

4A. MINUTES OF THE TRANSPORTATION ADVISORY COMMITTEE
WEDNESDAY, AUGUST 16, 2023, 9:30 A.M. MEETING

INTRODUCTIONS

Chair Veronica Chapa-Gorczyński, called the Transportation Advisory Committee (TAC) meeting to order at 9:30 a.m.

Committee members and staff introduced themselves. A list of Committee representatives and alternates attending the meeting is included with these minutes as Attachment 1. There were 33 members in attendance; 22 are required for a quorum.

The meeting agenda and materials are available on the TAC website at:
<http://www.h-gac.com/transportation-advisory-committee/meeting-agendas-and-minutes.aspx>.

In addition, the livestream recording is available at: <http://www.h-gac.com/transportation-advisory-committee/meeting-livestream-archive.aspx>.

PUBLIC COMMENTS

No written public comment was received.

APPROVAL OF CONSENT AGENDA ITEMS

Chair Veronica Chapa-Gorczyński entertained a motion for approval of the Consent Agenda Items; 4A) Meeting Minutes for the July 19, 2023, meeting.

A motion to approve the meeting minutes was made by Mr. Mike Wilson. The second motion for approval was made by Ms. Sherry Weesner. The Committee voted and the motion carried.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

AMENDMENTS TO THE 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AND THE 2045 REGIONAL TRANSPORTATION PLAN (RTP)

Prior to Mr. Jim Dickinson presenting on the Amendments to the 2023-2026 Transportation Improvement Program (TIP) and the 2045 Regional Transportation Plan (RTP), Mr. Craig Raborn prefaced that the status of the Air Quality Conformity could potentially affect the amendments being moved into the programmed TIP or Statewide Transportation Improvement Program (STIP). Mr. Raborn further noted that Staff would proceed in presenting the amendments simply as recommendations to the Committee.

The Committee briefly discussed and Chair Veronica Chapa-Gorczyński brought the discussion to a temporary close. Mr. Dickinson then presented the amendments to the 2023-2026 Transportation Improvement Program (TIP) for recommendation to the Committee. Thereafter, Chair Chapa-Gorczyński opened the floor to the Committee for discussion.

After further discussion, the Committee concurred to move forward with the recommendations to the TPC. Chair Chapa-Gorczyński entertained a motion. A motion to approve the recommendations was made by Mr. Mike Wilson. The second motion of approval was made by Ms. Catherine McCreight. The Committee voted and the motion carried.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

2024 UNIFIED PLANNING WORK PROGRAM (UPWP)

Mr. Craig Raborn presented on the draft 2024 Unified Planning Work Program (UPWP). The Unified Planning Work Program (UPWP) is a required document describing all anticipated planning activities for the Metropolitan Planning Organization; It includes a description of tasks and budgets for the Federal Fiscal Year (October 1 to

September 30). The UPWP describes the regional transportation plans and programs carried out in the 8-county Metropolitan Planning Area:

- Development of all required planning products or activities (primarily the Regional Transportation Plan, Transportation Improvement Program, Congestion Management Process, etc.);
- Continuous and one-time planning activities related to safety, freight, transit, subregional areas, corridors, active transportation, air quality, data and modeling, and livable centers; and
- Special planning activities (e.g. Safe Streets and Roads for All, PROTECT resiliency planning, and development of grant-funded plan development).

The 2024 UPWP needs to be completed, adopted, and initiated to start on October 1, 2023. Staff proposed a one-year UPWP rather than the typical two-year to allow these projects to carry over into 2024 and facilitate better workload management for existing staff to complete them. Staff requested the Committee's recommendation to the Transportation Policy Council for approval of Resolution UPWP 2024-00. The Draft 2024 UPWP is available for review online (<https://www.h-gac.com/unified-planning-work-program>).

A motion was made by Ms. Sherry Weesner. The second motion for approval was made by Mr. David Fields. The Committee voted and the motion carried.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

COMMUTE SOLUTIONS MONTH

Ms. Jamila Owens presented on Commute Solutions Month. Commute Solutions is a travel demand management outreach and education program that promotes shifting how, when, where and whether we travel to reduce congestion and improve air quality in our region. Commute Solutions is conducted by the Houston-Galveston Area Council, in partnership with the Texas Department of Transportation, regional transportation agencies, area employers and universities, local governments and other community organizations. Through the Commute Solutions website, www.yourcommutesolution.org, the program provides valuable resources to improve access to trip reduction options that improve the efficiency of how we use our transportation infrastructure. In celebration of the 29th year of the Commute Solutions Program, H-GAC staff requested September 2023 to be recognized as Commute Solutions Month and requested that the Committee make the recommendation for TPC approval of Resolution No. 2023-29.

A motion was made by 1st Vice Chair Morad Kabiri. The second motion for approval was made by Ms. Patricia Kievlan. The Committee voted and the motion carried.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

PROJECT SELECTION PROCESS/READINESS QUESTIONNAIRE – "0-3 YEAR PROJECTS."

