Wells Fargo Water Quality Service	20,000
Interest Income	<u>8,809</u>
Total Contributed Support	<u>225,091</u>
<b>Total REVENUE</b>	<b><u>225,091</u></b>

**EXPENSE**

Program Expenses	
Wells Fargo Water Quality Service	<u>10,703</u>
Total Program Expenses	10,703
Other Expense	
Bank Fee	<u>-</u>
Total Other Expense	<u>-</u>
Total EXPENSE	10,703

**NET INCOME** **214,388**

**Houston-Galveston Area Council Corporation for Regional Excellence**  
**Status Report**  
**December 2023**

**Background**

The Corporation was formed as a 501(c)(3) non-profit corporation to support charitable and educational activities promoting regional cooperation and quality of life improvements in the -region. It receives contributions and grants to H-GAC and other public and private non-profit organizations serving the region. The Corporation also serves as a repository for tax exempt contributions that support local government projects. For the most part, the Corporation receives contributions from sponsors to support specific programs and events and the Corporation in turn makes payments to support those programs and events.

**2023 Activities**

Clean Air Programs Congestion Mitigation and Air Quality -- The Corporation for Regional Excellence continues to house grant funds being returned from certain Congestion Mitigation and Air Quality funded Clean Vehicles Program projects where the subrecipient fails to meet contracted obligations and return a pro-rata portion of the grant. {These would be the grant returns for the Congestion Mitigation and Air Quality and has been happening in several years.}

WellsFargo Water Quality Service Grant-The Community and Environmental Department has received that grant to pump out 30 septic tanks in a vulnerable community and hold six homeowner wastewater education trainings. We are currently working with the City of Liverpool to identify homeowners that qualify. That work should be completed in early 2024.

Texas Municipal League – The Corporation for Regional Excellence allows the Texas Municipal League Region 14 to accept sponsor contributions to offset annual meeting and workshop expenses for members that would otherwise increase registration costs and prohibit some members from accessing these educational opportunities. Houston-Galveston Area Council serves as the Secretary/Treasurer for Region 14 and is responsible for coordinating Texas Municipal League Region 14 meetings and workshops.

Houston-Galveston Area Council Workshops/Meetings – The Corporation for Regional Excellence serves as the repository for funds donated by local businesses to offset expenses incurred by Houston-Galveston Area Council when hosting educational workshops and meetings for the region.

**2024 Outlook**

The Transportation Department and Air Quality Program will be researching the possibility of using Corporation for Regional Excellence funds for activities in specialized programs. Ideally, the activities will help conserve grant funds by funding activities such as advertising and outreach, research, salaries for internships, matching for other grants, as well as possible vehicle replacement projects that will advance the usage of alternative fuels in our region.