The presentation was given in two parts. Ms. Callie Barnes first presented on the status of Project Readiness Questionnaire assessments and the next steps in addressing carry over balances. Ms. Barnes noted that H-GAC sent over 230 Readiness Questionnaires to project sponsors in July and August 2023 for projects ready to let in the 0–3year time frame. Ms. Barnes further elaborated on considerations of realistic timelines for project readiness and concluded with the next steps as follows: evaluate the completed questionnaires, assess carryover balances per funding category and prepare a project recommendation list to spend down carryover balances.

In the second half of this presentation, Mr. Vishu Lingala presented on the status of the Regional Goods Movement projects under evaluation. Staff met with the sponsors and provided initial draft scores for regional goods movement (RGM) projects. Initial draft scores and ranking of the RGM projects is available [here](#). Mr. Lingala reiterated the next steps and timeline for the RGM selection process; evaluate benefits, calculate benefit/cost ratios, convert benefit/cost ratios into 0-100 score, validate benefit/cost ratio scores, prepare final scores and ranking. Mr. Lingala concluded the presentation and asked sponsors to reach out with any additional

questions by the deadline on August 21, 2023, on benefit calculators and budget templates. For further details on this presentation, please click on the link below.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

UPDATE ON HOUSEHOLD TRAVEL SURVEY

Ms. Sonya Solinsky gave an update on the Household Travel Survey. The Texas Department of Transportation (TxDOT) Travel Survey Program began the H-GAC Household Travel Survey project in May 2022, with a successful pilot in August 2022. The bulk of collection was performed from January 2023 through May 2023 through a vendor. With a Household survey sample size of 10,000, the survey design was created in collaboration with Cambridge Systematics, who will be running the H-GAC model, to target both household income, size, and number of workers. As of May 2023, when schools closed for the summer, over 4,000 Household samples had been collected. The project team will complete collections by the end of 2023 before schools close for Winter Break. Cambridge Systematics will then begin analysis of the data.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

AIR QUALITY CONFORMITY UPDATE

Mr. Craig Raborn presented on an update of Air Quality Conformity. H-GAC is required to ensure that the Regional Transportation Plan (RTP), Transportation Improvement Program (TIP) and amendments thereto are consistent with the region's air quality goals. This determination is referred to as Air Quality Conformity and involves the modeling of emissions produced by vehicles within the 8-county Houston-Galveston-Brazoria (HGB) Nonattainment Area. The current transportation conformity determination for the Houston-Galveston-Brazoria region received federal approval on November 4, 2022. However, every four years the Houston-Galveston Metropolitan Planning Organization is required to adopt a new Regional Transportation Plan, and each new RTP requires a new conformity determination. The Transportation Policy Council adopted the 2045 Regional Transportation Plan in April 2019, and the federally-approved conformity determination for that RTP expired on August 2, 2023.

Mr. Raborn provided an overview of the status for the Air Quality Conformity. H-GAC staff have responded to all corrections and clarifications that have been requested by the consultative partners and are waiting to receive additional feedback and final concurrence from FHWA. For more details on this update, please click on the link below.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

PLANNING ACTIVITIES

A. Administrative Amendments to the 2023-2026 TIP and RTP

Mr. Jim Dickinson provided a brief overview of Future Amendments to the 2023-2026 TIP and 2045 RTP. For a summary of the Future Amendments, please view August 16, 2023, TAC Packet or click on the link below.

For Information Only. No action needed.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

B. Future Amendments to the 2023-2026 TIP and 2045 RTP

Mr. Jim Dickinson provided a brief overview of Future Amendments to the 2023-2026 TIP and 2045 RTP. For a summary of the Future Amendments, please view August 16, 2023, TAC Packet or click on the link below.

For Information Only. No action needed.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

C. TIP Quarterly Reports

Ms. Callie Barnes provided an update of TIP Quarterly Reports. For a summary of this update, please view August 16, 2023, TAC Packet or click on the link below.

For Information Only. No action needed.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

ANNOUNCEMENTS

The following announcements were shown on the slide for the upcoming meetings:

Transportation Policy Council (TPC) Meeting	August 25	9:30 a.m.	Hybrid
Regional Air Quality Policy Advisory Committee (RAQPAC) Meeting	August 31	10:00 a.m.	Virtual
Transportation Improvement Program (TIP) Subcommittee Meeting	September 6	1:30 p.m.	Virtual
Transportation Advisory Committee (TAC) Meeting	September 13	9:30 a.m.	Hybrid
Regional Transportation Plan (RTP) Subcommittee Meeting	September 13	1:30 p.m.	Virtual
Transportation Air Quality (TAQ) Subcommittee Meeting	September 20	10:00 a.m.	Virtual

ADJOURNMENT

Chair Chapa-Gorczyński adjourned the meeting of the TAC at 11:20 a.m.

A slide presentation and audio recording for this item is available on the TAC website [here](#).

1st Vice Chair
Transportation Advisory Committee

ATTACHMENT 1

TRANSPORTATION ADVISORY COMMITTEE

MEETING ATTENDANCE (Roll Call)

August 16, 2023, at 9:30 a.m.

NOTES:

1. Attendance is marked with “X” in the corresponding column for the Member and/or Alternate.
2. Where both the Member and Alternate are present, the Alternate is marked with an asterisk (*) after the “X” to indicate that this person does not count toward quorum or votes for this meeting.

<u>Member</u>	<u>Present</u>	<u>Representing</u>	<u>Alternate</u>	<u>Present</u>
<i>Chair</i>				
Veronica Chapa Gorczynski	<u> X </u>	Business Interests	David Kim	<u> X* </u>
1 st Vice Chair				
Morad Kabiri, P.E.	<u> X </u>	Smaller Cities	Jildardo Arias	<u> </u>
2nd Vice Chair				
Perri D’Armond	<u> </u>	Transit	Pamela LeBrane	<u> X </u>
(Vacant)	<u> </u>	Smaller Cities	Brian Winningham	<u> X </u>
Jeremiah Hill	<u> </u>	Smaller Cities	Janet Corte	<u> X </u>
Ken Fickes	<u> </u>	Transit	Vernon Chambers	<u> </u>
Ruthanne Haut	<u> X </u>	Transit	Todd Stephens	<u> </u>
Carl Woodward	<u> X </u>	Environmental	Sue Theiss	<u> X* </u>
Katherine Parker	<u> X </u>	Environmental	Amy Skicki	<u> </u>
David Fields	<u> X </u>	Planning	Jennifer Ostlind, AICP	<u> X* </u>
			Faustino Benavidez, P.E.	<u> </u>
David Wurdlow	<u> X </u>	Planning	Brenda Bustillos	<u> X* </u>
Catherine McCreight	<u> X </u>	Planning	Elijah Williams	<u> X* </u>
Marlisa Briggs	<u> X </u>	Business Interests	Amy Skicki	<u> </u>
Dexter Handy	<u> X </u>	Citizens Interests	Gabe Cazares	<u> </u>
Sherry Weesner, P.E., CPM	<u> X </u>	Citizens Interests		<u> </u>
Bruce Mann	<u> </u>	Port of Houston	Rohit Saxena	<u> </u>
Michael Wilson	<u> X </u>	Port Freeport	(Vacant)	<u> </u>
Brian Alcott	<u> X </u>	Toll Road	(Vacant)	<u> </u>
Robert Hill	<u> </u>	Toll Road	(Vacant)	<u> </u>
Stephen Gage	<u> X </u>	Active Transportation	Patricia Kievlan	<u> </u>
Bill Zrioka	<u> </u>	Airport	Marcel Allen	<u> </u>
Joe Compian	<u> </u>	Regional Planning	Wil Kennedy	<u> </u>
Clint Harbert	<u> </u>	METRO	Alan Clark	<u> X </u>
James W. Koch, P.E.	<u> X </u>	TxDOT-Houston District	Jeffrey English, AICP	<u> X* </u>

<u>Member</u>	<u>Present</u>	<u>Representing</u>	<u>Alternate</u>	<u>Present</u>
Lisa Collins, P.E.	<u>X</u>	TxDOT-Beaumont District	Scott Ayres, P.E.	<u>X*</u>
Wael Tabara, P.E.	<u>X</u>	Brazoria County	Karen McKinnon, P.E.	<u> </u>
Cory Taylor	<u> </u>	Chambers County	Natalie G. Lopez	<u> </u>
Stacy Slawinski, P.E.	<u>X</u>	Fort Bend County	Rick J. Staigle, P.E.	<u> </u>
Michael Shannon, P.E.	<u>X</u>	Galveston County	Nancy Baher, P.E.	<u> </u>
Patrick Mandapaka, Ph.D, AICP	<u>X</u>	Harris County	Susan Fraser, P.E.	<u> </u>
Melinda Soliday	<u> </u>	Liberty County	Hon. Jay Knight	<u> </u>
Jean Mann	<u>X</u>	Montgomery County	John McKinney	<u>X*</u>
Ross McCall	<u> </u>	Waller County	(Vacant)	<u> </u>
Brant Gary	<u>X</u>	City of Baytown	Martin Scribner	<u> </u>
Jordan Cruz	<u>X</u>	City of Conroe	Chris Bogert, P.E.	<u> </u>
Robert Winiecke, P.E., CFM	<u>X</u>	City of Galveston	Brandon Cook	<u> </u>
Veronica O. Davis, P.E.	<u>X</u>	City of Houston	Fabio Capillo	<u>X*</u>
Christopher Sims	<u> </u>	City of League City	Cara Davis	<u>X</u>
Marcus Snell	<u>X</u>	City of Missouri City	Shashi Kumar	<u> </u>
Sarah Benavides	<u>X</u>	City of Pasadena	Mark Gardemal	<u> </u>
Trent Epperson	<u> </u>	City of Pearland	Rajendra Shrestha, P.E., CFM	<u>X</u>
Monique Johnson	<u>X</u>	City of Sugar Land	Melanie Beaman	<u>X*</u>
Kim Golden, P.E.	<u>X</u>	City of Texas City	Jack Haralson, P.E.	<u> </u>
	<u>44</u>	Total Voting Membership		
	<u>33</u>	Total Voting Membership Present		
	<u>22</u>	Required for Quorum		